
ORDINARY MEETING

OF

COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE

MINUTES

Time: 9:30 am
Date: Monday, 11 December 2017
Venue: Lion Harbourview Lounge
Michael Fowler Centre
111 Wakefield Street
Wellington

PRESENT

Mayor Lester
Councillor Lee
Councillor Marsh
Councillor Woolf (Chair)

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1 Meeting Conduct

1.1 Apologies

No apologies received.

1.2 Conflict of Interest Declarations

No conflicts of interests to declare.

1.3 Confirmation of Minutes

Moved Councillor Woolf, seconded Mayor Lester

Resolved

That the Council Controlled Organisations Subcommittee:

Approve the minutes of the Council Controlled Organisations Subcommittee Meeting held on 24 May 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

There were no public participants.

1.5 Items not on the Agenda

There were no items not on the agenda.

2. General Business

2.1 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2017

Moved Councillor Woolf, seconded Councillor Lee

Resolved

That the Council Controlled Organisations Subcommittee Sub-committee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.2 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2017

Moved Councillor Woolf, seconded Mayor Lester

Resolved

That the Council Controlled Organisations Subcommittee Sub-committee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.3 Letters of Expectation to Council Controlled Organisations

Moved Councillor Woolf, seconded Mayor Lester

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Confirm the messages in the draft Letters of Expectation to the following organisations:
 - a. Basin Reserve Trust
 - b. Karori Sanctuary Trust
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Stadium Trust
 - f. Wellington Zoo Trust
3. Note that officers will prepare final Letters of Expectation incorporating the directions of the sub-committee for signing by the Chair of the sub-committee.

Carried

2.4 Letter of Expectation to Wellington Regional Economic Development Agency Ltd

Moved Councillor Woolf, seconded Councillor Lee

Resolved

That the Council Controlled Organisations Subcommittee:

1. Receive the information.
2. Note the Letter of Expectation as approved by the Wellington Regional Strategy Committee at its meeting on 21 November 2017 will be forwarded to WREDA.

Carried

2.5 Review of the Quarter Two Report for Wellington International Airport Limited to 30 September 2017

Moved Councillor Woolf, seconded Councillor Marsh

Resolved

That the Council Controlled Organisations Subcommittee Sub-committee:

1. Receive the information.

Carried

The meeting concluded at 10.06am.

Confirmed: _____
Chair