

**COUNCIL CONTROLLED
ORGANISATION PERFORMANCE
SUBCOMMITTEE**

MINUTES

MONDAY 8 APRIL 2013

1.15pm – 2.41pm, 2.52pm – 4.21pm

**Committee Room One
Ground Floor, Council Offices
101 Wakefield Street
Wellington**

PRESENT:

Mayor Wade-Brown (1.40pm – 2.41pm, 2.52pm – 3.33pm)
Councillor Marsh (1.15pm – 2.41pm, 2.52pm – 4.21pm)
Councillor Pannett (1.15pm – 2.41pm, 3.12pm – 4.21pm)
Alan Isaac (Chair) (1.15pm – 2.41pm, 2.52pm – 4.21pm)

APOLOGIES:

Mayor Wade-Brown (lateness)
Councillor Coughlan
Suse Reynolds

IN ATTENDANCE:

Councillor Lester (2.36pm – 2.41pm)

013/13FM **APOLOGIES**
(1215/52/02/IM)

Moved Alan Isaac, seconded Councillor Marsh, the motion that apologies for absence from Councillor Coughlan and Suse Reynolds be accepted and apologies for lateness from Mayor Wade-Brown.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Accept apologies for absence from Councillor Coughlan and Suse Reynolds.*
- 2. Accept apologies for lateness from Mayor Wade-Brown.*

014/13FM **MINUTES FOR CONFIRMATION**
(1215/52/02/IM)

Moved Alan Isaac, seconded Councillor Marsh, the motion that the Council Controlled Organisation Performance Subcommittee approve the minutes of the ordinary meeting held on Monday 11 March 2013, having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Approve the minutes of the ordinary meeting held on Monday 11 March 2013, having been circulated, be taken as an accurate record of this meetings.*

015/13FM **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/02/IM)

NOTED:

1. Councillor Marsh noted a conflict of interest in relation to Report 2 – Draft Statements of Intent for 2013/14 for the Wellington Zoo Trust.

016/13FM **PUBLIC PARTICIPATION**
(1215/52/02/IM)

NOTED:

There is no public participation.

017/13C **COUNCIL CONTROLLED ORGANISATION PRESENTATIONS –
CAPACITY INFRASTRUCTURE SERVICES LTD AND
POSITIVELY WELLINGTON VENUES**
(1215/52/02/IM) (ORAL REPORT)

NOTED:

1. David Hill - Chief Executive Officer of Capacity Infrastructure Services Ltd was present to update the Subcommittee on the activities of Capacity.

(During the presentation from Capacity, Mayor Wade-Brown joined the meeting at 1.40pm.)

- 018/13C **DRAFT STATEMENTS OF INTENT FOR 2013/14**
Report of Richard Hardie, Portfolio Manager, Council Controlled Organisations, Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations.
(1215/52/02/IM) (REPORT 2)

NOTED:

The Subcommittee commenced discussion on Report 2. Discussions on the Basin Reserve Trust were completed.

- 019/13C **COUNCIL CONTROLLED ORGANISATION PRESENTATIONS – CAPACITY INFRASTRUCTURE SERVICES LTD AND POSITIVELY WELLINGTON VENUES**
(1215/52/02/IM) (ORAL REPORT)

NOTED:

1. Glenys Coughlan - Chief Executive Officer of Positively Wellington Venues Ltd and Linda Rieper – Deputy Chair of Positively Wellington Venues Ltd were present to update the meeting on the activities of Positively Wellington Venues.

(During the presentation from Positively Venues Councillor Lester joined the meeting at 2.36pm.)

(Councillor Lester left the meeting at 2.41pm.)

(The meeting adjourned for afternoon tea at 2.41pm and reconvened at 2.52pm.)

(Alan Isaac, Mayor Wade-Brown and Councillor Marsh were present when the meeting reconvened.)

- 020/13C **DRAFT STATEMENTS OF INTENT FOR 2013/14**
Report of Richard Hardie, Portfolio Manager, Council Controlled Organisations, Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations.
(1215/52/02/IM) (REPORT 2)

NOTED:

The Subcommittee continued discussion on Report 2. Discussions on Positively Wellington Venues Ltd, Capacity and Positively Wellington Tourism were completed.

021/13C **DESTINATION WELLINGTON KEY PERFORMANCE INDICATORS**

Report of Katie Sadleir – Manager, Economic Growth and Nelson Sheridan – Senior Strategy Advisor.

(1215/52/02/IM)

(REPORT 3)

Moved Alan Isaac, seconded Councillor Pannett, the substantive motion with a new recommendation 2 as follows:

THAT the Council Controlled Organisation Performance Subcommittee:

2. Note the various comments and suggestions for additions and improvements to the Key Performance Indicators contained in appendix 2 of the officer's report.

(Councillor Pannett returned to the meeting at 3.12pm.)

(Mayor Wade-Brown left the meeting at 3.33pm.)

The substantive motion with the new recommendation 2 was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

1. *Receive the information.*
2. *Note the various comments and suggestions for additions and improvements to the Key Performance Indicators contained in appendix 2 of the officer's report.*

NOTED:

The resolution differs from the recommendation in the officer's report as follows:

The Subcommittee added the text in **bold**.

022/13C **DRAFT STATEMENTS OF INTENT FOR 2013/14**

Report of Richard Hardie, Portfolio Manager, Council Controlled Organisations, Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations.

(1215/52/02/IM)

(REPORT 2)

NOTED:

The Subcommittee continued discussion on Report 2. Discussions on Wellington Cable Car Limited, Wellington Museums Trust, Wellington Waterfront Limited, Wellington Zoo Trust and the Wellington Regional Stadium Trust were completed.

Moved Alan Isaac, seconded Councillor Pannett, the substantive motion with additions/deletions as follows to the recommendations in the officer's report and the addition of a new recommendation 5:

THAT the Council Controlled Organisations Performance Subcommittee:

2. Recommend that the Strategy and Policy Committee notes that the Chair will write to each organisation, on the basis of the officer assessment provided in this cover report and as detailed below, requesting changes for the final 2013/14 Statements of Intent for presentation to this Subcommittee at its meeting of 5 June 2013:

Basin Reserve Trust

- Reflect a proactive approach to engaging with the Economic Development and Events teams to undertake preparatory work should Wellington win the hosting of a cricket test for the upcoming Indian tour, including liaising with New Zealand Cricket to secure a test match against India at the Basin **and for other sporting and non sporting events**
- Provide more detail of planning to increase ground utilisation to reach the target requested in the Letter of Expectation of a 10% increase by 2014/15;
- Provide an explicit key performance indicator and timeline for the completion of an Asset Management Plan, along with appropriate indicators by which progress can be measured;
- Provide financials that are consistent with the presentation of the annual audited financial statements
- **Provide more detail about the Trust's involvement in the Museum Stand's future and the NZTA Flyover, noting that for both projects Council approval is required.**

Capacity Infrastructure Services Limited

- Ideally add reference to the work of the Local Government Infrastructure Efficiency Expert Advisory Group and the development of regional technical standards;
- Include reference to the work being undertaken as part of the asset management improvement plan and establishing a framework to support a standard approach for asset management plans across client councils, as a priority for Capacity;

- Clarify that the Company will focus on asset prioritisation work programmes and on working with the Council to ensure that information flows on asset data are robust;
- Confirm Capacity's commitment to the Council's Living City programme and consider how it can show innovation in order to move beyond legislative requirements to leadership (in conjunction with its shareholder councils) on education and action, particularly in the areas of water management **conservation**, resilience, emergency preparedness, and integrated stormwater catchment work;
- Note that the Company will report on the progress of the further development of an organisation-wide risk management framework as part of the standard reporting framework;
- Discuss how Capacity can take a more pro-active role in its relationship with Tangata Whenua;
- Reflect the performance measures for the outcomes based model once the new Service Level Agreement is finalised;
- Include three years worth of performance targets once the outcomes based model key performance indicators are agreed. The wording for Schedule 2 should also be updated to reflect that "these projects are the agreed work programmes with client councils and underpin the key performance indicator on delivering capital projects within budget and timeframes". Schedule 2 should present three years worth of projects.

Positively Wellington Tourism

- Provide a more detailed presentation of financials (specifically the revenue and expense lines) consistent with the presentation of the annual audited financial statements;
- Identify key performance indicators which are measured annually and those which are measured quarterly;
- Clarify definitions and identify sources for key performance indicator measures;
- Finalise key performance indicators which are incomplete or work in progress;
- Include detail to explain proposed reductions in the Trust's key performance indicators.
- **Provide a clearer picture of the funding and expenditure of PWT, to outline the relationship between the Council downtown levy and the allocation of funding to PWT.**

Positively Wellington Venues Limited

- Confirm key performance indicators for assessing venue occupancy rates and deliver baseline measures so that growth and progress can be measured across this key area of the business;
- Set an explicit goal in relation to working with the Events team, along with supporting commentary, around what is to be achieved through this relationship, particularly in relation to

increasing the economic returns of World of Wearable Arts and the New Zealand International Festival of the Arts;

- Provide more detail concerning strategies for increasing and improving exposure to the Arts for children and young people;
- Explain or remove in Section 3 references to running a design competition to develop concepts for the external refit of TSB Arena/Shed 6;
- Identify the timeframe for completing the assessment of Performing Arts Foundation and other Venues subsidies, and commit to establishing a reporting framework to give the Council a clear understanding of how community organisations are utilising opportunities for Venues access support.
- **Work in conjunction with Wellington Waterfront Limited on options for an external refit of the TSB Arena and Shed 6**
- **Provide more detail around the Capital Expenditure items currently being considered for inclusion in the 2013/2014 budget, prior to their inclusion in the 2013/2014 statement of intent**

Wellington Museums Trust

- Commit the Trust to holding at least one meeting in a public forum;
- Provide a more detailed presentation of financials (specifically the revenue and expense lines) consistent with the presentation of the annual financial statements;
- Provide greater explanation as to forecast visitation at facilities, particularly the rationale for reduced forecast visitation;
- Include any new measurement of visitation key performance indicators as a shadow-measure in 2013/14 and also retain the current key performance indicator measure of visitation.
- **Ensure that the financial statements included in the Trust's final statement of intent, specifically the statement of cash flows, cash flow reconciliation and the balance sheet are corrected in the final statement of intent.**

Wellington Waterfront Limited

- Discuss the factors that have driven the changes evident in Wellington Waterfront Limited's capital works programme in the current operating environment;
- Acknowledge the change in timing on the North Kumutoto and Overseas Passenger Terminal development projects, and provide a key performance indicator around receiving commercial revenues prior to undertaking expenditure on public space;
- State explicitly that the three new public space projects will not proceed until the Waterfront Development Plan has been signed off and, if included in the Waterfront Development Plan, that the necessary commercial proceeds have been realised;

- Reflect that Wellington Waterfront Limited will contribute to (not lead) a Council-led assessment of creating a public land development agency;
- Consider celebrating in more detail work that is being done in the Living City and Accessibility Action Plan space, particularly around collaborating with other stakeholders on initiatives to clean up the harbour and consider the impact of climate change on the waterfront
- **Work in conjunction with Positively Wellington Venues on options for an external refit of the TSB Arena and Shed 6.**

Wellington Zoo Trust

- Include quarterly visitor targets;
- Include three years of performance targets.

Wellington Regional Stadium Trust

- Provide an update on each of the key sporting codes;
- Confirm that the Trust will report on how it is tracking relative to its outlined non-financial performance measures in its regular reporting to the Subcommittee;
- Note that the draft business plan will be provided to the Council in May and has not been commented on in this report
- **Note the points around concerts in particular the challenging market and that an update be provided to the Subcommittee at the next meeting.**

3. Recommend that the Strategy and Policy Committee notes that the New Zealand Local Government Funding Agency Limited will pay a **cash** ~~full~~ dividend to shareholders for the year to 30 June 2012, which is ahead of its 2012 Statement of Intent targets and will continue to pay a ~~full~~ dividend in 2013/14. The Chair of the Shareholders' Council will meet with the New Zealand Local Government Funding Agency Limited to discuss its strategy of building up retained earnings versus providing lower borrowing costs to shareholders in the short term, while noting this represents a healthy financial position.
5. **Note that the following text for the Wellington Museums Trust in the officer's report be amended as follows with deletions indicated by strikethrough and additions in bold.**

5.6 Wellington Museums Trust

The Executive Summary of Wellington Museums Trust's (the Trust's) draft SOI provides a useful outline of the opportunities and challenges for the Trust in 2013/14.

As requested in the Letter of Expectation, the Trust has presented its forecast financial statements on the basis that the Council's grant funding in 2013/14 will not increase from 2012/13. The Council's proposed operating grant totals \$6.29m

and its rental subsidy to the Trust is \$1.77m (total funding \$8.06m in 2013/14).

~~An enduring expectation of the Trust is that it must break-even after funding depreciation (circa \$380k per annum). In 2013/14, total Council funding will represent approximately 74% of the Trust's total operating expenditure.~~

~~The Trust earns interest income of approximately \$65k per annum from its holdings of cash and liquid investments. In view of the depth of its funding arrangements with the Council, the Trust's holdings of cash and equivalents provides a sound basis for the Trust to operate, despite inflationary pressures and static Council funding.~~

In 2013/14, total Council funding will represent approximately 74% of the Trust's total operating expenditure. Council's expectation is that the Trust will break-even after funding depreciation (circa \$380k per annum). The Trust has made operational savings in the two financial periods since 2009-10 to achieve break-even which it did in 2011-12. In 2013-14 the Trust is projecting cost increases of \$214k attributable to increases in salaries and wages, electricity charges and insurance. The Trust plans to absorb these costs through efficiencies and further changes to its operating profile. It notes that changes already implemented include the cessation of short term exhibitions at Museum of Wellington City and Sea, cutting the number of Capital E events, limiting staff salary increases and restructuring Carter Observatory. Officers acknowledge the difficulties the Trust faces, particularly inflationary pressures and static Council funding, but note that the depth of its funding arrangements with the Council provides a sound, if challenging, base for the Trust to operate from.

The substantive motion with additions/deletions as follows to the recommendations in the officer's report and the addition of a new recommendation 5 was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisations Performance Subcommittee:

1. *Receive the information*
2. *Recommend that the Strategy and Policy Committee notes that the Chair will write to each organisation, on the basis of the officer assessment provided in this cover report and as detailed below,*

requesting changes for the final 2013/14 Statements of Intent for presentation to this Subcommittee at its meeting of 5 June 2013:

General

- *In general, the Council Controlled Organisations have addressed the requests set out in the Letters of Expectation, including outlining how their activities align with Council strategies, committing to holding a public meeting, and understanding the challenging economic environment for the Council. Where relevant, an extra comment should be added confirming the entity's commitment to the Accessibility Action Plan and reminding them of a need to report under this Plan;*
- *The format of the draft Statements of Intent have been aligned to a standard template as recommended in the 2012 Plimmer Review of Council Controlled Organisations.*

Basin Reserve Trust

- *Reflect a proactive approach to engaging with the Economic Development and Events teams to undertake preparatory work should Wellington win the hosting of a cricket test for the upcoming Indian tour, including liaising with New Zealand Cricket to secure a test match against India at the Basin **and for other sporting and non sporting events***
- *Provide more detail of planning to increase ground utilisation to reach the target requested in the Letter of Expectation of a 10% increase by 2014/15;*
- *Provide an explicit key performance indicator and timeline for the completion of an Asset Management Plan, along with appropriate indicators by which progress can be measured;*
- *Provide financials that are consistent with the presentation of the annual audited financial statements*
- ***Provide more detail about the Trust's involvement in the Museum Stand's future and the NZTA Flyover, noting that for both projects Council approval is required.***

Capacity Infrastructure Services Limited

- *Ideally add reference to the work of the Local Government Infrastructure Efficiency Expert Advisory Group and the development of regional technical standards;*
- *Include reference to the work being undertaken as part of the asset management improvement plan and establishing a framework to support a standard approach for asset management plans across client councils, as a priority for Capacity;*
- *Clarify that the Company will focus on asset prioritisation work programmes and on working with the Council to ensure that information flows on asset data are robust;*
- *Confirm Capacity's commitment to the Council's Living City programme and consider how it can show innovation in order to move beyond legislative requirements to leadership (in*

conjunction with its shareholder councils) on education and action, particularly in the areas of water management **conservation**, resilience, emergency preparedness, and integrated stormwater catchment work;

- Note that the Company will report on the progress of the further development of an organisation-wide risk management framework as part of the standard reporting framework;
- Discuss how Capacity can take a more pro-active role in its relationship with Tangata Whenua;
- Reflect the performance measures for the outcomes based model once the new Service Level Agreement is finalised;
- Include three years worth of performance targets once the outcomes based model key performance indicators are agreed. The wording for Schedule 2 should also be updated to reflect that “these projects are the agreed work programmes with client councils and underpin the key performance indicator on delivering capital projects within budget and timeframes”. Schedule 2 should present three years worth of projects.

