

Record of Meeting: Accessibility Advisory Group

Meeting Details for July 27 2010

Venue & Time	5.30 to 7.30 pm, Committee Room 2, 101 Wakefield Street
Present	Members: Sara Pivac-Alexander (Co-Chair), Philippa McDonald (Co-Chair), Lisette, Wesseling, Alan Royal, Isobel King, Linda Hobman, Rosemary Cole, Errolyn Jones Council Officers: Jenny Rains , Stewart Sexton, Ken Bowater , Karen Hill Councillor: Iona Pannett Guests: Jules Taniwha
Apologies	Thomas Bryan,

Agenda and Minutes

#	Agenda Item (min)	Key points / Decisions
-	Joint Chairs welcome the group	
-	Adoption of Minutes	Minutes of the 25 May 2010 were moved by Rosemary Cole and adopted by consensus. Minutes of the 29 June 2010 were moved by Linda Hobman.and adopted by consensus
1	Embedding Accessibility Ken Bowater	<p>City Communities' project to embed accessibility across the Council was discussed.; this included preparation for the Accessibility Action Plan as was preparing future discussions on the accessibility of the web site Feedback was sought from the group to assist with developing sound processes to:</p> <ul style="list-style-type: none"> ▪ Report back to the AAG ▪ Follow through action points ▪ Develop a responsive forward plan <p>Actions AAG members to email officers with:</p> <ul style="list-style-type: none"> ▪ Any further suggestions for good process ▪ Suggestions as to who would be appropriate stakeholders for pre engagement on the action plan.

2	Engaging Maori with Disabilities Jules Taniwha, Karen Hill	It was noted that Capital and Coast District Health Board (CCDHB) will be holding a Hui to bring together Maori with disability (Contact Maurice Priestly) Action: Officers to attend the Hui for Maori with disability
5	Other business (10)	The group noted that it would be good to have information about accessible venues, and it was noted that this would be part of the Accessibility Action Plan as well as ongoing work currently being undertaken Request for mobility parks were discussed and it was agreed there will be an update on the implementation the Mobility Parking Policy at the September meeting.
	Date for next meeting	August 31 st 2010 at 5:30 pm.

AAG Sub-group Updates July 27 2010

#	Sub-group	Update	Forward Planning
G&I	Governance and ICT	It was noted that Thomas Bryan has concerns about the APW Tourism website. Accessibility is not mentioned on the site and restaurants are not noted as being accessible. The site is also extremely slow. Thomas has given feedback on these issues but has not heard back. The group requested confirmation of dates for assisted voting and noted this will need to be promoted as soon as possible	Council officers to follow up and report back Council officers to confirm dates
A&C	Arts and Culture	Have met with Downstage regarding audio descriptions but waiting to hear back about the possibility of signed performances.	Officer to follow up on signed performance
H	Housing	The group requested an update on the housing upgrade	Arrange for an update next meeting (31 August)

T	Transport	Meeting with the GWC is to be arranged	Arrangements to be confirmed
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Follow-up actions from July 27 2010

#	Agenda Item	Action Required	By...Date	Owner	Status
1	Embedding Accessibility	AAG members to email officers with: <ul style="list-style-type: none"> Any further suggestions for good process Suggestions as to who would be appropriate stakeholders for pre engagement on the action plan. 	28 Sept 2010	Ken/Stew	. No responses to date.
2	Engaging Maori with Disabilities	Officers to attend the Hui for Maori with disability		Stew	Officers will be attending a Hui on 17 th & 18 th September.
3	Questions to AAG Sub-group reports	Accessibility of the Tourism Website Confirm Assisted voting dates Signed performances –update City Housing update Arrange meeting with GWC	28 Sept 31 Aug	 Stew	Contact has been made with General Manager, Marketing Sarah Meikle. Awaiting a response. Suggested Dates Saturday October 2, 9.am-4pm Wednesday October 6 4.30-7.30pm Downstage is putting in a Creative Communities grant application to present a signed performance in April 2011. City Housing to give update 31 August
5	Other business	Mobility Parking Update	28 Sept	Officer to follow up	Will be an agenda Item in the September AAG meeting