

## **ACCESSIBILITY ADVISORY GROUP**

Tuesday 27<sup>th</sup> of March in Committee Room One, Wakefield Street 5.30 to 7.30pm

### **AGENDA**

- 1. Present**
- 2. Welcome from the Chair**
- 3. Adoption of Minutes**
- 4. Matters arising**
- 5. Accessible Document Guidelines Discussion**– Bruce Aylward (contractor)
- 6. Accessible Action Plan Reportback** – Jaime Dyhrberg, City Communities
- 7. Annual report** – Lachlan and Kendall
- 8. Disclaimer** - Lisa
- 9. AAG Sub-groups follow up and reports**
- 10. Other business**
- 11. Next Meeting**  
Tuesday 24<sup>th</sup> of April in Committee Room One

## RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Tuesday 27<sup>th</sup> of March in Committee Room One, Wakefield Street 5.30 to 7.30pm

### 1. Present

- Members: Kendall Akhurst (Co- Chair), Lachlan Mackay (Co- Chair), Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Julia Mosen,
- Council Officers: Lisa Matthews, Jaime Dyhrberg, Alice Hang
- Councillors: Iona Pannett
- Guests: Bruce Aylward
- Interpreters: None
- Minutes: Lorraine Guthrie

### 2. Welcome from the Chair

- Apologies: Jason Strawbridge, Karl Hobman

### 3. Adoption of Minutes (2 min)

- Minutes of the 28/02/2012 meeting were adopted. (Rosemary / Linda)

### 4. Matters Arising

- Transport sub group will decide who attend the SASTRG meeting in combination with Rosemary. The next meeting is 14th June.
- Building consents staff – Kendall, Iona and Jason are meeting with Wayne Goodfellow and Steven Peng. AAG asked for there to be discussion on the supposed “exemption” for historic buildings.

### 5. Accessible Document Guidelines Discussion – Bruce Aylward (contractor) Discussion

- The project is to make Council documents as accessible as possible. Council trying to improve the process rather than technology due to high costs. Recognition there is already information available, but the contract is making the information useable for Council staff.

Action

- AAG expect to be involved in the ongoing development.

### 6. Accessible Action Plan Reportback – Jaime Dyhrberg, City Communities Discussion

- Jaime outlined the changes made to the plan as a result of the submissions. There was a query regarding how either a governance restructure or national reform would impact on the action plan. It was felt that in both situations that the action plan would stay in place.

Action.

- Any points the AAG members want to raise, do so immediately directly to Jaime and cc Lisa.
- Lisa will circulate the dates and times of when the Accessibility Action Plan will be on at the Strategy and Policy meetings.

## **7. Annual report – Lachlan and Kendall**

Discussion

- Report presented
- Action
- Include Alan Royal's name on list
  - AAG input into the Sports Centre to be included
  - AAG to provide feedback to Lisa, Lachlan and Kendall via email on the report. They will coordinate a final response on the report – comments forwarded by 30 March. Including checking the activities lists – has everything been included.
  - Add comment that references future issues, initiatives based on the work programme priorities to be included, challenges and frustrations including ongoing frustrations with projects such as the Lower Cuba st Project.
  - Report should highlight the AAG and what it does. Priority is awareness raising.

## **8. Disclaimer - Lisa**

Discussion

- Is a disclaimer necessary given most of the work of the AAG is internal for Council?
- Plain language, the preferred options could be broken up into smaller sentences and a concise statement.
- Will it undermine the credibility of AAG?

Action

- Lisa to check whether a Council advisory group can or should have such a disclaimer to protect itself from repercussions of advice?

## **9. AAG Sub-groups follow up and reports**

### **Governance**

Alan reported on regional accessibility trust that is being formed based on the earlier regional meeting that he attended in February. The request was made for Alan to become a trustee. He will attend the next meeting and report back to AAG before a decision is made.

### **Arts and culture**

Angela reported on the companion card meeting organised by Recreation Wellington. Wellington will pilot the companion card for NZ. The criterion in Australia is very restrictive and doesn't encompass someone independent in their personal care. There will be further meetings yet. There is a workshop by Arts Aotearoa next week 4 April, Kendall will attend.

### **Transport**

Bus review - both feedback on the Council's submission and a submission was sent to GWRC (included comments on bus stops etc). A submission was also made on the planned building on Kumototo precinct on the waterfront but the decision process has been delayed.

## 10. Other business

- Rosemary gave feedback on an issue that has arisen through SASTRG regarding the timing on traffic lights for pedestrians. Lisa to clarify Council's responsibility.

## 11. Next Meeting

Tuesday 24<sup>th</sup> of April in Committee Room One - planning

## Appendix 1

### From March 27<sup>th</sup> meeting

- Building consents meeting to include discussion on the supposed "exemption" for historic buildings. Kendall, Jason, Iona
- AAG involvement in Accessible documents project. Governance
- Action plan changes - any points the AAG members want to raise need to go to Jaime by Tuesday 3<sup>rd</sup>. All
- Lisa will circulate the dates and times of when the Accessibility Action Plan and end of year report will be on the agenda at the Strategy and Policy meetings. Lisa
- AAG to provide feedback to Lisa, Lachlan and Kendall via email on the report by 30 March. All
- Lisa to check whether a Council advisory group can or should have such a disclaimer to protect itself from repercussions of advice. Lisa
- Lisa to clarify Council's responsibility for the timing on traffic lights for pedestrians.

### From February 28<sup>th</sup> 2012

- New representative for SASTRG to be chosen at the March meeting. All
- Accessible Environment and Transport subgroup to have a follow meeting with Urban Design. Accessible Environment and transport subgroup
- Problem intersection identified on Willis St by Julia and an offer to show officers why. Lisa to pass on details to Steve Spence. Lisa
- Accessible Environment subgroup to follow up with bus shelter design. Lisa to get contact details of officer responsible.
- Lisa to request copies of their Art Access Aotearoa Accessible guidelines
- Individual members should email what key messages and key issues that they want brought to the attention of the Council in the six-monthly report.
- AAG minutes to be sent to the GWRC Accessibility Reference Group in the future. Lisa to organise.

## APPENDIX 2

### SUB-GROUPS AND MEMBERSHIP

**Accessible Environment and transport** (including urban design, open spaces)  
**Jason, Kendall, Karl, Julia, Rosemary, Lachlan, Angela**

**Economic development and governance**  
**Alan, Julia, Lachlan, Kendall**

**Arts and Culture and Social and Recreation**  
**Angela, Linda, Kendall, Rosemary, Julia, Karl**

## **APPENDIX 3**

### **AAG MEETINGS PROGRAMME**

**31 January [Council Chambers]**  
Induction

**28 February [Committee Room 2]**  
Induction

**27 March [Committee Room 1]**  
Accessible Action Plan  
Planning

**24 April [Committee Room 2]**