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| <ul style="list-style-type: none"> Update on First to Zero Waste Bylaw Review and Waste Minimisation Plan Update | <ul style="list-style-type: none"> Tom Pettit, Sustainability Manager, Wellington City Council Emily Taylor-Hall, Waste Operations Manager, Wellington City Council |
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Actions: The following tables the actions, responsibilities and deadlines from previous meetings

| Action Points Arising at Previous Meetings | | Responsibility | Deadline |
|--|---|--------------------|----------|
| 1. | Develop portfolio principles | All | Ongoing |
| 2. | Arrange for presentation on waste minimisation plan and e-waste | Democracy Services | |

| General Business | | |
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| 1. | Update members on advisory group chairs' meeting with consultant | Mark Fenwick |

| Portfolio Groups | ERG Lead | Council Officer |
|------------------------------------|-----------------|--|
| Transport | | Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure |
| Climate Change | Chris Watson | Tom Pettit, Sustainability Manager |
| Waste | Martin Payne | Emily Taylor-Hall, Commercial Manager, Resilience-Waste Operations |
| Water | Chris Paulin | Derek Baxter, City Engineer |
| Resilience | Lynn Cadenhead | Mike Mendonca, Chief Resilience Officer |
| Urban Design Agency/Urban Growth | | Anna Harley, Manager City Design & Place Planning |
| Mana whenua iwi & Treaty Relations | Mark Fenwick | Nicky Karu, Manager Tira Poutama-Iwi Partnership |
| Biodiversity/Open Space | Mike Britton | Daniela Biaggio, Team Leader Biodiversity & Urban Ecology |
| Heritage | Lynn Cadenhead | Mark Lindsay, Heritage Manager |