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**MINUTES**

**THURSDAY 19 SEPTEMBER 2013**

**9.18am – 10.37am, 10.57am – 12.27pm  
(12.09pm – 12.27pm – PUBLIC EXCLUDED)**

**Committee Room One  
Ground Floor, Council Offices  
101 Wakefield St  
Wellington**

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**PRESENT:**

Mayor Wade-Brown  
Councillor Ahipene-Mercer (10.20am – 10.37am, 10.57am – 12.27pm)  
Councillor Best (Deputy Chair)  
Councillor Cook (9.18am – 9.50am, 9.53am – 10.37am,  
10.57am – 12.27pm)  
Councillor Coughlan (9.18am – 10.37am)  
Councillor Eagle  
Councillor Foster (Chair)  
Councillor Lester  
Councillor McKinnon (9.18am – 9.57am)  
Councillor Marsh  
Councillor Pannett  
Councillor Pepperell (9.18am – 9.57am, 10.00am – 12.27pm)  
Councillor Ritchie (9.18am – 10.37am, 10.57am – 11.53am,  
11.55am – 12.27pm)

**APOLOGIES:**

Councillor Coughlan (early departure)  
Councillor Gill  
Councillor McKinnon (early departure)  
Councillor Morrison

248/13P **APOLOGIES**  
(1215/52/IM)

**Moved Councillor Foster, seconded Councillor Best, that the Strategy and Policy Committee accept apologies for absence from Councillors Gill and Morrison, apologies for lateness from Councillor Ahipene-Mercer and apologies for an early departure from Councillors Coughlan and McKinnon.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

- 1. Accept apologies for absence from Councillors Gill and Morrison, apologies for lateness from Councillor Ahipene-Mercer and apologies for an early departure from Councillors Coughlan and McKinnon.*

249/13P **CHAIRS COMMENTS TO THE MEETING**  
(1215/52/IM)

**NOTED:**

Councillor Foster advised that this was the last meeting of the Strategy and Policy Committee before the Election. He thanked Councillor Best for her work as Deputy Chair this triennium and Councillor McKinnon's work in the previous triennium.

250/13P **CONFLICT OF INTEREST DECLARATIONS**  
(1215/52/IM)

**NOTED:**

There were no conflicts of interest declared.

251/13P **MINUTES FOR CONFIRMATION**  
(1215/52/IM)

**Moved Councillor Foster, seconded Councillor McKinnon, the motion that the Strategy and Policy Committee approve the minutes of the meetings held on Tuesday 6 August 2013, Thursday 15 August 2013, Thursday 22 August 2013, Wednesday 28 August 2013 and Thursday 5 September 2013, having been circulated, that they be taken as read and confirmed as an accurate record of those meetings.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Approve the minutes of the meeting held on Tuesday 6 August 2013, Thursday 15 August 2013, Thursday 22 August 2013, Wednesday 28 August 2013 and Thursday 5 September 2013, having been circulated, that they be taken as read and confirmed as an accurate record of those meetings.*

252/13P **PUBLIC PARTICIPATION**  
(1215/52/IM)

**NOTED:**

1. Liz Springford addressed the meeting in relation to Report 1 – Traffic Resolutions. She spoke regarding the allocation of space for the Cityhop initiative in Newtown.

Tabled information – Powerpoint reference 250/13P(a).

2. Brent and Ange Charles addressed the meeting in relation to Report 6 - Reserves Act 1977: Ground Lease - Cavell Furniture Company Limited, 11A Khandallah Road, Ngaio, Wellington

Tabled information – Written material reference 250/13P(b).

253/13P **TRAFFIC RESOLUTIONS**

Report of Charles Agate – Area Traffic Engineer.  
(1215/52/IM)

(REPORT 1)

**Moved Councillor Foster, seconded Councillor Best, the substantive motion.**

**Moved Councillor Eagle, seconded Mayor Wade-Brown, the following amendment.**

THAT Strategy and Policy Committee:

2. Recommend to Council that it approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008 **with the following amendment to (l):**
  - (l) Class restricted parking (Cityhop Car Share Authorised Vehicles Only) and reconfirmation of existing restrictions – Wilson Street – Newtown (TR42-13)

Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Wilson Street</b>	P60, Monday to Saturday, 8:00am-6:00pm.	East side, commencing from its intersection with Wilson Street and extending in a northerly then westerly direction for 42 metres.

Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Wilson Street</b>	P60, Monday to Saturday, 8:00am-6:00pm.	East side (Wilson Street Car Park), commencing <del>8.5</del> <b>11</b> metres north of its intersection with Wilson Street (Grid coordinates x=1748999.8 m, y=5424982.0 m), and extending in a northerly direction for <del>12.5</del> <b>28</b> metres ( <del>5</del> <b>9</b> angle parking spaces <b>and turning area</b> ).
<del>Wilson Street</del>	<del>P60, Monday to Saturday, 8:00am-6:00pm.</del>	<del>East side (Wilson Street Car Park), commencing 23.5 metres north of its intersection with Wilson Street (Grid coordinates x=1748999.8 m, y=5424982.0 m), and extending in a northerly then westerly direction for 15.5 metres (4 angle parking spaces and turning area).</del>

Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Wilson Street</b>	Mobility Parking - Displaying an Operation Mobility Permit Only, P60, Monday to Saturday 8:00am - 6:00pm.	East side (Wilson Street Car Park), commencing 2.5 metres north of its intersection with Wilson Street (Grid coordinates x=1748999.8 m, y=5424982.0 m), and extending in a northerly direction for 6 metres (1 large angled park and hatched area).
<b>Wilson Street</b>	Mobility Parking - Displaying an Operation Mobility Permit Only, at all other times.	East side (Wilson Street Car Park), commencing 2.5 metres north of its intersection with Wilson Street (Grid coordinates x=1748999.8 m, y=5424982.0 m), and extending in a northerly direction for 6 metres (1 large angle parking space and hatched area).
<b>Wilson Street</b>	Cityhop Car Share Authorised Vehicles only, at all times.	East side (Wilson Street Car Park), commencing <del>2.5</del> <b>8.5</b> metres north of its intersection with Wilson Street (Grid coordinates x=1748999.8 m, y=5424982.0 m), and extending in a northerly direction for 2.5 metres (1 angle parking space).

**The amendment moved by Councillor Eagle was ACCEPTED with the leave of the meeting.**

(Councillor Cook left the meeting at 9.50am.)  
 (Councillor Cook returned to the meeting at 9.53am.)

**The substantive motion recommendation 1 was put and declared CARRIED.**

**The substantive motion recommendation 2(b) was put and a DIVISION called.**

Voting for: Mayor Wade-Brown, Councillors Best, Cook, Eagle, Lester, Marsh, Pannett, Pepperell and Ritchie.

Voting against: Councillors Coughlan, Foster and McKinnon.

Majority Vote: 9:3

**The substantive motion recommendation 2(b) was declared CARRIED.**

**The substantive motion recommendation 2(k) was put and declared CARRIED.**

**The substantive motion being the remainder of recommendation 2 was put and declared CARRIED.**

**The substantive motion recommendation 3 was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Receive the information.*
2. *Recommend to Council that it approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008 **with the following amendment to (l):***

- (a) *Michael Fowler Centre car park – Laneways realignment – Wakefield Street – Te Aro (TR17-13)*

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Reserved parking, for authorised vehicles only.</i>	<i>As shown 'cross hatched' on the attached plan.</i>

*Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Metered parking, Monday to Saturday, P120 maximum, 8:00am – 6:00pm, P6 hours maximum, 6:00pm – midnight, Sunday, unlimited.</i>	<i>As shown 'diagonally hatched' on the attached plan.</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Metered mobility parking – displaying an operation mobility permit only, at all times, Monday to Saturday, P120 maximum, 8:00am – 6:00pm, P6 hours maximum, 6:00pm – midnight, Sunday, unlimited.</i>	<i>As shown by a mobility parking symbol on the attached plan.</i>

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Authorised vehicles only, at all times (Reserved parking).</i>	<i>As shown by the reserved parking spaces on the attached plan.</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Mobility parking – displaying an operation mobility permit only, at all other times</i>	<i>As shown by a mobility parking symbol on the attached plan.</i>

*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Saturday 8:00am - 6:00pm.</i>	<i>As indicated by the blank parking spaces on the attached plan.</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Metered parking, P6 hours maximum, Monday to Saturday 6:00pm - midnight.</i>	<i>As indicated by the blank parking spaces on the attached plan.</i>
<i>Wakefield Street</i>	<i>Metered mobility</i>	<i>As indicated by the</i>

<i>(Michael Fowler Centre car park)</i>	<i>parking – displaying an operation mobility permit only, P120 maximum, Monday to Saturday 8:00am - 6:00pm.</i>	<i>mobility parking symbol on the attached plan.</i>
<i>Wakefield Street (Michael Fowler Centre car park)</i>	<i>Metered mobility parking – displaying an operation mobility permit only, P6 hours maximum, Monday to Saturday 6:00pm - midnight.</i>	<i>As indicated by the mobility parking symbol on the attached plan.</i>

- (b) Time-limited, class restricted and metered parking – Oriental Parade (Freyberg Pool and Fitness Centre car park) – Oriental Bay (TR26-13)*

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Column Two P120, Monday to Sunday 6:00pm – 9:00pm.</i>	<i>Column Three As shown 'diagonally hatched' on the attached plan.</i>
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*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Column Two Reserved parking, for authorised vehicles only.</i>	<i>Column Three As shown 'cross hatched' on the attached plan.</i>
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*Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Column Two Mobility parking – displaying an operation mobility permit only, P120 maximum, at all times.</i>	<i>Column Three As shown by a mobility parking symbol on the attached plan.</i>
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*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*



*Column One  
Oriental Parade  
(Freyberg Pool &  
Fitness Centre car  
park)*

*Column Two  
Reserved parking -  
authorised vehicles  
only, at all times.  
(Pool & Fitness  
Centre Patrons).*

*Column Three  
Commencing from  
the north-western  
corner of the parking  
area (Grid  
coordinates x=  
1749811.0 m, y=  
5427540.9 m), and  
extending in an  
easterly direction  
following the formed  
sealed section for 28  
metres (11 angle  
parking spaces).*

*Oriental Parade  
(Freyberg Pool &  
Fitness Centre car  
park)*

*Reserved parking -  
authorised vehicles  
only, at all times.  
(Pool & Fitness  
Centre Patrons).*

*Commencing 17  
metres south of the  
north-western corner  
of the parking area  
(Grid coordinates x=  
1749819.0 m, y=  
5427436.1 m), and  
extending in an  
easterly direction  
following the formed  
sealed section for 28  
metres (11 angle  
parking spaces).*

*Oriental Parade  
(Freyberg Pool &  
Fitness Centre car  
park)*

*Mobility parking –  
displaying an  
operation mobility  
permit only, P120  
maximum, Monday  
to Thursday 8:00am  
- 6:00pm, Friday  
8:00am – 8:00pm,  
Saturday and  
Sunday 8:00am –  
6:00pm.*

*East side  
commencing 28  
metres north of its  
southern corner  
(Grid coordinates x=  
1749901.0 m, y=  
5427410.4 m), and  
extending in a  
northerly direction  
following the formed  
kerb for 3 metres  
(1 angle parking  
space).*

*Oriental Parade  
(Freyberg Pool &  
Fitness Centre car  
park)*

*Mobility parking –  
displaying an  
operation mobility  
permit only, at all  
other times.*

*East side  
commencing 28  
metres north of its  
southern corner  
(Grid coordinates x=  
1749901.0 m, y=  
5427410.4 m), and  
extending in a  
northerly direction  
following the formed*

<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Mobility parking – displaying an operation mobility permit only, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>kerb for 3 metres (1 angle parking space). East side commencing 66.5 metres north of its southern corner (Grid coordinates x= 1749901.0 m, y= 5427410.4 m), and extending in a northerly direction following the formed kerb for 3 metres. (1 angle parking space).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Mobility parking – displaying an operation mobility permit only, at all other times.</i>	<i>East side commencing 66.5 metres north of its southern corner (Grid coordinates x= 1749901.0 m, y= 5427410.4 m), and extending in a northerly direction following the formed kerb for 3 metres (1 angle parking space).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Reserved parking - authorised vehicles only, at all times (Restaurant).</i>	<i>Commencing 12.5 metres west of the north-eastern corner of the parking area (Grid coordinates x= 1749863.7 m, y= 5427479.3 m), and extending in a westerly direction following the formed sealed section for 10.5 metres (4 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Reserved parking - authorised vehicles only, at all times (Restaurant).</i>	<i>West side commencing 71.5 metres north of its south-western corner (Grid coordinates x= 1749872.6 m, y= 5427395.2 m), and extending in a northerly direction initially following the building for 7.5</i>

*metres (3 angle parking spaces).*

*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>West side commencing 17 metres north of its south-western corner (Grid coordinates x= 1749872.6 m, y= 5427395.2 m), and extending in a northerly direction following the building for 44.5 metres (19 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>West side commencing 16 metres east of its south-western corner (Grid coordinates x= 1749872.6 m, y= 5427395.2 m), and extending in a northerly direction following the planted area for 13.5 metres (5 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>Central parking bay, commencing 22 metres north and 17 metres east of its southern corner (Grid coordinates x= 1749872.6 m, y= 5427395.2 m), and extending in a northerly direction (both sides) for 45 metres (30 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>East side commencing 14 metres north of its southern corner</i>

	<i>Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>(Grid coordinates x= 1749901.0 m, y= 5427410.4 m), and extending in a northerly direction following the formed kerb for 10.5 metres (4 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>East side commencing 31 metres north of its southern corner (Grid coordinates x= 1749901.0 m, y= 5427410.4 m), and extending in a northerly direction following the formed kerb for 28.5 metres (10 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>East side commencing 69.5 metres north of its southern corner (Grid coordinates x= 1749901.0 m, y= 5427410.4 m), and extending in a northerly direction following the formed kerb for 5.5 metres (2 angle parking spaces).</i>
<i>Oriental Parade (Freyberg Pool &amp; Fitness Centre car park)</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>Commencing 5 metres west of the north-eastern corner of the parking area (Grid coordinates x= 1749863.7 m, y= 5427479.3 m), and extending in a westerly direction following the formed sealed section for 5 metres (2 angle parking spaces).</i>

- (c) *Time limited parking (P10, Monday to Sunday, 7:30am – 9:00pm) – Liardet Street - Vogeltown (TR29-13)*

*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Liardet Street</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with Short Street and extending in a northerly direction following the western kerbline for 5.5 metres.</i>

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Liardet Street</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with Short Street (Grid coordinates <math>x=1748181.2m</math>, <math>y=5425020.3m</math>), and extending in a northerly direction following the western kerbline for 10 metres.</i>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Liardet Street</i>	<i>P10, Monday to Sunday 7.30am-9.00pm.</i>	<i>West side, commencing 10 metres north of its intersection with Short Street (Grid coordinates <math>x=1748181.2m</math>, <math>y=5425020.3m</math>), and extending in a northerly direction following the western kerbline for 11 metres.</i>

- (d) *No stopping, at all times – Tiber Street – Island Bay (TR30-13)*

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One Tiber Street</i>	<i>Column Two No stopping, at all times.</i>	<i>Column Three West side, commencing 11 metres south of its intersection with Melbourne Road (Grid coordinates <math>x=1748604.8m</math>, <math>y=5422444.1m</math>), and extending in a southerly direction following the western kerbline for 92 metres.</i>
<i>Tiber Street</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 33.5 metres south of its intersection with Melbourne Road (Grid coordinates <math>x=1748620.4m</math>, <math>y=5422431.5m</math>), and extending in a southerly direction following the eastern kerbline for 21 metres.</i>

- (e) *Class restricted parking (Bus stop – at all times) and no stopping, at all times – Lambton Quay – Wellington Central (TR31-13)*

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One Lambton Quay</i>	<i>Column Two Bus stop, at all times.</i>	<i>Column Three East side, following the kerbline 108 metres south of its intersection with Panama Street (Grid coordinates <math>x=2658707.829386m</math>, <math>y=5989937.763452</math></i>
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*m) and extending in a southerly direction for 39.5 metres.*

*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, following the kerbline from its intersection with Panama Street (Grid coordinates x=2658707.829386 m, y=5989937.763452 m) and extending in a southerly direction for 63 metres.</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, following the kerbline 66 metres south of its intersection with Panama Street (Grid coordinates x=2658707.829386 m, y=5989937.763452 m) and extending in a southerly direction for 18 metres.</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, following the kerbline 86.5 metres south of its intersection with Panama Street (Grid coordinates x=2658707.829386 m, y=5989937.763452 m) and extending in a southerly direction for 21.5 metres.</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, following the kerbline 147.5 metres south of its intersection with Panama Street (Grid coordinates x=2658707.829386</i>

*m,  
y=5989937.763452  
m) and extending in a  
southerly direction for  
26.5 metres.*

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions  
Schedule*

<i>Column One Lambton Quay</i>	<i>Column Two Bus stop, at all times.</i>	<i>Column Three East side, commencing 96.5 metres south of its intersection with Panama Street (Grid coordinates x= 1748686.0 m, y= 5428225.6 m), and extending in a southerly direction following the eastern kerbline for 39.5 metres.</i>
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*Add to Schedule D (No Stopping Restrictions) of the Traffic  
Restrictions Schedule*

<i>Column One Lambton Quay</i>	<i>Column Two No stopping, at all times.</i>	<i>Column Three East side, commencing from its intersection with Panama Street (Grid coordinates x= 1748686.0 m, y= 5428225.6 m), and extending in a southerly direction following the eastern kerbline for 64 metres.</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 67.5 metres south of its intersection with Panama Street (Grid coordinates x= 1748686.0 m, y= 5428225.6 m), and extending in a southerly direction</i>



<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>following the eastern kerbline for 17 metres. East side, commencing 89 metres south of its intersection with Panama Street (Grid coordinates x= 1748686.0 m, y= 5428225.6 m), and extending in a southerly direction following the eastern kerbline for 7.5 metres.</i>
<i>Lambton Quay</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 136.0 metres south of its intersection with Panama Street (Grid coordinates x= 1748686.0 m, y= 5428225.6 m), and extending in a southerly direction following the eastern kerbline for 40 metres to its intersection with Hunter Street.</i>

- (f) *Class restricted parking (Bus stop, at all times) relocation – Helston Road – Paparangi (TR35-13)*

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One Helston Road</i>	<i>Column Two Bus stop, at all times.</i>	<i>Column Three West side, commencing 33.5 metres south of its intersection with Beazley Avenue and extending in a southerly direction following the western kerbline for 12 metres.</i>
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*Add to Schedule B (Restricted Parking) Schedule of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Helston Road</i>	<i>Bus stop, at all times.</i>	<i>West side, commencing 44 metres south of its intersection with Beazley Avenue (Grid coordinates, <math>x = 1,752,188.4m</math>, <math>y = 5,435,640.2 m</math>), and extending in a southerly direction following the western kerbline for 12 metres.</i>

*(g) School safety restrictions – Clifton Terrace – Lambton (TR37-13)*

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Clifton Terrace</i>	<i>P120, Monday to Friday 9:00am – 2:30pm, 3:30pm – 6:00pm, Saturday 8:00am – 6:00pm.</i>	<i>East side, commencing 190 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 6 metres.</i>
<i>Clifton Terrace</i>	<i>P120, Monday to Friday 9:00am – 2:30pm, 3:30pm – 6:00pm, Saturday 8:00am – 6:00pm</i>	<i>East side, commencing 207 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 13 metres.</i>
<i>Clifton Terrace</i>	<i>P5, Monday to Friday 8:00am – 9:00am, 2:30pm – 3:30pm, During School Term.</i>	<i>East side, commencing 190 metres south of its intersection with Aurora Terrace and extending in a</i>

<i>Clifton Terrace</i>	<i>P5, Monday to Friday 8:00am – 9:00am, 2:30pm – 3:30pm, During School Term.</i>	<i>southerly direction following the eastern kerbline for 6 metres. East side, commencing 207 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 13 metres.</i>
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*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with Everton Terrace and extending in a northerly direction following the western kerbline for 213.5 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>West side, commencing 233.5 metres north of its intersection with Everton Terrace and extending in a northerly direction following the western kerbline for 130.5 metres to its intersection with San Sebastian Road.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing from its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 41 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 167</i>

<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>metres east of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 5 metres. East side, commencing 202.5 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 66.5 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 317.5 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 42.5 metres to its intersection with motorway on ramp.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with San Sebastian Road and extending in a northerly direction following the western kerbline for 70 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>South side, commencing 147 metres west of its intersection with San Sebastian Road and extending in a westerly direction following the southern kerbline for 10 metres to its intersection with</i>

<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>Wesley Road. East side, commencing 196 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 11 metres.</i>
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*Delete from Schedule E (Residents Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Clifton Terrace</i>	<i>No stopping except for authorised resident vehicles, Monday to Friday 8:00am – 6:00pm.</i>	<i>South side, commencing 85 metres west of its intersection with San Sebastian Road and extending in a westerly direction following the western kerbline for 33 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping except for authorised resident vehicles, Monday to Friday 8:00am – 6:00pm.</i>	<i>East side, commencing 269 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 50.5 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping except for authorised resident vehicles, at all times.</i>	<i>East side, commencing 134 metres south of its intersection with Aurora Terrace and extending in a southerly direction following the eastern kerbline for 27 metres.</i>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Clifton Terrace</i>	<i>Column Two</i> <i>P60, Monday to</i> <i>Friday 9:30am –</i> <i>2:30pm, during</i> <i>school terms only.</i>	<i>Column Three</i> <i>East side,</i> <i>commencing 168</i> <i>metres south of its</i> <i>intersection with</i> <i>Aurora Terrace and</i> <i>extending in a south-</i> <i>westerly direction</i> <i>following the eastern</i> <i>kerbline for 6 metres.</i>
<i>Clifton Terrace</i>	<i>P10, Monday to</i> <i>Friday 9:30am –</i> <i>2:30pm, during</i> <i>school terms only.</i>	<i>East side,</i> <i>commencing 184</i> <i>metres south of its</i> <i>intersection with</i> <i>Aurora Terrace (Grid</i> <i>coordinates x=</i> <i>1748494.1 m, y=</i> <i>5428474.7 m), and</i> <i>extending in a south-</i> <i>westerly direction</i> <i>following the eastern</i> <i>kerbline for 11</i> <i>metres.</i>

*Add to Schedule D (No Stopping Restrictions) of the Traffic*  
*Restrictions Schedule*

<i>Column One</i> <i>Clifton Terrace</i>	<i>Column Two</i> <i>No stopping, at all</i> <i>times.</i>	<i>Column Three</i> <i>West side,</i> <i>commencing from its</i> <i>intersection with</i> <i>Everton Terrace</i> <i>(Grid coordinates x=</i> <i>1748428.5 m, y=</i> <i>5428084.7 m), and</i> <i>extending in a</i> <i>northerly direction</i> <i>following the western</i> <i>kerbline for 213.5</i> <i>metres.</i>
<i>Clifton Terrace</i>	<i>No stopping,</i> <i>Monday to Friday</i> <i>8:00am – 4:00pm.</i>	<i>West side,</i> <i>commencing 219.5</i> <i>metres northwest of</i> <i>its intersection with</i> <i>Everton Terrace</i> <i>(Grid coordinates x=</i> <i>1748428.5 m, y=</i> <i>5428084.7 m), and</i> <i>extending in a</i> <i>northerly direction</i>

<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>following the western kerbline for 10.5 metres. West side, commencing 230 metres northwest of its intersection with Everton Terrace (Grid coordinates x= 1748428.5 m, y= 5428084.7 m), and extending in a northerly direction following the western kerbline for 120 metres to its intersection with San Sebastian Road.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with San Sebastian Road (Grid coordinates x= 1748484.2 m, y= 5428421.3 m), and extending in a northerly direction following the western kerbline for 45 metres to its intersection with Aurora Terrace.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing from its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a southerly direction following the eastern kerbline for 28 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 142 metres south of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y=</i>

		5428474.7 m), and extending in a southerly direction following the eastern kerbline for 26 metres.
<i>Clifton Terrace</i>	<i>No stopping – except for drop off or pick up, Monday to Friday 8:00am – 9:30am, 2:30pm – 3:30pm, during school terms only.</i>	<i>East side, commencing 168 metres south of its intersection with Aurora Terrace and extending in a south-westerly direction following the eastern kerbline for 6 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 174 metres south of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a south-westerly direction following the eastern kerbline for 10 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping – except for drop off or pick up, Monday to Friday 8:00am – 9:30am, 2:30pm – 3:30pm, during school terms only.</i>	<i>East side, commencing 184 metres south of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a south-westerly direction following the eastern kerbline for 11 metres.</i>
<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 195 metres southwest of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a</i>



<i>Clifton Terrace</i>	<i>No stopping, at all times.</i>	<i>southerly direction following the eastern kerbline for 68 metres. East side, commencing 310 metres southwest of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a southerly direction following the eastern kerbline for 40 metres to its intersection with SH1.</i>
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*Add to Schedule E (Residents Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Clifton Terrace</i>	<i>Resident parking - displaying an authorised resident vehicle parking permit only, at all times.</i>	<i>East side, commencing 112 metres south of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a southerly direction following the eastern kerbline for 30 metres.</i>
<i>Clifton Terrace</i>	<i>Resident parking - displaying an authorised resident vehicle parking permit only, Monday to Friday 8:00am to 6:00pm.</i>	<i>East side, commencing 263 metres southwest of its intersection with Aurora Terrace (Grid coordinates x= 1748494.1 m, y= 5428474.7 m), and extending in a southerly direction following the eastern kerbline for 47 metres.</i>

- (h) *No stopping, at all times – Garden Road – Northland (TR38-13)*

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Garden Road</i>	<i>No stopping, at all times.</i>	<i>South side, commencing 316 metres west of its intersection with Glenmore Street (Grid coordinates <math>x= 1,747,670.6</math> m, <math>y= 5,428,403.0</math> m), and extending in a westerly direction following the southern kerbline for 16 metres.</i>

- (i) *Class restricted parking (Diplomatic Corps registered vehicles parking, at all times) – Waring Taylor Street – Lambton (TR39-13)*

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor Street</i>	<i>Motorcycle parking, at all times.</i>	<i>Southwest side, following the kerbline 56.5 metres west of its intersection with Customhouse Quay (Grid coordinates <math>x=2658945.383303</math> m, <math>y=5990057.249331</math> m) and extending in a north-westerly direction for 7 metres.</i>

*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor Street</i>	<i>No stopping, at all times.</i>	<i>Southwest side, following the kerbline 28 metres west of its intersection with</i>

*Customhouse Quay  
(Grid coordinates  
x=2658945.383303  
m,  
y=5990057.249331  
m) and extending in a  
north-westerly  
direction for 18  
metres.*

*Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor Street</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>Southwest side, following the kerbline 12 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748923.6 m, y= 5428345.0 m), and extending in a north- westerly direction for 16 metres (6 angle parking spaces).</i>
<i>Waring Taylor Street</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>Southwest side, following the kerbline 46 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748923.6 m, y= 5428345.0 m), and extending in a north- westerly direction for 10.5 metres (4 angle parking spaces).</i>

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor Street</i>	<i>DC, CC , FC registered vehicles parking, at all times.</i>	<i>South side, commencing 51 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y=</i>

		5428343.8 m), and extending in a westerly direction following the southern kerbline for 4 metres.
<i>Waring Taylor Street</i>	<i>Motorcycle parking, at all times.</i>	<i>South side, commencing 55 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline for 7 metres.</i>

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor Street</i>	<i>No stopping, at all times.</i>	<i>South side, commencing from its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline for 9 metres.</i>
<i>Waring Taylor Street</i>	<i>No stopping, at all times.</i>	<i>South side, commencing 25 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline for 17 metres.</i>

<i>Waring Taylor Street</i>	<i>No stopping, at all times.</i>	<i>South side, commencing 62 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline to its intersection with Featherston Street.</i>
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*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Waring Taylor</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>South side, commencing 9 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline for 16 metres (6 angle parking spaces).</i>
<i>Waring Taylor Street</i>	<i>Metered parking, P120 maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday and Sunday 8:00am – 6:00pm.</i>	<i>South side, commencing 42 metres west of its intersection with Customhouse Quay (Grid coordinates x= 1748921.3 m, y= 5428343.8 m), and extending in a westerly direction following the southern kerbline for 9 metres (3 angle parking spaces).</i>

- (j) *Class restricted parking (P15 Mobility parking), no stopping, at all other times – Washington Avenue – Brooklyn (TR40-13)*

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>P2, Monday to Friday 8:30am – 9:15am, 2:30pm – 3:15pm, during school terms.</i>	<i>West side, commencing 86 metres south of its intersection with Cleveland Street (Grid coordinates x= 1747894.5 m, y= 5425854.8 m), and extending in a southerly direction following the western kerbline for 18 metres.</i>
<i>Washington Avenue</i>	<i>P120, Monday to Friday 9:15am – 2:30pm during school terms.</i>	<i>West side, commencing 86 metres south of its intersection with Cleveland Street (Grid coordinates x= 1747894.5 m, y= 5425854.8 m), and extending in a southerly direction following the western kerbline for 18 metres.</i>

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>Bus stop, at all times.</i>	<i>West side, commencing 61 metres south of its intersection with Cleveland Street and extending in a southerly direction following the western kerbline for 12 metres.</i>
<i>Washington Avenue</i>	<i>No stopping except for vehicles displaying an operation mobility</i>	<i>West side, commencing 156.5 metres south of its intersection with</i>

*card, Monday to Saturday, 8:00am to 6:00pm. Cleveland Street and extending in a southerly direction following the western kerbline for 6.5 metres.*

*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>No stopping, at all times.</i>	<i>West side, commencing from its intersection with Cleveland Street and extending in a southerly direction for 23 metres.</i>
<i>Washington Avenue</i>	<i>No stopping, at all times.</i>	<i>West side, commencing 78 metres south of its intersection with Cleveland Street (Grid coordinates, x= 1747894.518521 m, y= 5425854.781908 m), and extending in a southerly direction following the western kerbline for 8 metres.</i>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>P2, Monday to Friday 8:30 – 9:15am, 2:30 – 3:15pm, during school terms only.</i>	<i>West side, commencing 31 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates x= 1747895.5 m, y= 5425719.5 m), and extending in a northerly direction following the western kerbline for 18 metres.</i>
<i>Washington Avenue</i>	<i>P120, Monday to</i>	<i>West side,</i>

*Friday 9:15am – 2:30pm, during school terms only.* commencing 31 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates  $x= 1747895.5$  m,  $y= 5425719.5$  m), and extending in a northerly direction following the western kerblines for 18 metres.

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>Mobility parking – displaying operation mobility permits only, P15, Monday to Friday 8:30am - 3:30pm, during school terms only.</i>	<i>West side, commencing 50.5 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates <math>x= 1747895.5</math> m, <math>y= 5425719.5</math> m), and extending in a northerly direction following the western kerblines for 6.5 metres.</i>
<i>Washington Avenue</i>	<i>Bus stop, at all times.</i>	<i>West side, commencing 57 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates <math>x= 1747895.5</math> m, <math>y= 5425719.5</math> m), and extending in a northerly direction following the western kerblines for 17 metres.</i>

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>No stopping, at all</i>	<i>West side,</i>



	<i>other times.</i>	<i>commencing 50.5 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates <math>x= 1747895.5</math> m, <math>y= 5425719.5</math> m), and extending in a northerly direction following the western kerbline for 6.5 metres.</i>
<i>Washington Avenue</i>	<i>No stopping, at all times.</i>	<i>West side, commencing 124.5 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates <math>x= 1747895.5</math> m, <math>y= 5425719.5</math> m), and extending in a northerly direction following the western kerbline to its intersection with Cleveland Street.</i>

*Add to Schedule H (Pedestrian Crossings) of the Traffic Restrictions Schedule*

<i>Column One</i>	<i>Column Two</i>	<i>Column Three</i>
<i>Washington Avenue</i>	<i>Pedestrian crossing.</i>	<i>West side, commencing 3.5 metres north of its prolongation with the northern kerb of Dorking Road (Grid coordinates <math>x= 1747895.5</math> m, <math>y= 5425719.5</math> m), and occupying 7 metres of kerbline (including kerb extension).</i>

*(k) Bus stop relocation – Newlands Road – Newlands (TR41-13)*

*Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Newlands Road</i>	<i>Column Two</i> <i>Bus stop, at all times.</i>	<i>Column Three</i> <i>East side, commencing 26.5 metres east of its intersection with Black Rock Road and extending in a southerly direction following the eastern kerbline for 12 metres.</i>
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*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Newlands Road</i>	<i>Column Two</i> <i>No stopping, at all times.</i>	<i>Column Three</i> <i>East side, commencing 147 metres east of its intersection with Black Rock Road and extending in a southerly direction following the eastern kerbline to its intersection with Wakely Road.</i>
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*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Newlands Road</i>	<i>Column Two</i> <i>Bus stop, at all times.</i>	<i>Column Three</i> <i>East side, commencing 65 metres south of its intersection with Black Rock Road (Grid coordinates x= 1752426.0 m, y= 5434286.6 m), and extending in a southerly direction following the eastern kerbline for 26.5 metres.</i>
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*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Newlands Road</i>	<i>Column Two</i> <i>No stopping, at all times.</i>	<i>Column Three</i> <i>East side, commencing from its intersection with Black Rock Road (Grid coordinates x= 1752426.0 m, y= 5434286.6 m), and extending in a southerly direction following the eastern kerbline for 38 metres.</i>
<i>Newlands Road</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 42 metres south of its intersection with Black Rock Road (Grid coordinates x= 1752426.0 m, y= 5434286.6 m), and extending in a southerly direction following the eastern kerbline for 23 metres.</i>
<i>Newlands Road</i>	<i>No stopping, at all times.</i>	<i>East side, commencing 91.5 metres south of its intersection with Black Rock Road (Grid coordinates x= 1752426.0 m, y= 5434286.6 m), and extending in a southerly direction following the eastern kerbline for 77 metres to its intersection with Wakely Road.</i>

*Add to Schedule H (Pedestrian Crossings) of the Traffic Restrictions Schedule*

<i>Column One</i> <i>Newlands Road</i>	<i>Column Two</i> <i>Pedestrian crossing.</i>	<i>Column Three</i> <i>East side, commencing 38 metres south of its intersection with Black Rock Road (Grid coordinates x= 1752426.0 m, y= 5434286.6 m), and occupying the kerbline in a southerly</i>
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*direction for 4 metres.*

- (l) *Class restricted parking (Cityhop Car Share Authorised Vehicles Only) and reconfirmation of existing restrictions – Wilson Street – Newtown (TR42-13)*

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Wilson Street</i></b>	<b><i>P60, Monday to Saturday, 8:00am-6:00pm.</i></b>	<b><i>East side, commencing from its intersection with Wilson Street and extending in a northerly then westerly direction for 42 metres.</i></b>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Wilson Street</i></b>	<b><i>P60, Monday to Saturday, 8:00am-6:00pm.</i></b>	<b><i>East side (Wilson Street Car Park), commencing <del>8.5</del> 11 metres north of its intersection with Wilson Street (Grid coordinates <math>x=1748999.8</math> m, <math>y=5424982.0</math> m), and extending in a northerly direction for <del>12.5</del> 28 metres (<del>5</del> 9 angle parking spaces <b>and turning area</b>).</i></b>
<b><i>Wilson Street</i></b>	<b><i>P60, Monday to Saturday, 8:00am-6:00pm.</i></b>	<b><i>East side (Wilson Street Car Park), commencing <del>23.5</del> metres north of its intersection with Wilson Street (Grid coordinates <math>x=1748999.8</math> m, <math>y=5424982.0</math> m), and extending in a northerly then westerly direction for</i></b>

~~15.5 metres (4 angle parking spaces and turning area).~~

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Wilson Street</b>	Mobility Parking - Displaying an Operation Mobility Permit Only, P60, Monday to Saturday 8:00am - 6:00pm.	East side (Wilson Street Car Park), commencing 2.5 metres north of its intersection with Wilson Street (Grid coordinates $x=1748999.8$ m, $y=5424982.0$ m), and extending in a northerly direction for 6 metres (1 large angled park and hatched area).
<b>Wilson Street</b>	Mobility Parking - Displaying an Operation Mobility Permit Only, at all other times.	East side (Wilson Street Car Park), commencing 2.5 metres north of its intersection with Wilson Street (Grid coordinates $x=1748999.8$ m, $y=5424982.0$ m), and extending in a northerly direction for 6 metres (1 large angle parking space and hatched area).
<b>Wilson Street</b>	Cityhop Car Share Authorised Vehicles only, at all times.	East side (Wilson Street Car Park), commencing <del>2.5</del> 8.5 metres north of its intersection with Wilson Street (Grid coordinates $x=1748999.8$ m, $y=5424982.0$ m), and extending in a northerly direction for 2.5 metres (1 angle parking space).

3. *Note that the amendments to the Traffic Restrictions for Oriental Parade (Freyberg Pool & Fitness Centre car park) (TR26-13) are to come into effect from 8:00am on Monday 21 October 2013, and that the fee is only payable Monday to Friday, but the time-limited parking is enforceable 7 days.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold** and deleted the text with ~~striketrough~~.

(Councillor Pepperell left the meeting at 9.57am.)

(Councillor McKinnon left the meeting at 9.57am.)

254/13P **ORDER OF BUSINESS**  
(1215/52/IM)

**NOTED:**

The Chair advised the meeting that the agenda would be taken as follows:

- Report 6 - Reserves Act 1977: Ground Lease - Cavell Furniture Company Limited, 11A Khandallah Road, Ngaio, Wellington
- Report 2 - Approval of Engagement Policy and Action Plan
- Report 3 - Approval for Electricity and Fibre Optic Easements through Wellington Town Belt and Reserve Land
- Report 5 - Reviewing the Management Plans for the Wellington Botanic Garden, Otari Wilton's Bush, Bolton Street Memorial Park and Truby King Park
- Report 4 - Amendment to the Business Improvement Districts Policy – Poll Success Measures
- Report 7 - Arlington Apartments

255/13P **RESERVES ACT 1977: GROUND LEASE - CAVELL FURNITURE COMPANY LIMITED, 11A KHANDALLAH ROAD, NGAIO, WELLINGTON**

Report of Tracy Morrah - Property Services Manager and Mike Oates – Manager, Open Space and Recreation Planning.

(1215/52/IM)

(REPORT 6)

(Councillor Pepperell returned to the meeting at 10.00am.)

**Moved Councillor Foster, seconded Mayor Wade-Brown, the substantive motion with changes to the officer's recommendations (agreed with officers) as follows and as indicated in bold and strikethrough:**

THAT the Strategy and Policy Committee:

1. Receive the information.
2. Agree to lease the footprint of the existing building (approximately 136 square metres) at 11A Khandallah Road, Ngaio, Wellington to Cavell Furniture Company Limited under section 73(3) of the Reserves Act 1977 (subject to the terms and conditions noted below).
3. Note that the terms of the proposed lease are as follows:
 

Location:	Part of the land known as 11A Khandallah Road, Ngaio (outlined in green on Appendix 1 of the officer's report)
Term:	<b>15 years</b> <del>5-year term + right of renewal for a further 3-year term</del> (and absolutely no occupancy rights beyond that date)
Annual Rent:	\$2,100.00 per annum plus GST (annual CPI adjustments accumulated and rent adjusted upwards to reflect this every three years)
Special Conditions:	No subletting or assignment permitted (this includes a change in company owners and building sale) Tenant to remove the building and reinstate the site at lease end.
4. Note that any approval to grant the lease is conditional on:
  - (a) appropriate iwi consultation
  - (b) public notification under s119 and s120 Reserves Act 1977
  - (c) no sustained objections resulting from the above consultation and notification; and legal and advertising costs being met by the lessee (where applicable).
5. Note that if the Committee does not wish to grant a lease in accordance with recommendation 2, then officers will serve notice on Cavell with a view to the company exiting the site before the end of 2013.
6. **Note that the term of the lease is 15 years as the owner of the business has indicated that at the end of the lease the business will cease operation due to retirement.**

**The substantive motion with changes to the officer's recommendations (agreed with officers) as indicated in bold and strikethrough was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Receive the information.*
2. *Agree to lease the footprint of the existing building (approximately 136 square metres) at 11A Khandallah Road, Ngaio, Wellington to Cavell Furniture Company Limited under section 73(3) of the Reserves Act 1977 (subject to the terms and conditions noted below).*
3. *Note that the terms of the proposed lease are as follows:*

<i>Location:</i>	<i>Part of the land known as 11A Khandallah Road, Ngaio (outlined in green on Appendix 1 of the officer's report)</i>
<i>Term:</i>	<i><b>15 years</b> <del>5 year term</del> <del>with right of renewal for a further 3 year term</del> (and absolutely no occupancy rights beyond that date)</i>
<i>Annual Rent:</i>	<i>\$2,100.00 per annum plus GST (annual CPI adjustments accumulated and rent adjusted upwards to reflect this every three years)</i>
<i>Special Conditions:</i>	<i>No subletting or assignment permitted (this includes a change in company owners and building sale) Tenant to remove the building and reinstate the site at lease end.</i>
4. *Note that any approval to grant the lease is conditional on:*
  - (a) *appropriate iwi consultation*
  - (b) *public notification under s119 and s120 Reserves Act 1977*
  - (c) *no sustained objections resulting from the above consultation and notification; and legal and advertising costs being met by the lessee (where applicable).*
5. *Note that if the Committee does not wish to grant a lease in accordance with recommendation 2, then officers will serve notice on Cavell with a view to the company exiting the site before the end of 2013.*
6. *Note that the term of the lease is 15 years as the owner of the business has indicated that at the end of the lease the business will cease operation due to retirement.*



**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold** and deleted the text with ~~striketrough~~.

256/13P **APPROVAL OF ENGAGEMENT POLICY AND ACTION PLAN**  
 Report of Lisa Matthews – Senior Advisor Consultation and Engagement,  
 Joanne Maraki – Team Leader, Consultation and Engagement, Martin  
 Rodgers – Manager, Research Consultation and Planning, Graeme Shimmin  
 - Advisor Engagement and Simon Wright Senior Advisor Consultation and  
 Engagement.  
 (1215/52/IM) (REPORT 2)

**Moved Councillor Eagle, seconded Councillor Best, the substantive motion with changes to the recommendations in the officer's report as follows (as agreed by officers:**

THAT the Strategy and Policy Committee:

1. Receive the information.
2. Agree to the amended text in the Engagement Policy and Public Commitment made in response to submissions received and attached as appendix 1 of the officer's report.
3. Agree to recommend to Council that it adopts the Engagement Policy and Public Commitment as amended in appendix 1 of the officer's report.
4. Agree to delegate to the Chief Executive and the Community Engagement Portfolio Leader the authority to amend the Engagement Policy and Public Commitment, based on amendments agreed by the Committee and Council and any associated minor consequential edits.
5. **Note that officers will progress the Improvement Plan as outlined in the amended appendix 3 (as tabled at the meeting).**

(Councillor Ahipene-Mercer joined the meeting at 10.20am.)

**Moved Councillor Pannett, seconded Councillor Cook, the following amendment.**

THAT the Strategy and Policy Committee:

2. Agree to the amended text in the Engagement Policy and Public Commitment made in response to submissions received and attached as appendix 1 **with the following addition:**

Appendix 1

SECTION 2: CONTEXT

2.1 Policy goals

Council managers and staff will be guided by a set of goals when they engage with Wellingtonians. The Council will:

- be in touch with their values, concerns and aspirations
- shape its proposals and decisions based on the involvement of, and feedback from Wellingtonians
- partner with ~~key~~ organisations to advance the city
- empower Wellingtonians to contribute to advancing the city
- **Work to ensure our decision making processes are accessible to all.**

(Councillor Coughlan left the meeting at 10.37am.)

(The meeting adjourned for morning tea at 10.37am and reconvened at 10.57am.)

(Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Eagle, Foster, Lester, Marsh, Pannett, Pepperell and Ritchie were present when the meeting reconvened.)

**The amendment moved by Councillor Pannett was ACCEPTED with the leave of the meeting.**

**Moved Councillor Marsh, seconded Councillor Ritchie, the following amendment.**

THAT the Strategy and Policy Committee:

- New 6. Request that the Chief Executive investigate:
- (a) The creation and administration of a funding pool to assist councillors with engagement activities related to council business.
  - (b) Administrative support and the provision of office space for councillors; and that the results of this work are to be presented to Councillors in the new triennium, as soon as it is completed.

**Moved Councillor Foster, seconded Mayor Wade-Brown, the procedural motion that the motion be put.**

The procedural motion was put and declared **LOST** as there was not a  $\frac{3}{4}$  majority.

The amendment was **put** and declared **CARRIED**. (Councillors Lester and Pannett requested that their dissenting votes be recorded.)

Moved Councillor Ahipene-Mercer, seconded Councillor Lester the following amendment.

THAT the Strategy and Policy Committee:

2. Agree to the amended text in the Engagement Policy and Public Commitment made in response to submissions received and attached as appendix 1 **with the following addition:**

Appendix 1

## SECTION 2: CONTEXT

### 2.1 Policy goals

Council managers and staff will be guided by a set of goals when they engage with Wellingtonians. The Council will:

- be in touch with their values, concerns and aspirations
- shape its proposals and decisions **informed by** ~~based on~~ the involvement of, and feedback from Wellingtonians
- partner with key organisations to advance the city
- empower Wellingtonians to contribute to advancing the city
- Work to ensure our decision making processes are accessible to all.

The amendment moved by Councillor Ahipene-Mercer was **ACCEPTED with the leave of the meeting.**

The substantive motion as amended was **put** and declared **CARRIED**.

**RESOLVED:**

THAT the Strategy and Policy Committee:

1. *Receive the information.*
2. *Agree to the amended text in the Engagement Policy and Public Commitment made in response to submissions received and attached as appendix 1 **with the following additions:***

*Appendix 1*

## *SECTION 2: CONTEXT*

## 2.1 Policy goals

*Council managers and staff will be guided by a set of goals when they engage with Wellingtonians. The Council will:*

- *be in touch with their values, concerns and aspirations*
- *shape its proposals and decisions **informed by** ~~based on~~ the involvement of, and feedback from Wellingtonians*
- *partner with ~~key~~ organisations to advance the city*
- *empower Wellingtonians to contribute to advancing the city*
- ***Work to ensure our decision making processes are accessible to all.***

3. *Agree to recommend to Council that it adopts the Engagement Policy and Public Commitment as amended in appendix 1 of the officer's report (as amended).*
4. *Agree to delegate to the Chief Executive and the Community Engagement Portfolio Leader the authority to amend the Engagement Policy and Public Commitment, based on amendments agreed by the Committee and Council and any associated minor consequential edits.*
5. ***Note that officers will progress the Improvement Plan as outlined in the amended appendix 3 (tabled at the meeting and attached to the minutes as appendix 1).***
6. ***Request that the Chief Executive investigate:***
  - (a) ***The creation and administration of a funding pool to assist councillors with engagement activities related to council business.***
  - (b) ***Administrative support and the provision of office space for councillors; and that the results of this work are to be presented to Councillors in the new triennium, as soon as it is completed.***

### **NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold** and deleted the text with ~~strikethrough~~.

257/13P **APPROVAL FOR ELECTRICITY AND FIBRE OPTIC EASEMENTS THROUGH WELLINGTON TOWN BELT AND RESERVE LAND**  
 Report of John Vriens – Senior Property Advisor.  
 (1215/52/IM) (REPORT 3)

**Moved Councillor Ritchie, seconded Councillor Foster, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Receive the information.*
2. *Approve the granting of an electricity easement in perpetuity to Wellington Electricity for a one off payment over part of the Wellington Town Belt (part of part Lot 2 DP 10337 CT WN46D/917) pursuant to the Wellington Town Belt Management Plan 2013 and Section 48 of the Reserves Act 1977 (Prince of Wales Park).*
3. *Approve the granting of an electricity easement of 60 years to Transpower for a one off payment over part of the Wellington Town Belt (part of part Lot 1 DP 10508 CT WN608/49); (part of part Lot 2 DP 10508 CT WN12D/1438) and Reserve at Epuni Street being Part Section 36 Town of Wellington CT 125/25 pursuant to the Wellington Town Belt Management Plan 2013 and Section 48 of the Reserves Act 1977 (Tanera and Central Park and Reserve at Epuni Street).*
4. *Approve the granting of an fibre optic easement of 60 years to Transpower for a one off payment over parts of Horokiwi Reserve being Lot 2 DP 53630 CT WN24C/403); Lot 30 DP 52382 CT WN22C/707); Lot 3 DP 53467 CT WN24C/404) pursuant to Section 48 of the Reserves Act 1977 (Horokiwi Reserve).*
5. *Waive the requirement for public notification under Section 48 (2) of the Reserves Act 1977 in accordance with Section 48(3) of the Reserves Act 1977, as the Town Belt is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the granting of the easements in 2 to 4 above.*
6. *Waive the requirement for public consultation under the Wellington Town Belt Management Plan as the Town Belt is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the granting of the easement (and the public is benefitted by way of continued and improved power supply).*
7. *Note that the easements are also subject to resource consent and Parks, Sport and Recreation agreement to all replanting mitigation plans and park management/work plans prior to construction commencing. Notes that Capacity Infrastructure Services and Greater Wellington Regional Council have approved the easement route beside the Bell Road steps in Prince of Wales Park and the local planting group will be consulted with.*

258/13P **REVIEWING THE MANAGEMENT PLANS FOR THE WELLINGTON BOTANIC GARDEN, OTARI WILTON'S BUSH, BOLTON STREET MEMORIAL PARK AND TRUBY KING PARK**  
 Report of Mike Oates – Manager, Open Space and Recreation Planning.  
 (1215/52/IM) (REPORT 5)

**Moved Councillor Ritchie, seconded Mayor Wade-Brown, the substantive motion with changes to the recommendations in the officer's report (as agreed by officers) as follows as indicated in bold:**

THAT the Strategy and Policy Committee:

1. Receive the information.
2. Recommend to Council that it approve the review of the following management plans for the Botanic Garden Cluster and incorporate these plans into one document, in accordance with section 41 of the Reserves Act 1977:
  - Truby King Park Conservation and Management Plan 1993
  - The Combined Management Plan for the Wellington Botanic Garden, Anderson Park and Bolton St Memorial Park 2002, and
  - The Otari Native Botanic Garden and Wilton's Bush Reserve Management Plan 2007.
3. Recommend to Council that it approve the scope of the review outlined in Appendix One **with the following addition:**

#### **Appendix 1**

#### **5. Key Issues for each Garden**

#### **5.1 Wellington Botanic Garden and Anderson Park**

#### **Advancing the environmental education role of our Wellington Botanic Garden**

The educational and engagement issues to be addressed in the new management plan include;

- Prioritise the key environmental educational messages.
- Broadening the Botanic Garden audience and researching potential groups and communities who will benefit from this new focus.
- Engage and connect with targeted audiences especially using online technologies and experiences, as well as improving on site interpretation.
- Ensure maximum utilisation of facilities and venues at the Botanic Garden especially the Tree House Visitor Centre.
- Continue developing working relationships and programmes with research institutes and environmental organisations.

- **The development of the Children’s Garden to become a catalyst for positive environmental change, and inspire young people to understand the role of plants in their lives.**
4. Note that public notice of Council’s intention to review the plans is not required (under the Reserves Act) and will not materially assist with its preparation.

**The substantive motion with changes to the recommendations in the officer’s report (as agreed by officers) as indicated in bold was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Receive the information.*
2. *Recommend to Council that it approve the review of the following management plans for the Botanic Garden Cluster and incorporate these plans into one document, in accordance with section 41 of the Reserves Act 1977:*
  - *Truby King Park Conservation and Management Plan 1993*
  - *The Combined Management Plan for the Wellington Botanic Garden, Anderson Park and Bolton St Memorial Park 2002, and*
  - *The Otari Native Botanic Garden and Wilton’s Bush Reserve Management Plan 2007.*
3. *Recommend to Council that it approve the scope of the review outlined in Appendix One with the following addition:*

***Appendix 1***

***5. Key Issues for each Garden***

***5.1 Wellington Botanic Garden and Anderson Park***

***Advancing the environmental education role of our Wellington Botanic Garden***

*The educational and engagement issues to be addressed in the new management plan include;*

- *Prioritise the key environmental educational messages.*
- *Broadening the Botanic Garden audience and researching potential groups and communities who will benefit from this new focus.*
- *Engage and connect with targeted audiences especially using online technologies and experiences, as well as improving on site interpretation.*
- *Ensure maximum utilisation of facilities and venues at the Botanic Garden especially the Tree House Visitor Centre.*
- *Continue developing working relationships and programmes with research institutes and environmental organisations.*

- ***The development of the Children’s Garden to become a catalyst for positive environmental change, and inspire young people to understand the role of plants in their lives.***
4. *Note that public notice of Council’s intention to review the plans is not required (under the Reserves Act) and will not materially assist with its preparation.*

**NOTED:**

The resolution differs from the recommendations in the officer’s report as follows:

The Committee added the text in **bold** and deleted the text with ~~striketrough~~.

259/13P **AMENDMENT TO THE BUSINESS IMPROVEMENT DISTRICTS POLICY – POLL SUCCESS MEASURES**  
 Report of Phil Becker – Senior Advisor, Economic Growth Unit and Geoff Lawson – Principal Programme Advisor.  
 (1215/52/IM) (REPORT 4)

**Moved Councillor Foster, seconded Mayor Wade-Brown, the substantive motion.**

**Moved Councillor Lester, seconded Councillor Eagle, the following amendment (indicated with bold underlines).**

THAT the Strategy and Policy Committee:

2. Agree to recommend that Council amend clause 8.4 of the Business Improvement Districts policy as follows:

**8.4 The Goals of the Poll**

It is a goal of the Business Improvement District poll to achieve a ~~75% majority~~ **25%** voting return from the eligible voters for that poll; and ~~for 75%~~ **with the majority** of those votes to be in favour of the proposition. (This majority must be by number of eligible voters voting in the poll, and those voting in favour must also represent the majority of rating valuation of those voting). This ensures that the vote has a high level of participation and has majority support by both larger and smaller entities within the district.

The higher the level of the voting return achieved by the poll, the greater the level of assurance for the Council in any decision to support, or not support, a targeted rate.

(Councillor Ritchie left the meeting at 11.53am.)

(Councillor Ritchie returned to the meeting at 11.55am.)



**The amendment was put and a DIVISION called.**

Voting for: Mayor Wade-Brown, Councillors Best, Eagle, Lester, Marsh and Pepperell.

Voting against: Councillors Ahipene-Mercer, Cook, Foster, Pannett and Ritchie.

Majority Vote: 6:5

**The amendment was declared CARRIED.**

**The substantive motion as amended was put and declared CARRIED.  
(Councillor Foster requested that his dissenting vote be recorded.)**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

- 1. Receive the information.*
- 2. Agree to recommend that Council amend clause 8.4 of the Business Improvement Districts policy as follows:*

**8.4 The Goals of the Poll**

*It is a goal of the Business Improvement District poll to achieve a 75% ~~majority~~ **25%** voting return from the eligible voters for that poll; and ~~for 75%~~ **with the majority** of those votes to be in favour of the proposition. (This majority must be by number of eligible voters voting in the poll, and those voting in favour must also represent the majority of rating valuation of those voting). This ensures that the vote has a high level of participation and has majority support by both larger and smaller entities within the district.*

*The higher the level of the voting return achieved by the poll, the greater the level of assurance for the Council in any decision to support, or not support, a targeted rate.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold** and deleted the text with ~~striketrough~~.

260/13P **RESOLUTION TO EXCLUDE THE PUBLIC**  
(1215/52/IM)

**Moved Councillor Foster, seconded Councillor Best, the motion the exclude the public.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Strategy and Policy Committee:*

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, resolve that the public be excluded from the following part of the proceedings of this meeting namely:*

*Report 7 – Arlington Apartments*

*Grounds: Section 48(1) (a) that public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2) (i) to enable the Council to carry out negotiations without prejudice or disadvantage*

The meeting went into public excluded session at 12.09pm

For item 261/13P, please see the public excluded minutes.

The meeting concluded at 12.27pm.

Confirmed: \_\_\_\_\_  
Chair  
/ /

# APPENDIX 1

## Report 2 – Updated Appendix Three: Wellington City Council Engagement Improvement Plan – Positioning for the Future

### Final version

#### Introduction:

Consultation and Engagement is central to Council's decision making processes. Residents look to Council for leadership, to provide public services, and manage and maintain the city's assets. Council is tasked with the responsibility of ensuring these decisions are in the best interests of the city as a whole within competing fiscal restraints; and also provide the scope and opportunities for all residents to participate, inform, and contribute. Within this Council is also required to reconcile competing interests.

#### Purpose:

The purpose of this plan is to provide Council, Council's Executive Leadership team, and business units with a clear understanding of the improvements required to effectively improve our engagement practice and ensure it is relevant, well-coordinated and sustainable. The Improvement Plan is intended as a 'finite' exercise over 3 years to 2016; it demonstrates Council's commitment to embed effective engagement and consultation practice into all areas of Council business; including the way we manage our service delivery, relationships with stakeholders, and undertake decision making activities.

#### Objectives:

- Map existing community engagement mechanisms
- Highlight the main areas and steps for improvement
- Identify good practice – acknowledge and share what we do well
- Build on existing resources, knowledge, and skills – work smarter with what we have
- Identify opportunities for innovation (i.e. Digital media, interactive engagement activity in partnership with the community, business sector, special interest groups)

#### Methodology:

Scoping commenced in July 2013 as the first phase to support the development of a structured, coordinated and sustainable Improvement Plan. Findings of research alongside feedback from residents, community stakeholders, and Council units highlight the need to initiate *an action oriented approach* to consultation and engagement with the intent *to identify, review, and improve our existing mechanisms*. Council is faced with potentially big decisions and wants to have robust conversations with residents and stakeholder groups to better understand their aims and aspirations in this process. Therefore, it is timely to review our current practice to ensure our communities have every opportunity to participate in these conversations.

#### Rationale:

Committing the time and resources for robust research, planning and development at the outset of this plan will identify and mitigate risk. The consequence of not researching and carefully planning for improvements is that it may waste resources on engagement activities that are not sustainable and further undermine Council's credibility and intent to facilitate effective engagement practice in partnership with the city's residents and stakeholders.

# APPENDIX 1

## Assets and Opportunities:

Risks	Mitigating approach
Saturation – Engagement fatigue	<ul style="list-style-type: none"> <li>• Research and coordinate engagement activity to avoid duplication</li> <li>• Draw from existing knowledge and community feedback</li> <li>• Utilise a range of engagement mechanisms that is responsive to diverse groups and communities</li> </ul>
Community expectations and competing interests	<ul style="list-style-type: none"> <li>• Clarify and publish the roles and responsibilities of Council</li> <li>• Develop and publish consultation and engagement plans early. A ‘no surprises approach’ including the purpose, scope, and range of mechanisms. Include timeframes and feedback action</li> <li>• Ensure information is easily accessible utilising a range of communication tools</li> </ul>
Resources – robust engagement is time, skill and resource intensive	<ul style="list-style-type: none"> <li>• Tightly align engagement practice to planning objectives (i.e. don’t overcomplicate the process)</li> <li>• Assess and secure resources at outset of project</li> </ul>
Resident frustration, and discontent regarding engagement process and outcomes	<ul style="list-style-type: none"> <li>• Ensure information and engagement mechanisms are accessible and responsive</li> <li>• Training and skill development for Council and council staff to understand the value of and need for robust and responsive engagement practice</li> <li>• Tailor engagement activities to reflect the diverse needs and characteristics of Wellington’s communities (this is a fundamental principle in engagement practice)</li> </ul>
Time constraints and competing priorities	<ul style="list-style-type: none"> <li>• Focussed engagement - ensure engagement activities are well planned, coordinated and resourced</li> </ul>
Inconsistent engagement practice	<ul style="list-style-type: none"> <li>• Identify the range of activities utilised across Council</li> <li>• Establish a consistent ‘engagement framework/guide’</li> <li>• Publish engagement guide and Council processes (ensure these are accessible)</li> </ul>
Inconsistent interaction experiences	<ul style="list-style-type: none"> <li>• Identify engagement and interpersonal competencies required dependant on role, function</li> <li>• Support the development of a capacity building training and development programme</li> </ul>

# APPENDIX 1

Wellington City is New Zealand's capital city. It is home to diverse communities, a range of central government organisations, and a robust business sector, not for profit groups, academic institutions, and diverse special interest groups and communities. Council therefore, has access to a wealth of expertise, skill, knowledge, and support to collectively progress the city's vision *Wellington Towards 2040: Smart Capital* in partnership with all residents and stakeholders. **Council has identified the need to strengthen its relationships, and take opportunities to work in partnership, with the tertiary education and business sectors. Consequently, this will be a particular focus of the Improvement Plan.**

## Council's current ways of engaging

- City Councillors
- Customer service and call centre: community feedback reinforces the benefits and quality of interaction and engagement received from customer service and call centre staff
- City Housing (Case Study – City Housing has developed engagement mechanisms and frameworks to support good engagement practice)
- Our Capital Voice (community panel) and Our Capital Views (research panel)
- Our Wellington Page
- Website
- Established working relationships with Mana Whenua
- Advisory and Reference Groups (Environment Reference Group, Pacific Advisory Group, Accessibility Advisory Group, Youth Council)
- Mayoral Forums (Accessibility Forum, Pacific Forum, Ethnic Forum)
- Professional expertise and skilled staff (i.e. administrative, engagement, customer service, library, community development, urban heritage and design, planning, research and evaluation)

## **Milestones and Timeframes**

### Phase One: Improvement Plan (July 2013 – November 2013)

- Review Engagement Policy to reflect 3 levels of Engagement Activity (service, relationship, and decision-making)
- Familiarise/socialise internal business units of the Engagement Policy, its purpose, scope, and benefits
- Evaluation of recent engagement practice (Alcohol Management Strategy and 2013/14 Annual Plan oral submission process)
- Literature review 'good practice engagement' with Māori
- Internal Mapping – fact finding. What we do, how we do it, highlight areas for improvement
- Identify examples of good practice and then support and encourage Council, council staff and stakeholders to model and share these for ongoing improvements i.e. City Housing
- Identify training and development programmes available in local and broader community
- Review of Council reference groups to identify areas for improvement to maximise effectiveness and alignment with Council priorities
- Review of Mayoral Forums to identify areas for improvements
- Development of an Engagement Framework/Guide
- **Identify ways to strengthen and build on our relationships with the tertiary education and business sectors**

# APPENDIX 1

## Phase Two: Planning for Improvement (December 2013– January 2014)

- Collate, critique and analysis of information from phase one to identify areas for improvement
- Gap and Needs analysis
- Establish organisation standards for good practice (aligned to national and international standards)
- Determine and recommend coordinated improvement activities in partnership with business units
- Determine and recommend training and development, capacity building opportunities
- **Determine and recommend initiatives to progress and strengthen our relationships with the tertiary education and business sectors**
- Identify areas where technology solutions could transform effectiveness and experience of engagement

## Phase Three: Improvement Plan (February 2014 - July 2016)

- Development and implementation of engagement plans in partnership with business units (tailored to business unit needs, services, resources)
- Build staff competencies through training and development programmes
- Support for and delivery of innovative engagement practice (testing innovation)
- Development and implementation of resources and mechanisms to ensure Council's engagement practice is culturally responsive to the diverse communities in Wellington
- **Implement initiatives, including those contained with the Economic Development Strategy, to improve our relationships and partnerships with the tertiary education and business sectors**
- Support the development, implementation and review of technology solutions
- Review of the Public Commitment
- Support a culture of ongoing review and improvement of engagement practice

## Definitions

Community: a group of people sharing common place, a common interest, a common identity.

Stakeholder: Those most affected, impacted, or with a vested interest

Residents: For the purposes of this plan this is all who reside in Wellington and also commute to work in the city from other Local Authorities i.e. Hutt City