

# Environmental Reference Group

## Meeting Agenda

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

**Details:** Date: Monday, 11 June 2018  
Time: 5.00pm – 7.00pm  
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St  
Chair: Mark Fenwick

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**Members:** Amy Brasch  
Andrew Wilks  
Chris Paulin  
Chris Watson  
Graeme Sawyer  
Kena Duignan  
Lynn Cadenhead  
Mark Fenwick (Chair)

Mark Higham  
Mark Ashby  
Martin Payne  
Mike Britton  
Nicole McCrossin  
Paula Warren  
Shenagh Gleisner  
Chris Watson

**Councillors:** Peter Gilberd  
Iona Pannett

**Democracy** Crispian Franklin, TL Democracy  
**Services Staff:** Helen Bolton, Senior Policy Advisor  
**ELT Member:** David Chick (Chief City Planner)

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**Apologies:**

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Topic	Description	Start time	5.00pm
1.	<b>Welcome &amp; Apologies   Mark Fenwick</b>	<ul style="list-style-type: none"><li>Apologies received as above</li><li>Additional apologies</li></ul>	<b>Until 5.01pm</b>
2.	<b>Conflicts of Interest</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>Until 5.02pm</b>
3.	<b>Previous Minutes Confirmation</b>	<ul style="list-style-type: none"><li>All</li></ul>	<b>Until 5.03pm</b>
4.	<b>Helen Bolton</b>	<ul style="list-style-type: none"><li>Parking Policy review discussion (27m) (she needs to leave no later than 5.30pm)</li></ul>	<b>Until 5.30pm</b>
5.	<b>Update from Councillor</b>	<ul style="list-style-type: none"><li>Councillor Gilberd (5m)</li></ul>	<b>Until 5.35pm</b>
6.	<b>Annual report discussion Mark Fenwick</b>	<ul style="list-style-type: none"><li>All (30m)</li></ul>	<b>Until 6.05pm</b>

7.	<b>Round table updates from portfolio groups</b> Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"> <li>All (5m)</li> </ul>	<b>Until 6.10pm</b>
8.	<b>General Business</b>	<ul style="list-style-type: none"> <li>All (5m)</li> </ul>	<b>Until 6.15pm</b>
9.	<b>Next Agenda Due</b>	<ul style="list-style-type: none"> <li>Monday 9 July 2018</li> </ul>	

**Actions:** The following tables the actions, responsibilities and deadlines from previous meetings

<b>Action Points Arising at Previous Meetings</b>		<b>Responsibility</b>	<b>Deadline</b>
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Let's Get Welly Moving submission	Paula/ All	Completed
3.	Update from Bec Ramsey	Maria	Completed
4.	ERG recruitment of new member	Maria	Completed
5.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing
6.	Invite Anna Harley and KPI performance officer	Crispian	Completed

<b>Portfolio Groups</b>	<b>ERG Lead</b>	<b>Council Officer</b>
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Chris Paulin	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology