

ORDINARY MEETING

OF

COUNCIL CONTROLLED ORGANISATIONS

MINUTES

Time: 1:00 pm
Date: Wednesday, 14 December 2016
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

PRESENT

Mayor Lester
Councillor Eagle
Councillor Lee
Councillor Marsh
Councillor Woolf (Chair)

IN ATTENDANCE

Councillor Gilbert
Councillor Sparrow
Councillor Free
Councillor Foster

TABLE OF CONTENTS
14 DECEMBER 2016

| Business | Page No. |
|---|-----------------|
| 1. Meeting Conduct | 5 |
| 1.1 Apologies | 5 |
| 1.2 Conflict of Interest Declarations | 5 |
| 1.3 Confirmation of Minutes | 5 |
| 1.4 Public Participation | 5 |
| 1.5 Items not on the Agenda | 5 |
| 2. General Business | 5 |
| 2.1 2017/18 Letter of Expectation to Wellington Regional Economic Development Agency | 5 |
| 2.2 Letters of Expectation to Council Controlled Organisations | 6 |
| 2.3 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2016 | 6 |
| 2.4 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2016 | 7 |
| 3. Public Excluded | 7 |
| 3.1 Review of the Quarter Two Report for Wellington International Airport Limited to 30 September 2016 | 8 |

1 Meeting Conduct

1.1 Apologies

Resolved

That the Council Controlled Organisations Subcommittee:

Accept the apology received from Councillor Simon Marsh for early departure.

Carried

1.2 Conflict of Interest Declarations

There were no conflicts of interest declared.

1.3 Confirmation of Minutes

There were no Minutes to be confirmed, this was the first meeting of the Council Controlled Organisations Subcommittee.

1.4 Public Participation

There were no Public Participants at the meeting.

1.5 Items not on the Agenda

There were no items not on the Agenda.

2. General Business

2.1 2017/18 Letter of Expectation to Wellington Regional Economic Development Agency

Moved Councillor Woolf, seconded Councillor Marsh

Resolved

That the Council Controlled Organisations:

1. Receive the information.
2. Note that the Wellington Regional Strategy Committee will consider this Letter of Expectation at their meeting on 13 December 2016.
2. Confirm the messages in the draft Letter of Expectation, noting that the following points will be communicated to the Wellington Regional Strategy Committee, for consideration, to be incorporated in the Letter of Expectation to the company:
 - Note the relevance and importance of the Iwi economy
 - Importance of Health and Safety to be noted in the Statement of Intent (SOI)
 - Lever off events including those overseas such as the WOW exhibition in Seattle to tell the Wellington story
 - Maximise the use of the councils shared services programs
 - Focus on delivering the benefits and efficiencies from Wellington Regional

Economic Development Agency being one organisation to free funding for direct investment in projects

- Clear focus on what Wellington Regional Economic Development Agency is doing, what their actions and programmes are.
- With any final amendments to be authorised by the Chair of the Wellington Regional Strategy (WRS) Committee

Carried

2.2 Letters of Expectation to Council Controlled Organisations

Moved Councillor Woolf, seconded Councillor Eagle

Resolved

That the Council Controlled Organisations:

1. Receive the information.
2. Confirm the messages in the draft Letters of Expectation to the following organisations:
 - a. Basin Reserve Trust
 - The Trust focus on building positive relationships with Rugby and other Sport and Arts organisations
 - The Trust should continue to seek a naming rights sponsor for the Basin Reserve.
 - b. Karori Sanctuary Trust
 - The SOI should acknowledge the respective maintenance obligations of the Trust and the Council in relation to the Visitor Centre.
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Stadium Trust
 - f. Wellington Zoo Trust.
3. Note that the Letters of Expectations for all Council Controlled Organisations will also include a sentence about the Council's expectation that organisations would not make changes to its branding without first consulting with the Council. Officers will prepare final Letters of Expectation incorporating the directions of the sub-committee for signing by the Chair of the sub-committee.

Carried

2.3 Review of Annual Reports for Council Controlled Organisations for the Year Ending 30 June 2016

The following organisations attended the Council Controlled Organisations Subcommittee to present to the members as part of item 2.3.

- Wellington Regional Stadium Trust
- Basin Reserve Trust

(Councillor Marsh left the meeting at 1.42 pm.)

- Wellington Regional Economic Development Agency Limited
- Wellington Cable Car Limited (The correct version of the Annual Report was tabled at the meeting)
- Karori Sanctuary Trust
- Wellington Museums Trust
- Wellington Zoo Trust

Attachments Tabled

- 1 Wellington Regional Stadium Trust
- 2 Wellington Cable Car Limited - 2016 Annual Report
- 3 Karori Sanctuary Trust
- 4 Wellington Museums Trust
- 5 Wellington Zoo Trust

Moved Councillor Woolf, seconded Mayor Lester

Resolved

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

2.4 Review of Quarter One Reports for the Council Controlled Organisations for the Period Ending 30 September 2016

Moved Councillor Woolf, seconded Mayor Lester

Resolved

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

Carried

3. Public Excluded

Moved Councillor Woolf, seconded Mayor Lester

Resolved

THAT the Council Controlled Organisations :

Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

Carried

| General subject of the matter to be considered | Reasons for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| 3.1 Review of the Quarter Two Report for Wellington International Airport Limited to 30 September 2016 | 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. 7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

The meeting went into public excluded session at 2.59 pm.

The meeting concluded at 3.01 pm.

Confirmed: _____
Chair