

Details: Date: Monday 2 October 2017
Time: 5.00pm – 7.00pm
Venue: Committee Room 2, MOB G, Wellington City Council, Wakefield St
Chair: Mark Fenwick
Minute taker: Maria Burns

Members:

Mark Fenwick	Chris Watson
Martin Payne	Lynn Cadenhead
Paula Warren	Shenagh Gleisner
Mark Higham	Graeme Sawyer
Hamish McGillivray	Kena Duignan
Mike Britton	Chris Paulin

Councillors: Peter Gilberd Iona Pannett

Staff: Maria Burns, Democracy Advisor Crispian Franklin, Team Leader
Carline Thomas, Transition Coordinator

ELT Member: David Chick (Chief City Planner)

Apologies: Chris Watson (standing) Lynn Cadenhead

Topic	Description
1. Welcome & Apologies Mark Fenwick	<ul style="list-style-type: none"> Apologies received as above
2. Conflicts of Interest All	<ul style="list-style-type: none"> No conflicts of interest declared
3. Previous Minutes Confirmation All	<ul style="list-style-type: none"> The minutes of the September meeting were confirmed, subject to amendment of the biodiversity portfolio holder to Mike Britton.
4. Update from Councillor/s	<ul style="list-style-type: none"> Clr Peter Gilberd updated the meeting with regards to matters currently being considered by Councillors: Shelly Bay – confirmed sale and lease of land –

		<p>safeguards built in for little blue penguins and preservation of coastline</p> <ul style="list-style-type: none"> • Island Bay cycleway – compromise plan approved • Addition of land to Town Belt – adjacent to Aro St and Devon St – 0.4 hectare site – confirmed in late August • Polhill Reserve – compromise with new downhill trail with bike priority, extra entrance way and short track for walkers, no further tracks to be built in Polhill Reserve <p>Consultations:</p> <ul style="list-style-type: none"> • Traffic resolutions • Walking and biking improvements in central city • On-road parking and next section of Hutt Rd shared pathway • Draft animal policy • Extension of Kiwi Point Quarry • Te Kopahou Reserve survey • Trial of e-bikes on tracks • Council turning its attention to the long term plan, the ten year plan as it will be called. This is when Council aims to budget for its expenditure in the next decade
5.	New Democracy Advisor	<ul style="list-style-type: none"> • Carline introduced Maria Burns, the incoming Democracy Advisor to the ERG. Maria outlined her background and welcomed enquiries in her capacity as advisor to the group.
6.	Ghost Fishing New Zealand	<ul style="list-style-type: none"> • Presentation on the impact of Wellington City on the marine environment by Rob Wilson. Rob presented to the group about the work of Ghost Fishing New Zealand, a group of volunteer divers removing rubbish and debris from the local marine environment. PowerPoint slides are attached.
7.	Forward Programme	<ul style="list-style-type: none"> • Carline distributed information and obtained feedback regarding the forward programme, and is now working on collating this information
8.	Moana Mackey, Programme Mgr. Sustainability	<ul style="list-style-type: none"> • Presented on the item “Our City Tomorrow’ from the Forward Programme • Project timeline is August 2017 to June 2018, as part

		of the LTP
9.	Round table updates from portfolio groups Portfolio work/feedback and general ERG documents catch-up	<ul style="list-style-type: none"> • Kena has been in contact with Chris W re Climate Change portfolio; catching up next week • Kena – meeting with Emily Alleway, Snr Urban Designer, on Friday; Mark Higham will also attend in his capacity as architect • Group to work towards making strong submission on LTP, esp. re principles and performance indicators; Chris P to coordinate [Post-meeting: Clr Gilbert advised that the Council contact person re indicators is Jim Robertson, Principal Strategy Advisor]
10.	General Business All	<ul style="list-style-type: none"> • No general business items
11.	Statutory Decision-Making	<ul style="list-style-type: none"> • Presentation Paula Warren
12.	Next Agenda Due	<ul style="list-style-type: none"> • Wednesday 25 October 2017

Actions: The following tables the actions, responsibilities and deadlines from previous meetings:

Action Points Arising at Previous Meetings		Responsibility	Deadline
1.	Use Loomio to develop portfolio principles	All	Ongoing
2.	Investigate access to Loomio and dropbox for new members	Carline	Partially complete (dropbox); 30 October
4.	Add bio document to the dropbox and circulate group contact details to the group	Carline	30 October
5.	Invite relevant Council Officer to attend November meeting of ERG to address questions on traffic resolutions	Carline	30 October
6.	Invite Baz Kaufman, Manager of Strategy And Research to attend November meeting of ERG	Carline	30 October
7.	Invite David Chick, Chief City Planner to attend November meeting of ERG	Maria	30 October
8.	Copy of Presentation by Moana Mackey to be circulated to ERG	Maria	30 October: **Update: not currently ready for release; to be circulated to ERG when it is available
9.	Copy of Paula's presentation to be circulated	Paula	30 October

Portfolio Groups	ERG Lead	Council Officer
Transport	Paula Warren	Jane Black (LGWM)
Climate Change	Chris Watson	Moana Mackey, Programme Manager Sustainability
Waste	Martin Payne	Adrian Mitchell, Waste Operations Manager
Urban Growth/Open Space	Graeme Sawyer; Kena Duignan	
Water	Hamish McGillivray	Yon Cheong Manager, Regional Strategy and Policy Wgtn Water
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency	Shenagh Gleisner; Mark Higham	Baz Kaufman, Manager Strategy And Research
Mana whenua iwi & Treaty Relations	Mark Fenwick	Vacant
Biodiversity	Lynn Cadenhead; Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology