

Environmental Reference Group

Meeting Agenda

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Details: Date: Monday 6 November 2017
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick

Members: Mark Fenwick Chris Watson
Martin Payne Lynn Cadenhead
Paula Warren Shenagh Gleisner
Mark Higham Graeme Sawyer
Hamish McGillivray Kena Duignan
Mike Britton Chris Paulin

Councillors: Peter Gilberd Iona Pannett

Democracy Services Staff: Maria Burns, Democracy Advisor Crispian Franklin, Team Leader

ELT Member: David Chick (Chief City Planner)

Apologies: Chris Watson (standing) Kena Duignan

Topic	Description		
1.	Welcome & Apologies Mark Fenwick	<ul style="list-style-type: none">Apologies received as aboveAdditional apologiesWelcome to David Chick, Charles Kingsford, Paul Barker, Baz Kaufman	5.00pm
2.	Conflicts of Interest	<ul style="list-style-type: none">All	5.02pm
3.	Previous Minutes Confirmation	<ul style="list-style-type: none">All	5.03pm
4.	Charles Kingsford and Paul Barker	<ul style="list-style-type: none">Traffic resolutions	5.05pm
5.	Baz Kaufman	<ul style="list-style-type: none">Presentation on the Long Term Plan	5.25pm
6.	Update from Councillor	<ul style="list-style-type: none">Councillor Gilberd	5.45pm
7.	Bec Ramsey	<ul style="list-style-type: none">Outer Green Belt Management Plan	5.55pm
8.	David Chick	<ul style="list-style-type: none">ELT update	6.15pm

9.	Round table updates from portfolio groups Portfolio work/feedback and general catch-up	<ul style="list-style-type: none"> All 	6.25pm
10.	General Business	<ul style="list-style-type: none"> All 	6.40pm
11.	Next Agenda Due	<ul style="list-style-type: none"> Wednesday 29 November 2017 	7.00pm

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Give access to Loomio for new members	Maria	Completed
3.	Add bio document to the dropbox and circulate group contact details to the group, add members	Carline	Completed
4.	Invite relevant Council Officer to attend a meeting of the ERG to address questions on traffic resolutions	Carline	Completed
5.	Invite Baz Kaufman, Manager of Strategy And Research to attend a meeting of the ERG	Carline	Completed
6.	Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate	All	Ongoing

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	Trudy Whitlow, Urban Design & Heritage Manager
Water	Hamish McGillivray	Stewart McKenzie, Principal Advisor, RMA Consenting and Environment, Wellington Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Kena Duignan	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology