
**ORDINARY MEETING
OF
KĀWAI WHAKATIPU | GRANTS SUBCOMMITTEE
AGENDA**

Time: 1:30pm
Date: Wednesday, 16 March 2022
Venue: Zoom

MEMBERSHIP

Mayor Foster
Councillor Day
Councillor Fitzsimons (Chair)
Councillor Foon
Liz Kelly
Councillor Matthews
Councillor O'Neill
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

The Kāwai Whakatipu | Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

To read the full delegations of this subcommittee, please visit wellington.govt.nz/meetings.

Quorum: 4 members

TABLE OF CONTENTS
16 MARCH 2022

Business	Page No.
1. Meeting Conduct	5
1.1 Karakia	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Items not on the Agenda	5
1.6 Public Participation	6
2. General Business	7
2.1 Living Wage for Events Fund- February 2022	7
2.2 Climate and Sustainability Fund- February 2022	13
2.3 Forward Programme	23
2.4 Actions Tracking	25

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Whakataka te hau ki te uru,	Cease oh winds of the west
Whakataka te hau ki te tonga.	and of the south
Kia mākinakina ki uta,	Let the bracing breezes flow,
Kia mātaratara ki tai.	over the land and the sea.
E hī ake ana te atākura.	Let the red-tipped dawn come
He tio, he huka, he hauhū.	with a sharpened edge, a touch of frost,
Tihei Mauri Ora!	a promise of a glorious day

At the appropriate time, the following karakia will be read to close the meeting.

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana,	Draw on the supreme sacredness
te wairua	To clear, to free the heart, the body
I te ara takatū	and the spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 1 December 2021 will be put to the Kāwai Whakatipu | Grants Subcommittee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Kāwai Whakatipu | Grants Subcommittee.

The Chairperson shall state to the meeting:

-
1. The reason why the item is not on the agenda; and
 2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Kāwai Whakatipu | Grants Subcommittee.

Minor Matters relating to the General Business of the Kāwai Whakatipu | Grants Subcommittee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Kāwai Whakatipu | Grants Subcommittee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

LIVING WAGE FOR EVENTS FUND- FEBRUARY 2022

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks approval of grants from the Living Wage for Events fund.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input checked="" type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input checked="" type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

Criteria for this fund were approved at the meeting of Kāwai Whakatipu on 1 December 2021

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- | | | |
|------------------------------|---|---|
| <input type="checkbox"/> Nil | <input checked="" type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|------------------------------|---|---|

2.

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

3.

Author	Mark Farrar, T/L Funding & Relationships
Authoriser	Jenny Rains, Manager Community Services Kym Fell, Chief Customer and Community Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information
- 2) Agree to the allocation of Living Wage for Events Funding for applications listed below:
 - #1 Activities and Research in Environments for Creativity Trust; \$8,008
 - #2 Creatif Kate; \$7,166
 - #3 KidzStuff Theatre for Children Incorporated; \$13,196
 - #4 Pirate and Queen Limited; \$6,000
 - #5 Red Scare Theatre Trust; \$13,445
 - #6 The Humorous Arts Charitable Trust Board; \$5,460

Whakarāpopoto | Executive Summary

4. This paper seeks approval from Kāwai Whakatipu for grants for applications made in the first funding round of this new fund. Applications for the fund closed on 10 February 2022.

Takenga mai | Background

5. The Living Wage for Events fund was established as part of the Long-term Plan to support non-Council event to deliver events that provide the living wage for their staff and contractors. Criteria for the fund were adopted in December 2021 and applications opened in mid-December 2021.
6. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that meet a need identified by the community, align with the Council's strategic goals and community outcomes, and rely to some extent on participation and engagement by community organisations.
7. In assessing applications, Officers look at alignment of the application with Council policies and priority areas from the specific fund as well as the applicant's organisational capacity, ability to deliver projects, and the financial position.
8. To ensure funds are used appropriately, conditions on funding may be suggested for consideration as part of the approval process. For the grants recommended below, conditions should include confirmation of the funded events taking place and necessary Covid mitigation/planning or necessary public health measures under the Covid protection framework being in place.

