

## District Licensing Committee

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|----------------------|---|--|
| Commissioners        | Bill Acton<br>Kate Thomson<br>Saar Cohen-Ronen  |  |
| List members         | Bill Acton<br>Saar Cohen-Ronen<br>Sandra Kirby<br>Brad Olsen  | Juliet Philpott<br>Simon Tendeter<br>Kate Thomson<br>Dan Mills |
| Executive            | The chief executive is the secretary of District Licensing Committee/s. The chief executive may delegate this responsibility. |  |
| Frequency of meeting | As required   |  |

### Area of focus

The District Licensing Committee has responsibility for:

1. The Sale and Supply of Alcohol Act 2012 (the Act) requires the Council to appoint one or more District Licensing Committees to deal with licensing matters.
2. District Licensing Committees are appointed to exercise the Council's alcohol licensing functions and powers as determined by the Act.

### Decision-making powers

The functions of District Licensing Committees are specified by the Act and include:

1. To consider and determine applications for licenses and manager's certificates.
2. To consider and determine applications for renewal of licences and manager's certificates.
3. To consider and determine applications for temporary authority to carry on the sale and supply of alcohol in accordance with section 136 of the Act.
4. To consider and determine applications for the variation, suspension, or cancellation of licences other than special licences under section 280 of the Act.
5. To consider and determine applications for the suspension or cancellation of licences under sections 281 and 282 of the Act.
6. To consider and determine applications for the variation, suspension or cancellation of special licences under section 283 of the Act.
7. With the leave of the chairperson for the licensing committee, to refer applications to the licensing authority.
8. To conduct inquiries and to make reports as may be required of it by the licensing authority under section 175 of the Act.
9. Any other functions conferred on licensing committees by or under the Act or any other enactment.

### Reporting to Council

10. The secretary will prepare, for Council approval, an annual report on the proceedings and operations of the District Licensing Committee.