

Environmental Reference Group Minutes

Monday, 3 July 2017 | 5.30pm – 7.30pm

Wellington City Council, 101 Wakefield St, Committee Room 2

Chairperson: Martin Payne

Members: Paula Warren, Mark Fenwick, Martin Payne, Mark Higham, Hamish McGillivray, Chris Watson, Lynn Cadenhead, Shenagh Gleisner, Graeme Sawyer, Kena Duignan, Mike Britton, Chris Paulin

Councillors: Peter Gilberd & Iona Pannett (alternate)

Staff: Crispian Franklin, Carline Thomas

ELT member: David Chick (Chief City Planner)

1.	Welcome & Apologies Martin Payne Present: Paula Warren, Martin Payne, Lynn Cadenhead, Kena Duignan, Mike Britton, Chris Paulin, Graeme Sawyer Councillor: Peter Gilberd Staff: Carline Thomas Apologies: Mark Fenwick Shenagh Gleisner Hamish McGillivray Mark Higham Chris Watson (standing apologies) David Chick Special welcome to new member, Chris Paulin	5:30pm
2.	Conflicts of Interest All None declared	5:33pm
3.	Previous Minutes Confirmation All Confirmed	5.34pm

4.	Introductions All Round-the-table introductions	5:35pm
5.	Animal Policy Alice Bates, Policy Advisor, Strategy, Policy & Research <u>Alice</u> delivered a PowerPoint presentation of the WCC draft Animal Policy <ul style="list-style-type: none"> • Does not include dogs because there is already a dog policy; it also does not include mustelids • Focusses on what was raised during consultation on the relevant bylaw, specifically responsible pet ownership • SPCA guidelines are followed • Discussion re cat control measures: these are <i>not</i> administered by WCC • Noted that ERG can discuss the policy further outside of the meeting and make a submission during the public consultation phase <u>Cr Gilberd</u> : It is striving to strike a balance between competing views <u>Kena</u> : Is permission regarding keeping bees in community gardens required as it is for bees kept on public land? Is the feeding of native birds included? <u>Alice</u> : Beekeeping permissions is outside of scope The feeding of native birds is not specifically included <u>Martin</u> : noted the need to be cautious about blurring the lines between domestic and ‘wild’ <ul style="list-style-type: none"> • Discussion re feeding and status of ducks and pigeons 	5.43pm
6.	Predator-Free Wellington Project Emma Giesen, Environment Partnerships Manager <ul style="list-style-type: none"> • Covers rats, possums, mustelids • Equal partnership between WCC, GWRC, and NEXT Foundation • James Willcocks (ex-DOC) is the project director <ul style="list-style-type: none"> ○ He is guided by a technical group made up of representatives of the three partners, and Zealandia, DOC, Goodnature, and ZIP • Three work-streams: <ul style="list-style-type: none"> ○ Social, led by Daniela Biaggio, Zealandia ○ Monitoring, led by Dr Philippa Grice, GWRC ○ Technical, led by GWRC • Community group involvement is being facilitated by Kelvin Hastie, NEXT <u>Lynn</u> : Raised a concern that predators may become trap-shy as a result of people not being properly trained in the use of traps	6.15pm

7.	<p>Update from Councillors Clr Peter Gilberd</p> <ul style="list-style-type: none"> • Note: this is a trial of this item as an ongoing standing item • <u>Cr Peter Gilberd</u> updated the meeting with regards to Council activities: <ul style="list-style-type: none"> ○ Car-sharing is to be promoted as a strategy towards future-proofing predicted future parking problems ○ There are to be more electric vehicle parks (which have recharging facilities) <p><u>Paula:</u> Raised the issue of public parking being ‘swapped-out’ for residents’ parking</p> <ul style="list-style-type: none"> • This means that people are using parks on the street to accommodate additional vehicles instead of limiting the number of vehicles they own to the number that they can park on their property • Discussion: There are other associated concerns with regards to residents’ versus public on-street parking • <u>Cr Gilberd:</u> Annual Plan associated activities: <ul style="list-style-type: none"> ○ Lyall Bay erosion control ○ Predator-Free Project • Discussion re issue of pressure on infrastructure resulting from housing development, including whether WSUD (Water-Sensitive Urban Design) principles are being considered • <u>Cr Gilberd:</u> Noted the importance of the ERG with regards to highlighting these to councillors, ELT, and Council officers 	6.39pm
8.	<p>Round table introductions and updates from portfolio groups</p> <ul style="list-style-type: none"> • Discussion led by <u>Martin</u> on the portfolio issues identified by the group • Cross-links are emerging from this exercise • Specific, detailed issues can be flagged that ERG identifies as needing attention (e.g. water) • ERG could use this process to make a strong submission on the LTP • Top issues identified: <ul style="list-style-type: none"> ○ Biodiversity ○ Water <ul style="list-style-type: none"> ▪ Water-sensitive urban design (WSUD) 	6.58pm

