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**ORDINARY MEETING  
OF  
KĀWAI WHAKATIPU | GRANTS SUBCOMMITTEE  
AGENDA**

**Time:** 10:45am  
**Date:** Tuesday, 24 May 2022  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**MEMBERSHIP**

Mayor Foster  
Councillor Day  
Councillor Fitzsimons (Chair)  
Councillor Foon  
Liz Kelly  
Councillor Matthews  
Councillor O'Neill  
Councillor Young

**Have your say!**

*You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## **AREA OF FOCUS**

The Kāwai Whakatipu | Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

To read the full delegations of this subcommittee, please visit [wellington.govt.nz/meetings](https://wellington.govt.nz/meetings).

**Quorum:** 4 members

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!</b>	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the meeting.

<b>Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!</b>	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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### 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.4 Confirmation of Minutes

The minutes of the meeting held on 16 March 2022 will be put to the Kāwai Whakatipu | Grants Subcommittee for confirmation.

### 1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

***Matters Requiring Urgent Attention as Determined by Resolution of the Kāwai Whakatipu | Grants Subcommittee.***

The Chairperson shall state to the meeting:

- 
1. The reason why the item is not on the agenda; and
  2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Kāwai Whakatipu | Grants Subcommittee.

***Minor Matters relating to the General Business of the Kāwai Whakatipu | Grants Subcommittee.***

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Kāwai Whakatipu | Grants Subcommittee for further discussion.

### **1.6 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

## 2. General Business

### BUILT HERITAGE INCENTIVE FUND - 2021-22 ROUND

#### KŌRERO TAUNAKI | SUMMARY OF CONSIDERATIONS

##### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks approval of grants, recommended by officers, from the Built Heritage Incentive Fund for the 2021/22 financial year.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

##### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

##### Relevant Previous decisions

This is the last round of the Built Heritage Incentive Fund. As of July 2022, the Heritage Resilience and Regeneration Fund will be established in its place. This was approved at the meeting of the Kāwai Whakatipu | Grants Subcommittee on 1 December 2021.

##### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

##### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

2. The recommended allocations for this round of the BHIF are within the funding levels provided for in the 2021/22 Annual Plan, the return of unspent allocations to the BHIF and a contribution of unspent funds from the resource consent fee reimbursement fund.

##### Risk

- Low       Medium       High       Extreme

- 
3. Officers are satisfied that there are no conflicts of interest regarding recommendations for funding.

Author	Mark Lindsay, Heritage Manager
Authoriser	Sean Audain, Manager Strategic Planning Liam Hodgetts, Chief Planning Officer



### Taunakitanga | Officers' Recommendations

Officers recommend the following motion.

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information.
- 2) Agree to the allocation of \$500,000 funding across the 15 applications in the table below. Further details of these are provided in Attachment One.

Project #	Project Address	Total Project Costs	Amount Requested	Amount eligible for funding	Amount Recommended (ex GST if applicable)
<b>Seismic (approx. 2/3 of available funding)</b>					
1	141 Riddiford Street	\$90,965	\$90,965	\$85,813	\$45,000
2	99 Willis Street (Jaycee Building)	\$311,214	\$311,214	\$271,714	\$70,000
3	22 Ascot Street (Lilburn Residence)	\$11,873	\$9,373	\$9,373.75	\$5,000
4	270 Wakefield Street (part of former warehouse)	\$51,650	\$51,650	\$51,650	\$30,000
5	121 The Parade, Island Bay (Clarke's Building)	\$709,376	\$709,376	\$659,376	\$82,000
6	33 Aro Street (School of Philosophy)	\$104,643	\$104,643	\$91,308	\$45,000
7	131 The Parade, Island Bay	\$16,500	\$16,500	\$16,500	\$12,000
8	168-170 Karori Road (St Mary's Church, Karori)	\$135,600	\$135,600	\$135,600	\$50,000
<b>Conservation (approx. 1/3 of available funding)</b>					
9	1 Queens Wharf (Harbour Board Wharf Offices)	\$31,188	\$27,120	\$27,120	\$27,100
10	1 Taranaki Wharf (Circa Theatre heritage façade only)	\$71,500	\$71,500	\$71,500	\$30,000
11	78-80 Victoria Street (Dominion Building)	\$460,829	\$250,000	\$250,000	\$55,000
12	21 Hania Street	\$45,000	\$45,000	\$45,000	\$20,000
13	316 Karori Road	\$6,900	\$6,900	\$6,900	\$6,900

Project #	Project Address	Total Project Costs	Amount Requested	Amount eligible for funding	Amount Recommended (ex GST if applicable)
	(Glendaruel) – Conservation Plan review				
14	316 Karori Road (Glendaruel) – House painting	\$36,250	\$36,250	\$36,250	\$12,000
15	12 Kenya Street (Donisthorpe/The Whare Mahana)	\$16,517.45	\$16,517.45	\$16,517.45	\$10,000
<b>Total (seismic)</b>		<b>\$1,431,823</b>	<b>\$1,429,323</b>	<b>\$1,321,335</b>	<b>\$339,000</b>
<b>Total (conservation)</b>		<b>\$651,667</b>	<b>\$436,770</b>	<b>\$400,520</b>	<b>\$161,000</b>
<b>TOTAL (All)</b>		<b>\$2,083,490</b>	<b>\$1,866,093</b>	<b>\$1,721,855</b>	<b>\$500,000</b>

### Whakarāpopoto | Executive Summary

4. This paper seeks approval from Kāwai Whakatipu for grants for applications made to the Built Heritage Incentive Fund. Applications for the fund closed on the 24<sup>th</sup> March 2022.
5. This is the last round of the BHIF and the only round for the 2021/22 financial year.
6. A total of \$500,000 is available for allocation in this round.
7. Fifteen applications were received seeking funding of \$1,866,093. This represents a 373% over-subscription.
8. The Covid pandemic has impacted the number and types of applications received. Fewer high cost seismic strengthening applications were received due to the financial pressures on owners of earthquake prone heritage buildings and the constricted construction market.
9. The original information provided through the online applications has been made available to Councillors through the Fluxx funding portal.
10. It is recommended that \$500,000 is allocated across all 15 applications in this round, with approximately 2/3 of the available funding going towards seismic strengthening projects and approximately 1/3 going towards heritage conservation projects. Allocations are based on the funding available, the assessment criteria and priorities, and equitability within the current and previous BHIF rounds.
11. A summary of each application is outlined in Attachment One. This includes the project description, outcomes for the heritage building, and commentary relating to reviews of the proposal by officers as well as previous allocations for similar projects.
12. Officers are satisfied that there are no conflicts of interest related to the applications recommended for grants.

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## **Takenga mai | Background**

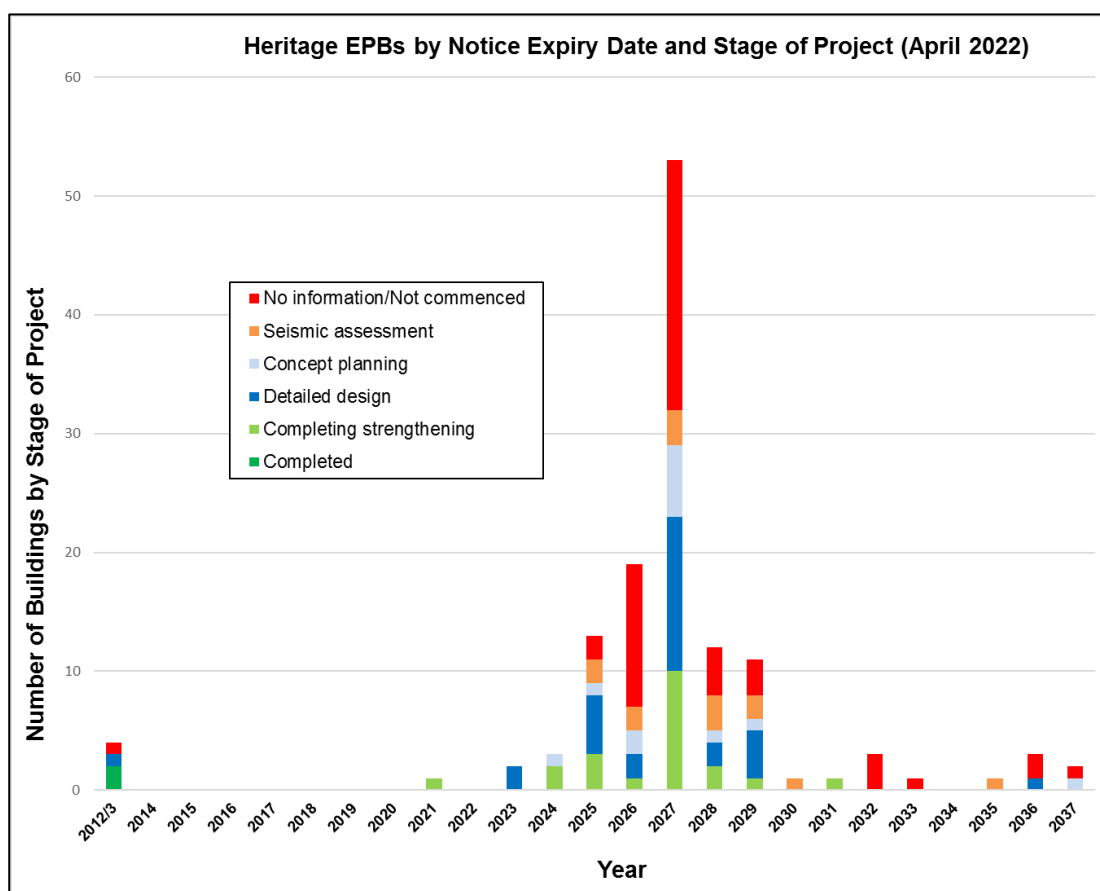
### **Funding**

13. This is the last round of the publicly contestable Built Heritage Incentive Fund (BHIF). As of July 2022, the targeted Heritage Resilience and Regeneration Fund (HRRF) will be established in its place.
14. The BHIF was established in 2005 to replace the previous Building Safety and Heritage Funds. In 2010, the BHIF was recognised as a key initiative of the Wellington Heritage Policy as representing a “commitment to the city’s built heritage, to current owners, the community, visitors to the city and to future generations”.
15. Since 2012, the BHIF has contributed over \$5.4million towards a total of 289 seismic strengthening and heritage conservation projects across Wellington City.

### **State of Wellington’s earthquake prone heritage buildings (as at 27 April 2022)**

16. Out of the total number of 600 earthquake prone buildings (EPBs) within Wellington, 130 are heritage buildings as at 27 April 2022. This includes individually listed buildings and those contributing to heritage areas.
17. A total of 8 heritage buildings were added to the EPB list since November 2021, when the statistics were last updated. These include: Shed 22 (Cable Street), Belvedere apartments (Majoribanks Street), C W Martin building (Tory Street), Hotel St George (Willis Street), Wellington Central Library and the Michael Fowler Centre (contributor buildings to the Civic Centre Heritage Area) and two contributor buildings to the Newtown Shopping Centre Heritage Area.
18. Fourteen heritage buildings have come off the earthquake prone list since November 2021. Council contributed BHIF funding to 8 of these buildings. These include: Arco House (Cuba Street), the Egmont Street Warehouses, Woodward Chambers (The Terrace), Ohariu Village Hall, and the Royal Port Nicholson Yacht Club.
19. To date, Council has contributed over \$3.7million of the BHIF to 75 EPB heritage buildings in prior BHIF rounds.
20. Between October 2014 and April 2022, a total of 97 EPB heritage buildings have been removed from the Earthquake Prone Building List. 46 of these received BHIF funding amounting to \$2,743,015.
21. We have information for 91 of the remaining 130 EPB heritage buildings. Based on our current knowledge:
  - 11 have not commenced assessments or planning
  - 14 are undertaking seismic assessments
  - 13 are in the concept planning phase
  - 30 are undertaking detailed seismic design
  - 21 are completing strengthening works and
  - two have completed strengthening and are waiting the issuing of a Code of Compliance Certificate (CCC).

22. Limited information is available of the remaining 39 EPB heritage buildings and therefore it is difficult to determine whether they have commenced any seismic strengthening related work. Of these, only four are ineligible for Council funding as they are owned by public institutions (Government and Council). Officers will continue to investigate and gather more information about these buildings.
23. There is a peak in statutory EPB notice expiry dates between 2025 and 2027. This places significant additional financial pressure on building owners. The following graph shows all Heritage EPBs by expiry notice date and the stage of the project each are at, and where there is currently no information available on strengthening works:



24. The case management approach of the new Heritage Resilience and Regeneration Fund will enable Council to target and more effectively assist owners of earthquake prone heritage buildings. Priority will be given to owners who are approaching their EPB expiry notice, who have not commenced the assessment or design phase, and whose buildings are located along new and proposed infrastructure routes and areas of urban regeneration.

## Kōrerorero | Discussion

### Promoting the Fund

25. Letters and emails were sent to all eligible owners of earthquake prone heritage buildings in early February 2022 informing them of this funding round. Emails were sent to stakeholder groups, and to those who previously enquired about the BHIF.

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26. On the 11 February 2022 a WCC news story was published promoting the fund.
  27. Enquiries were received from 30 potential applicants. Officers provided advice to all potential applicants via email, over the phone and during site visits.

### **Impact of Covid**

28. The Covid pandemic has impacted on several heritage building owners who are facing financial pressures and/or escalating costs and supply restrictions associated with the construction market. This is particularly true for owners of EPHBs who are facing uncertain strengthening costs and timeframes. Four potential applicants, all owners of EPHB, did not apply for funding as they are delaying projects for these reasons.
29. This has resulted in fewer applications for high project cost seismic strengthening works in this BHIF round. Out of the 8 seismic applications received, the highest project cost was \$709k. In previous BHIF rounds, two to three applications in each round were well over \$1m in total project costs. In the December 2020 BHIF round, the total project cost across all 10 seismic applications exceeded \$5.4m. In this round, the total project cost across all 8 seismic applications is just over \$1.4m.

### **Criteria, Assessment and Allocation Process**

30. All 15 applications received in this round meet the eligibility criteria of the BHIF and were considered for funding.
31. All applications were assessed against a number of assessment criteria, as detailed in Attachment Two. This included the heritage value of the building, its visibility and accessibility to the public, confidence in the quality of the proposed work, the risk of the heritage value diminishing if funding is not granted, and whether the owner is willing and financially capable of proceeding with the project.
32. When deciding on allocations between the seismic and conservation projects, it was determined that the usual split in BHIF funding, with 85% going towards seismic and 15% going towards heritage conservation projects, would not achieve an equitable distribution in this round. This is because the seismic applications have lower project costs compared to the high heritage value and relatively high project costs of the conservation applications.
33. It is therefore recommended that approximately 2/3 of the available funds are allocated across the 8 seismic projects (\$339,000), and 1/3 towards the 7 heritage conservation projects (\$161,000). This corresponds with the split in the amounts that are eligible for funding between the seismic and conservation projects.
34. Allocations for each project were decided based on the considerations outlined in Attachment Two. This included the value of the funding request, the total eligible project costs, parity within the round and with similar projects in previous rounds.
35. Higher allocations are recommended for projects that are considered a priority for the BHIF, such as buildings approaching their strengthening deadline, those that have not commenced the seismic assessment or detailed design phase, and the preparation of conservation plans.
36. To ensure funds are used appropriately, conditions are suggested for all projects should funding be approved.

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### **Funding Recommendations**

37. A total of \$500,000 is available for allocation in this round, consisting of \$450,000 allocated to the BHIF per annum, \$26,000 returned to the BHIF from unspent funds, and \$24,000 allocated from unspent heritage resource consent fee reimbursements.
38. A total of 15 applications, including two from the same applicant for separate projects, were submitted by the closing date (24 March 2022) seeking a total \$1,866,093 of funding. This represents an over subscription of 373%. 8 applications were received for seismic strengthening projects, with 7 for heritage conservation works.
39. Funding is recommended for all projects. All have provided the necessary information, meet the eligibility criteria, and have been reviewed against the assessment criteria by a moderation panel consisting of Council officers from the Heritage, Funding, Urban Design and Building Resilience Teams. Recommendations were made on the level of funding.
40. Most applicants sought funding for the total costs of their projects. They were advised to do so by Council officers given the lower number and value of applications that were anticipated in this round due to the impacts of Covid that were noted by several potential applicants. This allowed for available funding to be allocated across all projects commensurate with their priority, heritage value and the total project costs.
41. Given the lower overall project costs and requested amounts in this round, and the availability of \$500,000 of funding, all projects were able to be funded at a slightly higher level when compared to similar projects in previous rounds. If the original 85% seismic and 15% conservation split in funding had been adhered to, the seismic projects in this round would have received a much higher proportion of funding, bringing these significantly out of line with similar projects funded in previous rounds.

### **Kōwhiringa | Options**

42. The Kāwai Whakatipu | Grants Subcommittee are asked to approve the officers' recommendations on funding allocations as outlined in the Recommendations.

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

43. The Built Heritage Incentive Fund is a key initiative of the Wellington Heritage Policy 2010.

#### **Engagement and Consultation**

44. All eligible owners of Wellington's earthquake prone heritage buildings were informed about the opening and closing dates of the fund. A news story was released when applications opened. Council officers answered all enquiries received about the fund and assisted with the application process.

#### **Implications for Māori**

45. None.

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### **Financial implications**

46. The recommended allocations for this round of the BHIF are within the funding levels provided for in the 2021/22 Annual Plan, the return of unspent allocations to the BHIF, and a contribution of unspent funds from the resource consent fee reimbursement fund.

### **Legal considerations**

47. None.

### **Risks and mitigations**

### **Disability and accessibility impact**

48. None.

### **Climate Change impact and considerations**

49. None.

### **Communications Plan**

50. A press release is created on the day the Kāwai Whakatipu | Grants Subcommittee makes its decision on funding applications.

### **Health and Safety Impact considered**

51. None.

### **Ngā mahinga e whai ake nei | Next actions**

52. Successful applicants have 18 months from the decision date to undertake the work and provide evidence of completion to Officers before the allocated funding is paid out.

### **Attachments**


- Attachment 1. Attachment One Assessment Summaries 2022 BHIF Round  
Attachment 2. Attachment Two: BHIF Criteria

## Attachment One: Summary of Applications to the Built Heritage Incentive Fund 2021/22 – Final Round

### Seismic Strengthening


Total number of projects = 8

Recommended funding = \$339,000 (Approx. 2/3 of available funding)


<b>Project 1</b>	<b>141 Riddiford Street, Newtown</b>
<b>Applicant</b>	Duncan McLean
<b>Project:</b>	Seismic strengthening works
<b>Total project cost</b>	\$90,965
<b>Amount requested</b>	\$90,965
<b>Amount eligible for funding</b>	\$85,813 (excl. building consent fee)
<b>Recommended Grant ex GST if applicable</b>	\$45,000
<b>Previous BHIF Grants</b>	\$14,000 towards detailed seismic design in 2020
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Contributor to the Newtown Shopping Centre Heritage Area</li> <li>• Constructed in 1898 as a two-storey shop and residence</li> <li>• Good representative example of a Victorian shop and residence</li> </ul>	
<b>The Issue</b>	The building is earthquake prone, with the notice expiring in May 2025. The owner has completed a detailed seismic design with input from a conservation architect. This application is for completing the strengthening work, which is all internal to the building.
<b>Financial Position (Criteria 5)</b>	The applicant owns a small business, with no affiliated larger commercial entities, and no known excess unallocated funds. Has bank loan to pay for strengthening costs.
<b>Review of Proposal</b>	The strengthening works will remove a heritage building from the earthquake prone building list, improving public safety, maintaining the heritage values of the building and the contribution this makes to the Newtown Shopping Centre Heritage Area. A conservation architect will be involved in the construction monitoring of the works.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$45,000 should be allocated to this project. Previous grants for similar works include:



	<ul style="list-style-type: none"> <li>• \$35,000 towards seismic strengthening of 173 Riddiford Street in 2018 [Project cost = \$179K].</li> <li>• \$48,000 towards strengthening works at 287 Cuba Street [Project cost = \$37K]</li> </ul>
<b>BHIF Outcome</b>	<p>The grant will achieve the following BHIF outcomes:</p> <ul style="list-style-type: none"> <li>• Acknowledges the values of this heritage building and the contribution this makes to the Newtown Shopping Centre Heritage Area.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>
<b>Additional BHIF condition(s)</b>	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> <li>• A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works.</li> <li>• Evidence of discussions with the Heritage New Zealand about archaeological provisions that might be required to undertake ground work.</li> <li>• Code of Compliance Certificate is issued by WCC for seismic strengthening.</li> <li>• WCC Heritage Team's onsite approval of works.</li> </ul>

<b>Project 2</b>	<b>99 Willis Street (Jaycee Building)</b>
<b>Applicant</b>	Kephalos Limited
<b>Project:</b>	Earthquake strengthening (Build-phase)
<b>Total project cost</b>	\$311,214.72
<b>Amount requested</b>	\$311,214.72
<b>Amount eligible for funding</b>	\$271,714.72 (excl. glazing & ducting alterations for tenancy)
<b>Recommended Grant ex GST if applicable</b>	\$70,000
<b>Previous BHIF Grants</b>	\$5,000 towards strengthening design of ground floor (October 2020) \$10,000 towards exterior painting and removal of fire escape (April 2018) \$10,000 towards completion of preliminary design (April 2016) \$6,400 towards DSA (February 2010)
	<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled heritage building on WCC DP. Not listed by Heritage New Zealand.</li> <li>• 1920s concrete framed commercial building.</li> <li>• Aesthetic and townscape value for its unusual classical façade.</li> </ul>
<b>The Issue</b>	The building is earthquake prone, with the notice expiring in February 2026. A detailed strengthening design has been completed, with a resource and building consent in place. This application is for completing the strengthening work, which is internal to the building and focussed on strengthening the ground floors to achieve over 34%NBS.
<b>Financial Position (Criteria 5)</b>	The applicant is a small company with sufficient funds to pay for project, including a loan from the family trust. No surplus unallocated funds.
<b>Review of Proposal</b>	The strengthening works will remove a heritage building from the earthquake prone building list, improving public safety and maintaining the heritage values of the building. The strengthening solution has been developed with the input of a conservation architect and will allow for the strengthening of the building to a higher % NBS in the future.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$70,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$58,375 for strengthening of 251-255 Cuba Street (December 2020) [Project cost = \$407K].</li> <li>• \$50,000 for strengthening of Wellington Trades Hall (April 2017) [Project costs = \$290K]</li> </ul>
<b>BHIF Outcome</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the values of this heritage building.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>

<b>Additional BHIF condition(s)</b>	Release of funds is subject to: <ul style="list-style-type: none"><li>• A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works</li><li>• Code of Compliance Certificate is issued by WCC for seismic strengthening</li><li>• WCC Heritage Team's onsite approval of works.</li></ul>
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<b>Project 3</b>	<b>22 Ascot Street (former Lilburn Residence)</b>
<b>Applicant</b>	Lilburn Residence Trust
<b>Project:</b>	Lilburn house bank stabilisation works – pre-construction phase
<b>Total project cost</b>	\$11,873.75
<b>Amount requested</b>	\$9,373.75
<b>Amount eligible for funding</b>	\$9,373.75
<b>Recommended Grant</b> ex GST if applicable	\$5,000
<b>Previous BHIF Grants</b>	\$2,098 towards repair of concrete foundation (July 2010) \$5,000 towards geotechnical survey (December 2020)
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled as a heritage building on the WCC DP. Listed by Heritage New Zealand (Category I).</li> <li>• Not on the EPB List (does not qualify).</li> <li>• Built in 1951 for Richard Collins (civil servant) by Frederick Schwarzkopf.</li> <li>• Home of Douglas Lilburn, New Zealand composer from 1961 until his death in 2001.</li> <li>• Highly authentic and early example of post war New Zealand Modernist architecture.</li> </ul>	
<b>The Issue</b>	A geotechnical survey was conducted in 2021 which confirmed that the western bank above the house is prone to seismic failure. A system of rock anchors and surface protection of the bank is recommended. This application is for the pre-construction phase of works, including a survey, bank stabilisation design and conservation architect input.
<b>Financial Position (Criteria 5)</b>	The applicant is a charitable trust maintaining the former home of Douglas Lilburn, as a residence for composers. Sufficient funds to complete project with no surplus unallocated funds.
<b>Review of Proposal</b>	The proposed bank stabilisation system is an appropriate response to protect the residence from earthquake damage and presents the least visually obtrusive solution (compared to a retaining wall). The Trust has liaised with Council and Heritage New Zealand regarding any heritage, archaeological and consenting requirements. A conservation architect has been involved throughout the project.
<b>Recommendation</b>	The proposed work fits with both the seismic strengthening and heritage conservation component of the BHIF. It is recommended that \$5,000 should be allocated to this project as a contribution towards these costs. There are no comparable previous grants.
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building</li> <li>• Acknowledges the additional costs of maintaining a heritage building</li> </ul>

<b>Additional BHIF condition(s)</b>	Release of funds is subject to: <ul style="list-style-type: none"><li>• Submission of bank stabilisation design to Council.</li><li>• Submission of brief conservation architect review of proposal to Council.</li><li>• Evidence of discussions with the Heritage New Zealand about archaeological provisions that might be required to undertake ground work.</li></ul>
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<b>Project 4</b>	<b>270 Wakefield Street, Former Warehouse (aka. Victoria Building)</b>
<b>Applicant</b>	Pan-Hellenic Association Incorporated
<b>Project:</b>	Restrengthening – Initial strengthening scheme
<b>Total project cost</b>	\$51,650
<b>Amount requested</b>	\$51,650
<b>Amount eligible for funding</b>	\$51,650
<b>Recommended Grant</b> ex GST if applicable	\$30,000
<b>Previous BHIF Grants</b>	None



#### Building Information

- Scheduled on WCC DP as heritage building, in Courtenay Place Heritage Are. Not listed by Heritage NZ.
- Built 1907 by Penty & Blake architects
- Part of Allen and Blair warehouse streetscape.
- Occupied by Pan-Hellenic Association since 1927.

<b>The Issue</b>	The building is earthquake prone and requires strengthening by December 2028. The DSA completed in 2020 found structural weaknesses due to the lack of connection capacity between brick walls and floor/roof diaphragms. This application is for an initial strengthening scheme, including a geotechnical report, to bring half of the building owned by the Pan-Hellenic Association to 70% NBS.
<b>Financial Position (Criteria 5)</b>	This organisation is an Incorporated Society whose accounts show sufficient accumulated funds to support proposed strengthening works that are required to be carried out.
<b>Review of Proposal</b>	Continuity of project from a recent DSA, using the same engineers. Confidence in the proposed works given that a conservation architect is involved in the review of the engineering scheme. Whilst it would be ideal to develop a strengthening design for the entire building, this is unlikely given the separate ownership of the second half of the building, with the present owners not being in a position to proceed at this stage.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$30,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$20,000 for detailed design of Bond Store in 2018 [Total project cost = \$64K]</li> <li>• \$15,000 for detailed design of 251-255 Cuba Street in 2015 [Total project cost = \$17K]</li> <li>• \$18,700 for detailed design 41 Courtenay Place in 2020 [Total project cost = \$31K]</li> </ul>

<b>BHIF Outcome</b>	<p>The grant will achieve the following overall BHIF outcomes:</p> <ul style="list-style-type: none"> <li>• Acknowledges the values of this heritage building and the contribution this makes to the Courtenay Place Heritage Area.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>
<b>Additional BHIF condition(s)</b>	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> <li>• Evidence of discussion with neighbouring building regarding potential joint strengthening.</li> <li>• Submission of initial strengthening scheme and associated documents to Council.</li> <li>• Submission of brief conservation architect review of proposal to Council.</li> </ul>


<b>Project 5</b>	<b>121 The Parade, Island Bay (Clarke's Building)</b>
<b>Applicant</b>	Peter Rae Industries Ltd
<b>Project:</b>	Strengthening works & façade restoration
<b>Total project cost</b>	\$709,376
<b>Amount requested</b>	\$709,376
<b>Amount eligible for funding</b>	\$659,376 (excl. contingency)
<b>Recommended Grant</b> ex GST if applicable	\$82,000
<b>Previous BHIF Grants</b>	None for current owner. \$16,000 for detailed design for previous owner of building
<div data-bbox="536 651 1102 992" data-label="Image"> </div> <p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Contributor building in the Island Bay Shopping Centre Heritage Area.</li> <li>• Constructed in 1923 for S.D. Clarke</li> </ul>	
<b>The Issue</b>	The building is earthquake prone and requires strengthening by November 2027. Resource consent has been granted for the strengthening and restoration of the heritage building, and a new addition at the rear. This application is for the strengthening of the heritage building and the restoration of the façade, including the shopfronts and verandah.
<b>Financial Position (Criteria 5)</b>	Family company with sufficient funds to complete the earthquake strengthening. No surplus unallocated funds.
<b>Review of Proposal</b>	The strengthened and restored heritage building will make a positive contribution to the streetscape of the Island Bay Shopping Centre Heritage Area. Confidence in the outcome of these works given that these have received heritage support through the resource consenting process.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$82,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$50,000 strengthening 60 Ghuznee Street in 2014 [Project cost = \$768k]</li> <li>• \$50,000 strengthening Wellington Trade Hall in 2017 [Project cost = \$290k]</li> <li>• \$58,375 strengthening 251-255 Cuba Street in 2020 [Project cost = \$407k]</li> </ul>
<b>BHIF Outcome</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the contribution this building makes to the Island Bay Shopping Centre Heritage Area.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>




<b>Additional BHIF condition(s)</b>	Release of funds is subject to: <ul style="list-style-type: none"><li>• A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works.</li><li>• Evidence of discussions with the Heritage New Zealand about archaeological provisions that might be required to undertake ground work.</li><li>• PS4 for seismic strengthening of heritage building.</li><li>• WCC onsite inspection of completed works.</li></ul>
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<b>Project 6</b>	<b>33 Aro Street (former William Booth Memorial College)</b>
<b>Applicant</b>	School of Philosophy Inc.
<b>Project:</b>	Strengthening Phase 2B
<b>Total project cost</b>	\$104,643.87
<b>Amount requested</b>	\$104,643.87
<b>Amount eligible for funding</b>	\$91,308 (excl. contingency)
<b>Recommended Grant</b> ex GST if applicable	\$45,000
<b>Previous Grants</b>	3 previous grants totalling \$91,500: \$21,500 towards structural investigations, analysis, and design in 2013 \$50,000 towards Stage One of strengthening in 2017 \$20,000 towards part of Stage Two of strengthening in 2018
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled as a heritage building in WCC DP. Not listed by Heritage New Zealand.</li> <li>• Constructed in 1913/4 as a training college for the Salvation Army.</li> <li>• Grand example of a neo-Georgian Revivalist style building.</li> </ul>	
<b>The Issue</b>	The building is earthquake prone and requires strengthening by March 2031. The owners have been undertaking progressive strengthening works since 2017. This application is for part of the final stage of works and involves seismic strengthening of several rooms on the ground floor of the building near the entrance through the application of laminated veneer lumber studs on to the single skin brick internal walls.
<b>Financial position (Criteria 5)</b>	The applicant is an incorporated society and has financial reserves to provide community programmes, staff costs and to strengthen and maintain the building.
<b>Review of Proposal</b>	All of the strengthening work is internal to the building. These works will improve the structural integrity of the main entrance to the building, improving public safety. Most stages of this project have been overseen by a conservation architect.
<b>Recommendation</b>	The proposed work fits with both the seismic strengthening component of the BHIF. It is recommended that \$45,000 should be allocated to this project. Previous grants for similar work include: <ul style="list-style-type: none"> <li>• \$50,000 towards Stage 1 of works for this building in 2017 [Project costs = \$259K]</li> <li>• \$15,000 towards minor structural strengthening of Arco house in 2018 [Project costs = \$124K]</li> </ul>

<b>BHIF Outcome</b>	<p>The grant will achieve the following overall BHIF outcomes:</p> <ul style="list-style-type: none"> <li>• Acknowledges the contribution this building.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>
<b>Additional BHIF condition(s)</b>	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> <li>• A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works.</li> <li>• PS4 for seismic strengthening of heritage building.</li> <li>• WCC onsite inspection of completed works.</li> </ul>

<b>Project 7</b>	<b>131 The Parade, Island Bay</b>
<b>Applicant</b>	Than Family Holding Limited
<b>Project:</b>	Strengthening project – Updated detailed design
<b>Total project cost</b>	\$16,500
<b>Amount requested</b>	\$16,500
<b>Amount eligible for funding</b>	\$16,500
<b>Recommended Grant</b> ex GST if applicable	\$12,000
<b>Previous BHIF Grants</b>	None
 <p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Contributor building in the Island Bay Shopping Centre Heritage Area.</li> <li>• Constructed in 1906 as part of an original group of five shops and dwellings.</li> </ul>	
<b>The Issue</b>	The building is earthquake prone and requires strengthening by January 2029. The resource and building consent for the strengthening and modification of the building, including the addition of an extension at the rear, has lapsed. The owner now wishes to strengthen the heritage building only and to not proceed with the additions at this stage. This application is for the updating of the detailed design for this change of scope.
<b>Financial Position (Criteria 5)</b>	The applicant is a property company, with no affiliated larger commercial entities, and no known excess unallocated funds.
<b>Review of Proposal</b>	The strengthening of the building will improve public safety and maintain the heritage values of this contributor building in the Island Bay Shopping Centre Heritage Area.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$12,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$14,000 detailed design 141 Riddiford Street in 2020 [Project cost = \$14K]</li> <li>• \$18,700 detailed design 41 Courtenay Place in 2020 [Project cost = \$31K]</li> </ul>
<b>BHIF Outcome</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the contribution this building makes to the Island Bay Shopping Centre Heritage Area.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>
<b>Additional BHIF condition(s)</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• Submission of detailed design and any other associated documents to Council.</li> <li>• Submission of brief conservation architect review of proposal to Council.</li> </ul>


<b>Project 8</b>	<b>168 - 170 Karori Road (St Mary's Church, Karori)</b>
<b>Applicant</b>	The Anglican Church in Aotearoa, New Zealand and Polynesia – Diocese of Wellington
<b>Project:</b>	Seismic Strengthening of St Mary's Church – Updated DSA and Detailed Design
<b>Total project cost</b>	\$135,600
<b>Amount requested</b>	\$135,600
<b>Amount eligible for funding</b>	\$135,600
<b>Recommended Grant</b> ex GST if applicable	\$50,000
<b>Previous BHIF Grants</b>	\$8,000 conservation plan (2014) \$17,000 architectural services for tower strengthening (2014)
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled on the WCC DP as a heritage building. Listed by Heritage NZ (Category II).</li> <li>• Built between 1911-1926.</li> <li>• Important example of work by Frederick de Jersey Clere, architect.</li> <li>• Aesthetic value for use of Italianate design.</li> <li>• Significant landmark in Karori.</li> </ul>	
<b>The Issue</b>	The building is earthquake prone and requires strengthening by September 2028. The tower was strengthened in 2016. This proposal is for the updating of the DSA from 2013, and completing the detailed strengthening design for the rest of the church.
<b>Financial Position (Criteria 5)</b>	Applicant is within the Diocese of Wellington. The Diocese owns the building but building maintenance expenses are the sole responsibility of the Karori Anglican Church. Sufficient funds to complete the project
<b>Review of Proposal</b>	The strengthening of the church will remove a heritage building from the earthquake prone building list, improving public safety and maintaining the heritage values of the building and the contribution this makes to Karori. Continuity of project from a DSA in 2013, using the same engineers. Confidence in the proposed works given that a conservation architect is involved.
<b>Recommendation</b>	The proposed work fits with the seismic strengthening component of the BHIF. It is recommended that \$50,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$25,000 detailed design Wellington Methodist Church in 2018 [Project cost = \$225K]</li> <li>• \$30,000 initial design works for St Mary's of the Angels in 2013 [Project cost = \$ 250K]</li> </ul>

<b>BHIF Outcome</b>	<p>The grant will achieve the following overall BHIF outcomes:</p> <ul style="list-style-type: none"> <li>• Acknowledges the values of this heritage building.</li> <li>• Acknowledges the additional costs associated with strengthening a heritage building.</li> <li>• Contributes to removing this building from the Earthquake Prone Buildings list.</li> </ul>
<b>Additional BHIF condition(s)</b>	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> <li>• Submission of detailed design and any other associated documents to Council.</li> <li>• Submission of brief conservation architect review of proposal to Council.</li> </ul>

## Heritage Conservation

Total number of projects = 7

Funding available = \$161,000 (Approx. 1/3 of available funding)

<b>Project 9</b>	<b>1 Queens Wharf (Wellington Harbour Board Wharf Offices)</b>
<b>Applicant</b>	Body Corporate 77414 (Wharf Office Apartments)
<b>Project:</b>	Conservation and Heritage Maintenance plan
<b>Total project cost</b>	\$31,188
<b>Amount requested</b>	\$27,120
<b>Amount eligible for funding</b>	\$27,120
<b>Recommended Grant</b> ex GST if applicable	\$27,100
<b>Previous Grants</b>	\$9,000 investigation for roof repairs (2016) \$14,000 roof membrane replacement (2017)
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled on the WCC DP as a heritage building, part of the Post Office Square Heritage Area. Listed by Heritage New Zealand (Category I).</li> <li>• Constructed 1896, designed by Clere &amp; Richmond Architects.</li> <li>• A landmark building on Wellington's waterfront, noted for its elaborate façade.</li> </ul>	
<b>The Issue</b>	The building does not have a current conservation or maintenance plan to guide the ongoing conservation and maintenance of the building. This application is for the preparation of a conservation plan by R & D architects and a heritage maintenance report by Paul Cummack that assesses the structural fabric and integrity of the building ahead of planned repainting works.
<b>Financial Position (Criteria 5)</b>	Body Corporate with sufficient funds to complete project and no known excess unallocated funds.
<b>Review of Proposal</b>	The preparation of a conservation and maintenance plan is an integral component for the appropriate maintenance of such a significant heritage building. Experienced conservation architects are involved in the preparation of these.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that close to the full amount requested, being \$27,100, should be allocated to this project. Previous grants for conservation plans have aimed to fund most of the costs, given that this is a priority for the BHIF.
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building.</li> <li>• Acknowledges the additional costs of maintaining a heritage building.</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• Submission of the conservation and heritage maintenance plans to Council.</li> </ul>

<b>Project 10</b>	<b>1 Taranaki Wharf (Circa Theatre, façade of former Westport Coal Company)</b>
<b>Applicant</b>	Circa Theatre Incorporated
<b>Project:</b>	Circa Building Façade Refresh
<b>Total project cost</b>	\$71,500
<b>Amount requested</b>	\$71,500
<b>Amount eligible for funding</b>	\$71,500
<b>Recommended Grant</b> ex GST if applicable	\$30,000
<b>Previous Grants</b>	None



**Building Information:**

- The eastern façade (former Westport Coal Company) is scheduled in the WCC DP. Not listed by Heritage New Zealand.
- West Coast Coal Company building constructed in 1916 on Taranaki Street. Façade relocated in 1994 to current location and incorporated into the new Circa Theatre.
- The façade has some value for its elaborately detailed brick masonry.

<b>The Issue</b>	The eastern façade of the theatre, being the heritage listed façade of the former Westport Coal Company building, shows extensive weather damage such as flaking paint on the brick and timber components, and rot on the timber window frames and door. This application is for the remediation of this damage, including repairs and repainting.
<b>Financial Position (Criteria 5)</b>	The applicant is a registered charitable trust with sufficient funds to complete the project.
<b>Review of Proposal</b>	The façade requires urgent maintenance to ensure that further damage to the masonry and timber components is prevented.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$30,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$28,800 exterior preservation Wellington Rowing Club in 2020 [Project cost = \$138,000]</li> <li>• \$30,000 exterior painting of 32 Cuba Street (Columbia Apartments) in 2015 [Project cost = \$113,739]</li> </ul>
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building.</li> <li>• Acknowledges the additional costs of maintaining a heritage building.</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• WCC Heritage Teams on-site approval of completed works.</li> </ul>



<b>Project 11</b>	<b>78-80 Victoria Street (former Dominion Building)</b>
<b>Applicant</b>	Dominion Building Body Corporate
<b>Project:</b>	Dome Restoration
<b>Total project cost</b>	\$460,829
<b>Amount requested</b>	\$250,000
<b>Amount eligible for funding</b>	\$250,000
<b>Recommended Grant</b> ex GST if applicable	\$55,000
<b>Previous Grants</b>	\$10,000 towards seismic assessment in 2014



**Building Information:**

- Scheduled on the WCC DP as a heritage building. Listed by Heritage New Zealand (Category II).
- Constructed between 1926 and 1928 for the Dominion newspaper. Designed by Crichton, McKay and Haughton.
- Excellent example of a stripped classical commercial building.
- Landmark building on Victoria Street.

<b>The Issue</b>	The metal clad dome and lantern windows have sustained gradual damage from water ingress. Temporary repairs have failed to address this. A survey was undertaken by specialists (weather tightness, conservation & metal cladding) and an extensive remediation and restoration approach has been developed. This application is for undertaking this work which includes: replacing the copper sheathing to dome and lower region of lantern windows, replace existing steel joinery with new steel joinery, and wood remediation.
<b>Financial Position (Criteria 5)</b>	The applicant is a Body Corporate with sufficient funds to complete the project.
<b>Review of Proposal</b>	Whilst the proposed work involves the like-for-like replacement of a considerable portion of the original heritage fabric of the dome, this is required to ensure its structural integrity, weather tightness and ongoing contribution to the heritage values of the building. This has been confirmed by a conservation architect.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$55,000 should be allocated to this project to represent a contribution towards the costs. There are no comparable previous grants.
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building.</li> <li>• Acknowledges the additional costs of maintaining a heritage building.</li> </ul>

<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"><li>• WCC Heritage Teams on-site approval of completed works.</li><li>• Submission of brief report (including photographs) by a conservation architect on the heritage outcome of project.</li></ul>
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<b>Project 12</b>	<b>21 Hania Street (former Disabled Servicemen's Training Centre)</b>
<b>Applicant</b>	E. Street Association Inc
<b>Project:</b>	Life Centre Wall & Steel Frame Window painting
<b>Total project cost</b>	\$45,000
<b>Amount requested</b>	\$45,000
<b>Amount eligible for funding</b>	\$45,000
<b>Recommended Grant</b> ex GST if applicable	\$20,000
<b>Previous Grants</b>	None





**Building Information:**

- Scheduled on WCC DP as heritage building, Not on Heritage NZ list.
- Designed by Edmund Anscombe in 1942.
- Early example of Modernist style architecture in New Zealand.

<b>The Issue</b>	The exterior walls and steel frame windows require regular maintenance, including painting using a specialist epoxy resin paint, every 7 years. This costs approximately \$22,000 each year. This application is for the costs to be incurred for 2022 and 2023, which involves the painting of the north-east and east facades.
<b>Financial Position (Criteria 5)</b>	The applicant is a registered charitable trust with sufficient funds to complete the project.
<b>Review of Proposal</b>	The painting of the building's exterior and windows represents an ongoing commitment for the building owners, who acknowledge the value of this work for maintaining the heritage values of this building.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$20,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$30,000 exterior painting 32 Cuba Street in 2015 [Project cost = \$169k]</li> <li>• \$10,000 exterior paint 99 Willis Street in 2018 [Project cost = \$50k]</li> </ul>
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building</li> <li>• Acknowledges the additional costs of maintaining a heritage building</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• WCC Heritage Teams on-site approval of completed works.</li> </ul>

<b>Project 13</b>	<b>316 Karori Road (Glendaruel)</b>
<b>Applicant</b>	Patrick Geddes & Jacqueline Coats
<b>Project:</b>	Conservation Plan Review
<b>Total project cost</b>	\$6,900
<b>Amount requested</b>	\$6,900
<b>Amount eligible for funding</b>	\$6,900
<b>Recommended Grant ex GST if applicable</b>	\$6,900
<b>Previous Grants</b>	\$5,000 towards conservation plan in 2018 (offer declined as remaining funds could not be secured)
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled as a heritage building on the WCC DP. Listed by Heritage New Zealand (Category II).</li> <li>• Constructed in 1850.</li> <li>• Oldest example of an early pit-sawn timber cottage in Wellington.</li> </ul>	
<b>The Issue</b>	A conservation plan was completed in 2019 by an architectural student. This application is for the review of this plan by a qualified conservation architect to ensure its validity.
<b>Financial Position (Criteria 5)</b>	The owners have sufficient funds to pay for the conservation plan review and for the house painting. No surplus unallocated funds.
<b>Review of Proposal</b>	The preparation of a conservation plan by a qualified conservation architect is an integral component for the ongoing maintenance of such an early and significant heritage building. An experienced conservation architect will be involved in the review and updating of the plan.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$6,900 should be allocated to this project. Previous grants for conservation plans have aimed to fund most of the costs, given that this is a priority for the conservation portion of the BHIF.
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building</li> <li>• Acknowledges the additional costs of maintaining a heritage building</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• Submission of completed conservation plan to Council.</li> </ul>

<b>Project 14</b>	<b>316 Karori Road (Glendaruel)</b>
<b>Applicant</b>	Patrick Geddes & Jacqueline Coats
<b>Project:</b>	House painting
<b>Total project cost</b>	\$36,250
<b>Amount requested</b>	\$36,250
<b>Amount eligible for funding</b>	\$36,250
<b>Recommended Grant</b> ex GST if applicable	\$12,000
<b>Previous Grants</b>	\$5,000 towards conservation plan in 2018 (offer declined as remaining funds could not be secured)
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled as a heritage building on the WCC DP. Listed by Heritage New Zealand (Category II).</li> <li>• Constructed in 1850.</li> <li>• Oldest example of an early pit-sawn timber cottage.</li> </ul>	
<b>The Issue</b>	A recent survey of the building by a conservation architect concluded that the exterior requires repainting to ensure that further damage to the original timbers is prevented. This application is for the repainting of the house.
<b>Financial Position (Criteria 5)</b>	The owners have sufficient funds to pay for the conservation plan review and for the house painting. No surplus unallocated funds.
<b>Review of Proposal</b>	Pit-sawn early settler cottages are rare in New Zealand. A sound paint system ensures that evidence of this early New Zealand building technology is retained.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$12,000 should be allocated to this project. Previous grants for similar works include: <ul style="list-style-type: none"> <li>• \$5,000 towards painting of Rita Angus cottage in 2013 [Project cost = \$12K]</li> <li>• \$20,000 towards repair, recladding and repainting of 260 Riddiford Street in 2015 [Project cost = \$24K]</li> </ul>
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building</li> <li>• Acknowledges the additional costs of maintaining a heritage building</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• WCC Heritage Teams on-site approval of completed works.</li> </ul>

<b>Project 15</b>	<b>12 Kenya Street (Donisthorpe / Te Whare Mahana)</b>
<b>Applicant</b>	Rod Baxter & Dylan Aplin
<b>Project:</b>	Restoring Donisthorpe / Te Whare Mahana
<b>Total project cost</b>	\$16,517.45
<b>Amount requested</b>	\$16,517.45
<b>Amount eligible for funding</b>	\$16,517.45
<b>Recommended Grant</b> ex GST if applicable	\$10,000
<b>Previous Grants</b>	None
	
<p><b>Building Information:</b></p> <ul style="list-style-type: none"> <li>• Scheduled as a heritage building on the WCC DP. Not listed by Heritage New Zealand.</li> <li>• Constructed between 1896 and 1906.</li> <li>• One of earliest dwellings in Ngaio.</li> <li>• Excellent example of the Stick-style of architecture.</li> </ul>	
<b>The Issue</b>	The owners have recently purchased the house and are undertaking extensive exterior maintenance and restoration. This has far exceeded their budget. The owners wish to return the exterior back to its original appearance. This application is for the reconstruction of two exterior stairs and verandah fretwork based on original photographs and remaining fabric.
<b>Financial Position (Criteria 5)</b>	Evidence of sufficient funds to complete project and no known excess unallocated funds.
<b>Review of Proposal</b>	Despite financial pressures, the owners are committed to achieving the best possible heritage outcome for the building. A conservation architect is involved in all stages of the project and has provided advice regarding the reconstructed stairs and fretwork. Financial assistance will ensure that these original exterior components of the building will be sensitively reconstructed.
<b>Recommendation</b>	The proposed work fits the heritage conservation component of the BHIF. It is recommended that \$10,000 should be allocated to this project to present a contribution towards these additional costs. There are no comparable past BHIF allocations.
<b>BHIF Outcomes</b>	The grant will achieve the following overall BHIF outcomes: <ul style="list-style-type: none"> <li>• Acknowledges the heritage values of this heritage building</li> <li>• Acknowledges the additional costs of maintaining a heritage building</li> </ul>
<b>Additional BHIF Conditions</b>	Release of funds is subject to: <ul style="list-style-type: none"> <li>• WCC Heritage Teams on-site approval of completed works.</li> </ul>

## Attachment Two: Applying for the Built Heritage Incentive Fund

### Eligibility Criteria

Your project must meet all the following criteria:

1. The application relates to a heritage-listed building, or a building identified as contributing to a listed heritage area. See Chapter 21: Heritage List (684KB PDF).
2. The applicant is the owner or part-owner of the heritage building. This includes private owners, body corporates, charitable trusts or church organisations. The following are ineligible: the Crown, state sector organisations, overseas state agencies, district health boards, community boards, Council-controlled organisations and Council business units
3. The planned work must aim to physically improve the building's structural integrity, public access, safety and/or heritage values.
4. The works applied for must not have started prior to the Council Committee decision on the application. See the Funding calendar.
5. Funding will be directed towards buildings where successful heritage and seismic strengthening outcomes will be unlikely without assistance. As such: grants will be directed towards buildings that are owned by individuals, body corporates, community groups or small to medium sized companies
  - applications from limited companies must identify if they are affiliated with larger commercial entities
  - all applicants must demonstrate that they do not have excess unallocated reserve funds.
6. The application must demonstrate that the work will conserve and/or enhance the building's heritage significance. As such, input from a recognised conservation architect is:
  - required for all work that impacts the building's heritage elements (such as large-scale restoration works and invasive testing and construction works for seismic strengthening)
  - optional for all other work (such as repair and maintenance, small-scale restoration and detailed seismic design or non-invasive seismic investigations)
7. The owner of the property must show that the full costs of the project can be met.
8. The application does not relate to a building or part of a building that has incomplete allocations from a previous Built Heritage Incentive Fund grant.

## Assessment and Allocation

When **assessing** an application we consider:

- the heritage value of the building, including whether this is on the Wellington City District Plan Heritage List and the Heritage New Zealand list
- the risk of the heritage value diminishing if funding is not granted
- confidence in the quality of the proposed work
- confidence that the project costs are as accurate as possible and the building owner is willing to, and financially capable of, proceeding with the project
- whether the building owner has sufficient resources, or has access to funding through company affiliations, and could proceed with the project without additional financial assistance
- whether the project has received funds from other public grants
- whether the project is visible and/or accessible to the public
- if the project will provide a benefit to the community.

For conservation projects we **prioritise**:

- the completion or updating of a conservation plan.

For seismic strengthening projects we **prioritise**:

- buildings on the MBIE's Earthquake-prone building list
- buildings approaching the expiry date of their s124 Notice under the Building Act 2004
- projects which strengthen more than one attached building
- buildings which have not as yet commenced assessment or detailed design works.

When **allocating** funding we consider:

- the value of the funding request
- the value of the funding request when considered against the total project cost
- parity with similar projects in previous rounds
- equitable distribution in the current round
- the amount of funding available for allocation.



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## CLIMATE AND SUSTAINABILITY FUND- APRIL 2022

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### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks approval of grants from this fund, an initiative of Te Atakura – First to Zero. The Fund supports communities and businesses in Wellington City to undertake climate action initiatives that reduce, or support the reduction of, gross carbon emissions.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

#### Relevant Previous decisions

Criteria for this fund were approved at the meeting of Kāwai Whakatipu on 1 December 2021

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### Risk

- Low       Medium       High       Extreme

Authors	Raven Maeder, Community & Funding Activator Alison Howard, Manager Climate Change Response Mark Farrar, Funding and Relationships Manager
Authoriser	Alison Howard, Manager Climate Change Response Liam Hodgetts, Chief Planning Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information.
- 2) Agree to approve application #1 as listed below.  
#1 ReBicycle: \$75,750
- 3) Note updated guidance for applicants based on the first year of the fund

## **Whakarāpopoto | Executive Summary**

2. The Climate and Sustainability Fund (the Fund) is an initiative of Te Atakura – First to Zero. The intention of the Fund in years one to five of the 2021-2031 Long-term Plan is to support communities and businesses in Wellington City to undertake climate action initiatives that reduce, and/or support the reduction of, gross carbon emissions.
3. A total of two applications were received in this funding round which closed for applications on 07 April, the second of the 2021/22 financial year, requesting a total of \$183,297.14.
4. At the last meeting of the Kāwai Whakatipu | Grants subcommittee on the 16th of May, a total of \$174,250 was approved for the first round of the 2021/22 financial year, leaving a total of \$75,750 for the second round. Officers recommend supporting one organisation for the total remaining amount of \$75,750 as follows (more detail on all the applications is available below):
  - ReBicycle – \$75,750 to support making e-bikes more accessible across our community through their e-cargo bike library and low-cost converted e-bike lease-to-buy pilots.
5. Note that ReBicycle applied to the first round for their e-cargo bike library pilot, but officers recommended that they further develop their proposal and resubmit. ReBicycle have applied with an updated proposal that addresses Officer's requests for further information on the pathway for trial participants to then own e-bikes, and provide greater detail on how equitable access will be achieved.
6. In alignment with Fund criteria, the panel prioritised climate action impact, deliverability and demonstrated equitable outcomes in relation to access to climate change information and action.
7. The focus for the remainder of 2022 is building relationships with potential applicants, especially those with a strong equity or mana whenua focus, to attract more applications in these priority areas.
8. We will also be updating the webpage for the fund to clarify the types of projects that are likely to be recommended, this will include clarification that;
  - The funding of political advocacy or legal action will be ineligible

- Projects without a strong climate action and carbon reduction focus are unlikely to be successful.

### **Takenga mai | Background**

9. Initiatives must meet at least one of the following core fund criteria:
  - Advance Wellingtonians' understanding and uptake of the climate action challenge thereby contributing to meeting our 2030 and 2050 carbon reduction goals.
  - Preference for these grants will be initiatives that create impact beyond themselves.
  - Reduce carbon emissions significantly in the near term thereby contributing to the City's 2030 carbon reduction target.
  - Preference for these grants will be to initiatives that significantly reduce emissions.
10. The budget for the Fund is included in the 2021-2031 Long-term Plan - \$250,000 annually for five years, with an additional small budget allocation for fund administration.

### **Kōrerorero | Discussion**

11. The purpose of this fund is two-fold:
  - To support initiatives that might not achieve significant carbon reductions, but will create a culture of climate action, demonstrate scalable action, or reach a wide audience; and
  - to support projects that reduce carbon emissions in Wellington City in the short term. Note that applications will not be accepted for initiatives that move emissions out of the Wellington City boundary and claim reductions.
12. It is anticipated that the allocation of funding over the lifetime of the fund will transition from initiatives focussed on creating a culture of climate change to initiatives that measureably reduce carbon emissions.
13. To be eligible to apply for this Fund, applicants must:
  - be a legal entity (or community group using an umbrella), this includes Māori entities, schools, social enterprises or businesses.
  - be willing to partner with Wellington City Council to share knowledge, learning and support our Te Atakura - First to Zero strategy.
  - be based in Wellington city, or deliver benefits within the Wellington City Council rate paying area (up to and including Tawa, but not Porirua or Petone).
  - demonstrate capability and capacity to deliver the type of project proposed, and preferably have a track record of delivering similar projects.
14. Note: applications will not be accepted for initiatives that move emissions out of Wellington city boundary.
15. Priority will be given to projects that:
  - demonstrate equity across communities in relation to access to climate action information and ability to act
  - are governed by, and/or developed in partnership with mana whenua
  - lead towards a zero-carbon economy by 2050

- demonstrate collaboration and co-funding (including in-kind)
- have a plan to be self-sustaining and financially viable post Council funding.

16. Applications will be assessed based on the following criteria:

- Impact - there is clear evidence that the initiative will contribute to building a culture of climate change action and/or reduce carbon emissions.
- Scalable - the initiative has the ability to be scaled (or replicated) to increase the impact over time.
- Legacy - the initiative can deliver ongoing benefit and/or demonstrate the potential for lasting long-term impact.
- Measurable change - the initiative has tangible outcomes that can be measured and produce learnings that can contribute to a broader movement of change.
- Unintended consequences - the applicant has identified (where possible) and considered unintended socio-cultural, economic or environmental impacts (positive or negative).
- Deliverable - the initiative is ready and able to be delivered within the timeframe stated.

### **Communications and engagement**

17. The Community Activator/Funding Advisor role within the Community Services team supports applications, community organisations and projects committed to reducing carbon emissions.
18. Our communications and engagement plan includes updates to the webpage for the fund to clarify the types of projects that are likely to be recommended, this will include clarification that;
- The funding of political advocacy or legal action will be ineligible
  - Projects without a strong climate action and carbon reduction focus are unlikely to be successful

Where there are options for support via other Council funds Officers will provide advice and information. In promoting the fund, we will highlight projects that have been funded and add case studies of projects once completed.

### **External assessment**

19. The Fund is administered through the Council grants management system and have been assessed, reviewed and moderated by a panel of External Assessors who bring a bringing deep climate action perspective, including Māori perspectives and are from a mix of business and public sector. This group have reviewed all application material and scored each application. Officers recommendations are based on this scoring and consensus about which projects most strongly delivered to the objectives of the fund.
20. External Review Panel members
- Kaapua Smith (Ngāti Porou, Ngāti Apa, Ngāti Awa) has a background in corporate sustainability and community and tangata whenua engagement. She has previously worked as the Head of Sustainability at Contact Energy and held roles in the Office of the Minister of Maori Affairs and Minister of Whanau Ora. She is currently a Trustee of WWF New Zealand and Nga Wairiki ki Uta Trust, a Hapū Trust based in Whanganui and works at KPMG NZ. Kaapua's work on this external review panel is outside her role at KPMG.

- Karl Check runs a specialist climate change consultancy Foreseeable, and started his sustainability career in Wellington at KiwiRail. Karl has also performed the role of mentor in climate hackathons and is well versed on the initiatives that will deliver impact and create co-benefits for communities.
  - William Woods is currently Strategic Planning Manager at CentrePort Ltd. William has over 25 years' experience working in resource and environmental management, in both public and private sectors. He brings extensive knowledge of climate action and sustainability and has a particular interest in promoting effective collaboration between business and community.
  - Kaeden Watts is a climate change, hauora Māori and Māori equity specialist, and brings with him experience tackling climate change issues domestically and internationally. Kaeden has experience activating change at a range of levels, from grassroots campaigning to international negotiation. Kaeden is currently working within our Climate Action team for three months supporting a range of projects.
  - Alison Howard is Manager Climate Change Response at Wellington City Council.
21. A total of two applications were received in this funding round which closed for applications on 07 April, the second of the 2021/22 financial year, requesting a total of \$183,297.14, with \$75,750 to allocate.
22. Officers recommend supporting ReBicycle with \$75,750 to support making e-bikes more accessible through their e-cargo bike library and low-cost converted e-bike lease-to-buy pilots.
23. In alignment with Fund criteria, the panel prioritised climate action impact, deliverability and demonstrated equitable outcomes in relation to access to climate change information and action. Our focus for the remainder of 2022 is building relationships with potential applicants, especially those with a strong equity or mana whenua focus, to attract more applications in these priority areas.
24. The next funding round has been scheduled which is open for applications with a closing date of 27 October 2022 with decisions made at the December 2022 meeting of Kāwai Whakatipu/Grants subcommittee (or other decision making committee established by the newly formed Council).

## **Applications May 2022**

### **Application #1 – ReBicycle Charitable Trust: Increasing e-bike accessibility: e-cargo bike library and low-cost e-bike lease-to-buy pilot**

25. Amount requested: \$84,640. Amount recommended: \$75,750
26. This application is requesting \$84,640 to support two pilots aimed at increasing e-bike accessibility. The first is an e-cargobike library, which will give Wellingtonians access to a longer trial of an e-cargobike, along with resources and support, with the intention of supporting them to make the decision to buy their own and reduce their car use. The second pilot in this application is for a low-cost lease-to-buy scheme for converted e-bikes. The aim is to make low-cost e-bikes available to people on low incomes, helping to achieve more equitable access to climate change action, and delivering many co-benefits for users and our city.

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27. We were impressed with this updated proposal from ReBicycle, and satisfied that the applicant has addressed the request for further development of their plan to ensure equitable access in the last round. We consider this application to be a great fit for the fund and are supportive of full funding for both elements of the proposal, as far as the remaining available funds allow. These pilots address identified barriers to the uptake of e-bikes, and particularly, equitable access to e-bikes in the absence of a strong second-hand market. The pilots both support people to shift from car use to e-bikes and supports those without access to cars to get on a e-bike. This helps to ensure that low-income families are not left out of the climate conversation and draws a connection between climate and public health outcomes increasing the accessibility of active travel options. The retrofitting element of the loan-to-buy scheme also reduces waste through upcycling bikes, delivering circular economy benefits.
  28. The Cargobike library will support families to explore the benefits of e-cargobikes which will deliver valuable insights about remaining barriers to transport mode shift and could lead to emissions reduction by helping families to make an informed decision to replace car use with an e-cargobike. ReBicycle have a great track record of delivering projects that get more people in the community on bikes, with a strong equity focus.
  29. We were pleased to note their collaborative approach, working with existing partners, including the Greater Wellington Regional Council, the WCC behaviour change team, and exploring new opportunities for collaboration, including with Lodabike (allocated funding in the last round to conduct research into barriers to e-bike storage for Wellington households) to deliver this initiative.

**Application #2 – Guardians of the Bays Incorporated: Guardians of the Bays Appeals of Wellington International Airport Ltd. Notice of Requirements.**

30. Amount requested: \$98,657.14. Amount recommended: \$0
31. This application is requesting \$98,657.14 to support the Guardians of the Bay's appeals of the Wellington International Airport Ltd. Notice of Requirements. Specifically, the requested funding will go towards mediation and Environment Court hearing costs, as well as information and communication to the community.
32. Alignment of this application to the fund criteria is not strong. The purpose of this fund is to focus on emissions reductions in the next eight years, and while the airport expansion does not align with the ambitions of Te Atakura, the outcomes of the legal action are not guaranteed and the level of investment being requested are significant. Further, the ability for a project to receive measurable change, resulting in tangible outcomes and producing learnings that can contribute to a broader movement of change is a key assessment criteria for this fund. As noted by the external review panel, given there is no intention from either party to close the airport the success of this proposal in reducing or preventing emissions would be complex to model and unlikely to be measurable by the applicant.
33. We also note that in discussions concerning the business case for the Fund, Councillors were clear that they did not want the Fund to be used to support advocacy, but rather, initiatives that either use behaviour or cultural change to enable climate action and emissions reduction, or initiatives that directly reduce emissions. This application clearly does not meet or align with that expectation. Overall, both the panel and Officers are unsupportive of the limited resource in this fund going towards a court

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hearing rather than a project with a clear emissions reduction outcome. Officers will update the webpage for the Fund to clarify that applications for funding of political advocacy or legal action will be ineligible.

### **Kōwhiringa | Options**

34. Not applicable

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

35. The Fund is included in Te Atakura – First to Zero, the Council's climate change response strategy.

#### **Engagement and Consultation**

36. No additional engagement and consultation is required. Te Atakura has been consulted on with the public, including the establishment of this Fund.

#### **Implications for Māori**

37. This Fund prioritises initiatives developed by, and with, mana whenua. The moderation and decision-making processes includes Māori representation and the assessment of applications aims to identify and consider unintended consequences that may impact communities.

#### **Financial implications**

38. No additional funding required. The Fund is budgeted for in the 2021-2031 Long-term Plan in years 1-5. The approved funding includes budget for administration in the form of a role within the Council funding team to support the fund and ensure a strong pipeline of applications.

#### **Legal considerations**

39. No legal considerations.

#### **Risks and mitigations**

40. The Climate Change Funding Advisor will work across Council and with community organisations and businesses to support a pipeline of high quality, eligible initiatives for this Fund.

#### **Disability and accessibility impact**

41. We will engage via Community Services with groups and individuals seeking support for projects.

#### **Climate Change impact and considerations**

42. This initiative is part of Te Atakura – First to Zero and will support the achievement of Wellington's 2030 and 2050 carbon reduction goals.

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### **Communications Plan**

43. The Fund will be publicised using the normal communications channels for our existing grants, as well as identifying channels that may be more effective for underrepresented communities. Officers will be working on implementing a communications and engagement plan including updating the Council webpage for the Fund to clarify the types of projects likely to be successful, this will include clarification about the eligibility of applications focussed on political advocacy or legal action. In promoting the fund, we will highlight projects that have been supported and add case studies of projects once completed.

### **Health and Safety Impact considered**

44. Funded organisations will be required to adhere to legal Health and Safety obligations in accordance with their entity type, and in accordance with their Funding Agreement with Wellington City Council.

### **Ngā mahinga e whai ake nei | Next actions**

45. The first Climate and Sustainability fund round of 2022/23 will close on 27 October 2022. This will create space between the 2021/22 financial year rounds and the 2022/23 financial year rounds for officers to work on building stronger relationships and community engagement.
46. Officers will be undertaking comms and engagement activities to build relationships and promote the Fund, and will update the webpage for the Fund to clarify fund criteria.

### **Attachments**

Nil



## WASTE MINIMISATION SEED FUND: ORGANICS DIVERSION 2022

### KŌRERO TAUNAKI | SUMMARY OF CONSIDERATIONS

#### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee provides recommendations for allocation of funding through the Waste Minimisation Seed Fund – Organics Diversion 2021/22.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

#### Relevant Previous decisions

Not applicable

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

2. Additional Waste Levy funds of \$100,000 per annum for three years (2021/22 – 2023/24) approved in the LTP 2021-2031.

#### Risk

- Low       Medium       High       Extreme

Author	Jennifer Elliot, Waste Minimisation Manager
Authoriser	Stefan Borowy, Manager, Waste Operations Chris Mathews, Manager Waste, Water and Resilience Siobhan Procter, Chief Infrastructure Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding for the Waste Minimisation Seed Fund – Organics Diversion for applications as listed below:
  - a. Kaicycle Incorporated, \$94,825

## **Whakarāpopoto | Executive Summary**

3. This report recommends the allocation of the Waste Minimisation Seed Fund – Organics Diversion for 2021/22.
4. The funding process for the Waste Minimisation Seed Fund – Organics Diversion was approved by the Kāwhai Whakatipu | Grants Sub Committee on 1 December 2021.
5. In total, \$100,000 of waste minimisation seed fund money is available for allocation by Council for Organics Diversion in 2021-22. This funding was approved for three years, with the first year being the 2021-22 financial year, in the Long-term Plan 2021-2031. The successful applicant(s) will receive funds in June 2022.
6. Officers received 6 applications and recommend the support of the Kaicycle project, grant totalling \$94,825. This supports the Infrastructure Committee resolutions from the Para Kai Miramar Food Diversion Trial for officers to encourage participants to continue their food waste collection behaviours and to engage with community groups to enable the continuation of food waste collection. The outcomes from this initiative will feed into the future WMMP and the objectives of our Zero Waste programme.

## **Takenga mai | Background**

7. Within the Wellington Region Waste Management and Minimisation Plan 2017–2023 (WMMP) the Council, together with the other territorial authorities of the Wellington Region, has set a target to reduce the total quantity of waste sent to class 1 landfills by one third by 2026.
8. The Waste Minimisation Fund is comprised of funding supplied by the Ministry for the Environment (MfE). When waste is disposed of in a class 1 New Zealand landfill, a levy of \$20 per tonne is collected by MfE, with a portion of the money allocated back to Wellington City Council and other territorial authorities based on population proportion. The MfE levy money must be spent on promoting or achieving waste minimisation as set out in the WMMP.
9. Within the WMMP, Council commits to:
  - E.4: Promote and support the reduction and diversion of organic waste: Continue to support and promote organics waste reduction and diversion programmes.
  - LM.1: Support community groups and the business sector: Provide support to businesses and community groups to develop waste minimisation initiatives and opportunities; and

- LM.2: Provide grants for community and business development: Provide grants for stakeholder groups to develop waste minimisation initiatives.
10. In the Long-term Plan 2021-2031 Council “agreed to allocate additional levy funding to the waste minimisation grant fund for a new fund to be set up - \$100,000 per annum for three years. This fund will focus on organics diversion”, with the first year being the 2021-22 financial year.
  11. This grant fund provides a mechanism for the Council to respond to businesses, community groups and organisations that are undertaking projects that will support the council’s WMMP waste reduction targets by reducing organic waste to landfill.
  12. Projects are funded through a contestable grants pool. As approved by the Kāwhai Whakatipu | Grants Sub Committee on 1 December 2021, the funding process for the Waste Minimisation Seed Fund – Organics Diversion is as follows:
    - Applicants submit Expressions of Interest (EOI) via webform
    - Officers review EOI papers and invite preferred applicants to submit full application
    - Applicants submit full application on Fluxx, WCC’s funding portal
    - Officers assess applications
    - Recommendations presented to Kāwhai Whakatipu | Grants Sub Committee for decision
  13. Funding applications are submitted online and have been made available to all Councillors.

### **Criteria**

14. As approved by the Kāwhai Whakatipu | Grants Sub Committee on 1 December 2021, funding recommendations are based on assessment in order of priority according to the food and drink waste hierarchy:
  - (i) Prevention: Wasted materials, ingredients and product reduced at source
  - (ii) Prevention: Redistribution to people
  - (iii) Prevention: Animal feed
  - (iv) Recycling: Anaerobic digestion or composting
  - (v) Recovery: Incineration of waste with energy recovery
  - (vi) Disposal: To landfill or sewer, or incineration without energy recovery
15. And giving consideration to:
  - Project scale and potential organic waste diversion tonnages
  - Acknowledgement and inclusion of Te Ao Māori principles
  - Adherence to the principles of the Circular Economy
  - Projects that can deliver outcomes at scale, funding a minimal number of larger projects in preference to multiple smaller projects, for maximum impact.

### **Kōrerorero | Discussion**

16. The Waste Minimisation Seed Funds support development of innovative solutions for reducing waste, so that Wellingtonians can be leaders in waste minimisation. This particular fund focusses on diversion of organic waste from landfill.
17. Six EOIs were received for the current funding round, with three applicants – Kaicycle Incorporated, Nonstop Solutions Limited, and Massey at Wellington Students Association Inc (MAWSA) – short listed by officers and invited to submit a full

application. One of the three shortlisted applicants, MAWSA, subsequently withdrew from the application process.

18. Projects were assessed against the criteria outlined in 14. & 15. above.
19. Kaicycle Incorporated seek funding to establish a new in-vessel composting facility that will boost their organics processing capacity by 90-100 tonnes per annum, servicing approximately 500 new customers, and to develop a Living Compost Hubs app for customer and compost management, reducing costs and improving efficiency. The organics collected by Kaicycle and processed at this facility will be household and business food waste, and the resulting compost will be used on their urban farm or sold to generate revenue. Monthly subscription costs for users are \$30 for households and \$60 for business. Their current service is fully subscribed and Kaicycle have a growing wait list with 580 expressions of interest.
20. Scaling up their composting operations will result in more paid hours for their existing team, and the creation of new employment opportunities. Kaicycle intend to instal and trial the new equipment and streamline operations in 2022, gradually increasing customer numbers to reach full capacity in early 2023.
21. On 27 April 2022 officers presented results from the Para Kai Miramar Food Diversion Trial to the Pūroro Waihanga | Infrastructure Committee. The Committee moved to “Direct officers to engage with community groups with the purpose of enabling the continuation and expansion of the Parakai the food waste collection service” and “Agree that Council will encourage participants to continue food waste collection”. As a condition of funding Kaicycle could be asked to offer the service, on a user-pays basis, to kerbside collection participants once the in-vessel composter is operational.
22. Nonstop Solutions Limited seek funding to develop a Zero Waste Hospitality programme to assist Wellington eateries to divert food waste from landfill by reducing waste at source, encouraging food rescue, and diverting inedible food waste to composting. They aim to work with 20 businesses in year one and estimate diversion of 44.8 tonnes of food waste, using funding to offer free waste audits and discounted subscription services. Their business case lacked evidence of business’ willingness to pay the fees to sustain the project long term. Previously funded similar projects have encountered difficulty in engaging businesses and creating a viable business model.
23. Officers are recommending the Grants Subcommittee supports one project with a grant totalling \$94,825 to Kaicycle Incorporated.
24. The successful applicant will submit a report on project outcomes at the end of the 12-month project timeframe, for officer review and approval. This report will subsequently feed into our Resource Recovery Network expansion project, kerbside services review and future WMMP action plan.
25. Summary of applications received and rationale for recommendations in table below:

#	Applicant & Project title	Total project cost	Amount requested	Recommended amount	Benefits, Challenges, and Score
1	Kaicycle Incorporated:	\$221,825	\$94,825	\$94,825	Benefits: Increasing organics diversion capacity by 90-100 tonnes per annum; increasing available options for diversion of food waste

	Kaicycle Composting Expansion				<p>in the city; established self-funding compost business demonstrating a viable business model for expansion, with existing demand (see 19. above) and measurable results.</p> <p>Challenges: Kaicycle will be responsible for finding a suitable site for the in-vessel operation and securing any necessary permissions including resource consent (if applicable).</p> <p>Score against criteria: 68/100</p>
2	Nonstop Solutions Limited  Zero Waste Hospitality	\$102,871	\$65,671	\$0	<p>Benefits: Engaging with local eateries on food waste reduction and reducing organics to landfill; raising awareness of local sustainable initiatives; MfE are currently consulting on separate collection of business food waste which may increase future demand for this type of service.</p> <p>Challenges: Incentives may not be sufficient to achieve uptake; insufficient willingness to pay for services to create a viable long-term business model; diversion tonnages are estimates based on assumptions and may not be achievable or measurable; resource-intensive model will be challenging to scale; project has wider waste minimisation/sustainability remit compared with other project</p> <p>Score against criteria: 53/100</p>

### Kōwhiringa | Options

26. Not applicable

### Whai whakaaro ki ngā whakataunga | Considerations for decision-making

#### Alignment with Council's strategies and policies

27. Applications and recommendations align with:

The Wellington Region Waste Management and Minimisation Plan:

- E.4: Promote and support the reduction and diversion of organic waste: Continue to support and promote organics waste reduction and diversion programmes.
- LM.1: Support community groups and the business sector: Provide support to businesses and community groups to develop waste minimisation initiatives and opportunities; and
- LM.2: Provide grants for community and business development: Provide grants for stakeholder groups to develop waste minimisation initiatives.

Te Atakura – First to Zero:

- Landfilled waste makes up more than 80% of Council emissions due to the ownership of two Council landfills.
- Taking into account Wellington's emissions, zero carbon is quite simple. We need to support changes in the city that reduce the emissions we create. This means dramatically reducing waste to landfill.

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## **Engagement and Consultation**

28. Low significance. This may change in future as there will be community consultation around the development of Wellington's next Waste Management and Minimisation Plan which will include organic waste diversion.

## **Implications for Māori**

29. Kaicycle are committed to upholding their obligations under Te Tiriti o Waitangi and support tino rangatiratanga of hapū and iwi. They seek to foster relationships with and support kaupapa Māori initiatives, and have existing relationships with Para Kore and local marae. As part of their general expansion they intend to engage and collaborate with mana whenua to support their aspirations regarding local food systems, land use, and ecological restoration and preservation.

## **Financial implications**

30. The funding recommendations detailed within this report have no impact on rates. Funds come from Waste Levy Funds (see 6. in Takenga Mai | Background) and are allocated in accordance with MfE requirements, and the Wellington Region Waste Management and Minimisation Plan.

## **Legal considerations**

31. No legal risks

## **Risks and mitigations**

32. The Council has Resource Recovery Network expansion planning work underway, which may result in a commercial-scale solution for organics processing for the City. This could present a risk or an opportunity for Kaicycle's current model, however they are aware of this and reference it in their application.
33. Risk: Kaicycle do not get the required customer uptake to fully utilise the additional capacity and ensure the project is financially viable.
- Mitigation: Demand has been demonstrated. Their current service, with monthly costs of \$30 for households and \$60 for business, is fully subscribed and they have a waitlist with 580 expressions of interest, with more being added monthly.

## **Disability and accessibility impact**

34. No disability and accessibility impacts

## **Climate Change impact and gconsiderations**

35. The organics diversion project supports the Te Atakura – First to Zero programme as it will assist to reduce waste to landfill and associated landfill gas emissions, and therefore reduce the potential for climate change impacts.

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### **Communications Plan**

36. Grantees and applicants receive email communication following the decision, for those granted funding this includes guidance on how funding should be acknowledged by the organisation and how Council can share information through communication channels.
37. Once funding approval has been granted, a Communications Plan will be developed which may include:
  - Media release
  - WCC officials' attendance at a launch event
  - Our Wellington story to be shared via all WCC's usual comms channels including social media

### **Health and Safety Impact considered**

38. Funded organisations will be required to adhere to legal Health and Safety obligations in accordance with their entity type, and in accordance with existing funding agreements with Wellington City Council. Funding agreements for this fund would include reference to the entity and its obligations under legislation.

### **Ngā mahinga e whai ake nei | Next actions**

39. Not applicable

### **Attachments**

Nil





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## LIVING WAGE FOR EVENTS FUND- MARCH 2022

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### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks approval of grants from the Living Wage for Events fund.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Relevant Previous decisions

Criteria for this fund were approved at the meeting of Kāwai Whakatipu on 1 December 2021.

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### Risk

- Low       Medium       High       Extreme

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Agree to the allocation of Living Wage for Events Funding for applications listed below:
  - #1 Ania Upstill: \$4,960
  - #2 Creative Capital Arts Trust: \$50,000, annually for three years
  - #3 Chris Buckland: \$5,300
  - #4 Drug of Choice Productions Limited: \$6,500
  - #6 Laser Kiwi Limited: \$6,006
  - #7 Maverick Creative Limited: \$30,000
  - #11 The Humorous Arts Charitable Trust Board: \$1,911
  - #14 Barbarian Productions Limited: \$10,000, annually for three years
  - #15 Newtown Festival Trust: \$50,000, annually for three years
  - #16 The Performance Arcade Trust: \$25,000, annually for three years
  - #17 Wellington Treasure Trust: \$15,000, annually for three years

## **Whakarāpopoto | Executive Summary**

2. This paper seeks approval from Kāwai Whakatipu for grants for applications made in the first funding round of this new fund. Applications for the fund closed on 24 March 2022.

## **Takenga mai | Background**

3. The Living Wage for Events fund was established as part of the Long-Term Plan to support non-Council events that provide the living wage for their staff and contractors. Criteria for the fund were adopted in December 2021 and applications opened in mid-December 2021 for the first funding round.
4. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that meet a need identified by the community, align with the Council's strategic goals and community outcomes, and rely to some extent on participation and engagement by community organisations.
5. In assessing applications, officers look at alignment of the application with Council policies and priority areas from the specific fund, as well as the applicant's organisational capacity, ability to deliver projects, and financial position.
6. To ensure funds are used appropriately, conditions on funding may be suggested for consideration as part of the approval process. For the grants recommended below, conditions should include confirmation of the funded events taking place and necessary Covid planning or public health measures being in place.

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**Kōrerorero | Discussion**

7. This fund is available for three years and the fund value is \$300,000 per year for years one to three of the 2021-31 Long-Term Plan.
8. The purpose of the fund is to:
  - Encourage events in Wellington City to adopt the living wage
  - Support event organisers to pay living wage for their staff and contractors who are directly employed to deliver, produce and perform at the events.
9. Living Wage for Events Fund applicants must meet the following criteria:
  - be a legal entity (or sit under a legal entity) including a community group, Māori entity, school, social enterprise or business
  - have an event that is taking place in Wellington City and mainly benefits the people of Wellington.
10. The Investment Criteria for the Living Wage for Events Fund are:
  - Provide support for events being delivered in Wellington City to provide living wage for their staff and contractors who are directly employed to deliver, produce and perform at the events and/or participating artists and performers
  - Applicants need to provide detailed information to demonstrate how they will utilise funding to support the living wage.
11. Support for events that support one or more of the following outcomes of the Council's Events Policy are prioritised through this fund:
  - Events that contribute and celebrate the arts
  - Events that partner with mana whenua to develop, promote and deliver cultural events that profile mana whenua
  - Events that support communities in creating their distinctive character
  - Strive to be an environmentally friendly event and sustainable in the long term
  - Events that promote inclusive, tolerant and strong communities.
12. The fund does not cover events where the primary purpose is to promote religious ministry or political objectives or for Council events, including those run by Council Controlled Organisations or hosted within Council controlled venues.
13. Covid 19 and the current Covid protection framework has impacted heavily on the events sector in recent months.
14. The first funding round allocated \$45,267, leaving \$254,733 to allocate this financial year.
15. A total of 12 applications were received and one was transferred from the Arts and Culture Fund. In addition to these applications, officers are recommending that six allocations be made from the fund to organisations recommended for funding through the Council's multi-year funding. These events run by established organisations include the Newtown Festival, the Performance Arcade, VERB and the New Zealand Fringe

Festival. All are committed to support payment of staff and artists and are a strong fit with Council Events Policy.

16. Officers are recommending five applications be allocated annual funding for three years managed alongside their multi-year Arts and Culture Fund contracts. \$50,000 has been recommended through the Social and Recreation Fund (March 2022) supporting organisations working with communities and vulnerable in the city, and a further \$72,000 in 2022/23 and 2023/24 supporting multi-year funding contracts.
17. Officers recommend supporting 11 organisations totalling \$204,677 as detailed in Table 1 below.

Table 1- Living Wage for non-Council Events Fund - March 2022

Living Wage for Events Fund- March 2022					
	Applicant	Project	Request	Recommend	Comments
1	Ania Upstill	Too Much Hair	\$4,960	\$4,960	Support for Living Wage for performers for this musical celebration of Aotearoa's trans and gender nonconforming community.
2	Creative Capital Arts Trust (CCAT)	NZ Fringe 2023-25	\$100,100	\$50,000	Support for Kakano programme which supports groups and individual artists presenting working within the New Zealand Fringe Festival. Recommend annual support for three years of \$50,000 per year supporting 20 artists.
3	Chris Buckland	Rogue and Vagabond's Sunday Jazz Programme	\$11,900	\$5,300	Transferred from Arts and Culture. Support for seven shows of improv jazz at Rogue and Vagabond. Supports five musicians and one sound technician per show, including rehearsal time.

4	Drug of Choice Productions Limited	Dope As Comedy	\$6,586	\$6,500	Support for MC, sound technician, and producers for eight comedy shows at the Fringe Bar.
5	Funk Society Limited	Funk on the Water	\$6,400	\$0	Seeking support for wages of staff/brewers at craft beer/cider festival. Not recommended as can be supported by sales, ticket income and sponsorship.
6	Laser Kiwi Limited	Laser Kiwi - December Season	\$6,006	\$6,006	Support for performers and producers for the Laser Kiwi December season. Also recommended for support via Arts and Culture Fund.
7	Maverick Creative Limited	Urban Dream Brokerage: artists wages	\$43,440	\$30,000	Support for eight artists who would be commissioned via the Urban Dream Brokerage to present their work in 2022. Also recommend support for operational costs for the UDB via the Arts and Culture Fund.
8	New Zealand Opera Limited	Macbeth	\$9,482	\$0	Request to support NZ Opera to lift the pay of their chorus members (42 singers). Seen as lower priority relative to other applications and in relation to the role of central government funding received by New Zealand Opera Limited.

9	Spark & Flare Limited	Wellington Buskers Festival	\$195,150	\$0	Seeking full costs of staging a busker's festival in Wellington in 2023. Not recommended as no specific case made in application for LW component and no other income confirmed. Organisers can reapply in 2022/23 when they have secured income and sponsorship.
10	Sweet Release Cakes and Treats Limited	The Vegan Vault	\$150,550	\$0	Seeking total cost of stallholders' wages for a vegan market. Not recommended as not a strong case for LW given other requests for funding.
11	The Humorous Arts Charitable Trust Board	Weekend Laughs at Fringe Bar	\$1,911	\$1,911	Supported in last round and this application is for additional even. Recommend support for sound technician.
12	Toi Ngākau Productions	Celestial Nobodies	\$8,244	\$0	Not recommended as Celestial Nobodies has been recommended funding through the Arts and Culture Fund.
13	With Lime Limited	Wellington Dia de Muertos Festival 2022	\$5,134	\$0	Event supported through Council events team, seeking to pay staff and volunteers. Lower priority given existing support and other projects.
14	Barbarian Productions Limited	Operational support, to support staff and artists' application for multi-year funding	\$37,500	\$10,000	Support for Barbarian to extend the scope of the community and performing arts festival. Recommend annual support for three years of \$10,000 per year as part of the multi-year funding contract via the Arts and Culture Fund.

15	Newtown Festival Trust	Operational support, to support staff and artists' application for multi-year funding	\$380,000	\$50,000	Support for Newtown Festival Trust to lift the pay of events staff and artists. Recommend annual support for three years of \$50,000 per year as part of the multi-year funding contract via the Arts and Culture Fund.
16	The Performance Arcade Trust	Operational support, to support staff and artists' application for multi-year funding	\$92,500	\$25,000	Support for the trust to lift the pay of event staff and artists for the annual Performance Arcade. Recommend annual support for three years of \$25,000 per year as part of the multi-year funding contract via the Arts and Culture Fund.
17	Wellington Treasure Trust	Operational support, to support staff and artists' application for multi-year funding	\$81,240	\$15,000	Support for wages for artists and event staff for VERB Festival. Recommend annual support for three years of \$15,000 per year as part of the multi-year funding contract via the Arts and Culture Fund.
<b>Total</b>				<b>\$204,677</b>	

### **Kōwhiringa | Options**

18. The options available to the Committee are to approve the recommendations for funding or not not approve the recommendations for funding.

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

19. The fund supports the Living Wage principles Council adopted and decision to become a Living Wage Employer in September 2018.

#### **Engagement and Consultation**

20. No additional engagement and consultation is required.

#### **Implications for Māori**

21. No known implications.

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### **Financial implications**

22. No additional funding required. The Fund is budgeted for in the 2021-2031 Long-term Plan in years one to three.

### **Legal considerations**

23. No legal considerations.

### **Risks and mitigations**

24. There is a risk is that the fund is undersubscribed. To mitigate this, our Funding Team will work across Council and with arts, events and community organisations and businesses to support a pipeline of high quality, eligible initiatives. There will be funding round/s in 2022/23.

### **Disability and accessibility impact**

25. Not applicable.

### **Climate Change impact and considerations**

26. Not applicable, although any events/applications which might have impact on related strategies would be discussed with relevant teams, e.g., around Climate Action or Waste Minimisation.

### **Communications Plan**

27. The Fund will be publicised using the normal communications channels for our existing grants.

### **Health and Safety Impact considered**

28. Funded organisations will be required to adhere to legal Health and Safety obligations in accordance with their entity type, and in accordance with existing funding agreements with Wellington City Council. Funding agreements for this fund would include reference to the entity and its obligations under legislation.

### **Ngā mahinga e whai ake nei | Next actions**

29. Following the Committee's decision, applicants will be notified. Organisations #2 and #15 will be notified after the 2 June 2022 Social, Cultural and Economic Committee as their total recommended funding annually (in addition to these grants through the Living Wage for Events Fund, whether approved or not) will be over \$100,000.

### **Attachments**

Nil



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## ARTS AND CULTURE FUND MARCH 2022

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### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee makes recommendations for allocation of the Arts and Culture Fund for applications in the third funding round of 2021/22.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Relevant Previous decisions

Not applicable.

#### Significance

The decision is rated low significance in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil     
  Budgetary provision in Annual Plan / Long-term Plan     
  Unbudgeted \$X

2. Funding for the grant programme for the Arts and Culture Fund is budgeted in the LTP.

#### Risk

- Low     
  Medium     
  High     
  Extreme

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

## Taunakitanga

### Officers' Recommendations

Officers recommend that Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Agree to the allocation of Arts and Culture funding for applications as listed below.
  - #1 Java Dance Company Limited \$5,100
  - #2 Jenny McArthur umbrella under Pirate and Queen Limited \$4,414
  - #3 Kedron Parker umbrella under The Wellington Sculpture Trust \$6,960
  - #4 Ketecollections Limited \$4,226
  - #5 Long Cloud Youth Theatre umbrella under BATS Theatre Limited \$16,000
  - #6 Maverick Creative Limited \$20,000
  - #7 Melectra Management Limited \$5,000
  - #8 Miranda Manasiadis umbrella under Pirate and Queen Limited \$7,020
  - #9 Pōneke Classical Sessions \$6,415
  - #10 Silver Noodle Soup Film & Theatre Company Charitable Trust \$3,835
  - #11 TAHI New Zealand Festival of Solo Performance Limited \$12,000
  - #12 The Price of Change Limited \$11,540
  - #13 Toi Ngākau Productions \$11,000
  - #14 Voice Arts Trust \$17,000
  - #15 Wellington Zinefest Incorporated \$7,450
  - #19 Choirs Aotearoa New Zealand Trust \$8,000
  - #23 Colossal Productions Limited \$6,140
  - #27 He Māori? Productions umbrella under BATS Theatre Limited \$2,500
  - #31 Laser Kiwi Limited \$4,030
  - #32 Latin American Film Festival \$3,350
  - #39 Performing Arts and Young People Aotearoa (PAYPA) \$3,000
  - #41 Show Me Shorts Film Festival Trust Board \$3,350
  - #44 The Conch Charitable Trust \$5,503
  - #47 Transmit Limited \$8,692
  - #49 Wellington Heritage Festival Trust Board \$5,700
  - #50 Wellington Regional Art and Cultural Development Trust \$5,800
  - #51 Wellington Senior Citizens Health and Happiness Association Inc. \$5,928

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#52	Wellington Symphonic Bands Incorporated	\$2,000
#53	Wellington Youth Orchestra Incorporated	\$3,000

### **Whakarāpopoto | Executive Summary**

3. This report to Kāwai Whakatipu | Grants Subcommittee makes recommendations for allocation of the Arts and Culture Fund for applications in the third funding round of 2021/22 which closed on 24 April 2022.

### **Takenga mai | Background**

4. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
  - meet a need identified by the community
  - align with the Council's strategic goals and community outcomes (for this fund, Aho Tini)
  - rely to some extent on participation and engagement by community organisations.
5. Organisations and projects are funded through both multi-year contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short-term and generally project-based in nature. The Council also enters into multi-year funding contracts when it has an interest in ensuring particular activities occur that contribute to the Council's strategies or policies.
6. The assessment process may include consultation with the applicant, persons (or organisations) referred to in the application and Council officers.
7. In assessing applications, officers look at alignment with Aho Tini policy and priority areas, as well as organisational capacity, ability to deliver projects and the financial position of the organisation. To ensure funds are used appropriately, conditions may be suggested should funding be approved.
8. This fund serves to support organisations to deliver on the Wellington's Arts and Culture Strategy and Events Policy. Council's Long-term and Annual Plans outline several activities that support Aho Tini.
9. Where a group is not a legal entity, they can make an application under an 'umbrella agreement' from another legal entity. If a grant is approved, the umbrella organisation is asked to confirm support for the funding. That organisation is ultimately responsible for ensuring that the funds are used appropriately, and an accountability report is provided on completion of the project.
10. This is the third (of three) funding rounds for the 2021/22 financial year.

### **Priorities**

11. Priorities for this fund are set out in Aho Tini which has four pillars.

#### **Aho Tangata/Our people– connected, engaged, inclusive, accessible communities**

#### ***Our communities are connected by diverse arts and cultural expression***

12. Priority will be given to projects that:
  - Reflect the increasing diversity of our communities, and encourage access, availability and participation in arts and culture

- Celebrate ngā toi Māori and te reo Māori with Wellington communities
- Enhance local vibrancy for, and with, communities in the central city and neighbourhoods.

**Aho Hononga/Partnership with mana whenua and Māori**

***We honour te Tiriti o Waitangi and Council's partnership with mana whenua and Māori***

13. Priority will be given to projects that:

- Tell stories of our region and country with mana whenua and Māori
- Ensure that ngā toi Māori and te reo Māori are highly visible
- Encourage respectful use of tikanga.

**Aho Whenua/Our places, spaces and venues - our city is alive**

***The city is alive with the possibility of art around every corner***

14. Priority will be given to projects that:

- Improve access to affordable, accessible, and fit-for-purpose venues, places and spaces
- Build the presence of ngā toi Māori and te reo Māori and how they are seen, felt and heard in our city
- Share Wellington's and the nation's stories across our cityscape
- Ensure creative thinking and practitioners are involved early in our major infrastructure projects
- Support creativity through simple, efficient, enabling processes.

**Aho Mahi/Pathways - successful arts and creative sector, and careers**

***Wellington is an incredible place to create, live, learn and work***

15. Priority will be given to projects that:

- Work with partners to build capacity, access, availability, and grow the arts and creative sector
- Support emerging and growing creative businesses, including from under-represented and marginalised groups
- Attract, develop and sustain talent
- Make Wellington the best place in Aotearoa for young creatives to live, learn and grow
- Empower the capital city to be the home of mana whenua and Māori arts
- Support the arts and creative sector to provide local and global leadership in arts, culture and creativity
- Support contemporary art and its practice across all art forms.

**Independent sector**

16. A tenet of the Aho Tini strategy is to support non-institutional 'independent' artists and groups. Sector representatives requested, and received, an additional \$200,000 per

annum in the Long-Term Plan to strengthen support to these groups, particularly those who are not in receipt of recurring funding from Council or government arts funders.

17. The approved \$200,000 was agreed through a resolution (below) as part of the LTP deliberations.
- Increase grant funding support for Wellington-based, professional, project-funded companies, groups and artists across a variety of forms - often referred to as the “independent sector”. The additional grant funding will be administered through Council’s Grants Subcommittee. This responds to feedback from the sector during consultation.*
- Additional funding will enable us to support their creativity, lift grant levels as well as anticipate additional demands in relation to fair wages for the independent sector. All granting programme criteria will need to be reviewed and aligned against the new strategy and specific detail for this additional investment will be developed as part of that process.*
18. The work-to-date has developed further definition for this fund. To be eligible, independent artists must:
- be seeking project funding – the group or individual will not be receiving multi-year funding or annual funding (from Wellington City Council or other government agency or funder)
  - have a track record or sufficient volume of work
  - have an existing audience and connections to the city – including support from the existing community
  - show evidence of partnerships
  - where the applicant lives outside Wellington, they must be able to demonstrate a sustained practice in Wellington/manā whenua rohe
  - want to pay their artists professionally and benefit the sector
  - be working in any art form but the fund will not cover public art – these will be referred to the Public Art Fund.
19. Sector representatives have requested to co-design the use of these funds for the independent sector. It is intended to pursue this further after this initial funding round.
20. For individuals or groups including independents who are newly formed or not affiliated with a legal entity, we have partnered with several entities who can provide an ‘umbrella’ relationship for applications to the Arts and Culture Fund. These are listed on the fund website and promoted through a range of channels. These are all not-for-profit organisations, and their budget may need to include a small percentage to support their administration and other costs in supporting successful applications. We have accepted applications using umbrellas of any legal entity, for applicants who have relationships with other organisations.

## **Kōrerorero | Discussion**

### **Arts and Culture Fund**

21. The total budget of \$1,818,434 in 2021/22 is allocated through two funding programmes:

- a. Multi-year funding agreements with organisations totalling \$1,420,298 across 22 arts organisations. A list can be accessed [here](#). This funding is increased annually with an inflationary increase.
  - b. The Arts and Culture Fund - \$298,136 for the 2021/22 financial year is the balance allocated through three funding rounds during the year
  - c. In addition, \$200,000 is available to support independent artists and groups.
22. With the advent the new Aho Tini strategy, Council has realigned grant criteria in accordance with Aho Tini principles. For this funding round, the Aho Tini principles were used to consider the alignment of applications, and, in the new financial year, overall criteria will be tightened and refocused to reduce applications that are unlikely to succeed and to encourage applications that speak to the principles.
23. Much of the history of funding of arts and culture has developed on a relatively ad hoc basis. As the Aho Tini strategy moves into its first full year (from July 2022), funding policies will be developed that address groups of organisations so that 'like with like' can be treated equitably. Other areas to be developed are likely to include a media policy, a film festivals policy, and clarity around built environment or capital projects.
24. For this second funding round, 55 applications were received asking for a total of \$554,383. Officers recommend the Grants Subcommittee grants \$204,953 through the Arts and Culture Fund 2021/22 (see Table 1 and 2). Note that some have been recommended for support through the Living Wage for Events Fund.

**Table 1- Arts and Culture Fund March 2022 Independent Arts**

#	Applicant	Project	Request	Comments	Recommend
1	Java Dance Company Limited	Spark at BATS	\$5,100	An established Wellington Dance company that is supporting independent dancers and musicians to develop new work.	\$5,100
2	Jenny McArthur umbrella under Pirate and Queen Limited	This is How the Deaf Speak 2	\$4,414	Supports two mid-career artists to develop a new collaborative partnership involving NZSL that investigates the deaf experience.	\$4,414
3	Kedron Parker umbrella under The Wellington Sculpture Trust	Getting to Know You: Socially Distanced Portraits in the Time of Covid	\$7,794	Supports an experienced artist working in socially engaged practice and photography to present a series of Covid-themed portraits of Wellingtonians as a series of public art posters.	\$6,960
4	Ketecollections Limited	Te Kawa a Maui	\$4,227	An established collective of Toi Māori practitioners to present a new exhibition, workshops and performance as part of Mātariki celebrations.	\$4,226

5	Long Cloud Youth Theatre umbrella under BATS Theatre Limited	Long Cloud Youth Theatre 2022	\$16,000	Developing the artistic voice of Pōneke's rangatahi and supporting career pathways for emerging theatre practitioners.	\$16,000
6	Maverick Creative Limited	Urban Dream Brokerage	\$92,185	Contribution to support for Maverick's programme of work.	\$20,000
7	Melectra Management Limited	The Ballad of Stella Strange	\$5,000	Supporting the rehearsals of a new multi-media production that celebrates iconic Wellington Theatre company Red Mole, a work in development for the NZ Festival of the Arts, involving experienced and emerging artists from theatre, music and opera.	\$5,000
8	Miranda Manasiadis umbrella under Pirate and Queen Limited	Lemons	\$7,020	Supporting a new Dance Theatre production as part of Lōemis festival and a collective of celebrated Aotearoa artists, rich in experience and expertise including Toby Laing of Fat Freddy's Drop, consummate dance artist Maria Dabrowska and emerging lighting talent Elekis Poblete Teirney.	\$7,020
9	Pōneke Classical Sessions	Pōneke Freelancers Orchestra	\$6,415	Supporting opportunities for emerging classical musicians to develop professionally: to create ensemble work, collaborate, receive mentoring, and raise their profile through performances.	\$6,415
10	Silver Noodle Soup Film & Theatre Company Charitable Trust	Silver Noodle Drama Classes	\$3,835	An established Wellington arts organisation that is supporting young people with disabilities to take leadership roles in creating theatre and film.	\$3,835
11	TAHI New Zealand Festival of Solo Performance Limited	TAHI New Zealand Festival of Solo Performance	\$12,000	An industry leader, supporting solo theatre practitioners from diverse backgrounds with a focus on deaf and disabled communities for 2022.	\$12,000

12	The Price of Change Limited	Ko wai rā te manu?	\$13,540	Natalie Jones and Matthew McIntyre Wilson are leaders in the field of Māori craft and object making and they have realised several local and national projects that support kaupapa Māori aspirations and enable ngā toi Māori to be visible.	\$11,540
13	Toi Ngākau Productions	Celestial Nobodies	\$3,000*	Supports the redevelopment of a successful Fringe show that showcases queer, trans and nonbinary people in arts and sciences. * The recommendation acknowledges that an additional \$8,224 was requested through the Living Wage for Events Fund.	\$11,000
14	Voice Arts Trust	Core Support and Project Funding	\$17,000	Supports an established arts organisation to deliver a drama-based arts programme for older people and former refugees in the community.	\$17,000
15	Wellington Zinefest Incorporated	Collaborative Zine Projects	\$7,450	Supports commissions and production costs for nine new zines produced in collaboration with Wellington Zinefest.	\$7,450
<b>Total</b>					<b>\$137,960</b>

**Table 2- Arts and Culture Fund March 2022**

#	Applicant	Project	Request	Comments	Recommend
16	Black Swallow Events Limited	Wellington Tattoo Convention	\$12,000	Due to pressure on the funds available this round, this application was lower priority compared to other applications. Referred also to City Growth.	\$0
17	Blue Flicker Productions	Windmills, Bunnies and Other Existential Crises	\$6,705	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0



18	Capital Publishing Limited	Capital Photographer of the Year Finalist Exhibition	\$10,000	Due to pressure on funds this round, this application was assessed as lower priority relative to others. (Note support for media organisations will be addressed through the development of an arts media policy).	\$0
19	Choirs Aotearoa New Zealand Trust	Choirs NZ programme in Wellington 2022	\$8,000	Supports a programme of activity including training, rehearsals and performances within Wellington for choral music, singing and conducting.	\$8,000
20	Chris Buckland	Rogue and Vagabond's Sunday Jazz Programme	\$11,900	Recommended for funding through the Living Wage Events Fund.	\$0
21	Circa Theatre Incorporated	Circa Theatre Trust Site Redevelopment	\$27,500	Request relates to Circa's plan for a revitalised frontage for their building. Due to the pressure on the funds available, this is a lower priority relative to other applications. The proposal will be referred (as background) to the relevant parts of Council with whom Circa is discussing this project.	\$0
22	Coalesce Limited	PhD: Unpacked	\$9,000	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
23	Colossal Productions Limited	The SQUID - Residency Project	\$6,140	To support three residencies at the SQUID for emerging performing arts and circus practitioners.	\$6,140
24	Debbie Bidlake	Montgomery Community Mural	\$10,000	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
25	Food Court Books	Food Court Collective	\$23,280	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0

26	Friends of Bolton Street Cemetery Incorporated	Bolton Street Cemetery Museum: detailed design	\$27,025	A worthy project but due to pressure on funds available this round, this application was lower priority compared to other applications. Other Council funds have been allocated to earlier part of project.	\$0
27	He Māori? Productions umbrella under BATS Theatre Limited	He Māori?	\$2,500	Supports a strong emerging Māori playwright to create a new work at BATS.	\$2,500
28	Ignite Trust	Ignite Consultants Wellington Cultural Competency Course	\$2,200	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
29	Indian Ink Theatre Company Limited	'Krishnan's Dairy' 2022 Season at Te Papa	\$5,000	Lower priority application for funding as this work has been seen in Wellington multiple times.	\$0
30	Kiran Parbhu umbrella under Pirate and Queen Limited	Shed 6 - Matariki Mural	\$3,335	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
31	Laser Kiwi Limited	IDIOM - Big December Season	\$4,030	Variety show season at Te Auaha. Have presented three seasons to date offering up to 20 performers the opportunity to present. Acts include comedians, drag artists, contemporary dancers, ballet, chamber music, character comedy, improv, aerialists, acrobats a foot juggler and some curveballs like table tennis players and even a chef.	\$4,030
32	Latin American Film Festival	Latin America and Spain Film Festival	\$8,000	Supporting a non-profit festival to reach a diverse audience, offering free admission to cinematic productions from Latin America and Spain.	\$3,350

33	Mall Planet Limited	Digital Ecosystem for Wellington Music Community	\$10,000	Due to pressure of available funds, lower priority relative to other applications. Interesting idea in relatively early stage of development. Will be also referred to Economic Wellbeing.	\$0
34	Mark Matthews	Switch Musical Theatre Workshop	\$4,420	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
35	Mekar Bhuana Aotearoa	Introductory Balinese Dance Courses	\$20,000	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
36	Naturalelearning Limited	Calligraphertherapy - a beautiful art form and an exercise in mindfulness	\$6,735	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
37	Newtown Open Studios	Newtown Open Studios 2022	\$12,330	Lower priority application due to pressure of funds. Ideally needs to be connected into the increased funding allocated to Newtown Festival.	\$0
38	Owhiro Bay Residents Association	Matariki Celebration	\$500	Project to be supported through Events funding.	\$0
39	Performing Arts and Young People Aotearoa (PAYPA)	Theatre for Young Audiences Hui	\$3,000	Supporting a personal development hui for the Performing Arts and Young People sector in Aotearoa which will contribute to building a stronger social infrastructure in the local creative sector.	\$3,000
40	Pūoru Kākano	Pūoru Kākano Akoranga	\$5,050	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
41	Show Me Shorts Film Festival Trust Board	Show Me Shorts Film Festival 2022 in Wellington	\$7,939	Supports Aotearoa New Zealand's leading international short film festival, to cultivate talent and develop opportunities for distribution and appreciation of New Zealand short films.	\$3,350

42	Sri Lankan Dance Academy Incorporated	Storage cost of costumes	\$3,575	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
43	Sri Lankan Dance Academy Incorporated	Graduation Ceremony	\$7,820	Graduation event: due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
44	The Conch Charitable Trust	A BOY CALLED PIANO	\$5,504	Supporting a leading Pacific Theatre and production company, to premiere a redevelopment of a successful show at BATS focussed on bringing untold stories into the light and harnessing the power of storytelling as a force for social change.	\$5,503
45	The Miramar and Maupuia Community Trust	Matariki Celebration	\$1,200	Project to be supported through Events funding.	\$0
46	The Zimbelstern Foundation	Organ Plus+	\$2,000	Due to pressure on the funds available this round, this application was lower priority compared to other applications.	\$0
47	Transmit Limited	Toot Toot	\$8,692	Supports a collective of highly qualified content creators to create a new collaborative multimedia project that celebrates the local history of the Mt Vic tunnel.	\$8,692
48	Wellington Access Broadcasting Society Incorporated	Community Drive Radio Show and Community Listings	\$5,200	Due to pressure on funds this round, this application was lower priority relative to others. (Note also support for media organisations will be addressed through the development of an arts media policy.)	\$0
49	Wellington Heritage Festival Trust Board	Wellington Heritage Festival 2022	\$5,700	Supporting a festival that celebrates the city's heritage through its people, places, and stories using community-sourced events, providing an opportunity for critical reflection on the city's history and culture.	\$5,700

50	Wellington Regional Art and Cultural Development Trust	Arts Wellington Strategic Forums	\$5,800	Supporting four strategic forums that provide advocacy, communication platforms, networking opportunities, research, and help build capability for the Wellington arts sector.	\$5,800
51	Wellington Senior Citizens Health and Happiness Association Incorporated	Seniors Chorus and Dance	\$5,928	Supports a wellbeing programme for seniors including Tai Chi, dance and singing classes.	\$5,928
52	Wellington Symphonic Bands Incorporated	WSB Conductor Fee Support	\$2,000	Supports fees for two established conductors to lead Wellington's only amateur concert band.	\$2,000
53	Wellington Youth Orchestra Incorporated	Youth Music Workshop Weekend	\$6,000	Supports a youth music workshop weekend and concert presentation.	\$3,000
54	With Lime Limited	Garage Memories	\$36,980	Due to pressure on funds this round, this application was lower priority relative to others.	\$0
55	Young and Hungry Arts Trust	Young & Hungry Playful Intensive 2022	\$6,575	Application withdrawn	\$0
Total					<u>\$66,993</u>

### **Kōwhiringa | Options**

25. The options available to the committee are to approve the recommendations for funding or not approve the recommendations for funding.

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

26. All assessment and funding recommendations align with criteria and priority areas for the Arts and Culture Fund. The criteria and priority areas reflect relevant strategies and were updated in December 2021 to deliver on the outcomes articulated in 'Aho-Tini 2030 Arts, Culture and Creativity Strategy Wellington'.

#### **Engagement and Consultation**

27. Low significance.

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### **Implications for Māori**

28. For the Arts and Culture Fund, applicants are asked to describe how their project serves to value and increase the visibility of Māori cultural traditions and or contemporary applications. The Council acknowledges the significance of Māori cultural practice and projects. New criteria for the fund will be developed through Ahi-Tini 2031 and Aho Hononga.

### **Financial implications**

29. The Long-term Plan makes provision for community grants in several activity areas including Arts and Culture and the Professional Performing Arts Fund.

### **Legal considerations**

30. No legal risks.

### **Risks and mitigations**

31. Low risk – programmes and projects are proposed by legal entities who are responsible for projects and programmes and all associated risks.

### **Disability and accessibility impact**

32. A range of projects are supported through the Arts and Culture Fund including through multi-year funding for the Arts for All programme delivered alongside arts organisations through Arts Access Aotearoa.

### **Climate Change impact and considerations**

33. No implications.

### **Communications Plan**

34. Grantees and applicants are provided with email communication following the decision, for those granted funding. This includes guidance on how the funding should be acknowledged by the organisation and how Council can share information through communication channels.

### **Health and Safety Impact considered**

35. Not applicable.

### **Ngā mahinga e whai ake nei | Next actions**

36. Following the decision of Kāwai Whakatipu | Grants subcommittee, applicants will be notified and provided with feedback and relevant documentation for those approved.

### **Attachments**

Nil

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## **MULTI-YEAR FUNDING- ARTS AND CULTURE FUND- 2022/23**

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### **Kōrero taunaki | Summary of considerations**

#### **Purpose**

1. This report asks the Kāwai Whakatipu | Grants Subcommittee to allocate multi-year contract funding (from 1 July 2022) through the Arts and Culture Fund.

#### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

#### **Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### **Relevant Previous decisions**

As part of the Long-Term plan Council adopted the Aho Tini 2030 strategy that has informed assessment and recommendations.

#### **Significance**

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### **Financial considerations**

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

2. Provision is made in the Long Term Plan for funding via the Arts and Culture Fund.

#### **Risk**

- Low       Medium       High       Extreme

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Note the transition to Aho Tini principles
- 3) Agree to the allocation of multi-year contract funding (from 1 July 2022) for applications #1 to #2, #4, #8, #10 to #17 and #20, those being the allocations of less than \$100,000, subject to the Arts and Culture Fund funding being available through the Annual and Long-term Plans
- 4) Recommend that the Council approve the allocation of multi-year contract funding (from 1 July 2022) for application #3, #5, #6, #7, #9, #18, #19 being allocations greater than \$100,000, subject to the Arts and Culture Funds being available through the Annual and Long-Term Plans
  1. Arts Access Aotearoa Whakahauhou Katoa O Hanga Charitable Trust; \$26,160 p.a. for three years
  2. Barbarian Productions Limited: \$25,086 p.a. for three years
  3. BATS Theatre Limited: \$100,000 p.a. for three years
  4. Chamber Music New Zealand Trust Board: \$21,814 p.a. for three years
  5. Circa Theatre Incorporated; \$186,385 p.a. for three years
  6. Creative Capital Arts Trust: \$155,510 p.a. for three years
  7. Katherine Mansfield Birthplace Society Incorporated: \$124,784 p.a. for three years
  8. New Zealand Opera Limited: \$70,897 p.a. for three years
  9. Newtown Festival Trust: \$161,606 p.a. for three years
  10. Taki Rua Productions Society Incorporated: \$75,000 p.a. for three years
  11. Tawata Productions Limited: \$60,000 p.a. for three years
  12. The Footnote Dance Trust Board: \$27,268 p.a. for three years
  13. The New Zealand Film Festival: \$16,087 p.a. for three years
  14. The New Zealand Portrait Gallery Trust: \$51,302 p.a. for three years
  15. The Orpheus Choir of Wellington Incorporated: \$20,000 p.a. for three years
  16. The Performance Arcade Trust: \$27,268 p.a. for three years
  17. The Randell Cottage Writers Trust: \$13,089 p.a. for three years
  18. The Royal New Zealand Ballet: \$167,238 p.a. for three years
  19. Wellington Regional Orchestra Foundation Incorporated (Orchestra Wellington): \$305,400 p.a. for three years
  20. Wellington Treasure Trust: \$40,000 p.a. for three years.



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### **Whakarāpopoto | Executive Summary**

3. The Council provides grants to assist community groups and organisations to undertake projects and deliver services that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities.
4. A range of organisations are funded through multi-year contracts.

### **Takenga mai | Background**

5. Grants and funding are included in the Long-term and Annual Plans to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects or delivering services that:
  - Meet a need identified by the community
  - Align with Council's strategic goals and outcomes
  - Rely to some extent on participation and engagement by community organisations.
6. Multi-year funding is one of the funding instruments that the Council uses to support creative sector activity. Creative sector organisations funded through multi-year contracts, generally three years, are those that have a demonstrable level of maturity; have a sustained track record artistically and financially; a visible and engaged audience and/or community base; and are considered sustainable in the long term. Such organisations are frequently operating at scale and need certainty of funding for more than one year.
7. The ability to meet organisations' request for increased funding is limited by the Arts and Culture overall budget. The approach taken, therefore, has been to in the first instance ensure that multi-year funded organisations will be provided with a similar quantum to the preceding years, with an inflationary increase applied in subsequent years of the contract (CPI), this percentage increase varies from year to year.
8. Where there has been a clear case for an amount beyond this level, such as an exceptional proposal in relation to Aho Tini principles, these have formed the basis for an increase above CPI. In some cases, where appropriate, we have recommended using the Living Wage Fund to assist these organisations.
9. Information provided through online application has been made available to Councillors. Recommendations for funding are from 1 July 2022 and subject to approval of funding within the Annual Plan (for 2022/23) and the subsequent Long-term plan. The recommendations for four organisations include funding for three years from the Living Wage for Events Fund.
10. Any recommendations over \$100,000 per annum are subject to the approval of Council on 2 June 2022 at the Social, Cultural and Economic Committee.
11. The relationship management framework Council adopted in 2021 makes provision for additional monitoring requirements for those organisations working with vulnerable clients (providing social services case work or work with youth) and those organisations where levels of funding are over \$250,000 p.a. or have been identified by Officers as a strategic relationship.

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### **Aho Tini priorities**

12. With the advent of Aho Tini 2030 strategy, the multi-year funded organisations need to be delivering in a significant way to the Aho Tini criteria which follow below. These criteria have formed the backbone of the assessment for this round. Assessment also needs to be aware of funding from other sources including Creative New Zealand. Through the Aho Tini lens, there will be more work to undertake in the future to consider funding applications, including the type of organisations, the relative amounts granted and the extent of community reach. It is important to establish a consistent approach across all forms of applicants.
13. As the Aho Tini strategy moves into its first full year (from July 1, 2022), it is planned that funding policies are developed that cluster groups of organisations so that 'like with like' can be treated equitably and consider any evident gaps or agencies that might be able to meet the criteria for multi-year support. Future work will also include a media policy, a film festivals policy, and clarity around built environment and capital projects.

### **Aho Tini 2030 has four pillars**

#### **Aho Tangata/Our people– connected, engaged, inclusive, accessible communities**

##### ***Our communities are connected by diverse arts and cultural expression***

14. Priority will be given to projects that:
  - Reflect the increasing diversity of our communities, and encourage access, availability and participation in arts and culture
  - Celebrate ngā toi Māori and te reo Māori with Wellington communities
  - Enhance local vibrancy for, and with, communities in the central city and neighbourhoods.

#### **Aho Hononga/Partnership with mana whenua and Māori**

##### ***We honour te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.***

15. Priority will be given to projects that:
  - Tell stories of our region and country with mana whenua and Māori
  - Ensure that ngā toi Māori and te reo Māori are highly visible
  - Encourage respectful use of tikanga.

#### **Aho Whenua/Our places, spaces and venues - our city is alive**

##### ***The city is alive with the possibility of art around every corner***

16. Priority will be given to projects that:
  - Improve access to affordable, accessible, and fit-for-purpose venues, places and spaces
  - Build the presence of ngā toi Māori and te reo Māori and how they are seen, felt and heard in our city
  - Share Wellington's and the nation's stories across our cityscape

- Ensure creative thinking and practitioners are involved early in our major infrastructure projects
- Support creativity through simple, efficient, enabling processes.

**Aho Mahi/Pathways - successful arts and creative sector, and careers**

***Wellington is an incredible place to create, live, learn and work***

17. Priority will be given to projects that:

- Work with partners to build capacity, access, availability, and grow the arts and creative sector
- Support emerging and growing creative businesses, including from under-represented and marginalised groups
- Attract, develop and sustain talent
- Make Wellington the best place in Aotearoa for young creatives to live, learn and grow
- Empower the capital city to be the home of mana whenua and Māori arts
- Support the arts and creative sector to provide local and global leadership in arts, culture and creativity
- Support contemporary art and its practice across all art forms.

**Kōrerorero | Discussion**

18. All applications and recommendations are aligned with the Aho Tini strategy.

19. Current multi-year funding contract organisations, including the amount funded in 2021/22 are available here [\(link\)](#). Organisations seeking new multi-year funding contracts through the Arts and Culture Fund are listed below.

**Arts Access Aotearoa Whakahauhou Katoa O Hanga Charitable Trust**

20. Current funding 2021/22: \$25,546. Multi-year contract funding request of \$25,488 p.a.

21. Arts Access Aotearoa is an established national organisation that delivers advice and services to arts organisations offering and promoting accessibility programmes, as well as supporting creative spaces/workshops such as Vincent's and Pablo's. Arts Access Aotearoa also works with many non-arts organisations including the Departments of Corrections and Health.

22. Arts Access has applied for its standard operating grant to support and build on their Arts for All work, which will see more and deeper connection for and with people with disabilities throughout Aotearoa.

23. Officers are recommending support for the delivery of their programme through the existing level of funding plus CPI increase.

24. Recommended level of funding: \$26,160 p.a. for three years 2022/23 to 2024/25.

**Barbarian Productions Limited**

25. Annual funding request of \$37,500.

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26. Barbarian is an established community-based theatre company which is taking over the funding formerly allocated to the Community Performing Arts Trust (2021/22 funding \$24,498). This has been agreed by both organisations. Barbarian reveals strong social and community partnerships working with multi-abled communities within the vicinity of their local Vogelmorn community. Barbarian has a well-established mentoring scheme, Ruckus that has continued to assist artists with career progression.
  27. Officers are recommending support for the delivery of their Barbarian Uprising, Ruckus and residency programme, with additional funding via the Living Wage for Events Fund to support the expansion of the programme.
  28. Recommended level of funding: \$25,086 p.a. for three years 2022/23 to 2024/25 with an additional \$10,000 p.a. recommended via the Living Wage for Events Fund.

#### **BATS Theatre Limited**

29. Current funding for 2021/22: \$69,235. Multi-year contract funding request of \$125,000 p.a.
30. A cornerstone theatre organisation that supports career pathways and assists with developing arts practice. The organisation has strong sector links and innovative programme delivery that serves the sector as an incubator for artists and new practice and has been involved in ongoing theatre sector discussion regarding how the Hannah Playhouse can best answer sector needs. BATS programme shows a strong alignment to Aho Tini. Their new co-produce model speaks to the Aho Mahi development of career pathways. BATS has pivoted successfully toward digital presentation.
31. Officers are recommending further operational support for BATS, with an increase in funding beyond CPI, which recognises the strength of their application and their work across all four platforms of Aho Tini.
32. Recommended level of funding: \$100,000 p.a. for three years 2022/23 to 2024/25.

#### **Chamber Music New Zealand Trust Board**

33. Current funding for 2021/22: \$21,303. Multi-year contract funding request of \$40,000 p.a.
34. This organisation is delivering consistently high-quality performances including the 2020-21 season programme adaptation for online audiences and the new CEO suggests a new focus on audience development. They have created a strong outreach programme including workshops for people with disabilities and competition for secondary schools.
35. Officers are recommending support for the delivery of their programme at a similar level to current funding, plus CPI increase.
36. Recommended level of funding: \$21,814 p.a. for three years 2022/23 to 2024/25.

#### **Circa Theatre Incorporated**

37. Current funding 2021/22: \$182,017. Multi-year contract funding request of \$225,000 p.a.

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38. Circa is a key infrastructural player in Wellington's theatre scene. Circa's governance structure has moved to include a diverse range of practitioners and shows increased sector partnership. Additional application request was for a fundraiser position.
  39. Officers are recommending support for the delivery of their programme at a similar level to current funding, plus CPI increase.
  40. Recommended level of funding: \$186,385 p.a. for three years 2022/23 to 2024/25.

**Creative Capital Arts Trust- NZ Fringe Festival**

41. Current funding for Fringe for 2021/22: \$151,865. Multi-year funding request of \$220,000 p.a. as well as an additional request through the Living Wage for Events Fund.
42. NZ Fringe is a well-established platform for emerging artists that has thrived despite the Covid pandemic. In addition to showing and promoting work, Fringe has been running well-received workshops for practitioners (Aho Mahi) and has a strong community focus (Aho Tangata), and connection to Wellington city.
43. Officers are recommending support for the delivery of New Zealand Fringe Festival, at the existing level of funding plus CPI for three years, plus the addition of Living Wage for Events funding of \$50,000 p.a. to support CCAT with co-funding to support artists via the long established Kakano programme.
44. Recommended level of funding: \$155,510 p.a. for three years 2022/23 to 2024/25 with an additional \$50,000 p.a. recommended from the Living Wage for Events Fund.

**Footnote New Zealand Dance Trust Board**

45. Current funding for 2021/22: \$26,629. Multi-year contract funding request of \$70,000 p.a.
46. Footnote has a plan for long-term sustainability and is the only professional contemporary dance company in Wellington. Footnote works with specialist Māori advisers. As well as their focus on high-quality New Zealand theatrical presentations (in Wellington, nationally and internationally), they are also involved in many free performances in events such as CubaDupa and the Performance Arcade. They offer an intensive workshop, Choreolab, for dancers in the summer and have recently introduced a winter intensive. Footnote continues to seek a permanent home and are involved with other parts of Council.
47. Officers are recommending support for the delivery of their programme at a similar level to current funding, plus CPI increase.
48. Recommended level of funding: \$27,268 p.a. for three years 2022/23 to 2024/25.

**Katherine Mansfield Birthplace Society Incorporated**

49. Current funding for 2021/22: \$121,859. Multi-year contract funding request of \$130,000 p.a.
50. Wellington city has historically made an annual contribution to operating costs of this museum celebrating the writer Katherine Mansfield which employs skilled professional staff and maintains ongoing partnerships with agencies such as Verb Wellington via a writer's residency, Toi Whakaari and Wellington libraries. Te Reo Māori is a focus, exemplified in the translation of Mansfield's The Dolls House into Te Reo.

51. Officers are recommending support for the delivery of their annual programme, through existing levels of funding plus CPI increase.

52. Recommended level of funding: \$124,784 p.a. for three years 2022/23 to 2024/25

#### **The New Zealand Film Festival**

53. Current funding for 2021/22: \$15,710. Multi-year contract funding request of \$50,000 p.a.

54. After two years of Covid affected audiences and affected revenue, the New Zealand Film Festival has developed a reduced programme for 2022 and is in rebuild mode. It has plans to develop relationship with mana whenua, identify opportunities for Māori and Pasifika filmmakers to be involved with the festival, and broaden connections with indigenous filmmakers. It has a partnership with UNESCO City of Film which includes support of the major award Ngā Whanaunga Māori/Pasifika Shorts competition. Officers are planning to hold strategy development and future direction conversations with this organisation in the next quarter.

55. Officers are recommending support for the delivery of the programme at existing funding levels plus CPI.

56. Recommended level of funding: \$16,087 p.a. for three years 2022/23 to 2024/25.

#### **New Zealand Opera Limited**

57. Current funding for 2021/22: \$69,235. Annual contract funding request of \$159,525 p.a.

58. New Zealand Opera is offering an innovative national opera programme with a commitment to working with Wellington practitioners, schools and tertiary institutions. They plan to perform one mainstage work and one smaller chamber production as well as providing coaching and training with its Wellington-based directors' librettist programme. It also runs satellite programmes aimed primarily at the young and education sector. New Zealand Opera successfully developed digital work in lieu of performing live, during Covid restrictions.

59. Officers are recommending support for the delivery of their programme through existing levels of funding \$69, 235 plus CPI increase.

60. Recommended level of funding: \$70,897 p.a. for three years 2022/23 to 2024/25.

#### **Newtown Festival Trust**

61. Current funding for 2021/22; \$127,818 and an additional \$30,000 via operational events funding. Annual contract funding request of \$380,000 p.a.

62. Newtown Festival is an important community festival with strong links to the local music scene. Funding increase is for artists' fees and paying what is currently a volunteer base to make it sustainable. Newtown Festival has had a Living Wage stage (paying musicians Living Wage) for several years. Officers are planning to hold conversations around strategy development and future direction with this organisation in the next couple of months.

63. Officers are recommending support for the delivery of Newtown's Festival with an increased funding to \$191,606 p.a. for three years to 2024/25. This includes \$50,000 of

funding recommended via the Living Wage for Events Fund to ensure wages for paid staff are appropriate and \$30,000 p.a. via operational funding.

64. Recommended level of funding: \$201,606 p.a. (including \$30,000 operational events funding) with an additional \$50,000 from Living Wage Events Fund for three years 2022/23 to 2024/25.

#### **Taki Rua Productions Society Incorporated**

65. Current funding in 2021/22; \$47,131. Annual contract funding request of \$75,000 p.a.
66. This organisation is the longest running Māori theatre company in the country and is moving towards large productions including the involvement of acrobatic forms. Their plans include a 2023 tour of Tiki Tane Mahuta, a large-scale immersive work. Taki Rua has been a strong advocate for the sector over pandemic recovery. It has many partnerships across city arts and cultural institutions. This application has strong alignment with Aho Tini principles such as working with Te Papa on free family performances (Aho Whenua). In 2022 Taki Rua will introduce Te Reo Māori theatre sessions for preschool children and whanau in addition to work with school-aged tamariki. Officers have been working with Taki Rua to find cheaper rehearsal and office space as their current building is not weather-tight.
67. Officers are recommending further operational support for Taki Rua with an increase in funding beyond CPI which recognises the strength of their application and their work across all four platforms of Aho Tini.
68. Recommended level of funding: \$75,000 p.a. for three years 2022/23 to 2024/25.

#### **Tawata Productions Limited**

69. Current funding for 2021/22: \$42,606. Annual contract funding request of \$60,000 p.a.
70. Tawata is led by leading playwright Hone Kouka. The organisation pivoted during the pandemic toward digital and film output and provides consistently high levels of support to Māori playwrights and theatre communities. The application has strong alignment to Aho Tini principles and is seeking to grow the number of Wellington-based Māori, Pasifika and POC playwrights through the International Playwrights' festival, Breaking Ground, now in its 14th year. Officers are planning to hold conversations around strategy development and future direction with this organisation in the next couple of months.
71. Officers are recommending further operational support for Tawata with an increase in funding beyond CPI, which recognises the strength of their application and their work across all four platforms of Aho Tini.
72. Recommended level of funding: \$60,000 p.a. for three years 2022/23 to 2024/25.

#### **The Island Bay Enhancement Trust**

73. Current funding for 2021/22 through Arts and Culture funding: \$12,249 with an additional \$15,000 from events operational budget. Annual contract funding request of \$15,000 p.a. for arts and culture components of the festival.
74. The Island Bay Enhancement Trust has run a festival in Island Bay for many years. The event includes the annual Blessing of the Boats ceremony, an increasing history of tangata whenua along with a range of other events including the Day in the Bay, a

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parade and the Ribble Street Races. The focus of arts funding has been on support for local artists and performers.

75. Support for Island Bay Festival will be provided at the same overall level as 21/22 (from both sources) through operational budgets where the other funding is already provided.

#### **New Zealand Portrait Gallery**

76. Current funding for 21/22: \$50,100. Annual funding request of \$74,875 p.a.
77. The New Zealand Portrait Gallery is the only one of its kind in Aotearoa and connects with other collections across New Zealand. It provides a wide variety of exhibitions and public programmes, including the creation and implementation of the Kingi Tuhei Portraiture Award and Autonomous Bodies (female and non-binary bodies). The gallery manages a national portrait collection and deliver education programmes.
78. Officers are recommending support through existing levels of funding with CPI increase.
79. Recommended level of funding: \$51,302 p.a. for three years 2022/23 to 2024/25.

#### **The Orpheus Choir of Wellington Incorporated**

80. Current funding for 2021/22: \$19,173. Annual contract funding request of \$25,000 p.a.
81. Orpheus is Wellington's leading non-professional choir and has been running since 1947. Despite pandemic restrictions, it has delivered a solid programme under significant musical leadership. Orpheus is committed to accessibility and inclusion in terms of audiences.
82. Officers are recommending support to existing levels of funding plus CPI increase and will continue to support the company with access to larger performance spaces through community venue subsidies.
83. Recommended level of funding: \$20,000 p.a. for three years 2022/23 to 2024/25.

#### **The Performance Arcade Trust**

84. Current funding for 2021/22; \$26,629. Annual contract funding request of \$92,500 p.a.
85. The Performance Arcade provides an engaging urban landscape for performance art in an annual festival on the waterfront. Officers are planning to hold strategy development and future direction conversations with this organisation in the next couple of months.
86. Officers are recommending support through existing levels of funding with CPI increase as well as increased support through Living Wage Events Fund.
87. Recommended level of funding: \$27,268 p.a. for three years 2022/23 to 2024/25, with an additional \$25,000 p.a. recommended from the Living Wage for Events Fund.

#### **The Randell Cottage Writers Trust**

88. Current funding for 2021/22; \$12,782. Annual contract funding request of \$16,000 p.a.
89. The Randell Cottage Writer's Residency hosts a literary residency in a Thorndon property, awarded annually to one New Zealand writer and one French writer. The residency links French writers to New Zealand and builds the connections for Wellington writers and the New Zealand literary community.



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90. Officers are recommending support with existing levels of funding with CPI increase.
91. Recommended level of funding: \$13,089 p.a. for three years 2022/23 to 2024/25.

**The Royal New Zealand Ballet**

92. Current funding for 2021/22: \$163,318. Annual contract funding request of \$200,000 p.a.
93. The RNZ Ballet is a leading employer of dancers, choreographers, administrative arts staff. It is the national leader for this artform and a key supporter of emerging practitioners from New Zealand. The organisation partners across multiple organisations in the city and across New Zealand to facilitate the work of these other smaller companies. It is a major pillar of the Wellington and New Zealand creative sector infrastructure.
94. Officers are recommending support through existing levels of funding with CPI increase.
95. Recommended level of funding: \$167,238 p.a. for three years 2022/23 to 2024/25.

**Theatre Awards Trust**

96. Current funding for 2021/22; \$10,652. Annual contract funding request of \$14,000 p.a.
97. Support for Theatre Awards Trust will be provided at the 2021/22 level through operational budgets.

**Wellington Regional Orchestra Foundation Incorporated (Orchestra Wellington)**

98. Current funding for 2021/22: \$298,242. Annual contract funding request of \$320,000 p.a.
99. Orchestra Wellington has a new leadership team and is a vibrant and important part of the music scene of Wellington, having built a loyal following, increased audience engagement and growth, and economic wellbeing for musicians, teachers and music-related businesses. Through connections to the Wellington Youth Orchestra and Arohanui Strings, the Orchestra Wellington has reach into multiple communities. Despite pandemic restrictions and cancellations, they continued to work with many artistic partners around the region. They are also focused on advancing work to connect with mana whenua and diverse communities including people with disabilities.
100. Officers are recommending support through existing levels of funding with CPI increase.
101. Recommended level of funding: \$305,400 p.a. for three years 2022/23 to 2024/25.

**Wellington Treasure Trust – VERB Festival**

102. Current funding for 2021/22: \$28,759. Annual contract funding request of \$81,240 p.a.
103. Through the Verb festival, the Wellington literary community has been reinvigorated and made visible. Verb is an internationally-connected organisation that has grown from the annual Lit Crawl event since inception in 2014. It now seeks support toward infrastructure and a year-round programme. Their goal is to increase the landscape for Aotearoa publishing, build the reading audience and provide more opportunities for writers to be paid for their work.

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104. Officers are recommending funding at \$55,000 p.a. made up of 2021/22 funding (with CPI increase) plus an annual allocation of \$15,000 pa from the Living Wage for Events Fund to support pay of event staff and artists.
  105. Recommended level of funding: \$40,000 p.a. for three years 2022/23 to 2024/25 with an additional \$15,000 p.a. from the Living Wage for Events Fund.

### **Officers**

- Mark Farrar, Funding and Relationships Manager
- Gisella Carr, Head, Creative Capital
- Sophie Jerram, Programme Manager Aho Tini
- Andy Lowe, City Arts Manager
- Stephen Blackburn, City Events Manager

### **Kōwhiringa | Options**

14. The options available to the committee are to approve the recommendations for funding or not approve the recommendations for funding.

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

15. Council funds have been created to assist community initiatives in line with Council strategy. Council officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

#### **Engagement and Consultation**

16. Officers work closely with our communications team to promote funds and ensure partners acknowledge the support of Council.

#### **Implications for Māori**

17. Funding applications have been assessed in line with Aho Tini priorities, which include strong partnerships with mana whenua.

#### **Financial implications**

18. Availability of funding in 2022/23 and out years is subject to availability of funding within these grant funding pools through the Annual and plan and subsequent Long-Term Plan.

#### **Legal considerations**

19. N/A

#### **Risks and mitigations**

20. N/A

#### **Disability and accessibility impact**

21. N/A

### **Climate Change impact and considerations**

22. None

### **Communications Plan**

23. We will communicate outcomes of this paper to applicants and via WCC channels.

### **Health and Safety Impact considered**

24. Organisations are asked, where relevant, to provide evidence of vetting and checking staff and volunteers; policies detailing process to vet qualifications; description of supervision policies for legal and clinical roles and Police vetting process when roles require this. Police vetting should include all roles that involve children, social workers, health workers and board members.

### **Ngā mahinga e whai ake nei | Next actions**

25. Applicant organisations will be informed once decisions are made. For organisations with recommendations totalling over \$100,000 this will be subject to 2 June 2022 Social, Cultural and Economic committee meeting.

### **Attachments**

Nil



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## **SOCIAL AND RECREATION FUND MARCH 2022**

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### **Kōrero taunaki | Summary of considerations**

#### **Purpose**

1. This report to Kāwai Whakatipu | Grants Subcommittee recommends funding Social and Recreation Fund applications for the third funding round of 2021/22 which closed on 24 March 2022.

#### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city   |
|  | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city |
|  | <input checked="" type="checkbox"/> Innovative, inclusive and creative city                    |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                       |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure       |
|  | <input checked="" type="checkbox"/> Affordable, resilient and safe place to live               |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network    |
|  | <input checked="" type="checkbox"/> Fit-for-purpose community, creative and cultural spaces    |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                    |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                                  |

#### **Relevant Previous decisions**

Not applicable.

#### **Significance**

The decision is rated low significance in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### **Financial considerations**

- |                              |   |   |
|------------------------------|---|---|
| <input type="checkbox"/> Nil | <input checked="" type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|------------------------------|---|---|

2. Funding for the grant programme for the Social and Recreation Fund is budgeted in the LTP.

#### **Risk**

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

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## **Taunakitanga | Officers' Recommendations**

Officers recommend that Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of Social and Recreation funding for applications #5 to #8 (inclusive), #11 to 14 (inclusive), #16, #19, #20, #23, #26, #30 listed below
3. Recommend that the Pūroro Rangaranga | Social, Cultural and Economic Committee approve the allocation of funding for application #9, being a total allocation of over \$100,000, if the recommendation for funding through the Waste Minimisation Seed Fund: Organics Diversion 2022 is approved.
4. Agree to the allocation of Social and Recreation funding for applications below:
  - #5 Changemakers Resettlement Forum Incorporated: \$30,000
  - #6 Gender Minorities Aotearoa: \$42,000
  - #7 Island Bay Presbyterian Church: \$5,000
  - #8 Island Bay Residents Association Incorporated: \$1,000
  - #9 Kaicycle Incorporated: \$50,000
  - #11 Male Survivors Wellington: \$10,000
  - #12 Mt Cook Mobilised: \$1,000
  - #13 Victoria Bowling Club: \$4,500
  - #14 New Zealand Council of Victim Support Groups Incorporated: \$12,500
  - #16 Owhiro Bay Residents Association: \$1,000
  - #19 ReBicycle Charitable Trust: \$2,000
  - #20 Recreate NZ: \$10,000
  - #23 Te Tai Tonga 41 Outrigger Canoe Club: \$3,300
  - #26 Wellington Access Broadcasting Society Incorporated: \$1,000
  - #30 Wellington Women's Health Collective Incorporated: \$5,000

## **Whakarāpopoto | Executive Summary**

3. This report to Grants Subcommittee makes recommendations for allocation of the Social and Recreation Fund for applications in the third funding round of 2021/22 which closed in March 2022.

## **Takenga mai | Background**

4. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
  - meet a need identified by the community
  - align with the Council's strategic goals and community outcomes
  - rely to some extent on participation and engagement by community organisations.
5. Organisations and projects are funded through multi-year contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short-term and generally project-based in nature. The Council also enters into multi-year funding contracts when it has an interest in ensuring particular activities occur that contribute to the Council's strategies or policies.

6. The assessment process may include consultation with the applicant, persons (or organisations) referred to in the application and Council Officers from a range of business units.
7. In assessing applications, Officers look at alignment with the Council's policies and priority areas for this fund as well as organisational capacity, ability to deliver the projects, and the financial position of the organisation. Officers also consider what other funding is available for these projects including from Trusts, Foundations and Government grants.
8. To ensure funds are used appropriately, conditions for release of funds may be suggested, should funding be approved.
9. This is the third funding round for the 2021/22 financial year. All funding applications (submitted online) have been made available to Councillors via Councils grants management system.

### **Fund Criteria**

10. The Social and Recreation Fund supports projects that meet the following criteria:
  - the project is Wellington-based and mainly benefits the people of Wellington
  - the applicant is a legally constituted community group or organisation
  - the applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, and reporting processes
  - the applicant outlines how accessibility has been considered.
11. In addition, the Social and Recreation Fund has four focus areas (or priorities):
  - building strong resilient communities
  - promoting community safety and wellbeing
  - a child and youth-friendly city
  - operational support for residents and progressive associations (maximum of \$1,000).
12. Alongside priorities for this fund (above) we want to support projects and programmes which respond to increased and emerging needs in one or more of the following:
  - harm reduction with a focus on family violence, sexual harm, domestic violence
  - enhancing food security and access to healthy food
  - homelessness, projects that support or promote the reduction of rough sleeping
  - mental health and wellbeing, including drop-in services and other positive and meaningful activities
  - improved community resilience and wellbeing and promote neighbourhood connections
  - supporting communities of interest, in particular Māori, Pasifika, seniors, accessibility, LGBTQI+ and young people
  - enhancing community safety
  - Council also considers requests for applications that meet increased demand for advice, support, advocacy, and information relating to priorities above.

### **Kōrerorero | Discussion**

#### **Social and Recreation Fund**

13. A total budget of \$3,900,802 in 2021/22 is allocated through the Social and Recreation Fund. This is made up of:

- i. Multi-year funding agreements totalling \$3,399,378 annually. A list can be accessed [here](#).
  - ii. The balance is allocated through three Social and Recreation funding rounds over the year.
14. For this third Social and Recreation funding round of the 2021/22 financial year, 31 applications were received asking for a total of \$493,768.
  15. Officers recommend the Grants Subcommittee supports 15 organisations with grants totalling \$178,000 (see Table 1).
  16. The next Social and Recreational funding round will close in October 2022 with recommendations coming to the December meeting of this subcommittee.

**Table 1: Social and Recreation Fund March 2022**

#	Applicant	Project	Request	Recommend	Comments
1	Aotearoa Community Resilience Network	Newlands Resilience Group	\$47,323	\$0	The Wellington Regional Emergency Management Office (WREMO) are funded for community resilience capacity building for local emergency response. Not recommended as officers will connect the group with WREMO. This programme could look at working with partners such as Volunteer Wellington.
2	Aphasia New Zealand (AphasiaNZ) Charitable Trust	Cost of AphasiaNZ Community Aphasia Advisor (CAA) service in Wellington	\$5,000	\$0	Grant application is to provide speech-language therapy by qualified CAA advisors. Not recommended as this project delivers on health outcomes and is a low priority.
3	Applause Charitable Trust	Building Resilience for Frontline Community Workers	\$2,725	\$0	Grant application is to collect goods in-kind from Wellington-based organisations and to redistribute to support workers as a koha for their work. Not recommended as council already funds several agencies who deliver support to those in need.



4	Big Buddy Mentoring Trust	Operational cost Wellington	\$13,000	\$0	Grant application is to support operational and salary costs. Not recommended as council provides significant funding to several well-established youth organisations.
5	Changemakers Resettlement Forum Incorporated	Former Refugee Support	\$55,000	\$30,000	Funding application is to provide operational support to deliver programmes and activities to support former refugees living in the Wellington region. Recommending that Changemakers be supported with three years of funding which recognises our pattern of support and the delivery to social wellbeing outcomes.
6	Gender Minorities Aotearoa (GMA)	Transgender wrap around support	\$50,000	\$42,000	Funding application to cover operational costs to provide support to transgender individuals, families, and groups. Recommending that GMA be supported with three years of funding, which recognises our pattern of support and delivery to social wellbeing outcomes.
7	Island Bay Presbyterian Church	Tēpu Mō Tātou	\$11,000	\$5,000	Contribution to cover operational costs and salaries of youth worker and coordinator to run programmes for the residents for two housing developments.
8	Island Bay Residents Association Incorporated	IBRA Survey	\$1,000	\$1,000	Operational support as per our criteria for Residents Associations.

9	Kaicycle Incorporated	Kaicycle Urban Farm	\$59,200	\$50,000	Grant application to support the Urban Farm operational costs to strengthen the long-term sustainability of Kaicycle.
10	Kingdom Ambassadors International Fellowship (Trust) of New Zealand	Youth Training in Media	\$4,950	\$0	Funding application is to cover the cost to train Youth in Media studies. Not recommended as council currently has significant funding in place to support youth organisations.
11	Male Survivors Wellington	Peer Support for Male Survivors of Sexual Abuse	\$10,000	\$10,000	Funding application for operating expenses as a response to the critical need for services in Wellington.
12	Mt Cook Mobilised	Operational Assistance	\$1,000	\$1,000	Operational support as per our criteria for Residents Associations.
13	Victoria Bowling Club	Victoria Bowling Club building condition assessment	\$9,000	\$4,500	Support for detailed seismic assessment and asset management plan. Support via Sports Feasibility Partnership Fund of 50% of costs. This work will inform the decision making on the future of the facility. A recommendation for a new lease will be put forward to the Social, Cultural and Economic Committee in June.

**KĀWAI WHAKATIPU | GRANTS  
SUBCOMMITTEE  
24 MAY 2022**

14	New Zealand Council of Victim Support Groups Incorporated	Wellington Service Delivery to Victims of Crime and Trauma	\$12,500	\$12,500	Funding application for service delivery to help maintain sufficient pool of trained volunteers and support workers who can respond to needs of victims.
15	Newlands Toy Library Incorporated	Rent for Newlands Community Centre	\$1,394	\$0	Grant application is to cover rental costs in council community centre. Not recommended as not a high priority compared to other applications.
16	Owhiro Bay Residents Association	Website and Events	\$1,080	\$1,000	Operational support as per our criteria for Residents Associations.
17	Perinatal Mental Health New Zealand	Rent Contribution	\$6,075	\$0	Grant application is to cover rental costs of Johnsonville office for social workers. Not recommended as not a high priority for this fund.
18	Presbyterian Support Central	What's your story?	\$32,168	\$0	Not recommended as organisation is able to support programmes of activities within their own operations.
19	ReBicycle Charitable Trust	Purchase and fitout of workshop	\$30,000	\$2,000	Grant application to cover the costs to purchase and refit a workshop. A contribution is given to help with costs.

20	Recreate NZ	Operational, volunteer and programme costs for youth with disabilities	\$20,000	\$10,000	Funding will contribute towards the running of youth holiday programmes and events in Wellington.
21	Renew Communities Trust	The Free Store: Community Workers Wages	\$35,000	\$0	Funding application to support two community workers to build networks of community and advocacy in the city. Not recommended as council already supports agencies to deliver these services.
22	Scripture Union in New Zealand Incorporated	Āpōpō - mental health programme	\$5,000	\$0	Grant application to run Āpōpō Mental Health workshops that offer faith and non-faith-based workshops in five schools. Not recommended as not a high priority and should look for funding through health and or MSD.
23	Te Tai Tonga 41 Outrigger Canoe Club	Te Tai Tonga 41 Wānanga Hāpori	\$8,300	\$3,300	Funding application to hold a series of wānanga to help build relationships and have greater connections with Club members. We recommend part-funding this event to cover some costs towards koha, kai, and venue costs.
24	The Plantation Store Limited	Hoops & Life 4 x 4 Ultimate League	\$15,000	\$0	Grant application to run a basketball event in Wellington. Not recommended as it is a commercial venture and possible funding could be sought by sponsorship.

25	Third-Age Foundation - Te Tumu Ahunga-Toru	Thriving in Poneke as an older person	\$6,500	\$0	Application is to establish and develop 10 'Flourishing Groups' across the Wellington region. Not recommended as we have a strong partnership with Age Concern establishing groups in their retirement villages.
26	Wellington Access Broadcasting Society Incorporated	No Labels Radio Show	\$1,320	\$1,000	Funding application to record radio show that is run by disabled radio hosts on topics important to the disability community. We recommend partial funding towards the costs to continue to run this show.
27	Wellington Marine Conservation Trust Board	The Importance of Nature to Our Communities	\$30,000	\$0	Grant application to support various environmental programmes in Wellington and one at the Island Bay/Tapateranga Marine Reserve. Not recommended as it appears that WMCT have sufficient reserves to operate without Council funding.
28	Wellington Mutamizh Sangam Incorporated	Operations and administration	\$5,000	\$0	Application is to cover the costs of two volunteers to carry out administrative tasks for the group. Not recommended as does not align with the priorities of the fund relative to other applications.
29	Wellington Senior Citizens Health and Happiness Association Incorporated	Seniors Happiness and Wellbeing	\$3,484	\$0	Not recommended as lower priority given pressure on available funding. Recommended for support through the Arts and Culture Fund.

30	Wellington Women's Health Collective Incorporated	Wellington Women's wellbeing support 2022	\$8,000	\$5,000	Funding contribution towards salary costs for work programme that support women who are also supported by social agencies.
31	Wellycon Incorporated	Wellycon 2022	\$3,750	\$0	Funding application is to run a board gaming event in Wellington that is ticket-based. Not recommended as this is a low priority given the limited funds available for this fund.
		Total		<u>\$178,300</u>	

### **Kōwhiringa | Options**

17. The options available to the committee are to approve the recommendations for funding or not approve the recommendations for funding.

### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

**All funding recommendations align with criteria and priority areas for the Social and Recreation Fund. The criteria and priority areas reflect relevant strategies to deliver on the outcomes articulated in the Social Framework and the Strategy for Children and Young People and related Action Plan Engagement and Consultation**

19. Low significance.

#### **Implications for Māori**

20. No known implications.

#### **Financial implications**

21. The Long-term Plan makes provision for community grants in a number of activity areas including Social and Recreation Funding (157.1124 and 157.1123).

#### **Legal considerations**

22. No legal risks

#### **Risks and mitigations**

23. Low risk as programmes and projects are proposed by legal entities who are responsible for projects and programmes and all associated risks.

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**Disability and accessibility impact**

24. The assessment process includes advice from officers in the Community Services team.

**Climate Change impact and considerations**

25. Not applicable.

**Communications Plan**

26. Grantees and applicants are provided with email communication following the decision. For those granted funding this includes guidance on how the funding should be acknowledged by the organisation and how Council can share information through communication channels.

**Health and Safety Impact considered**

27. Not applicable.

**Ngā mahinga e whai ake nei | Next actions**

28. Following the decision of Kāwai Whakatipu | Grants subcommittee, applicants will be notified and provided with feedback and relevant documentation for those approved.

**Attachments**

Nil





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## **MULTI-YEAR FUNDING- SOCIAL AND RECREATION FUND - 2022/23**

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### **Kōrero taunaki | Summary of considerations**

#### **Purpose**

1. This report to Kāwai Whakatipu | Grants Subcommittee recommends allocating multi-year contract funding (from 1 July 2022) through the Social and Recreation Fund.

#### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city   |
|  | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city         |
|  | <input type="checkbox"/> Innovative, inclusive and creative city                                       |
|  | <input type="checkbox"/> Dynamic and sustainable economy   |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure               |
|  | <input checked="" type="checkbox"/> Affordable, resilient and safe place to live                       |
|  | <input checked="" type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces                       |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                            |
|  | <input type="checkbox"/> Strong partnerships with mana whenua  |

#### **Relevant Previous decisions**

Not applicable.

#### **Significance**

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### **Financial considerations**

- |                              |   |   |
|------------------------------|---|---|
| <input type="checkbox"/> Nil | <input checked="" type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|------------------------------|---|---|

#### **Risk**

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information.
- 2) Note the implementation of improvements to grants processes.
- 3) Agree to the allocation of multi-year contract funding (from 1 July 2022) for applications #1 to #8 (inclusive), #10, #11, #13 to #17 (inclusive) and #20 to #40 (inclusive), those being the allocations of less than \$100,000, subject to the Social and Recreation Fund funding being available through the Annual and Long-term Plans.
- 4) Recommend that the Pūroro Rangaranga | Social, Cultural and Economic Committee approve the allocation of multi-year contract funding (from 1 July 2022) for application #9, #12, #18, #19, being an allocation of greater than \$100,000 p.a., subject to the Social and Recreation Fund being available through the Annual and Long-Term Plans.

- #1 Aro Valley Community Council Incorporated: \$57,500 p.a. for three years
- #2 Brooklyn Community Association Incorporated: \$54,000 p.a. for three years
- #3 Hataitai Childcare Collective and Community House Incorporated: \$57,000 p.a. for three years
- #4 Johnsonville Community Centre Incorporated: \$53,500 p.a. for three years
- #5 Karori Community Centre Incorporated: \$62,000 p.a. for three years
- #6 Khandallah Cornerstone Resource Centre Trust Board: \$50,000 p.a. for three years
- #7 Kilbirnie/Lyall Bay Community Centre Incorporated: \$92,500 p.a. for three years
- #8 Miramar Peninsula Community Trust (Seatoun Village Hall): \$38,500 p.a. for three years
- #9 Newtown Community & Cultural Centre: \$217,500 p.a. for three years
- #10 Nga Hau e Wha o Papararangi Society: \$45,700 p.a. for three years
- #11 Northland Memorial Community Centre Incorporated: \$49,100 p.a. for three years
- #12 Strathmore Park Community Centre Trust: \$167,600 p.a. for three years
- #13 The Miramar and Maupuia Community Trust: \$51,000 p.a. for three years
- #14 The New Crossways Community Trust: \$59,700 p.a. for three years
- #15 Thistle Hall Community Trust: \$27,100 p.a. for three years
- #16 Vogelmorn Community Group Charitable Trust: \$44,000 p.a. for three years
- #17 Age Concern Wellington Region Incorporated: \$70,000 p.a. for three years

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- #18 Citizens Advice Bureau Wellington Incorporated: \$225,000 p.a. for three years
  - #19 Community Law Wellington and Hutt Valley Trust: \$158,000 (\$85,000 p.a. for three years and \$73,000 in 2022/2023)
  - #20 Community Networks Wellington Incorporated: \$48,000 p.a. for three years
  - #21 English Language Partners New Zealand Trust: \$20,000 p.a. for three years
  - #22 Kaibosh: \$32,000 p.a. for three years
  - #23 Newtown Community & Cultural Centre- for Timebank: \$33,000 in 2022/2023
  - #24 RespectEd Aotearoa: \$40,000 p.a. for three years
  - #25 Surf Life Saving New Zealand Incorporated: \$71,300 p.a. for three years
  - #27 Te Whare Rokiroki Charitable Trust: \$37,000 p.a. for three years
  - #28 The Life Flight Trust: \$40,000 p.a. for three years
  - #29 The Wellington City Mission (Anglican) Trust Board: \$42,700 p.a. for three years
  - #30 The Wellington City Mission (Anglican) Trust Board: \$24,000 p.a. for three years
  - #31 The Wellington Free Ambulance Service (Incorporated): \$99,000 p.a. for three years
  - #32 Vincents Arts Workshop Incorporated: \$90,000 in 2022/2023
  - #33 Vulnerable Support Charitable Trust- Take 10: \$95,000 p.a. for three years
  - #34 Wellington Rape Crisis Incorporated: \$50,000 p.a. for three years
  - #35 Wellington Sexual Abuse HELP Foundation: \$40,567 p.a. for three years
  - #36 Wellington Volunteer Centre: \$42,000 p.a. for three years
  - #37 Wellington Womens Refuge Group Incorporated: \$40,000 p.a. for three years
  - #38 Toimata Foundation: \$70,000 p.a. for three years.
  - #39 Changemakers Resettlement Forum: \$30,000 p.a. for three years
  - #40 Gender Minorities Aotearoa: \$42,000 p.a. for three years

### **Whakarāpopoto | Executive Summary**

2. The Council provides grants to assist community groups and organisations to undertake projects and deliver services that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities. A range of organisations are funded through multi-year contracts.

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## **Takenga mai | Background**

3. Grants and funding are included in the Long-term and Annual Plans to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects or delivering services that:
  - Meet a need identified by the community
  - Align with Council's strategic goals and outcomes
  - Rely to some extent on participation and engagement by community organisations.
4. Multi-year funding is one of the funding instruments that the Council uses to support the community sector and organisations. Organisations that are funded through multi-year contracts, generally three years, are those that have a demonstrable level of maturity; have a sustained track record; a visible and engaged audience and/or community base; and are considered sustainable in the long term. Such organisations are frequently operating at scale and need certainty of funding for more than one year.
5. The ability to meet organisations' request for increased funding is limited by the level of funding available within the Social and Recreation Fund. Three new organisations are included within the list of recommended organisations. The approach taken ensures that multi-year funded organisations will therefore be provided with a similar level of funding to 2021/22 with an inflationary increase applied in subsequent years of the contract (CPI).
6. Organisations that are funded through multi-year contracts (generally three years) are considered sustainable in the long term but need some financial support and certainty of funding and meet the relevant fund criteria. In the case of multi-year contract applications in this paper, these criteria are those set out in the Social Wellbeing framework and Social and Recreation Fund.
7. In addition to meeting criteria, applications should demonstrate:
  - The organisation is well-established and, with some Council funding, is sustainable in the long-term and a partner relationship is beneficial
  - The organisation is generally regarded as a feature of Wellington's infrastructure or unique sense of place
  - The Council does not wish to influence its day-to-day activities but has a strong interest in the outcomes of the organisation and can influence these through results-based reporting and monitoring through the Grants Relationship Framework
  - Activity has alignment with Council's outcomes and policies.
8. Information provided by the organisations through online applications, has been made available to Councillors. Recommendations for funding are for funding from 1 July 2022 and subject to approval of funding within the Annual Plan (for 2022/23) and the subsequent Long-term Plan. Any recommendations over \$100,000 per annum are subject to the approval of Council.
9. Within all funding applications, organisations are asked:
  - To provide a three-year business plan and budget
  - Provide copies of appropriate health and safety, employment, and safeguarding policies relating to their activity

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- To demonstrate how they do or will work in partnership with other organisations and the Council
  - Minimum requirements of a six-monthly reporting on activity against agreed outcomes.
10. Council has reviewed funding contracts including health and safety clauses, defining the schedule of meetings and reporting. These are built on the existing requirements for funded organisations to provide policies, risk registers, strategic plans, minutes of board/governance meetings and any other relevant policies.
11. The Relationship Management Framework makes provision for additional monitoring for organisations working with vulnerable clients (providing social services, case work and/or working with children and young people) and those organisations where levels of funding is over \$250,000 p.a. and/or have been identified by Officers as a strategic relationship. The Relationship Framework also sets out requirements for onsite visits and frequency of providing reports.

## **Social Wellbeing framework - priorities**

### **Building connected, tolerant and resilient communities**

12. Priority will be given to projects that:
- Strengthen the local community, contribute to community wellbeing, and deliver local solutions to issues/opportunities
  - Support local volunteering and neighbourhood connectedness
  - Address physical, attitudinal and/or communication barriers and demonstrate a broad and deep impact on improving the inclusion of disabled people
  - Deliver on outcomes that support Wellington's Sustainable Food Network action plan
  - Support a network of community spaces which deliver programmes and activities that respond to the needs of the local community
  - Deliver outcomes that promote inclusion for priority populations, including youth, disability, seniors and gender diverse communities
  - Increase local community resilience.

### **Reducing harm and promoting social wellbeing**

13. Priority will be given to projects that:
- Enhance community safety and social wellbeing, including sexual violence, prevention, alcohol harm reduction and family violence prevention
  - Assist individuals to get the support they need to reduce vulnerability and enhance their wellbeing
  - Align with outcomes under Te Mahana: Ending Homelessness in Wellington.

## **Children and Young People Strategy and Action Plan**

14. Priority will be given to projects that:

- Ensure all children and young people feel safe and supported in our city at any time of the day
- Support the positive mental health and wellbeing of children and young people
- Work with others to ensure access to healthy food, safe and healthy housing, and wrap-around support when experiencing homelessness.
- Make the city welcoming and celebrate all our diverse groups of children and young people
- Build life-long learners who have pathways to opportunities
- Help children and young people take on the world.

### **Kōrerorero | Discussion**

15. Current multi-year funding contracts for 2021/22 are available here [\(link\)](#). Some of these organisations get supported via rental assistance through the Betty Campbell fund as per policy.
16. Organisations seeking new multi-year funding contracts through the Social and Recreation Fund are listed below. Council funded Community Centres are listed first (numbered #1 to #16).

### **Community Centres**

#### **1. Aro Valley Community Council Incorporated- Aro Valley Community Centre**

Amount requested: \$80,000

Level of funding in 2021/22: \$57,604

Aro Valley Community Centre provides a range of programmes, events and activities. Their plans include a connected community through a range of activities, predator-free and other local environmental initiatives, music events, school and preschool partnerships.

Application to support community centre operation and delivery of community activities at Aro Valley Community Centre with support at similar level as current funding. The community centre upgrade currently underway will be completed in 2022 and will improve access and flexible spaces and provide a safer environment.

Recommended level of funding: \$57,500 annually, in a three-year funding contract, with inflationary increases in 2023/24 and 2024/25.

#### **2. Brooklyn Community Association Incorporated- Brooklyn Community Centre**

Amount requested: \$110,000

Level of funding in 2021/22: \$53,729

Brooklyn Community Association (BCA) is seeking funding for the operation of Brooklyn Community Centre. The Brooklyn Community Centre works closely with a range of community groups and organisations, delivering childcare programmes and activities that meet the community's needs.

The application also seeks funding to manage Vogelmorn Hall, which is currently managed by Vogelmorn Community Group.

Officers recommend Vogelmorn Community Group retain the management of Vogelmorn Hall and the funding provides continued support for the Brooklyn Community Centre operation and community activities at the same level as before.

Recommended level of funding; \$54,000 annually in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **3. Hataitai Childcare Collective and Community House Incorporated**

Amount requested: \$99,000

Level of funding in 2021/22: \$56,557

Hataitai Childcare Collective and Community House Inc (HCH) operate the Hataitai Community House as a community centre, providing community space for early years childcare. The House also has a formal partnership with the Hataitai Community Recreation Trust (HCRT) who own and operate a former bowling club and grounds with the Hataitai Residents' Association. The partnership provides a precinct for community spaces across these sites and provides a home for the Menzshed.

Officers recommend support at a similar level to this year for community centre operation and to support a precinct approach across the hub of facilities (including the Bowling Club).

Recommended level of funding: \$57,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **4. Johnsonville Community Centre Incorporated**

Amount requested: \$61,341

Level of funding in 2021/22: \$53,341

Johnsonville Community Centre currently provides a home for a range of services, a licensed community childcare provider, an Op-Shop, a craft co-op, a toy library, food bank and the Citizens Advice Bureau.

Officers recommend support for community centre operation and delivery of community activities in Johnsonville at a similar level as current funding.

Recommended level of funding; \$53,500 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **5. Karori Community Centre Incorporated**

Amount requested: \$65,287

Level of funding in 2021/22: \$61,650

Karori Community Centre provides a multi-purpose hub for people of all ages, cultures, and interests. The centre also works closely with local community organisations and resident groups.

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Officers recommend support for the community centre operation and delivery of community activities in Karori at a similar level as current funding.

Recommended level of funding: \$62,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **6. Khandallah Cornerstone Resource Centre Trust Board**

Amount requested: \$83,658

Level of funding in 2021/22: \$49,208

Khandallah Town Hall is a community centre serving Khandallah and surrounding suburbs. The activities run out of the hall include civic meetings and seminars to engage with the community. The trust also runs the Ezee meals programme from the centre supports.

Officers recommend support for the community centre operation and delivery of community activities at Khandallah Town Hall with support at similar level as current funding.

Recommended level of funding: \$50,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **7. Kilbirnie/Lyall Bay Community Centre Incorporated**

Amount requested: \$130,000

Level of funding in 2021/22: \$92,166

Kilbirnie/Lyall Bay Community Centre provides a wide range of community activities which includes support for diverse communities through daily drop-in sessions. The centre is seeking additional funding to support increased staffing. Officers recommend funding continues to support the community centre operation, the drop-in support services and delivery of community activities in Kilbirnie/Lyall Bay.

Recommended level of funding: \$92,500 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **8. Miramar Peninsula Community Trust (Seatoun Village Hall)**

Amount requested: \$40,000

Level of funding in 2021/22: \$38,288

The Miramar Peninsula Community Trust operates St Christopher's Church and Hall as community spaces delivering community activities and events.

Officers recommend support for the community centre operation and delivery of community activities at Seatoun Village Hall at similar level as current funding.

Recommended level of funding: \$38,500 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.



**9. Newtown Community & Cultural Centre – Community Centre, Smart Newtown and Daniel Street Hall**

Amount requested: \$330,093

Level of funding in 2021/22: \$217,455

Newtown Community and Cultural Centre (NCCC) provides a range of community programmes across three facilities. A significant upgrade of NCCC is underway which will be completed in November 2022 and includes a community theatre. NCCC are seeking additional funding for wages of employees.

Officers recommend continued support for the facilities and programmes at a similar level as current funding.

Recommended level of funding: \$217,500 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**10. Nga Hau e Wha o Paparāangi Society - Newlands**

Amount requested: \$52,034

Level of funding in 2021/22: \$45,676

Ngā Hau e Whā o Paparāangi is an urban papakainga/marae supporting learning and practice of kapa haka, taiaha training, Para Kore (zero waste), weaving (raranga) and traditional Māori medicine (rongoā).

Officers recommend continued support for Ngā Hau e Whā o Paparāangi at a similar level as current funding.

Recommended level of funding: \$45,700 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**11. Northland Memorial Community Centre Incorporated**

Amount requested: \$51,955

Level of funding in 2021/22: \$49,060

Officers recommend support for community centre operation and delivery of community activities at Northland Memorial Hall at a similar level as current funding.

Recommended level of funding: \$49,100 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**12. Strathmore Park Community Centre Trust- Strathmore and Raukawa Community Centres**

Amount requested: \$172,600

Level of funding in 2021/22: \$167,515

Strathmore Park Community Centre Trust (SPCCT) are seeking support for the continued operation of both centres which are an essential part of the social fabric of the suburb and have an important role to play as a focal point for activity and to act as a catalyst for change.

The Strathmore Park Hall is undergoing an upgrade which will improve accessibility, health and safety and flexible spaces. The upgrade will be completed in October 2022.

Officers recommend support for community centre operation and delivery of community activities at Strathmore Park Community Centre and Raukawa Community Centre support at a similar level as current funding.

Recommended level of funding: \$167,600 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **13. The Miramar and Maupuia Community Trust - Miramar Community Centre**

Amount requested: \$160,000

Level of funding in 2021/22: \$50,966

Application is seeking ongoing support for the community centre. The centre has taken over the adjacent spaces vacated by a childcare provider, providing the trust with further opportunity to expand activities and programmes.

Officers recommend support for community centre operation and delivery of community activities in Miramar at a similar level as current funding.

Recommended level of funding: \$51,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **14. The New Crossways Community Trust- Mt Vic Hub**

Amount requested: \$146,455

Level of funding in 2021/22: \$59,699

Officers recommend support for community centre operation and delivery of community activities in/around Mt Victoria at a similar level as current funding.

Recommended level of funding: \$59,700 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **15. Thistle Hall Community Trust**

Amount requested: \$55,000

Level of funding in 2021/22: \$27,055

Thistle Hall rents out affordable community spaces in the CBD including a gallery, meeting rooms, hall, and Lightbox.

Officers recommend continued support for the community centre operation, delivery of community activities and gallery space at a similar level as current funding.

Recommended level of funding: \$27,100 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

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**16. Vogelmorn Community Group Charitable Trust**

Amount requested: \$54,800

Level of funding in 2021/22: \$43,989

The Vogelmorn Community Group Charitable Trust supports a hub of community facilities and activities across the Vogelmorn Hall, the Vogelmorn Bowling Club (community venue) and a village green.

Officers recommend continued support for the community centre/ hub and delivery of activities via the Vogelmorn Precinct, including the management of Vogelmorn Hall. Officers will work with the group to support promotion of the venues and booking processes.

Recommended level of funding: \$44,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**17. Age Concern Wellington Region Incorporated**

Amount requested: \$109,000

Level of funding in 2021/22: \$36,657 with an additional \$40,000 through grants for the Reconnect Programme.

Age Concern Wellington supports isolated older people through their accredited visitor scheme as well as providing advice, assistance and services through their programmes. These include the reconnect programme, protection from harm through disaster resilience, as well as advice on fraud and scams.

Recommended level of funding: \$70,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**18. Citizens Advice Bureau Wellington Incorporated**

Amount requested: \$235,944

Level of funding in 2021/22 \$224,709

Citizens Advice Bureau Wellington Incorporated (WelCAB) are seeking continued funding for operation in Wellington City. WelCAB provides people with information, advice, advocacy, support and referral to other agencies who can assist them. CAB services are provided in five branches (at Kilbirnie, Johnsonville and Karori community centres and in Newtown). WelCAB are currently located at James Smith Building. Justice of the Peace services are currently delivered via the Te Awe library.

Recommended level of funding: \$225,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**19. Community Law Wellington and Hutt Valley Trust**

Amount requested: \$195,000

Level of funding in 2021/22: \$84,658

Officers recommend continuing to support core funding for the Legal Entities programme which provides support, governance, and legal advice for community

groups. In addition to core funding, an extra \$110,000 was funded in 2021/22 for the Tenancy Support and Advice Service. Due to various circumstances including the impact of the pandemic, the opening of this service was delayed, beginning delivery in late 2021.

Officers recommend funding the Legal Entities Programme at the same level: \$85,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

We also recommend continued support for the Tenancy Support and Advice Service for 2022/23 at the level of \$73,000. This level reflects the four months unspent grant due to the delay of beginning the service. Officers will work with Community Law to identify impact and the ongoing need for the service.

The recommended amount for 2022/23 is \$158,000 consisting of \$85,000 for the first year of the three-year contract plus \$73,000 for the Tenancy Support and Advice programme.

## **20. Community Networks Wellington Incorporated**

Amount requested: \$75,666

Level of funding in 2021/22: \$47,932

Community Networks Wellington (CNW) is the umbrella organisation for community and social services providers in Wellington. CNW fosters relationships through regular networking forums, and also works with the Council on a range of policy areas and projects. Officers recommend providing support at a similar level as current funding.

Recommended level of funding: \$48,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

## **21. English Language Partners New Zealand Trust**

Amount requested: \$25,000

Level of funding in 2021/22: \$20,947

ELP provides English language skills and social support for effective resettlement of former refugees and migrants through programmes including, 1:1 home tutoring, English Language Groups, ESOL intensive classes, English for Employees, Work Talk classes, Police Recruits Literacy Programme and Job Mentoring. Officers recommend supporting at a similar level as current funding.

Recommended level of funding: \$20,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

## **22. Kaibosh**

Amount requested: \$50,000

Level of funding in 2021/22: \$31,955

Kaibosh's mission is to be the link between the food industry and community groups that work with people in need. They collect quality surplus food from producers and retailers and redistribute it to charities and community groups that work with disadvantaged and marginalised members of the community. Council has supported Kaibosh with funding from the start and officers recommend providing support at a similar level as current funding.

Recommended level of funding: \$32,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **23. Newtown Community & Cultural Centre- for Timebank**

Amount requested: \$43,900

Level of funding in 2021/22: \$33,515

Timebank is administered by Newtown CCC and the recommendation is for continued support for Timebank at the same level for one year (2022/23). Officers will be looking at the network of current and emerging volunteering opportunities in the city which will inform future funding.

Recommended level of funding: \$33,000 in 2022/2023.

### **24. RespectEd Aotearoa**

Amount requested: \$50,000

Level of funding in 2021/22: \$31,955

Formerly the Sexual Abuse Prevention Network (SAPN), RespectEd provides prevention initiatives to reduce sexual violence. Support for RespectED and their work in the city, supports core operation and delivery of programmes. Note that WCC also supports the Safer Venues programme through Annual Plan funding. This programme of work delivers outcomes that support the Pōneke Promise

Recommended level of funding: \$40,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **25. Surf Life Saving New Zealand Incorporated**

Amount requested: \$70,616

Level of funding in 2021/22: \$71,226

Officers recommend continued support for Surf Live Saving services at Oriental and Lyall Bays during summer months.

Recommended level of funding: \$71,300 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **26. Sustainability Trust**

Amount requested: \$36,516

Level of funding in 2021/22: \$26,629

Sustainability Trust operates from their eco centre and deliver a number of programmes including social enterprise projects. In 2021/22 the Trust was supported with \$95,000 through the Climate and Sustainability Fund for the Climate Action Centre. The Trust also receive funding for the Warm Up Wellington programme.

Officers do not recommend funding this request through a contracts process but recognise that there a number of discreet initiatives that have a better fit with project funding via the Social and Recreation Fund. Officers will work with the Trust to assist with this approach though the Social and Recreation grant rounds in 2022/23.

Recommended level of funding: \$0

### **27. Te Whare Rokiroki Charitable Trust**

Amount requested: \$50,000

Level of funding in 2021/22: \$37,000

The Māori Women's Refuge has been supported through annual grants for variable amounts. In 2021/22 this was \$37,000 and officers recommend support at a similar level as current funding. Officers will monitor at a higher level within Council's relationship management framework, acknowledging the services provided are delivered through social work practice and supervision.

Recommended level of funding: \$37,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **28. The Life Flight Trust**

Amount requested: \$100,000

Level of funding in 2021/22: \$53,258

Life Flight Trust provides service via three aircraft operating from the Life Flight Air Rescue Centre at Wellington Airport. This funding application is for operational support for Life Flight rescue helicopter.

Recommended level of funding: \$40,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **29. The Wellington City Mission (Anglican) Trust Board**

Amount requested: \$50,000

Level of funding in 2021/22: \$42,606

This funding application is for operational support for key programmes run by City Mission for youth and seniors. Officers recommend providing support at a similar level as current funding.

Recommended level of funding: \$42,700 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

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**30. The Wellington City Mission (Anglican) Trust Board- Mayoral Relief Fund**

Amount requested: \$25,000

Level of funding in 2021/22: \$24,445

WCM operates the Mayoral Relief Fund, providing wrap around advice as well as distributing grants to those in need. Officers recommend providing support at a similar level as current funding.

Recommended level of funding: \$24,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**31. The Wellington Free Ambulance Service (Incorporated)**

Amount requested: \$217,000

Level of funding in 2021/22: \$99,059

Funding application is to provide ongoing support from Council for the free ambulance service. Funding is requested at \$1 per head of population. Officers recommended level of funding represents around 45 cents per head and is in line with most other Councils in the region. WFA receives Government funding from the Ministry of Health, ACC, and DHBs.

Recommended level of funding: \$99,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

**32. Vincent's Arts Workshop Incorporated**

Amount requested: \$120,000

Level of funding in 2021/22: \$60,000 through three-year contract funding and an additional \$60,000 through Social and Recreation grants.

Vincent's is an open arts space providing meaningful activities through art for Wellington's diverse and vulnerable communities. With the support of Arts Access Aotearoa, Vincent's is undertaking significant strategic planning and are reviewing their model, governance and partnerships.

Recommended level of funding: \$90,000 in 2022/23 for one year and will be revisited in 2023/24 once the organisational planning and review is complete. Officers will support Vincent's through this process alongside a high level of monitoring.

**33. Vulnerable Support Charitable Trust- Take 10**

Amount requested: \$95,000

Level of funding in 2021/22: \$95,000

This is a new multi-year funding contract. Vulnerable Support Charitable Trust (VSCT) provide Take 10 service on Courtenay Place every Friday and Saturday evening. This level of recommended funding is in line with previous support via other operational funding. Officers will monitor at a higher level within Council's relationship management framework, acknowledging the services provided to young people and

those in vulnerable situations in the central city. This programme delivers outcomes for the Pōneke Promise.

Recommended level of funding: \$95,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **34. Wellington Rape Crisis Incorporated**

Amount requested: \$50,000

Level of funding in 2021/22: \$22,369

Wellington Rape Crisis (WRC) delivers safe and effective support to survivors of sexual violence and their friends and whānau, along with education on prevention. Their work aims to address the issue of sexual violence and increase the safety of clients.

Recommended funding will contribute to operating costs for WRC to meet considerable demand on services and reflects the current strategic focus on Sexual Violence prevention and adequate support for victim survivors.

Recommended level of funding: \$50,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **35. Wellington Sexual Abuse HELP Foundation**

Amount requested: \$74,819

Level of funding in 2021/22: \$31,955

HELP works with individuals, families and other support networks to raise awareness of sexual violence and reduce its impact in families and the community. Their programmes include counselling and social work support, 24/7 crisis intervention, prevention, education and professional development programmes.

Officers recommend support at a slightly increased level to reflect increased need for this service. HELP is reviewing their service model and governance structure to respond to the increased call on services. Officers will support and monitor at a higher level within Council's relationship management framework, acknowledging the services provided are delivered through social work practice and supervision.

Recommended level of funding: \$40,567 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **36. Wellington Volunteer Centre- Volunteer Wellington**

Amount requested: \$75,000

Level of funding in 2021/22: \$41,894

Volunteer Wellington (VW) provides services to support community organisations build their capability and capacity, helping community groups to access volunteer workforce through recruitment and referral process. VW maintains a focus on migrants, newcomers and with specific population groups as well as providing critical support throughout the pandemic.



Officers recommend providing support for Volunteer Wellington at a similar level as current funding.

Recommended level of funding: \$42,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **37. Wellington Womens Refuge Group Incorporated**

Amount requested: \$71,874

Level of funding in 2021/22: \$39,411

Funding application is for support for on-going costs of domestic violence intervention and prevention services. Wellington Women's Refuge works closely Māori Women's Refuge (Te Whare Roki Roki) with whom they are co-located and share an afterhours crisis line, training, coordination and supervision of volunteers.

Officers recommend providing support for the Wellington Women's Refuge at a similar level as current funding. Officers will monitor at a higher level within Council's relationship management framework, acknowledging the services provided are delivered through social work practice and supervision.

Recommended level of funding \$40,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **38. Toimata Foundation- Enviroschools**

Amount requested: \$160,000

Level of funding in 2021/22: \$59,698

Previous funding has been split across the Natural Environment Fund (\$31,420) and the Social and Recreation Fund (\$28,278). Officers recommend increasing overall funding to support one of the roles (\$70,000) with \$31,500 via Natural Environment Fund and the balance via the Social and Recreation Fund.

Recommended level of funding: \$70,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

### **39. Changemakers Resettlement Forum**

Amount requested: \$55,000

Level of funding in 2021/2022: \$30,000

Request for support with core service-delivery of Changemakers Resettlement Forum (CRF). CRF help support all aspects of refugee settlement and work with more than 17 refugee-background communities providing community development support, driving programmes, volunteer support and a range of group activities.

Recommended level of funding; \$30,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

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#### **40. Gender Minorities Aotearoa**

Amount requested: \$50,000

Level of funding in 2021/2022: \$40,000

Gender Minorities Aotearoa is a nationwide transgender organisation based in Newtown and run by and for transgender people, including binary and non-binary, intersex, and irawhiti takatāpui. GMA operate within the kaupapa Māori public health framework Te Pae Māhutonga.

Recommending support at a similar level as 2021/22 for this suite of services which include transgender wrap around support through peer support programmes, sexual violence prevention, legal and legislative support, housing advice and support.

Recommended level of funding; \$42,000 annually, in a three-year funding contract, with inflationary increases provided in 2023/24 and 2024/25.

#### **Kōwhiringa | Options**

17. The options available to the committee are to approve the recommendations for funding or not approve the recommendations for funding.

#### **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

##### **Alignment with Council's strategies and policies**

18. Council funds have been created to assist community initiatives in line with Council strategy. Council officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

##### **Engagement and Consultation**

19. N/A

##### **Implications for Māori**

20. No known implications.

##### **Financial implications**

21. Availability of funding in 2022/23 and out years is subject to availability of funding within these grant funding pools through the Annual and plan and subsequent Long-Term Plan.

##### **Legal considerations**

22. No known implications.

##### **Risks and mitigations**

23. Detailed contracts are used which set out roles, responsibilities and requirements for reporting, especially where an organisation fits within the requirements of our Relationship Management Framework.

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### **Disability and accessibility impact**

24. Officers work closely with local organisations to ensure a range of accessibility initiatives are initiated and supported.

### **Climate Change impact and considerations**

25. N/A

### **Communications Plan**

26. Officers will inform applicants once decisions are made and will work with the communications team to promote agreed funding.

### **Health and Safety Impact considered**

27. Organisations are asked, where relevant, to provide evidence of vetting and checking staff and volunteers; policies detailing process to vet qualifications; description of supervision policies for legal and clinical roles and Police vetting process when roles require this. Police vetting should include all roles that involve children, social workers, health workers and board members.

### **Ngā mahinga e whai ake nei | Next actions**

28. Following the decision of Kāwai Whakatipu/Grants subcommittee applicants will be notified. Organisations with recommendations over \$100,000 pa will be notified after the 2 June 2022 Social, Cultural and Economic Committee.

### **Officers**

- Jenny Rains, Manager Community Services
- Mark Farrar, Funding and Relationships Manager
- Amy Bird, City Partnerships Manager
- Donna Wilson, Community Resilience Manager

### **Attachments**

Nil



## CH IZARD BEQUEST RECOMMENDATIONS 2022

### KŌRERO TAUNAKI | SUMMARY OF CONSIDERATIONS

#### Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks the Committee's approval to funding through the C.H. IZARD Bequest.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city   |
|  | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city |
|  | <input type="checkbox"/> Innovative, inclusive and creative city                               |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                       |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure       |
|  | <input checked="" type="checkbox"/> Affordable, resilient and safe place to live               |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network    |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces               |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                    |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                                  |

#### Relevant Previous decisions

None applicable.

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

2.

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Mark Farrar, Funding and Relationships Manager
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

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## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Agree to the following recommendations for funding:
  - #3 Vincents' Arts Workshop Incorporated, \$3,000
  - #6 The StarJam Charitable Trust, \$2,461
  - #7 The Wellington City Mission (Anglican) Trust Board, \$4,000
  - #8 Samaritans of Wellington Incorporated, \$3,000
  - #10 Parent to Parent Wellington Region, \$1,000
  - #12 Karori Community Centre Incorporated, \$3,000
  - #13 Ethiopian Community in Wellington Incorporated, \$3,500

## **Whakarāpopoto | Executive Summary**

3. The C.H. Izard Bequest has been managed by Council since 1925. The capital is managed by trustees Macalister Mazengarb Solicitors and an annual allocation made for distribution.

## **Takenga mai | Background**

4. Charles Hayward Izard served on the Wellington City Council and then as a Member of Parliament. He gifted Izard Park in memory of his son C.B. Izard – the park is adjacent to Otari Wilton Bush and bears the family name.
5. The trustees of the C.H. Izard Bequest have advised that up to \$20,000 is available for allocation to suitable projects recommended to them by the Grants Subcommittee.
6. The Trust is managed in 'perpetuity'. Trustees note that given the current climate, prevailing market conditions (including likely dividend policies of companies in which the Trust holds shares) and prevailing interest rates for fixed interest investments, the Trustees believe the allocation of \$20,000 is the prudential maximum to distribute as donations. In 2021 the amount distributed was \$17,000.

## **Kōrerorero | Discussion**

7. The C.H. Izard Bequest has specific criteria in addition to the Council's general Social and Recreation Fund criteria, although less emphasis on Council's strategic priorities is required.
8. To be eligible, projects must:
  - be for educational purposes or to support needy, disadvantaged groups in the community

- 
- be an application from a group or organisation (individuals are not eligible)
  - be within the Wellington city rate-paying area.
9. Criteria for this fund are:
- Projects must make a positive contribution to achieving the Council's Strategic Outcomes and points of difference as listed in the Annual Plan
  - The project is Wellington based and primarily benefits Wellington city
  - The applicant is a legally constituted community group or organisation, not an individual or individuals
  - The applicant group provides evidence of (or, if a new group, systems for):
    - sound financial management
    - good employment practice (where applicable)
    - clear and detailed planning
    - clear performance measures
    - demonstrated ability to report back on past funding as appropriate.
  - Projects will not be funded for the same purpose more than once in a financial year
  - Failure to report adequately on past Council funding can result in a group being considered ineligible for future funding
  - The project should be physically and financially accessible either by a wide range of people or by the intended users
  - The project should show evidence of community support, collaboration and building partnerships with other organisations (such as letters of support from other organisations/leaders)
  - The applicant must demonstrate that the project expands the capacity, range or level of similar types of services in the community and that it has involved users in identifying the need for the project
  - The principal intent of the project is not for private or commercial financial gain, though such gains may occur as a side effect of the project
  - The application must demonstrate an awareness of the Treaty of Waitangi, in particular when involving mana whenua and taura here
  - The project is for a charitable and/or educational purpose.
10. Charitable and/or educational purposes must fit the 'charitable mould' and may or may not have an educational purpose. Charitable is interpreted as "needy" in the social welfare sense, not simply because the organisation has a charitable purpose.
11. Original information provided through online applications has been made available to Councillors. In making assessments Officers look at past funding allocations and other support projects and organisations have received from Wellington City Council and other community funders.

12. We received 13 applications which were eligible for support through the CH Izard Bequest, seeking a total of \$58,998. Officers are recommending that seven projects be supported with a total of \$20,000.

	Applicant	Project	Requested	Recomm mendation	Comments
1	Presbyterian Support Central	Music Therapy	\$5,986	\$0	Application to create resource to be used in Enliven's Homes and villages for residents to participate. Not recommended as there are other avenues and funding sources that the organisation can apply to.
2	Arohanui Strings-Sistema Hutt Valley	Holiday Programme - Wellington (Arohanui Strings)	\$6,313	\$0	Application to organise and run two holiday programmes for youth with trained music tutors. Note recommended as lower priority relative to other applications and the programme is supported by WCC funding already.
3	Vincents' Arts Workshop Incorporated	Support towards art materials and tuition	\$4,000	\$3,000	Seeking support towards art materials and tuition. Recommending partially funding these materials that will be used in conjunction with programmes to benefit their users who are socially isolated and vulnerable.
4	Sustainability Trust	Crop Swap	\$4,800	\$0	Application to support the growth of Crop Swap initiative to pay for coordinator and workshops. Not recommended as does not align with the fund as well as other applications.



5	Royal New Zealand Foundation of the Blind Incorporated	Accessible books for BLVNZ Youth Library	\$5,000	\$0	Seeking funding to purchase books and add to their library. Not recommended as Wellington libraries provide a range of services targeting access needs.
6	The StarJam Charitable Trust	StarJam Wellington: providing community connections for youth inactive or isolated by disability.	\$6,000	\$2,461	Recommended because good fit with the fund, strong benefits for youth to participate and to show their abilities.
7	The Wellington City Mission (Anglican) Trust Board	To help address Sports Poverty in the Wellington region	\$5,000	\$4,000	Funding application to purchase new sports equipment to replenish old equipment in Wellington City Sport banks. Recommend as it benefits whanau who can access equipment via the City Mission.
8	Samaritans of Wellington Incorporated	Volunteer Training and Admin Wages	\$3,000	\$3,000	Support for recruitment and training of helpline volunteers. Recommend fully funding as meets the education priority of the fund.
9	Aphasia New Zealand (AphasiaNZ) Charitable Trust	Cost of AphasiaNZ Community Aphasia Advisor (CAA) service in Wellington	\$5,000	\$0	Seeking to provide speech-language therapy. Not recommended given limited numbers benefitting from proposal.

10	Parent to Parent Wellington Region	Outreach programme	\$1,000	\$1,000	Application to support the work Parent to Parent do with the parents of children with disabilities and those with special needs through face-to-face workshops.
11	The Upside Downs Education Trust	The gift of speech for all UpsideDowns members in Wellington	\$3,000	\$0	Grant application to support individual speech and language therapy sessions. Not recommended as services can be accessed via health services
12	Karori Community Centre Incorporated	Developing Our Rangatahi for a valued and engaged future	\$6,000	\$3,000	Application to support youth worker at KCC. Recommend continuing to fund this position as the Youth club has a good track record working with the local youth.
13	Ethiopian Community in Wellington Incorporated under umbrella via African Communities Council	Ethiopian Child and Youth Soccer Group	\$3,900	\$3,500	Application to cover operating costs for a popular regular soccer programme for Ethiopian children and youth which runs weekly at Toitu Pōneke.
		<b>Total</b>		<b>\$19,961</b>	

### Kōwhiringa | Options

13. The Committee's options are to support the recommendations for funding or not support the recommendations for funding.

### Whai whakaaro ki ngā whakataunga | Considerations for decision-making

#### Alignment with Council's strategies and policies

14. The trust criteria are well aligned to the Council's social wellbeing framework.

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### **Engagement and Consultation**

15. The fund is promoted to potential applicants.

### **Implications for Māori**

16. No known implications.

### **Financial implications**

17. The C.H. Izard Bequest is managed by trustees Macalister Mazengarb Solicitors and an annual allocation made for distribution by the trustees.

### **Legal considerations**

18. NA

### **Risks and mitigations**

19. NA

### **Disability and accessibility impact**

20. NA

### **Climate Change impact and considerations**

21. None

### **Communications Plan**

22. The donations will be promoted through our WCC promotional channels and website.

### **Health and Safety Impact considered**

23. Organisations delivering projects supported through donations by the trustees are responsible for health and safety of the projects.

### **Ngā mahinga e whai ake nei | Next actions**

24. Once the recommendations are approved, officers will inform the Trustees who, assuming they are comfortable with the recommendations, will then make arrangement for payment of donations to be made from the Trust.

### **Attachments**

Nil



## ACTIONS TRACKING

### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report provides an update on the past actions agreed by the Kāwai Whakatipu | Grants Subcommittee at its previous meetings.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Relevant Previous decisions

Not applicable.

#### Financial considerations

Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### Risk

Low       Medium       High       Extreme

Author	Emily Deans, Democracy Advisor
Authoriser	Kym Fell, Chief Customer and Community Officer

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### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.

### **Whakarāpopoto | Executive Summary**

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
  - In progress: Resolutions with this status are currently being implemented.
  - Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e., by receiving or noting information).
4. All actions will be included in the subsequent monthly updates but completed actions will only appear once.

### **Takenga mai | Background**

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

### **Kōrerorero | Discussion**

7. Of the 7 resolutions of the Kāwai Whakatipu | Grants Subcommittee in March 2022:
  - 7 are complete.
8. One in progress action was carried forward from the March 2022 action tracking report and is still in progress.
9. Further detail is provided in Attachment One.

### **Attachments**

- Attachment 1. Actions Tracking May 2022

#	Date	Meeting	Report	Clause	Status	Comment
10	13 October 2021	Kāwai Whakatipu   Grants Subcommittee	2.3 Social and Recreation Fund August 2024	4. Direct officers to evaluate access barriers of disabled people who engage with ending homelessness groups working with WCC.	In progress	Will be incorporated into the Accessibility Action Plan
31	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.1 Living Wage for Events Fund - February 2022	1. Receive the information	Complete	The subcommittee formally received the information in the relevant report.
32	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.1 Living Wage for Events Fund - February 2022	2. Agree to the allocation of Living Wage for Events Funding for applications listed below: #1 Activities and Research in Environments for Creativity Trust; \$8,008 #2 Creatif Kate; \$7,166 #3 KidzStuff Theatre for Children Incorporated; \$13,196 #4 Pirate and Queen Limited; \$6,000 #5 Red Scare Theatre Trust; \$13,445 #6 The Humorous Arts Charitable Trust Board; \$5,460	Complete	
33	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.2 Climate and Sustainability Fund - February 2022	1. Receive the information	Complete	The subcommittee formally received the information in the relevant report.
34	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.2 Climate and Sustainability Fund - February 2022	2. Agree to approve applications #1, #3, #4, #8 and #10 as listed below. #1; A Rocha Aotearoa New Zealand; \$20,000 #3; Greenback Limited; \$5,000 #4; Lodabike; \$4,250 #8; Sustainability Trust; \$95,000 #10; Wellington Regional Chamber of Commerce Limited; \$50,000	Complete	
35	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.2 Climate and Sustainability Fund - February 2022	3. Note that council officers will work with Enviroschools to consider the long term sustainability of how Council funding is managed.	Complete	The subcommittee noted the information, Officers met with the organisation and with GW Council, and acknowledge that having certainty about income is a challenge for all organisations, application for additional funding will be considered at 24 May meeting, Officers maintain a close working relationship with the group.
36	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.3 Forward Programme	1. Receive the information	Complete	The subcommittee formally received the information in the relevant report.
37	16 March 2022	Kāwai Whakatipu   Grants Subcommittee	2.4 Actions Tracking	1. Receive the information	Complete	The subcommittee formally received the information in the relevant report.





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## FORWARD PROGRAMME

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### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report provides the Forward Programme for the Kāwai Whakatipu | Grants Subcommittee.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |   |
|--|---|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city                                      |
|  | <input type="checkbox"/> People friendly, compact, safe and accessible capital city         |
|  | <input type="checkbox"/> Innovative, inclusive and creative city                            |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                    |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure    |
|  | <input type="checkbox"/> Affordable, resilient and safe place to live                       |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces            |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                 |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                               |

#### Relevant Previous decisions

Not applicable.

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Emily Deans, Democracy Advisor
Authoriser	Kym Fell, Chief Customer and Community Officer

### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.

### **Whakarāpopoto | Executive Summary**

2. The Forward Programme sets out the reports planned for Kāwai Whakatipu meetings in the next two meetings that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

### **Kōrerorero | Discussion**

4. The meeting on Tuesday 31 August 2022 will include the following items:
  - Natural Environment Fund (Chief Customer and Community Officer)
  - Climate and Sustainability Fund (Chief Planning Officer)
  - Arts and Culture Fund (Chief Customer and Community Officer)
  - Social and Recreation Fund (Chief Customer and Community Officer)

### **Attachments**

Nil