

ACCESSIBILITY ADVISORY GROUP

Tuesday 30th July 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

AGENDA

- 1. Present**
- 2. Welcome from the Chair**
Apologies Shannon Krogmann, Kendall Akhurst
- 3. Conflict of interest**
- 4. Matters arising/Adoption of minutes**
- 5. Presentation to Kevin Lavery**
- 6. Lifemark**
Andrew Olsen
- 7. New members - Induction/Meeting Guidelines/Subgroups/Planning**
- 8. AAG Sub-groups and reportback**
- 9. Other business**
 - i. Public Transport Spine Study
 - ii. Correspondence
- 10. Next Meeting**
Tuesday 27 August 2013 in Te Mahanga Committee Room One

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Tuesday 30th July 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

1. Present

- Members Paula Booth, Lachlan MacKay, Angela Vandepoel, Julia Mosen, Alan Royal, Jason Strawbridge, Michael Bealing
- Apologies Shannon Krogmann, Kendall Akhurst. Iona Pannett for lateness.
- Councillors Iona Pannett
- Council officers Lisa Matthews, Kevin Lavery
- Guests Andrew Olsen, General Manager Lifemark

2. Welcome from the Chair

New member Michael Bealing and Kevin Lavery, CEO Wellington City Council.

3. Conflict of interest

None

4. Presentation to Kevin Lavery

The Accessibility Advisory Group presented on the group, their role and their achievements.

Discussion:

- Kevin Lavery thanked the group for their efforts.
- He asked whether the group thought there was an opportunity to expand their scope to include non-Council opportunities.
- Cr Pannett asked whether there could be high-level manager support of the Accessible Wellington Action Plan.
- Kevin Lavery determined to report back regarding this.

5. Lifemark

Andrew Olsen, General Manager, Lifemark gave a presentation to the group.

Discussion:

- Wellington City Council should look at Lifemark in regard to City Housing upgrades. Lifemark keen to pursue a Memorandum of Understanding with the Council. They have something similar in place with Christchurch City Council.
- Lifemark about to put property registration data on their website – availability of accessible housing in suburban areas.

Action:

- **Accessible Environment and Transport** to approach City Housing.
- CR Pannett is to have discussions with Andrew Olsen regarding the Lifemark

6. Matters arising/Adoption of minutes

Minutes of last meeting 25 June 2013 approved.

Alan /Lachlan

Reminder about waterfront walk on 1 August

Action:

- **Lisa** to send information to Michael

7. New members – Subgroups/Induction/Meeting guidelines/Planning

Subgroups:

- New members introduced themselves and talked about areas that they are interested in.
Paula and Michael to join **Accessible Environment and Transport**.
Paula to join **Arts and Culture and Social and Recreation**.
Michael to join **Economic development and governance**.

Suggestions for new members' induction:

- Members felt that the presentation to Kevin Lavery was a useful induction.
- Also "How the Council operates".
- Also the terms of reference review needs to be looked at.

Action:

- **Lisa** to find out what is happening with the review

Meeting guidelines:

- Have been reviewed and will be sent out to members.

Planning:

- It is time for AAG to review their annual plan in light of the new members

Action:

- **Lisa** to send the policy forward programme and gather any other available plans to members

8. AAG Sub-groups and reportback

Governance

Julia attended the Engagement Policy workshop – looking at how engagement might be improved.

Arts and Culture and Social and Recreation

Nothing to report.

Accessible Environment and Transport

- The subgroup met with Urban Design regarding the upgrade the parliament precinct. This was a successful meeting and hopefully the design will be more accessible (in particular, the use of ramps).
- The subgroup also met with the Memorial Park Alliance regarding the accessibility of temporary works and the design of the park. This was a very positive meeting and they will come back to the group again.

9. Other business

1. Public Transport Spine Study consultation is now open

Action: **Accessible environment and transport subgroup** to do a submission

2. Correspondence regarding complaint regarding bus services

Action: **Lisa** to forward to Jason and he will take it to the Greater Regional Council's Accessibility Reference Group. In general bus complaint needs to be logged via the complaints logging system (time, bus, route, date, description of what occurred etc) so that it can be investigated appropriately.

3. Kendal Akhurst is resigning as co-chair.

Action: Members to elect a new co-chair at the August meeting.

4. Submission writing session

Action: Reportback to be included on the agenda for August.

9. Next Meeting

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Action Points from 30 July 2013

Actions	Person responsible
Accessible Environment and Transport to approach City Housing	Accessible environment and transport
Lisa to find out what is happening with the Terms of Reference review	Lisa Matthews
Lisa to send the policy forward programme and gather any other available forward plans to members	Lisa Matthews
Public Transport Spine Study submission	Accessible environment and transport
Lisa to forward correspondence regarding complaint regarding bus services to Jason and he will take it to the Greater Regional Council's Accessibility Reference Group.	Lisa Matthews Jason Strawbridge

Action Points from 25 June 2013

Actions	Person responsible
Alan to set up forum meeting.	Alan Royal
Lisa to set up meetings regarding Braille signage.	Lisa Matthews

SUB-GROUPS AND MEMBERSHIP

Accessible Environment and transport (including urban design, open spaces)

Jason, Kendall, Julia, Lachlan, Angela, Michael, Paula

Economic development and governance

Alan, Julia, Lachlan, Kendall, Michael

Arts and Culture and Social and Recreation

Angela, Kendall, Julia, Shannon, Paula