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## MINUTES

### TUESDAY 13 AUGUST 2013

**9.18AM – 9.20AM**  
**10.58AM – 11.31AM**

**Committee Room One**  
**Ground Floor, Council Offices**  
**101 Wakefield Street**  
**Wellington**

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#### **PRESENT:**

Councillor Cook (Chair)	(9.18am – 9.20am, 10.58am – 11.31am.)
Councillor Ahipene-Mercer	(9.18am – 9.20am, 11.00am – 11.31am.)
Councillor Eagle	(10.58am – 11.31am.)
Councillor Marsh	(9.18am – 9.20am, 10.58am – 11.31am.)

#### **APOLOGIES:**

Mayor Wade-Brown  
Councillor Gill

#### **DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:**

Antoinette Bliss – Committee Advisor

**019/13KG ADJOURNMENT OF MEETING**  
(1215/52/03/IM)

**Moved Councillor Cook, seconded Councillor Ahipene-Mercer, the motion that the Grants Subcommittee adjourn to reconvene at the conclusion of the Strategy and Policy Committee Pre Meeting on Tuesday 12 August 2013.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee*

- 1. Adjourn to reconvene at the conclusion of the Strategy and Policy Committee Pre Meeting on Tuesday 12 August 2013.*

(The meeting adjourned at 9.20am.)

(The meeting reconvened at 10.58am.)

(Councillors Cook, Eagle and Marsh were present when the meeting reconvened.)

**020/13KG APOLOGIES**  
(1215/52/03/IM)

**Moved Councillor Cook, seconded Councillor Marsh, the motion that apologies for absence from Mayor Wade-Brown and Councillor Gill and apologies for lateness from Councillor Ahipene-Mercer.**

**RESOLVED:**

*THAT the Grants Subcommittee:*

- 1. Accept apologies for absence from Mayor Wade-Brown and Councillor Gill and apologies for lateness from Councillor Ahipene-Mercer.*

**021/13KG MINUTES FOR CONFIRMATION**  
(1215/52/03/IM)

**Moved Councillor Cook, seconded Councillor Marsh, the motion that the Grants Subcommittee approve the minutes of the meeting held on Monday 27 May 2013 having been circulated, be taken as an accurate record of that meeting.**

The motion was put and declared CARRIED.

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Approve the minutes of the meeting held on Monday 27 May 2013 having been circulated, be taken as an accurate record of that meeting.*

022/13KG **CONFLICT OF INTEREST DECLARATIONS**  
(1215/52/03/IM)

**NOTED:**

There were no conflicts of interest.

(Councillor Ahipene-Mercer arrived at the meeting at 11.00am.)

023/13KG **PUBLIC PARTICIPATION**  
(1215/52/03/IM)

**NOTED:**

There was no public participation.

024/13KG **WELLINGTON CITY COUNCIL BUSINESS IMPROVEMENT  
DISTRICT DEVELOPMENT FUND**

Report of Jenny Rains, Manager City Communities.

(1215/52/03/IM)

(REPORT 1)

**Moved Councillor Cook, seconded Councillor Ahipene-Mercer, the substantive motion with changes to recommendation of the officer's report as follows (in bold):**

**RESOLVED:**

*THAT the Grants Subcommittee:*

1. *Receive the information.*
2. *Agree to fund the applicant as listed in Appendix 3 of the officer's report as follows.*

<b>Appl No</b>	<b>Organisation Name</b>	<b>Project/Event Title</b>	<b>Amount Granted</b>	<b>Comments</b>
1	Enterprise Miramar Peninsula	Miramar Business Improvement District	\$32,947.50	Support for establishment of a Business Improvement District in Miramar
<b>Totals:</b>			<b>\$32,947.50</b>	

3. *Agree that the grant is tagged to the following outcomes:*

*Interim Outcome 1      Develop and present an engagement plan with eligible voters that optimises the success of the poll. The engagement plan to be approved and support by the Council's Engagement Team.*

*Interim Outcome 2      Collate and present feedback from initial information gathering stage.*

*Interim Outcome 3      Development and present a strategic plan which is aligned with Wellington City strategies and policies.*

*Final Outcome 4        The successful establishment of a Business Improvement Districts in Miramar.*

The meeting concluded at 11.21am.

Confirmed: \_\_\_\_\_

Chair  
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