Kōrerorero | Discussion

9. This Fund is available for three years during which time Officers will evaluate the impact with stakeholders and the events sector including the Living Wage Coalition. The fund value is \$300,000 per year for years 1 to 3 of the 2021-31 Long-term Plan.
10. The purpose of the fund is to:
 - Encourage events in Wellington City to adopt the living wage
 - Support event organisers to pay living wage for their staff and contractors who are directly employed to deliver, produce and perform at the event/s.
11. Living Wage for Events Fund applicants must meet the following criteria;
 - be a legal entity (or sit under a legal entity) including a community group, Māori entity, school, social enterprise or business
 - have an event that is taking place in Wellington City and mainly benefits the people of Wellington.
12. The Investment Criteria for the Living Wage for Events Fund are:
 - Provide support for events being delivered in Wellington City to provide living wage for their staff and contractors who are directly employed to deliver, produce and perform at the event/s and/or participating artists and performers
 - Applicants need to provide detailed information as part of the application to demonstrate how they will utilise funding to support the living wage.
13. Support for events that support one or more outcomes of the Council's Events Policy are prioritised through this fund. These events outcomes are:
 - Events that contribute and celebrates the arts
 - Events that partner with mana whenua to develop, promote and deliver cultural events that profile mana whenua
 - Events that support communities in creating their distinctive character
 - Strive to be an environmentally friendly event and sustainable in the long term
 - Events that promote inclusive, tolerant and strong communities.
14. The fund does not cover events where the primary purpose is to promote religious ministry or political objectives or for Council events, including those run by Council Controlled Organisations or hosted within Council controlled venues.
15. Covid 19 and the current Covid protection framework has impacted heavily on the events sector in recent months. Applicants were encouraged to consider public health plans and contingency plans as part of their applications.
16. A total of 11 applications were made, including five for separate events from the same applicant. These five have been grouped as one within this paper. Officers recommend supporting six organisations totalling \$45,267 as detailed in table 1 below.

Table 1- Living Wage for non-Council Events Fund- February 2022

#	Organisation	Project	Amount Requested	Recomm ended	Comments
1	Activities and Research in Environments for Creativity Trust	A Place for Local Making	\$8,008	\$8,008	<p>This Urban Dream Brokerage hosted project established an open source making and living centre which used surplus materials and electronics.</p> <p>Seeking support for artists wages at living wage for programming of public workshops and discussions from mid-March until Easter 2022.</p>
2	Creatif Kate	Poetry and Comedy at the Fringe	\$11,327	\$7,166	<p>Seeking support for a contribution towards wages of the producer to develop and produce various performances at the Fringe Bar during 2022.</p>
3	KidzStuff Theatre for Children Incorporated	KidzStuff Season 2022	\$13,196	\$13,196	<p>Application for support to lift the pay of actors involved in the three runs of shows Kidzstuff will stage in 2022/23.</p> <p>Well-presented case for to support the pay of contracted performers who work more than their contracted hours.</p>
4	Pirate and Queen Limited	Loemis Festival 2022	\$6,000	\$6,000	<p>This festival supports a wide group of artists, and this request provides additional support for six artists to be able to be paid living wage for the work they do developing their creative works and compositions.</p> <p>Support will enable Loemis to deliver a quality multi-art festival.</p>
5	Red Scare Theatre Trust	Girls and Boys	\$13,445	\$13,445	<p>Support to provide living wage for staff and contractors directly involved to deliver, produce and perform five performances from 31 May - 5 June of NZ premiere of Dennis Kelly's solo play.</p>

6	The Humorous Arts Charitable Trust Board	Open mic comedy events at Fringe Bar	\$6,000	\$5,460	Support for unpaid role of sound technician. Fits with fund priorities. Living wage (\$22.75) for this role for 80 events for 12 months is \$5,460
7	The Performance Arcade Trust	What if the City Was a Theatre?	\$143,080	\$0	Application is for 2023 event. Majority of income, including from WCC is unconfirmed at this point. Applicant can resubmit later to seek support for those artists/employees who will not be paid Living Wage after core funding for festival has been confirmed.
			\$201,056	\$45,267	

Kōwhiringa | Options

17. Not applicable

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

18. The fund supports the Living Wage principles Council adopted and decision to become a Living Wage Employer in September 2018.

Engagement and Consultation

19. No additional engagement and consultation is required.

Implications for Māori

20. No known implications – the fund will be open to all events.

Financial implications

21. No additional funding required. The Fund is budgeted for in the 2021-2031 Long-term Plan in years 1-3.

Legal considerations

22. No legal considerations.

Risks and mitigations

23. There is a risk is that the fund is undersubscribed. To mitigate this, our Funding Team will work across Council and with arts, events and community organisations and businesses to support a pipeline of high quality, eligible initiatives. The second funding round closes on 24 March 2022.

Disability and accessibility impact

24. Not applicable

Climate Change impact and considerations

25. Not applicable, although any events/applications which might have impact on related strategies would be discussed with relevant teams, e.g., around Climate Action or Waste Minimisation.

Communications Plan

26. The Fund will be publicised using the normal communications channels for our existing grants.

Health and Safety Impact considered

27. Funded organisations will be required to adhere to legal Health and Safety obligations in accordance with their entity type, and in accordance with existing funding agreements with Wellington City Council. Funding agreements for this fund would include reference to the entity and its obligations under legislation.

Ngā mahinga e whai ake nei | Next actions

28. None

Attachments

Nil

CLIMATE AND SUSTAINABILITY FUND- FEBRUARY 2022

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Kāwai Whakatipu | Grants Subcommittee seeks approval of grants from this fund, an initiative of Te Atakura – First to Zero. The Fund supports communities and businesses in Wellington City to undertake climate action initiatives that reduce, or support the reduction of, gross carbon emissions.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☒ Sustainable, natural eco city
- ☐ People friendly, compact, safe and accessible capital city
- ☐ Innovative, inclusive and creative city
- ☐ Dynamic and sustainable economy
- ☐ Functioning, resilient and reliable three waters infrastructure
- ☐ Affordable, resilient and safe place to live
- ☐ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☒ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Criteria for this fund were approved at the meeting of Kāwai Whakatipu on 1 December 2021

Significance

The decision is **Choose an item.** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- ☐ Nil ☒ Budgetary provision in Annual Plan / Long-term Plan ☐ Unbudgeted \$X

2.

Risk

- ☒ Low ☐ Medium ☐ High ☐ Extreme

3.

Authors	Alison Howard, Manager Climate Change Response Mark Farrar, Funding and Relationships Manager
Authoriser	Alison Howard, Manager Climate Change Response Liam Hodgetts, Chief Planning Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Kāwai Whakatipu | Grants Subcommittee:

- 1) Receive the information.
- 2) Agree to approve applications #1, #3, #4, #8 and #10 as listed below.
 - #1; A Rocha Aotearoa New Zealand; \$20,000
 - #3; Greenback Limited; \$5,000
 - #4; Lodabike; \$4,250
 - #8; Sustainability Trust; \$95,000
 - #10; Wellington Regional Chamber of Commerce Limited; \$50,000

Whakarāpopoto | Executive Summary

4. The Climate and Sustainability Fund (the Fund) is an initiative of Te Atakura – First to Zero. The intention of the Fund in years one to five of the 2021-2031 Long-term Plan is to support communities and businesses in Wellington City to undertake climate action initiatives that reduce, and/or support the reduction of, gross carbon emissions.

Takenga mai | Background

5. Initiatives must meet at least one of the following core fund criteria:
 - Advance Wellingtonians' understanding and uptake of the climate action challenge thereby contributing to meeting our 2030 and 2050 carbon reduction goals.
 - Preference for these grants will be initiatives that create impact beyond themselves.
 - Reduce carbon emissions significantly in the near term thereby contributing to the City's 2030 carbon reduction target.
 - Preference for these grants will be to initiatives that significantly reduce emissions.
6. The budget for the Fund is included in the 2021-2031 Long-term Plan - \$250,000 annually for five years, with an additional small budget allocation for fund administration.

Kōrerorero | Discussion

7. The purpose of this fund is two-fold:
 - To support initiatives that might not achieve significant carbon reductions, but will create a culture of climate action, demonstrate scalable action, or reach a wide audience; and

-
- to support projects that reduce carbon emissions in Wellington City in the short term. Note that applications will not be accepted for initiatives that move emissions out of the Wellington City boundary and claim reductions.
8. It is anticipated that the allocation of funding over the lifetime of the fund will transition from initiatives focussed on creating a culture of climate change to initiatives that measureably reduce carbon emissions.
9. To be eligible to apply for this Fund, applicants must:
- be a legal entity (or sit under a legal entity) including a community group, Māori entity, school, social enterprise or business
 - be willing to partner with Wellington City Council to share knowledge, learning and support our Te Atakura- First to Zero strategy
 - be based within WCC rate-paying area or deliver benefits within the Wellington City Council rate paying area.
 - have a proven track record of delivering similar projects.
10. Priority will be given to projects that:
- demonstrate equity across communities in relation to access to climate action information and ability to act
 - are governed by, and/or developed in partnership with mana whenua
 - lead towards a zero-carbon economy by 2050
 - demonstrate collaboration and co-funding (including in-kind)
 - have a plan to be self-sustaining and financially viable post Council funding.
11. Applications will be assessed based on the following criteria:
- Impact - there is clear evidence that the initiative will contribute to building a culture of climate change action and/or reduce carbon emissions.
 - Scalable - the initiative has the ability to be scaled (or replicated) to increase the impact over time.
 - Legacy - the initiative can deliver ongoing benefit and/or demonstrate the potential for lasting long-term impact.
 - Measurable change - the initiative has tangible outcomes that can be measured and produce learnings that can contribute to a broader movement of change.
 - Unintended consequences - the applicant has identified (where possible) and considered unintended socio-cultural, economic or environmental impacts (positive or negative).
 - Deliverable - the initiative is ready and able to be delivered within the timeframe stated.
12. A Community Activator/Funding Advisor role within the Community Services team has been established to support applications, community organisations and projects committed to reducing carbon emissions.

-
13. The Fund is being managed through the Council grants management system and have been assessed, reviewed and moderated by a panel of External Assessors who bring a bringing deep climate action perspective, including Māori perspectives and are from a mix of business and public sector. This group have reviewed all application material and scored each application. Officers recommendations are based on this scoring and consensus about which projects most strongly delivered to the objectives of the fund.
14. External Review Panel members
- Kaapua Smith (Ngāti Porou, Ngāti Apa, Ngāti Awa) has a background in corporate sustainability and community and tangata whenua engagement. She has previously worked as the Head of Sustainability at Contact Energy and held roles in the Office of the Minister of Maori Affairs and Minister of Whanau Ora. She is currently a Trustee of WWF New Zealand and Nga Wairiki ki Uta Trust, a Hapū Trust based in Whanganui and works at KPMG NZ. Kaapua's work on this external review panel is outside her role at KPMG.
 - Karl Check runs a specialist climate change consultancy Foreseeable, and started his sustainability career in Wellington at KiwiRail. Karl has also performed the role of mentor in climate hackathons and is well versed on the initiatives that will deliver impact and create co-benefits for communities.
 - William Woods is currently Strategic Planning Manager at CentrePort Ltd. William has over 25 years' experience working in resource and environmental management, in both public and private sectors. He brings extensive knowledge of climate action and sustainability and has a particular interest in promoting effective collaboration between business and community.
 - Kaeden Watts is a climate change, hauora Māori and Māori equity specialist, and brings with him experience tackling climate change issues domestically and internationally. Kaeden has experience activating change at a range of levels, from grassroots campaigning to international negotiation. Kaeden is currently working within our Climate Action team for three months supporting a range of projects.
 - Alison Howard is Manager Climate Change Response at Wellington City Council.
15. A total of 11 applications were received in this funding round which closed for applications on 10 February, the first of the 2021/22 financial year. These applications requested a total of \$605,896. A further round has been scheduled which is open for applications with a closing date of 31 March with decisions made at the May 17 2022 meeting of Kāwai Whakatipu/Grants subcommittee.
16. Officers recommend supporting five organisations totalling \$174,250 as follows (more detail on all the applications is available in table 1 below):
- Sustainability Trust - \$95,000 to transform their existing eco-centre into a climate action centre.
 - Wellington Chamber of Commerce - \$50,000 to support 40 small-to-medium Wellington businesses to go through a "Sustainability Bootcamp" that results in tangible and tailored climate action plans for each business.

