

# Wastewater Treatment Plant and Landfill Joint Committee

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<b>REPORTS TO:</b>	Porirua City Council and Wellington City Council
<b>CHAIRPERSON:</b>	Councillor Euon Murrell
<b>MEMBERSHIP:</b>	Councillors Geoff Hayward and Mike Duncan; Councillor Sean Rush (Wellington City Council) with Councillor Laurie Foon as alternate (Wellington City Council)
<b>MEETING FREQUENCY:</b>	Quarterly
<b>QUORUM:</b>	Three

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## PURPOSE

To provide governance for the joint services entered into by the Porirua and Wellington City Councils through the joint venture agreements for the Wastewater Treatment Plant and the Spicer Valley Landfill and the associated land.

## RESPONSIBILITIES

- Overview, input and policy formulation in the areas of management of the Spicer Valley joint landfill operation, and the Wastewater Treatment Plant, as set out in the joint venture agreements, entered into by both Councils, including development of Trade Waste Bylaws
- Proposals for infrastructural development relating to the joint ventures
- New initiatives relating to the joint ventures
- The land associated with the treatment plant and landfill that provides a buffer zone between this infrastructure and the privately owned land. This refers to the reserve land around the treatment plant and landfill including the land known as Spicer Forest and Spicer Botanical Forest
- Any proposed service changes

## DELEGATIONS

The Wastewater Treatment Plant and Landfill Joint Committee shall have the following delegated powers and be accountable to the Council for the exercising of these powers.

- The powers of the Joint Standing Committee as described in the deed relating to joint works dated 22 December 1986 and the powers of the Joint Committee as described in the agreement relating to Joint refuse disposal works dated 2 May 1983
- Setting of fees and charges related to the operation of the Spicer Valley Landfill and recommending the basis for charging for trade wastes at the Wastewater Treatment Plant
- Decisions on acceptance of wastes into the Spicer Valley landfill and Wastewater Treatment Plant

In exercising the delegated powers, the Wastewater Treatment Plant and Landfill Joint Committee will operate within:

- policies, plans standards or guidelines that have been established and approved by the Council
- the overall priorities of the Council
- the needs of the local communities
- the approved budgets for the activity.

## **POWER TO DELEGATE**

The Wastewater Treatment Plant and Landfill Joint Committee may not delegate any of its responsibilities, duties or powers.

## **COMMITTEE CHAIR**

The chairperson shall be appointed from within the committee membership.

## **CONTACTS WITH MEDIA AND OUTSIDE AGENCIES**

The Committee chairperson is the authorised spokesperson for the Committee in all matters where the Committee has authority or a particular interest.

Committee members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council on matters outside of the Committee's delegations.

The General Manager of City Growth and Partnerships (Porirua City Council) will manage the formal communications between the Committee and its constituents and for the Committee in the exercise of its business.

## **CONDUCT OF AFFAIRS**

The Committee shall conduct its affairs in accordance with the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, the Local Authorities (Members' Interests) Act 1968, the Council's Standing Orders and Code of Conduct.

## **PUBLIC ACCESS AND REPORTING**

Notification of meetings to the public and public access to meetings and information shall comply with Standing Orders, but it should be noted that:

- at any meeting of the Committee at which no resolutions or decisions are made, the provisions of standing orders relating to public access do not apply
- workshop meetings solely for information and discussions and at which no resolutions or decisions are made may be held in accordance with standing orders
- extraordinary meetings of the Committee may be held in accordance with standing orders

- the public may be excluded from the whole or part of the proceedings of the meeting and information withheld on one or more of the grounds specified in the Local Government Official Information and Meetings Act 1987 s.48.

The Committee shall record minutes of all its proceedings and present the minutes to the next available Council meeting following the Committee meeting.