	<ul style="list-style-type: none"> ○ Resilience ○ Sewage sludge 	
9.	<p>Matters Arising All</p> <p><u>Graeme</u>: Question re ELT attendance at meetings</p> <p>**Action point: <u>Carline</u> to investigate semi-regular attendance of ELT member at meetings as a separate item (instead of attending every meeting)</p> <p>** Action point: <u>Martin</u> offered to rationalise folders in Dropbox</p> <p>** Action point: <u>Carline</u> to produce high level (2 or 3) organisation chart so that areas of interest can be identified for more detailed charts</p>	7.15 pm
10.	<p>Meeting Concluded</p> <p>Apologies received to date for the August meeting: Shenagh Gleisner</p>	7.40 pm
11.	<p>Action Points:</p> <p>Action: Rationalise folders in dropbox: Martin</p> <p>Action: Investigate itemised attendance of ELT member at meetings: Carline</p> <p>Action: Paula to meet with Jane Black (revised due date): Paula</p> <p>Action: To use Loomio to develop portfolio principles: All</p> <p>Action: Martin to start Loomio discussion on WMMP: Martin</p> <p>Action: Carline to action access to Loomio and Dropbox for new members: Carline</p> <p>Action: Lynn and Graeme to meet Mike Mendonca: Lynn & Graeme</p> <p>Action: Check Myfanwy is still contact person: Carline to follow up pending Myfanwy's departure from WCC (revised due date): Carline</p> <p>Action: Organisation Chart for ERG to allow a better understanding of Council processes (see above under Item 9 for July action): Carline</p> <p>Action: Revise the biodiversity portfolio information (update names): Carline</p>	<p>Due: 7 August</p> <p>7 August</p> <p>Ongoing</p> <p>Complete</p> <p>Complete</p> <p>7 August</p> <p>Complete</p> <p>Complete</p> <p>Ongoing; on request</p> <p>7 August</p>

	<p>Action: Programme planning document (Forward Programme) to be circulated via dropbox: NB: Revised: To August Meeting: Carline</p> <p>Action: Each portfolio lead to think about three key issues and where the ERG might be able to exert an influence for the next meeting: All</p> <p>Action: Send a bio to Carline (revised due date): New members and optional for existing members</p> <p>Action: Carline to add bio document to the dropbox and circulate group contact details to the group (revised due date): Carline</p> <p>Action: Summary of UDA to ERG: Shenagh</p>	<p>7 August</p> <p>Partly complete</p> <p>7 August</p> <p>7 August</p> <p>Complete</p>
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Portfolio groups

Working group	ERG lead	Council officer
<i>Transport</i>	<i>Paula Warren</i>	<i>Jane Black (LGWM)</i>
<i>Climate Change</i>	<i>Chris Watson</i>	<i>Moana Mackey, Programme Manager Sustainability</i>
<i>Waste</i>	<i>Martin Payne</i>	<i>Adrian Mitchell, Waste Operations Manager</i>
<i>Urban Growth/Open Space</i>	<i>Graeme Sawyer; Kena Duignan</i>	<i>Trudy Whitlow, Urban Design & Heritage Manager</i>
<i>Water</i>	<i>Hamish McGillivray</i>	<i>Yon Cheong Manager, Regional Strategy and Policy Wgtn Water</i>
<i>Resilience</i>	<i>Lynn Cadenhead</i>	<i>Mike Mendonca, Chief Resilience Officer</i>
<i>Urban Design Agency</i>	<i>Shenagh Gleisner; Kena Duignan</i>	<i>Baz Kaufman, Manager Strategy And Research</i>
<i>Mana whenua iwi & Treaty Relations</i>	<i>Mark Fenwick</i>	<i>Vacant</i>
<i>Biodiversity</i>	<i>Lynn Cadenhead; Mike Britton</i>	<i>Daniela Biaggio, Team Leader Biodiversity & Urban Ecology</i>