**Environmental Reference Group Agenda**

**Monday, 30 November 2015, 5:30-7:30 pm**

**Wellington City Council, 101 Wakefield Street, Committee Room 2 - Korimako**

*Mark Fenwick in the Chair.*

1. **Introduction (new members)**
2. **Conflicts of Interest**
3. **Apologies**
4. **Minutes of last meeting**
5. **Matters arising** 
   * Work programme letter
6. **Confirmation of joint letter of agreement (2016)**

The Chair to take the lead.

1. **Wellington City Council Annual Plan 2016/2017 Process**

Neil McInnes from Policy and Reporting Team

1. **Iwi representatives on Advisory Group**

Trevor Himona, Senior Advisor Treaty Relations to update the group.

1. **Animal Bylaw and Dog Policy review**

Jessica Clarke, from Policy and Reporting Team.

Please refer to item 2.1 of the Environment Committee agenda.

<http://wellington.govt.nz/~/media/your-council/meetings/Committees/Environment-Committee/2015/11/Agenda-for-Environment-Committee-26-November-2015.pdf>

1. **Portfolio group updates**
2. **Councillor update**
3. **Other Business**
4. **Action Points and Key Dates**

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| **Actions from 7 September** | **Person** | **Status** |
| Loomio thread about target groups for recruitment. | Not assigned |  |

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| **Actions from 3 August** | **Person** | **Status** |
| Discuss how to progress water modelling questions with Jetesh. | Howard | Iona to decide how to progress this |

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| Possible topics for future meetings | * Cycling Framework * Feedback on LTP submission * Presentation from the WCC’s environmental compliance functions * Plans for Kent Terrace and Cambridge Terrace * Airport runway extension * Urban Design re lessons from Lower Cuba Street * Introduction to role of new Chief Resilience Officer * Effectiveness of WCC environmental regulatory functions |

**Key Dates**

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| Monday 1 February | ERG meeting – Chair |

**Portfolio groups**

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| **Working group** | **ERG lead** | **Council officer** |
| **Transport** | **Paula Warren** | **Elise Webster, Principal Advisor Transport Strategy** |
| **Climate Change** | **Yvonne Legarth** | **Moana Mackey, Programme Manager Sustainability** |
| **Waste** | **Martin Payne** | **Adrian Mitchell, Waste Operations Manager** |
| **Urban Growth** | **Graeme Sawyer** | **Trudy Whitlow , Urban Design & Heritage Manager** |
| **Water** | **Paula Warren (interim)** | **Yon Cheong Manager, Regional Strategy and Policy Wgtn Water** |
| **Biodiversity** | **Stu Farrant** | **Myfanwy Emeny, Team Leader Biodiversity & Urban Ecology** |