

Community Boards

Tawa Community Board

Chair	Jill Day
Deputy Chair	Tim Davin
Members	Rachel Allan Liz Langham Jackson Lacy Miriam Moore Councillor Ben McNulty Councillor Tony Randle
Quorum	4
Frequency of meeting	Monthly

Mākara / Ōhāriu Community Board

Chair	Mark Reed
Deputy Chair	Darren Hoskins
Members	Christine Grace Chris Renner Wayne Rudd Hamish Todd
Quorum	3
Frequency of meeting	Six-weekly

Area of Focus

The role of a community board is to:

1. Represent and act as an advocate for the interests of its community
2. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board
3. Maintain an overview of services provided by the territorial authority within the community
4. Prepare an annual submission to the territorial authority for expenditure within the community
5. Communicate with community organisations and special interest groups within the community and undertake any other responsibilities that are delegated to it by the territorial authority.

Delegations

The community boards, within their community area, have the power to:

1. Determine expenditure of funds allocated by Council to the board for specific purposes.

Community engagement and representation

2. Facilitate the Council's consultation with local residents and community groups on local issues and local aspects of citywide issues including input into the long-term plan, annual plan, and policies that impact on the board's area
3. Engage with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks and gardens matters.
4. Council will consult with the board on issues that impact on the board's area and allow sufficient time for the board's comments to be considered before a decision is made.
5. Make submissions (as a community board) to any organisation (including submissions on resource consents notified by the Greater Wellington Regional Council and Wellington City Council) relating to matters of interest to the board in respect of the board's area (a copy of any such submission is to be given to the Council's chief executive).
6. Represent the interests of the community at Council, committee, or subcommittee meetings when a motion under debate relates to a matter that the board considers of particular interest to the residents within its community.
7. Consider matters referred to it by officers, the Council, its committees or subcommittees, including reports relating to the provision of council services within the board's area, and make submissions or recommendations in response to those matters as appropriate. This will include:
 - a. Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.
 - b. Providing input to the Council's long-term plan and annual plan.
 - c. Providing input to proposed District Plan changes that impact on the board's area.
 - d. Providing input to strategies, policies and plans.
 - e. Providing input to bylaw changes that impact on the board's area.
8. Provide input (whether from the full board, a subcommittee of the board, or a nominated board member/s) to officers on the following matters:
 - a. Local road work priorities.
 - b. Traffic management issues (such as traffic calming measures, pedestrian crossing, street lighting, etc.).
 - c. Street facilities management (such as taxi stands, bus stops, bicycle stands, etc.).
 - d. Applications for licences under the Sale and Supply of Alcohol Act 2012.
 - e. Applications of the Resource Management Act 1991 (including notification decisions) within the board's area.
 - f. The emergency management needs of the area, including the appointment of emergency centre coordinators.
9. The final decision on matters set out in the 'community engagement and representation' section will be made by the appropriate decision-making body or specified person acting under their delegated authority.

Regulatory processes

10. Name roads under section 319A of the Local Government Act 1974, in accordance with Te Māpihi Maurea Naming Policy.
11. Name reserves under section 10 of the Reserves Act 1977, in accordance with Te Māpihi Maurea Naming Policy.
12. Approve leases, subleases, and easements for all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977.
13. Make all decisions requiring Council or committee approval under the 'Leases Policy for Community and Recreation Groups'.
14. Establish dog areas, such as those described in the Wellington Consolidated Bylaw 2008 (clause 5 of Part 2: Animals).
15. Temporarily close roads for events under clause 11(e), Schedule 10 of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.

Road stopping

16. Recommend to Council whether to proceed with a road stopping and disposal of a stopped road, including if appropriate any related acquisition, disposal, or exchange of land.
17. Consider and recommend to Council any notification by the Minister of Lands that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.

Resource management hearings

18. The community board may have up to two suitably trained members available for selection to sit on hearings panels on resource management issues. Such selection will be in accordance with the Guidelines for Appointment of Hearings Panels approved by Council on 30 March 2005 (and as may be amended from time to time). No board member shall be eligible for selection if the board has made a submission on the matter to be decided.