

ACCESSIBILITY ADVISORY GROUP

Tuesday 27th August 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

AGENDA

- 1. Present**
- 2. Welcome from the Chair**
Apologies - Angela Vandepoel, Iona Pannett for lateness
- 3. Introduction of new Accessibility Advisor**
Elizabeth St John-Ives & Jenny Rains
- 4. Conflict of interest**
- 5. Matters arising/Adoption of minutes**
- 6. Election of Co-chair**
- 7. Accessible Playgrounds**
Victoria Bennett, Projects Officer | Parks, Sport & Recreation
- 8. Forward planning**
- 9. Sub – group reports**
- 10. Other business**
Travel reimbursement
- 11. Next Meeting**
Tuesday 24 September 2013 in Te Mahanga Committee Room One

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Tuesday 27th August 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

1. Present

- Members Paula Booth, Lachlan MacKay, Julia Mosen, Alan Royal, Jason Strawbridge, Michael Bealing.
- Apologies Angela Vanderpoel, Shannon Krogmann, Iona Pannett for lateness.
- Councillors Iona Pannett.
- Council officers Graeme Shimmin, Elizabeth St John-Ives, Jenny Rains, Victoria Bennett.
- Guests Miranda Greer, Memorial Park Alliance.

2. Welcome from the Chair

3. Introduction of new Accessibility Advisor

Jenny Rains introduced the new Accessibility Advisor Elizabeth St John-Ives. Her role is the implementation of the Action Plan.

3. Conflict of interest

None.

4. Matters arising/Adoption of minutes

Minutes of last meeting approved.
Julia/Lachlan

5. Election of Co-chair

Due to elect a co-chair at this meeting. As couple of members absent today and the Terms of Reference says the election of the Chair should be in October then the election will be deferred until then.

6. AAG Sub-groups and reportback

Governance:

Engagement Policy submission has been prepared and reviewed by a couple of members. The group is keen to help with the implementation of the policy. Concern that members aren't responding to emails.

Arts and Culture and Social and Recreation:
Kendall was the MC at the Big A Awards.

Accessible Environment and Transport:

- The subgroup met to look at the Spine study and the submission is being prepared.
- The group will be meeting with City Housing to discuss accessibility.

Miranda Greer from Memorial Park is attending AAG meetings. Jason introduced Miranda and she gave us an update on what was happening - concerns with the decision to have no accessible toilets. Miranda is keen to hear from the group if there are any accessible issues with temporary access. She also expressed a keen interest to collaborate with us.

7. Accessible Playgrounds

Discussion:

- In the Annual Plan that there would be an accessible survey of playground in consultation with the AAG
- To progress this Parks and Gardens are having training with BE Accessible
- The initial survey will assess access etc.
- May also identify some more suitable play areas in the long term for equipment design.
- The report will make recommendations for going forward.
- Questions regarding whether the report will influence design guide and feed into AWAP. Could be included in recommendations? AAG to include that in their comments.

Action:

- Victoria to send electronic copy to **Lisa** for circulation.
- **Group** to feedback any additional ideas for audit, comments etc.

8. Forward planning

For the rest of 2013 and into 2014.

Discussion:

- Importance of getting in early (important for the Urban Design Programme).
- The group wants to know about all Urban Design projects – sometimes this will be information only.
- AAG wants to be involved in an ongoing way and have repeat involvement in projects and Council officers are to commit to this.
- A lot of work is reactive which is not ideal but understandable.
- Iona will not be the Liaison Councillor for AAG any longer if elected.
- AAG should work towards getting travel expenses for subgroup meetings.

AAG projects for the year:

- Taxi and bus driver training.
- Flowing up Kevin Lavery's suggestion regarding ELT champion for eth Action Plan and how extending AAG's work beyond the Council could work.

- Reviewing the group's networks for any gaps. Importance of the AAG's role as being an information distributor.
- Continue to work with City Housing.
- Firm up KPI's for the Action Plan.
- Urban Design Design guide
- Braille signage
- Accessible information/documents/meetings etc
- Public Transport
- Earthquake Policy and decoupling of accessibility requirements.

Action:

Jason will contact NZ Bus and request a person to come and speak to AAG regarding training.

Kendall to send through additional notes from planning session

9. Other business

Reminder that AAG members can claim for their transport costs for the formal meeting – either mileage, bus fare or taxi chits.

10. Next Meeting

Tuesday 24 September 2013 in Te Mahanga Committee Room One

Action points from 27 August 2013

Actions	Person responsible
Lisa to send out Accessible Playgrounds documentation.	Lisa Matthews
Group to feedback any additional ideas for audit, comments etc	Whole Group
Jason will contact NZ Bus and request a person to come and speak to AAG regarding training.	Jason Strawbridge
Kendall to send through additional notes from planning session	Kendall Akhurst

Action Points from 30 July 2013

Actions	Person responsible
Lisa to find out what is happening with the Terms of Reference review	Lisa Matthews

Action Points from 25 June 2013

Actions	Person responsible
Alan to set up forum meeting.	Alan Royal
Lisa to set up meetings regarding Braille signage.	Lisa Matthews

SUB-GROUPS AND MEMBERSHIP

Accessible Environment and transport (including urban design, open spaces)

Jason, Kendall, Julia, Lachlan, Angela, Michael, Paula

Economic development and governance

Alan, Julia, Lachlan, Kendall, Michael

Arts and Culture and Social and Recreation

Angela, Kendall, Julia, Shannon, Paula