

## Memorandum

Date: 12 May 2023

File ref: PDP Hearing  
Stream 4

To: Robert Schofield, Deputy Chair, Proposed District Plan Independent Hearings Panel  
From: Stewart McKenzie, District Plan Advisor  
Cc: Adam McCutcheon, Acting Manager, District Plan; Trevor Robinson, Chair, Proposed District Plan Independent Hearings Panel

**Subject: Request for time extension - Hearing Stream 4 'Centres' - Commercial and Mixed-Use Zones and related section 42A reports**

1. Following discussions with the Hearing Stream 4 s42A report authors and District Plan Team Management, it has become evident that the Hearing Stream 4 s42A reports will not be ready for publication by Monday 22 May as set out in Panel [Minute 16](#).
2. To confirm, this affects s42A reports covering the following topics:
  - Commercial and Mixed-Use Zones overview;
  - Centres - City Centre Zone, Metropolitan Centre Zone, Local Centre Zone, Neighbourhood Centre Zone;
  - Commercial - Commercial Zone, Mixed Use Zone, General Industrial Zone;
  - Waterfront Zone; and
  - Wind
3. Given the number of submission points on the Commercial and Mixed-Use Zones and related topics, and the multiple authors required to undertake the assessment, it has been a larger task than expected. There is also a need to integrate the recommendations of the s42A reports with Officer's written responses to Panel questions arising from Hearing Streams 1 and 2, which requires careful consideration.
4. Council therefore requests an extra **four working days** and a revised publication date of **Friday 26 May** at 1pm for Hearing Stream 4 s42A reports. This will ensure a higher quality and better integrated set of reports that will benefit both the Panel and submitters.
5. To help maintain an acceptable number of working days between publication of the s42A reports and the commencement of Hearing Stream 4, it is proposed to push back the start of the hearing by two days to **Thursday 22 June**. The Hearings Coordinator is confident that there are adequate hearing days allocated to hear all submitters without needing to push the hearing out further (the hearing is scheduled to adjourn on Friday 7 July).
6. Procedurally this will result in the s42A reports being published **18 working days** before the hearing, which is two less than the 20 working days specified in paragraph 45 of the Hearing Procedures in Minute 1. In my view this will be a minor inconvenience rather than a major imposition on submitters.
7. If you are of a mind to approve this request, I would gladly discuss the consequential impacts on procedural timeframes and options available to the Panel in this respect.

Yours Sincerely



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