
ORDINARY MEETING
OF
COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE
MINUTES

Time: 9:30am
Date: Wednesday, 18 November 2020
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

PRESENT

Councillor Condie (Chair)
Councillor Foon
Councillor O'Neill
Councillor Rush (via audiovisual link)
Councillor Sparrow
Councillor Young

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1. Meeting Conduct

1.1 Karakia

The Chairperson declared the meeting open at 9:38am and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atākura.
He tio, he huka, he hauhū.
Tihei Mauri Ora!**

Cease oh winds of the west
and of the south
Let the bracing breezes flow,
over the land and the sea.
Let the red-tipped dawn come
with a sharpened edge, a touch of frost,
a promise of a glorious day

1.2 Apologies

Moved Councillor Condie, seconded Councillor Foon

Resolved

That the Council Controlled Organisations Subcommittee:

1. Accept the apologies received from Councillor Rush for lateness.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Councillor Condie, seconded Councillor Foon

Resolved

That the Council Controlled Organisations Subcommittee:

1. Approves the minutes of the Council Controlled Organisations Subcommittee Meeting held on 16 September 2020, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Items not on the Agenda

There were no items not on the agenda.

1.6 Public Participation

There were no requests for Public Participation.

COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE

18 NOVEMBER 2020

Secretarial note: Council-controlled organisations were given 15 minutes each to give an update on their operations and answer questions from the members of the subcommittee. The order of speaking was as follows:

1. Basin Reserve Trust
2. Wellington Museums Trust
3. Wellington Cable Car Ltd
4. Karori Sanctuary Trust
5. Wellington Regional Stadium Trust
6. Wellington Regional Economic Development Agency Ltd
7. Wellington Zoo Trust

(Councillor Rush joined the meeting at 10:03am.)

The meeting adjourned at 10:44am and reconvened at 11:02am with the following members present: Councillor Condie, Councillor O'Neill, Councillor Rush, Councillor Sparrow and Councillor Young.

(Councillor Foon returned to the meeting at 10:03am.)

2. General Business

2.1 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2020

Moved Councillor Condie, seconded Councillor Foon

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.
3. **Delegate to the Chair the responsibility to review the Annual Reports from Wellington Cable Car Limited and Wellington Regional Economic Development Agency Limited.**

Carried

Secretarial note: Councillor Condie moved the motion with changes marked in red, with officer support.

2.2 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2020

Moved Councillor Condie, seconded Councillor Sparrow

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.3 Review of the Half Year Report for Wellington International Airport Limited to 30 September 2020

Moved Councillor Condie, seconded Councillor Young

Resolved

That the :

1. Receive the information.

Carried

2.4 Letter of Expectation to Wellington Regional Economic Development Agency Ltd

Moved Councillor Condie, seconded Councillor O'Neill

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Confirm the key messages for the Letter of Expectation to the Wellington Regional Economic Development Agency Limited.
3. Recommend that the Strategy and Policy Committee receive the information and approve the key messages for the Letter of Expectation.
4. Note that officers will prepare the key messages to be expressed in the Letter of Expectation, incorporating the directions of the subcommittee and the Strategy and Policy Committee, for signing by the Chair of the Wellington Regional Strategy Committee.

Carried

2.5 Letters of Expectation to Council Controlled Organisations

Moved Councillor Condie, seconded Councillor Foon

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Confirm the messages in the Letters of Expectation to the following organisations:
 - a. Basin Reserve Trust
 - b. Karori Sanctuary Trust
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Stadium Trust
 - f. Wellington Zoo Trust
3. Recommend that the Strategy and Policy Committee receive the information and approve the key messages in the Letters of Expectation.
4. Note that officers will prepare Letters of Expectation incorporating the directions of the subcommittee and the Strategy and Policy Committee for signing by the Chair of the subcommittee.
5. **Note that the letters of expectation will be drafted to acknowledge the Council's desire for increased strategic collaboration with CCOs.**

Carried

Secretarial note: Councillor Condie moved the motion with changes marked in red, with officer support.

The meeting concluded at 12:07pm with the reading of the following karakia:

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

Authenticated: _____
Chair