

# Environmental Reference Group

## Meeting Agenda

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pāneke

**Details:** Date: Monday, 9 November 2020  
Time: 5.00pm – 7.00pm  
Venue: Ngake 16.09, Level 16, 113 The Terrace  
Chair: Isla Day

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**Members:** Steven Almond George Hobson  
Mike Britton Clare Stringer  
Lynn Cadenhead Michelle Rush  
Arron Cox Chris Watson  
Isla Day Eleanor West  
Sally Faisandier

**Councillors:** Tamatha Paul Laurie Foon (alternate)

**Staff Support:** Hedi Mueller, Democracy Advisor

**ELT Member:** Moana Mackey, Chief Advisor to the Chief Planning Officer and Chief Infrastructure Officer

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**Apologies:**

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Topic	Description	Start time	5:00pm
1.	<b>Welcome &amp; Apologies</b>	<ul style="list-style-type: none"><li>Apologies received as above</li><li>Additional apologies</li></ul>	5:00pm
2.	<b>Conflicts of Interest</b>	<ul style="list-style-type: none"><li>All</li></ul>	5:01pm
3.	<b>Update from Councillor</b>	<ul style="list-style-type: none"><li>Councillor Paul</li></ul>	5:02pm
4.	<b>Advisory Group Review</b>	<ul style="list-style-type: none"><li>Carolyn Dick and Baz Kaufman</li></ul>	5:10pm
5.	<b>ERG Chair(s) Election</b>	<ul style="list-style-type: none"><li>Hedi Mueller</li></ul>	6:10pm
6.	<b>Round table updates from portfolio groups</b> Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"><li>All</li></ul>	6:25pm
7.	<b>General Business</b>	<ul style="list-style-type: none"><li>All</li></ul>	6:45pm
8.	<b>Previous Minutes Confirmation – 14 September 2020</b>	<ul style="list-style-type: none"><li>All</li></ul>	6:55pm
9.	<b>Items for the next agenda due</b>	<ul style="list-style-type: none"><li>Friday 4 December 2020</li></ul>	7:00pm

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**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings	Responsibility	Deadline
1.		

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Portfolio Groups	ERG Lead	ERG Members	Council Officer
Transport	Michelle Rush		Joe Hewitt, Team Leader Transport Strategy and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Isla Day, Steven Almond	Tom Pettit, Sustainability Manager
Waste	Steven Almond	Clare Stringer	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Water	Arron Cox, Sally Faisandier		Derek Baxter, City Engineer
Resilience	Lynn Cadenhead		Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth	Eleanor West	Sally Faisandier	Vida Christeller, Manager City Design & Place Planning
Mana whenua iwi & Treaty Relations			Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton	Clare Stringer	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Clare Stringer	Mark Lindsay, Heritage Manager