

ACCESSIBILITY ADVISORY GROUP

Tuesday 25th June 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

AGENDA

- 1. Present**
- 2. Welcome from the Chair**
- 3. Conflict of interest**
- 4. Matters arising/Adoption of minutes/action points**
- 5. Local Government Election and accessibility**
Charlie Inggs, Electoral Officer
- 6. Opera House Lane – reportback on design**
Peter Fraser, Urban Designer
- 7. Engagement Policy Review**
Lisa Matthews, Consultation and Engagement
- 8. AAG Sub-groups reportback**
- 9. Other business**
- 10. Next Meeting**
Tuesday 30 July 2013 in Te Mahanga Committee Room One

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Tuesday 25th June 2013 in Te Mahanga Committee Room One, Wakefield Street 5.30 to 7.30pm

1. Present

- Members Paula Booth, Lachlan MacKay, Angela Vandepoel, Julia Mosen, Alan Royal, Jason Strawbridge, Kendall Akhurst, Shannon Krogmann
- Councillors Iona Pannett
- Council officers Lisa Matthews, Peter Fraser, Charlie Inggs
- Interpreters Jen Gilbert, Elinor Cutting
- Guests

2. Welcome from the Chair

New member Paula Booth welcomed.

3. Conflict of interest

None

4. Local Government Election and accessibility

Presentation:

- No online voting for 2013.
- Different responsibilities sit with different organisation such as the Electoral Commission but Wellington City Council is responsible for the nominations form. Charlie will do his best to make that accessible.
- There is assistance available to people with impairments

Discussion:

- Charlie wants the assistance of the group in helping do the best he can for 2013.
- He also suggested that the AAG should lobby around online voting. The Youth Council are also keen for this to happen.
- The built environment for voting is accessible – special votes are physically cast at the ground floor of the Council which is accessible.
- New Zealand Sign Language is the first language of the Deaf so Deaf people find lot of written text difficult – videos are useful. Put videos on the website as a visual translation of the process.
- The voting and election process overall is complicated so good communication is the key. Could look at communications across NZ around local body elections.
- Use more pictures and colours and simple language. Makes it easier to understand. Use “Alt Text” for pictures.

- Not all blind people have sighted people available to help them.
- Can candidates have accessible information in the candidates' booklet?

Action:

- **Governance group** will be a contact point and support for Charlie
- Send Charlie information around accessibility for the candidates' handbook.

5. Opera House Lane – reportback on design

Presentation:

- Opera house laneway concept - art in lanes, connecting, still useable as lane, shared space for pedestrian and cars
- Walkway from Jervois Quay through Michael Fowler Carpark marked by paint.
- Difficult because could not lose any revenue from the carparks.
- Not dismantling the overbridge.
- More lighting in the lane including art work.
- Reinstating bricks and repairing asphalt.

Discussion:

- Kerb ramps around Wakefield st and Michael Fowler Centre are difficult.
- Mobility parks need better signage or could be moved
- People are in effect walking through a carpark and there are safety considerations
- Painted pedestrian route – could be a different colour to let people know
- Bollards will be used at points on the route to prevent cars

6. Matters arising/Adoption of minutes

Minutes of last meeting 28 May 2013 approved.

Jason/Alan

7. AAG Sub-groups reportback

Governance

Nothing to report. **Alan** has had no feedback regarding the forum so will go ahead and organise the meeting.

Action:

- **Alan** to set up forum meeting.

Arts and Culture and Social and Recreation

Nothing to report.

Accessible Environment and Transport

- Jason met with Jenny Rains regarding monitoring for the Action Plan. Jenny is setting up a meeting with Steve Hart & Trish Urbells to discuss contracts and how to best target KPI's to ensure minor maintenance works will meet the AWAP.
- Jason wants to meet with Memorial Drive team as concern about the accessibility of the temporary works and reinforce that they require professional advice to ensure accessibility as the AAG can only monitor

so much, and community feedback indicates people are not convinced accessibility has been addressed. They might want to consider getting a Barrier Free report to satisfy both the public and themselves. **Lisa** to set up.

- Also to set up a meeting with Tim Kirby Project Manager Signals regarding Braille signage with Jason and Julia
- Spine Study group may be finished and Jason has completed his involvement. There may be more activity in this space soon.

Action:

- **Lisa** to set up meetings regarding Memorial Drive and Braille signage.

8. Other business

1. Presentation for Ken Lavery (new CEO) for the 30th July meeting
The Group needs to work on the presentation including what is the message that they want him to walk away with. For example; AAG is a group that gets results – can show this by showing the work that has been delivered. Also drive home the message that people should come to AAG if they want to make sure about accessibility.

Action

- **Lisa** to write a briefing to Kevin Lavery
 - **Co-chairs** to work with chairs of sub-committees
2. Request from Wellington Waterfront for AAG members to accompany the Waterfront's accessible audit of centre areas.

Action

- **Julia, Allan, Paula and Lachlan** have volunteered. **Lisa** to organise

9. Next Meeting

Tuesday 30th July 2013 in Te Mahanga Committee Room One

Action Points from 30 April 2013

Actions	Person responsible
Governance group will be a contact point and support for Electoral Officer	Governance group
Alan to set up forum meeting.	Alan Royal
Lisa to set up meetings regarding Memorial Drive and Braille signage.	Lisa Matthews
Co-chairs to work with chairs of sub-committees on the presentation for Kevin Lavery Lisa to write a briefing to Kevin Lavery	Lisa, Lachlan MackKay and Kendall Akhurst
Julia, Allan, Paula and Lachlan have volunteered to accompany the Waterfront's accessible audit of centre areas. Lisa to organise	Julia, Allan, Paula and Lachlan Lisa

SUB-GROUPS AND MEMBERSHIP

Accessible Environment and transport (including urban design, open spaces)

Jason, Kendall, Julia, Lachlan, Angela

Economic development and governance

Alan, Julia, Lachlan, Kendall

Arts and Culture and Social and Recreation

Angela, Kendall, Julia, Shannon