- Eco-church NZ - \$20,000 to support grassroots efforts by churches in Wellington to understand their carbon footprint and develop climate action plans.
 - PlantMe Growathon - \$5,000 to run a gamified online platform that tracks the carbon benefits of backyard food production. This also aligns to the objectives of the Sustainable Food Action Plan.
 - Lodabike - \$4,250 to undertake research on barriers to ebike ownership. The intention is to connect this strongly to Council's existing behaviour change work programme.
17. Officers also recommend that two applicants are asked to further develop their proposals and resubmit them in the next round.
- Enviroschools – This programme is making a broad case for higher levels of Council funding for their programme, and needs to be considered in the context of all the sources of Council funding available to them. The application as written does not demonstrate strong links to climate action. Request is for \$100,000 from this fund, in addition to the \$59,699 they receive already through the Social and Recreation and Natural Environment Funds. Officers will work with Enviroschools to develop their proposal and strengthen carbon emissions reduction element in order to better meet this Fund's criteria and objectives which can then be considered at the May 17 Grants meeting at the same time as their multi-year contract application to the Social and Natural Environment Funds will also be considered.
 - Cargo-bike library by Rebicycle – The project plan is quite ambitious, and more information will be requested on the pathway for trial participants to then own ebikes. Officers would also like more detail on how equity issues will be addressed.
18. In alignment with Fund criteria, the panel prioritised climate action impact and deliverability, and were very impressed with the depth and quality of the applications given the short time between the Fund being advertised and this funding round. The panel also noted that more effort and time spent on finding and building relationships with potential applicants should help increase applications with an equity or mana whenua focus for future rounds.

Table 1- Climate and Sustainability Fund- February 2022

#	Organisation	Project	Amount Requested	Recommendation	Comments
1	A Rocha Aotearoa New Zealand	Eco Church NZ Supporting the existing five Wellington eco churches to take practical action on climate change and sustainability, and expanding the eco church network in Wellington, including joint initiatives with other parish networks (Anglican Diocese of Wellington have signed up as a denominational partner of eco church).	\$20,000	\$20,000	Great fit for the fund - application addresses fund criteria in detail, and has matched funding. External review panel loved the grassroots focus, and how enthusiastic the churches are to come to grips with their carbon footprints. Strong partnerships and opportunity to reach into multiple communities.

2	Carbon Critical Limited	Wellington Climate Project intends to create 'Wellington climate forest' by supporting residents to grow seedlings at home and plant these on pockets of council land.	\$33,003	\$0	Project plan needs further development, no proposed carbon reductions in the timeframe focus of this fund (up to 2030) - relying on Council to provide land and ongoing care for trees.
3	Greenback Limited	PlantMe Growathon Development of free digital programme of resources and guides for growing food successfully at home, as well as in-person workshops in collaboration with local growers. Uses a gamified app that allows users to track their progress and associated carbon reduction.	\$5,000	\$5,000	Can articulate the carbon reduction part of the idea, and includes measurement of impacts. Low cost and supports the Sustainable Food Action Plan, would provide good insights.
4	Lodabike	Researching and scoping barriers that people's homes can present to e-bike ownership and use.	\$4,450	\$4,250	This is an identified gap - a lot of work has been done on barriers on destination-end, but not much on barriers on home-end of trip (at people's homes). Cost-effective way for us to develop some insights, needs to be done in collaboration with our inhouse travel behaviour change experts.
5	Moraka Menstrual Cups Limited	The first recycled menstrual cup Social enterprise focussed on addressing period poverty - want to reduce waste through creating menstrual cups from recycled silicone.	\$250,000	\$0	Not carbon related.
6	Pollinator Paths Limited	Pollinator Paths Connected Hataitai Supports Hataitai residents to raise awareness, educate and encourage their community to provide for pollinators in their gardens and public spaces; includes working bees to plant in allocated spaces.	\$2,443	\$0	Great initiative but application does not meet criteria in relation to carbon reduction. This is better suited to the Natural Environment Fund, applications will be open in July 2022.
7	ReBicycle Charitable Trust	Cargobike library Families are able to trial a cargobike for a week, to help them to commit to lifestyle change. Project is to purchase two bikes for 50 weeks - this could allow 100 families to participate in the trial over the course of a year.	\$31,000	DEFER	This project needs more planning, as the ability to solidly book the bikes to families across 50 of 52 weeks in a year is quite ambitious. External Review Panel sees potential for tangible outcomes but want to see more detail regarding equitable access, particularly - a pathway for the families in the trial to then buy a bike. Officers will work with the group to further develop the proposal for consideration in May.
8	Sustainability Trust	Wellington Climate Action Centre Transformation of existing Eco	\$95,000	\$95,000	Strong focus on making this information interactive and

		Centre into a Climate Action Centre, providing a central hub for Climate Action, where Wellingtonian's can go to for locally specific climate information, get support for individual and collective change, measure their impacts, and connect into Wellington climate initiatives and movements. The use of interactive displays will also allow for collection of data and insights.			holistic - with a focus on matauranga māori - and ensuring equitable access. It would be fantastic to see a climate action "hub" come to life in Wellington. The Trust's strong brand and track record in supporting Wellingtonians to live more sustainable lives adds strength to the application alongside the advice and low-cost products/ services they provide to the community.
9	Toimata Foundation	Evolving Enviroschools in Te Whanganui a Tara Enviroschools is a well established programme delivering to schools in the city. This request is for a higher level of funding for their existing programme.	\$100,000	DEFER	The application is focussed on the overall programme and seeking Council support beyond existing funding and does not address fund criteria. Officers will work with Enviroschools to develop their proposal and strengthen carbon emissions reduction element in order to better meet this Fund's criteria and objectives which can then be considered at the May 17 Grants meeting at the same time as their multi-year contract application to the Social and Natural Environment Funds will be also be considered.
10	Wellington Regional Chamber of Commerce Limited	Sustainability Bootcamp Programme targeting local businesses to deliver two cycles over 12 months of a 'Sustainability Bootcamp' to equip 40 small-medium businesses with the tools they need to cut their carbon emissions.	\$50,000	\$50,000	Great fit with fund criteria, detailed project plan, ready to go, will support our Wellington small and medium businesses who have been through so much in the last two years, with the end result being a realistic carbon reduction plan for their business. Review panel would like to see a plan for achieving equitable access to this bootcamp, and greater detail as to which businesses would be included. Review panel also suggested requiring a small cost for participants to ensure buy in.
11	Wonky Limited	Less Waste: More Taste - The Wonky Farmstead Web development project that will allow their existing customer base and social media followers to access food-waste reduction content and tips.	\$15,000	\$0	Not a clear enough link to carbon reduction, and reach is only to their existing customers/ followers.
			\$605,896	\$174,250	

Kōwhiringa | Options

19. Not applicable

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

20. The Fund is included in Te Atakura – First to Zero, the Council's climate change response strategy.

Engagement and Consultation

21. No additional engagement and consultation is required. Te Atakura has been consulted on with the public, including the establishment of this Fund.

Implications for Māori

22. This Fund prioritises initiatives developed by, and with, mana whenua. The moderation and decision-making processes includes Māori representation and the assessment of applications aims to identify and consider unintended consequences that may impact communities.

Financial implications

23. No additional funding required. The Fund is budgeted for in the 2021-2031 Long-term Plan in years 1-5. The approved funding includes budget for administration in the form of a role within the Council funding team to support the fund and ensure a strong pipeline of applications.

Legal considerations

24. No legal considerations.

Risks and mitigations

25. The Climate Change Funding Advisor will work across Council and with community organisations and businesses to support a pipeline of high quality, eligible initiatives for this Fund.

Disability and accessibility impact

26. We will engage via Community Services with groups and individuals seeking support for projects

Climate Change impact and considerations

27. This initiative is part of Te Atakura – First to Zero and will support the achievement of Wellington's 2030 and 2050 carbon reduction goals.

Communications Plan

28. The Fund will be publicised using the normal communications channels for our existing grants, as well as identifying channels that may be more effective for underrepresented communities.

Health and Safety Impact considered

29. Funded organisations will be required to adhere to legal Health and Safety obligations in accordance with their entity type, and in accordance with their Funding Agreement with Wellington City Council.

Ngā mahinga e whai ake nei | Next actions

30. The next (second) funding round for the 2022/23 financial year closes on 31 March 2022.

Attachments

Nil

FORWARD PROGRAMME

Kōrero taunaki

Summary of considerations

Purpose

1. This report provides the Forward Programme for the Kāwai Whakatipu | Grants Subcommittee for the next two meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city
<input type="checkbox"/> People friendly, compact, safe and accessible capital city
<input type="checkbox"/> Innovative, inclusive and creative city
<input type="checkbox"/> Dynamic and sustainable economy

<input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure
<input type="checkbox"/> Affordable, resilient and safe place to live
<input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network
<input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces
<input type="checkbox"/> Accelerating zero-carbon and waste-free transition
<input type="checkbox"/> Strong partnerships with mana whenua |
|--|---|

Relevant Previous decisions

Not applicable.

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Emily Deans, Democracy Advisor
Authoriser	Kym Fell, Chief Customer and Community Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Kāwai Whakatipu | Grants Subcommittee:

-
1. Receive the information.

Whakarāpopoto

Executive Summary

2. The Forward Programme sets out the reports planned for Kāwai Whakatipu meetings in the next two meetings that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

Kōrerorero

Discussion

4. Tuesday 17 May 2022
 - Living Wage for non-Council Events Fund (Chief Customer and Community Officer)
 - Built Heritage Incentive Fund (Chief Infrastructure Officer)
 - Waste Minimisation Seed Fund (over \$2,000) (Chief Infrastructure Officer)
 - Climate and Sustainability Fund (Chief Planning Officer)
 - Arts and Culture Fund (Chief Customer and Community Officer)
 - Social and Recreation Fund (Chief Customer and Community Officer)
 - Multi-year funding Arts and Culture and Social and Recreation Fund (Chief Customer and Community Officer)
5. Tuesday 31 August 2022
 - Natural Environment Fund (Chief Customer and Community Officer)
 - Climate and Sustainability Fund (Chief Planning Officer)
 - Arts and Culture Fund (Chief Customer and Community Officer)
 - Social and Recreation Fund (Chief Customer and Community Officer)

Attachments

Nil

ACTIONS TRACKING

Kōrero taunaki

Summary of considerations

Purpose

1. This report provides an update on the past actions agreed by the Kāwai Whakatipu | Kāwai Whakatipu | Grants Subcommittee at its previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city
<input type="checkbox"/> People friendly, compact, safe and accessible capital city
<input type="checkbox"/> Innovative, inclusive and creative city
<input type="checkbox"/> Dynamic and sustainable economy

<input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure
<input type="checkbox"/> Affordable, resilient and safe place to live
<input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network
<input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces
<input type="checkbox"/> Accelerating zero-carbon and waste-free transition
<input type="checkbox"/> Strong partnerships with mana whenua |
|--|---|

Relevant Previous decisions

Not applicable.

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Emily Deans, Democracy Advisor
Authoriser	Kym Fell, Chief Customer and Community Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Kāwai Whakatipu | Grants Subcommittee:

1. Receive the information.

Whakarāpopoto

Executive Summary

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - In progress: Resolutions with this status are currently being implemented.
 - Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e., by receiving or noting information).
4. All actions will be included in the subsequent monthly updates but completed actions will only appear once.

Takenga mai

Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

Kōrerorero

Discussion

7. Of the 14 resolutions of the Kāwai Whakatipu | Grants Subcommittee in December 2021:
 - 14 are complete.
8. 1 in progress action was carried forward from the December action tracking report. One is still in progress.
9. Further detail is provided in Attachment One.

Attachments

Attachment 1. Actions Tracking [↓](#) 

Page 27

Date	Meeting	Item	Clause	Status	Comments
Wednesday, 13 October 2021	Kāwai Whakatipu Grants Subcommittee	2.3 Social and Recreation Fund August 2024	4. Direct officers to evaluate access barriers of disabled people who engage with ending homelessness groups working with WCC.	In progress	Will be incorporated into the Accessibility Action Plan
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.1 Review of the Built Heritage Incentive Fund: Proposed Heritage Resilience and Regeneration Fund	1. Receive the information	Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee		1. Receive the information	Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.2 Living Wage for Events Fund Criteria 2.3 Arts and Culture Fund October 2021		Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee		1) Receive the information 1. Receive the information	Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.4 Waste Minimisation Seed Fund (over \$2,000) - 2021		Complete	The information was noted by the council.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.4 Waste Minimisation Seed Fund (over \$2,000) - 2021	3. Note the process and priorities for administration of the new Waste Minimisation Seed Fund – Organics Diversion. 1. Receive the information	Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.5 Social and Recreation Fund October 2021 2.6 Forward Programme	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee			Complete	The committee formally received the information in the relevant report.
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.7 Actions Tracking 2.1 Review of the Built Heritage Incentive Fund: Proposed Heritage Resilience and Regeneration Fund	1. Receive the information. 2. Recommend that the Kaunihera o Pōneke Council meeting on 15 December 2021: i. Agree to disestablish the Built Heritage Incentive Fund from 1 July 2022 ii. Agree to establish the Heritage Resilience and Regeneration Fund from 1 July 2022 iii. Approve the new purpose, criteria and administrative process for the Heritage Resilience and Regeneration Fund set out in Attachment 1, with the additional requirement that officers report to the Kāwai Whakatipu Grants Subcommittee twice yearly. iv. Agree that: i. Grants under \$100k be approved by the relevant Business Unit Manager and ii.Grants over \$100k are recommended by: either • the Kāwai Whakatipu Grants Subcommittee and approved by the Pūroro Āmua Planning and Environment Committee	Complete	
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.2 Living Wage for Events Fund Criteria	2. Recommend that the Pūroro Rangaranga Social, Cultural and Economic Committee; a. Approve the criteria for the Living Wage for Events Fund, and b. Note the processes for administering the fund, and c. Delegate the power to make grant decisions for the Living Wage for Events Fund to the Chair of the Kāwai Whakatipu Grants Subcommittee in consultation with the Chair of Pūroro Rangaranga Social, Cultural and Economic Committee, when a decision is required between scheduled meetings.	Complete	
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.2 Living Wage for Events Fund Criteria	3. Amend the criteria so that it includes participating artists in addition to staff and contractors.	Complete	

Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.3 Arts and Culture Fund October 2021	<p>2) Agree to the allocation of Arts and Culture funding for applications as listed below.</p> <p>#1, A Slightly Isolated Dog Limited, \$7,500</p> <p>#2, April Media Limited, \$1,500</p> <p>#3, Arohanui Strings-Sistema Hutt Valley, \$15,000</p> <p>#4, Artificial Imagination Limited, \$4,000</p> <p>#5, Asian Events Trust, \$7,000</p> <p>#6, Brass Band Association of New Zealand Incorporated, \$700</p> <p>#7, Colossal Productions Limited, \$5,000</p> <p>#8, Cook Islands New Zealand Society Wellington Branch Incorporated , \$3,500</p> <p>#9, Friends of Futuna, \$3,500</p> <p>#11, KidzStuff Theatre for Children Incorporated, \$4,500</p> <p>#12, Laser Kiwi Limited, \$3,000</p> <p>#13, Lemuria Limited, \$4,500</p> <p>#16, Prospect Park Productions NZ Limited, \$10,000</p> <p>#17, Que Onda umbrella under Spanish and Latin American Club (Wellington) Inc T/A Club Latino, \$1,000</p> <p>#18, Roaming Bodies umbrella under Capital Theatre Productions Trust, \$1,430</p> <p>#19, Shakespeare Globe Centre New Zealand Trust, \$12,500</p> <p>#22, Sincere Muckabouts umbrella under Capital Theatre Productions Trust, \$2,794</p> <p>#24, Summer Shakespeare Trust Board, \$4,000</p> <p>#25, The Magnificent Weirdos Limited, \$9,000</p> <p>#27, The Sensonauts, \$2,750</p> <p>#32, Wellington Opera Trust, \$20,000</p> <p>#33, WITCH Charitable Trust, \$3,000</p> <p>#34, Young and Hungry Arts Trust, \$11,500</p> <p>#35, Youthdance Education Trust, \$2,264</p>	Complete
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.4 Waste Minimisation Seed Fund (over \$2,000) - 2021	<p>2. Agree to the allocation of funding for the Waste Minimisation Seed Fund for applications as listed below:</p> <p>a. Nonstop Solutions; \$7,000</p> <p>b. Sustainability Trust; \$25,000</p> <p>c. Woodworking Community; \$9,990</p> <p>d. Wonky Limited; \$25,000 \$17,950</p> <p>e. Tuatua Café; \$3,340</p> <p>f. Foodprint Limited; \$14,067</p> <p>g. Kaicycle Incorporated; \$7,050</p>	Complete
Wednesday, 1 December 2021	Kāwai Whakatipu Grants Subcommittee	2.5 Social and Recreation Fund October 2021	<p>2. Agree to the allocation of Social and Recreation funding for applications as listed below.</p> <p>#1 Aro Valley Community Council Incorporated, \$2,500</p> <p>#2 Brooklyn Community Association Incorporated, \$2,500</p> <p>#5 dsport Incorporated, \$12,000</p> <p>#7 InsideOUT Kōaro, \$28,000</p> <p>#11 Multicultural Council of Wellington Incorporated, \$9,000</p> <p>#13 Ngaio Crofton Downs Residents Association Incorporated, \$1,000</p> <p>#14 Onslow Residents' Community Association Incorporated, \$1,000</p> <p>#15 Oriental Bay Residents Association Incorporated, \$1,000</p> <p>#16 Pablos Art Studios Incorporated, \$8,000</p> <p>#17 Regenerate Magazine Charitable Trust, \$6,500</p> <p>#21 Vincents' Arts Workshop Incorporated, \$35,000</p> <p>#27 Zeal Education Trust, \$41,500</p>	Complete