Positively Wellington Tourism

- Provide a more detailed presentation of financials (specifically the revenue and expense lines) consistent with the presentation of the annual audited financial statements;
- Identify key performance indicators which are measured annually and those which are measured quarterly;
- Clarify definitions and identify sources for key performance indicator measures;
- Finalise key performance indicators which are incomplete or work in progress;
- Include detail to explain proposed reductions in the Trust’s key performance indicators.
- **Provide a clearer picture of the funding and expenditure of PWT, to outline the relationship between the Council downtown levy and the allocation of funding to PWT.**

Positively Wellington Venues Limited

- Confirm key performance indicators for assessing venue occupancy rates and deliver baseline measures so that growth and progress can be measured across this key area of the business;
- Set an explicit goal in relation to working with the Events team, along with supporting commentary, around what is to be achieved through this relationship, particularly in relation to increasing the economic returns of World of Wearable Arts and the New Zealand International Festival of the Arts;
- Provide more detail concerning strategies for increasing and improving exposure to the Arts for children and young people;

- *Explain or remove in Section 3 references to running a design competition to develop concepts for the external refit of TSB Arena/Shed 6;*
- *Identify the timeframe for completing the assessment of Performing Arts Foundation and other Venues subsidies, and commit to establishing a reporting framework to give the Council a clear understanding of how community organisations are utilising opportunities for Venues access support.*
- ***Work in conjunction with Wellington Waterfront Limited on options for an external refit of the TSB Arena and Shed 6***
- ***Provide more detail around the Capital Expenditure items currently being considered for inclusion in the 2013/2014 budget, prior to their inclusion in the 2013/2014 statement of intent***

Wellington Cable Car Limited

- *Provide a greater level of detail on the Company's contribution to the relevant strategies of the Council, particularly the Economic Development Strategy, the Living City programme and the Accessibility Wellington Action Plan;*
- *Provide detail around the Company's planned strategies to: address the medium term reduction in passenger numbers using the Cable Car, improve the attractiveness of the cable car offering to passengers, and better promote and integrate with the full range of tourist and visitor experiences at the top of the Cable Car;*
- *Identify any opportunities for further efficiency gains, revenue growth and low priority service-level reductions to improve overall returns;*
- *Include an update on the progression of the Kelburn terminal project, particularly plans to mitigate any construction-related impacts on tourists and commuters;*
- *Reinstate the key performance indicator around Qualmark endorsement;*
- *Outline the reasoning behind the Company's proposed 60% dividend payout ratio for 2013/14;*
- *Include an updated forecast for 2012/13.*

Wellington Museums Trust

- *Commit the Trust to holding at least one meeting in a public forum;*
- *Provide a more detailed presentation of financials (specifically the revenue and expense lines) consistent with the presentation of the annual financial statements;*
- *Provide greater explanation as to forecast visitation at facilities, particularly the rationale for reduced forecast visitation;*
- *Include any new measurement of visitation key performance indicators as a shadow-measure in 2013/14 and also retain the current key performance indicator measure of visitation.*

- **Ensure that the financial statements included in the Trust's final statement of intent, specifically the statement of cash flows, cash flow reconciliation and the balance sheet are corrected in the final statement of intent.**

Wellington Waterfront Limited

- *Discuss the factors that have driven the changes evident in Wellington Waterfront Limited's capital works programme in the current operating environment;*
- *Acknowledge the change in timing on the North Kumutoto and Overseas Passenger Terminal development projects, and provide a key performance indicator around receiving commercial revenues prior to undertaking expenditure on public space;*
- *State explicitly that the three new public space projects will not proceed until the Waterfront Development Plan has been signed off and, if included in the Waterfront Development Plan, that the necessary commercial proceeds have been realised;*
- *Reflect that Wellington Waterfront Limited will contribute to (not lead) a Council-led assessment of creating a public land development agency;*
- *Consider celebrating in more detail work that is being done in the Living City and Accessibility Action Plan space, particularly around collaborating with other stakeholders on initiatives to clean up the harbour and consider the impact of climate change on the waterfront*
- **Work in conjunction with Positively Wellington Venues on options for an external refit of the TSB Arena and Shed 6.**

