

Environmental Reference Group

Meeting Agenda

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Details: Date: Monday, 9 July 2018
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Members: Mark Ashby Nicole McCrossin
Amy Brasch Chris Paulin
Mike Britton Martin Payne
Lynn Cadenhead Graeme Sawyer
Kena Duignan Paula Warren
Mark Fenwick (Chair) Chris Watson
Shenagh Gleisner Andrew Wilks
Mark Higham

Councillors: Peter Gilberd Iona Pannett

Democracy Esther Hoskin, Democracy Advisor

Services Staff:

ELT Member: David Chick (Chief City Planner)

Apologies: Lynn Cadenhead Amy Brasch

Topic	Description	Start time	5.00pm
1.	Welcome & Apologies Mark Fenwick	<ul style="list-style-type: none">Apologies received as aboveAdditional apologies	Until 5.01pm
2.	Conflicts of Interest	<ul style="list-style-type: none">All	Until 5.02pm
3.	Previous Minutes Confirmation	<ul style="list-style-type: none">All	Until 5.03pm
4.	Tom Pettit, Sustainability Manager	<ul style="list-style-type: none">Low Carbon Capital Plan	Until 5.50
5.	Update from Councillor	<ul style="list-style-type: none">Councillor Gilberd	Until 5.55
6.	Confirmation of Annual Report	<ul style="list-style-type: none">All	Until 6.05pm
7.	Round table updates	<ul style="list-style-type: none">All	Until 6.15pm

	from portfolio groups Portfolio work/feedback and general catch-up		
8.	General Business	<ul style="list-style-type: none"> All 	Until 6.20pm
9.	Next Agenda Due	<ul style="list-style-type: none"> Monday 13 August 2018 	

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Let's Get Welly Moving submission	Paula/ All	Completed
3.	Update from Bec Ramsey	Maria	Completed
4.	ERG recruitment of new member	Maria	Completed
5.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing
6.	Invite Anna Harley and KPI performance officer	Crispian	Completed

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Chris Paulin	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology