

Environmental Reference Group

Meeting Agenda

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Details: Date: Monday, 10 February 2020
Time: 5.00pm – 7.00pm
Venue: Ngake (16.09)
Level 16 Tahiwī
113 The Terrace
Chair: Mark Fenwick

Members: Steven Almond
Mike Britton
Lynn Cadenhead
Arron Cox
Isla Day
Sally Faisandier
Mark Fenwick (Chair)
George Hobson
Chris Paulin
Martin Payne
Clare Stringer
Michelle Rush
Chris Watson
Eleanor West
Andrew Wilks

Councillors: Tamatha Paul
Laurie Foon (alternate)

Staff Support: Hedi Mueller, Democracy Advisor

ELT Member: Moana Mackey (Chief City Planner)

Apologies: Mark Fenwick
Mike Britton

Topic	Description	Start time	5:00pm
1.	Welcome & Apologies	<ul style="list-style-type: none">Apologies received as aboveAdditional apologies	5:01pm
2.	Conflicts of Interest	<ul style="list-style-type: none">All	5:02pm
3.	Previous Minutes Confirmation – 9 December 2019	<ul style="list-style-type: none">All	5:03pm
4.	Cemeteries Management Plan Review	<ul style="list-style-type: none">Shona McCahon, Reserves Planner, WCC	5:05pm
5.	Update from Councillor	<ul style="list-style-type: none">Councillor Paul	5:35pm
6.	Election of Chair	<ul style="list-style-type: none">All	5:45
7.	Round table updates from portfolio groups Portfolio work/feedback and general catch-up	<ul style="list-style-type: none">All	6:05pm

8.	General Business	<ul style="list-style-type: none"> • Collaboration Tools • Social Media 	6:20pm
9.	ERG 2020 Work Programme	<ul style="list-style-type: none"> • All 	6:40pm
10.	Next Agenda Due – Items for the next agenda <ul style="list-style-type: none"> • District Plan • Te Atakura – First to Zero 	<ul style="list-style-type: none"> • Monday 9 March 2020 • Mark Lindsay • Mike Mendonca 	7:00pm

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Develop portfolio principles	All	Ongoing
2.	Consider items for 2020 Work Programme	All	Ongoing

Portfolio Groups	ERG Lead	ERG Members	Council Officer
Transport	Michelle Rush		Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Isla Day, Steven Almond	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Steven Almond	Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations
Water	Chris Paulin		Derek Baxter, City Engineer
Resilience	Lynn Cadenhead		Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth	Eleanor West	Sally Faisandier	Vida Christeller, Manager City Design & Place Planning
Mana whenua iwi & Treaty Relations	Mark Fenwick		Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton		Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead		Mark Lindsay, Heritage Manager