Wellington Zoo Trust

- *Include quarterly visitor targets;*
- *Include three years of performance targets.*

Wellington Regional Stadium Trust

- *Provide an update on each of the key sporting codes;*
- *Confirm that the Trust will report on how it is tracking relative to its outlined non-financial performance measures in its regular reporting to the Subcommittee;*
- *Note that the draft business plan will be provided to the Council in May and has not been commented on in this report*
- **Note the points around concerts in particular the challenging market and that an update be provided to the Subcommittee at the next meeting.**

3. *Recommend that the Strategy and Policy Committee notes that the New Zealand Local Government Funding Agency Limited will pay a ~~cash~~ dividend to shareholders for the year to 30 June 2012, which is ahead of its 2012 Statement of Intent targets and will continue to pay a ~~full~~ dividend in 2013/14. The Chair of the Shareholders'*

Council will meet with the New Zealand Local Government Funding Agency Limited to discuss its strategy of building up retained earnings versus providing lower borrowing costs to shareholders in the short term, while noting this represents a healthy financial position.

4. *Recommend that the Strategy and Policy Committee notes that the Karori Sanctuary Trust's draft Statement of Intent will be received by the end of April and will be presented to the Council Controlled Organisations Performance Subcommittee meeting on 5 June 2013.*
5. *Note that the following text for the Wellington Museums Trust in the officer's report be amended as follows with deletions indicated by strikethrough and additions in bold.*

5.6 Wellington Museums Trust

The Executive Summary of Wellington Museums Trust's (the Trust's) draft SOI provides a useful outline of the opportunities and challenges for the Trust in 2013/14.

As requested in the Letter of Expectation, the Trust has presented its forecast financial statements on the basis that the Council's grant funding in 2013/14 will not increase from 2012/13. The Council's proposed operating grant totals \$6.29m and its rental subsidy to the Trust is \$1.77m (total funding \$8.06m in 2013/14).

~~*An enduring expectation of the Trust is that it must break-even after funding depreciation (circa \$380k per annum). In 2013/14, total Council funding will represent approximately 74% of the Trust's total operating expenditure.*~~

~~*The Trust earns interest income of approximately \$65k per annum from its holdings of cash and liquid investments. In view of the depth of its funding arrangements with the Council, the Trust's holdings of cash and equivalents provides a sound basis for the Trust to operate, despite inflationary pressures and static Council funding.*~~

In 2013/14, total Council funding will represent approximately 74% of the Trust's total operating expenditure. Council's expectation is that the Trust will break-even after funding depreciation (circa \$380k per annum). The Trust has made operational savings in the two financial periods since 2009-10 to achieve break-even which it did in 2011-12. In 2013-14 the Trust is projecting cost increases of \$214k attributable to increases in salaries and wages, electricity charges and insurance. The Trust plans to absorb these costs through efficiencies and further changes to its operating profile. It notes that changes already implemented include the cessation

of short term exhibitions at Museum of Wellington City and Sea, cutting the number of Capital E events, limiting staff salary increases and restructuring Carter Observatory. Officers acknowledge the difficulties the Trust faces, particularly inflationary pressures and static Council funding, but note that the depth of its funding arrangements with the Council provides a sound, if challenging, base for the Trust to operate from.

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Subcommittee added the text in **bold** and deleted the text with ~~strikethrough~~.

023/13C **COUNCIL CONTROLLED ORGANISATION TEAM FORWARD WORK PROGRAMME**

Report of Richard Hardie, Portfolio Manager, Council Controlled Organisations, Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations.

(1215/52/02/IM)

(REPORT 4)

Moved Alan Isaac, seconded Councillor Marsh, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

1. *Receive the information*
2. *Note any issues for the Chair to raise with the Strategy and Policy Committee.*
3. *Note any issues for the Chair to raise with the Council-Controlled Organisations team.*

024/13C **FORWARD PROGRAMME**

Report of Richard Hardie, Portfolio Manager, Council Controlled Organisations, Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations.

(1215/52/02/IM)

(REPORT 5)

