

**Absolutely Positively  
Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Te Kaunihera o Pōneke | Council Agenda

9:30am Thursday, 20 April 2023  
Ngake (16.09), Level 16, Tahiwī,  
113 The Terrace, Wellington



## **MEMBERSHIP**

Mayor Whanau (Chair)  
Deputy Mayor Foon (Deputy Chair)  
Councillor Abdurahman  
Councillor Apanowicz  
Councillor Brown  
Councillor Calvert  
Councillor Chung  
Councillor Free  
Councillor Matthews  
Councillor McNulty  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Randle  
Councillor Wi Neera  
Councillor Young

### **Have your say!**

*You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!</b>	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the meeting.

<b>Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!</b>	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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### 1.2 Apologies

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Wellington City Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Announcements by the Mayor

### 1.4 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.5 Confirmation of Minutes

The minutes of the meeting held on 9 March 2023 will be put to the Te Kaunihera o Pōneke | Council for confirmation.

### 1.6 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

***Matters Requiring Urgent Attention as Determined by Resolution of the Wellington City Council***

The Chairperson shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Wellington City Council.

***Minor Matters relating to the General Business of the Wellington City Council***

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Wellington City Council for further discussion.

**1.7 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

## 2. General Business

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### ELECTION MATTERS

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#### Kōrero taunaki | Summary of considerations

##### Purpose

1. This report to Te Kaunihera o Pōneke | Council (Council) asks Council to consider and decide on matters covered under the [Local Electoral Act 2001](#) (the Act). Namely, consider reviewing representation arrangements, and the order in which candidates' names appear on the voting documents for the 2025 local election.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

##### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

##### Relevant Previous decisions

Council resolved to continue using the Single Transferable Vote electoral system for at least the next two local elections on [26 Here-turi-kōkā August 2020](#), ahead of the 2022 local election.

Council last conducted a representation review in [2021](#).

##### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

##### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

##### Risk

- Low       Medium       High       Extreme

Author	Leteicha Lowry, Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader Stephen McArthur, Chief Strategy & Governance Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Agree that a representation review be undertaken in the 2025-2028 triennium for the 2028 local election.
- 3) Agree for the Te Kaunihera o Pōneke | Wellington City Council 2025 local election the names of candidates be listed on the voting documents in random order.

## **Whakarāpopoto | Executive Summary**

2. The 2025 triennial local election will be held on 11 Whiringa-ā-nuku October 2025.
3. Under section 27 of the Act, Council can consider reviewing the electoral system to:
  - a) retain the Single Transferable Voting (STV) electoral system; or
  - b) introduce the First Past the Post Voting (FPP) electoral system; or
  - c) hold a poll of electors on which electoral system is to be used.
4. A resolution on a change to the electoral system would be required by 12 Mahuru September 2023 to comply with the Act. A resolution is not needed to continue using the current STV system for the 2025 local election.
5. Section 19H of the Act requires the Council to undertake a review of representation arrangements (representation review), at least once every six years. The last representation review was undertaken in 2021.
6. Council can consider reviewing the representation arrangements ahead of the 2025 local election. However, officers recommend that a representation review not be conducted for the 2025 local election.
7. A representation review would then need to be undertaken in the 2025-2028 triennium ahead of the 2028 local election.
8. Council needs to decide the order in which candidates' names appear on the voting documents for the 2025 local election.
9. The Act and the [Local Electoral Regulations 2001](#) (the Regulations) enable Council to choose between random order, alphabetical order of surname, or pseudo-random order. If no decision is made, then candidates' names will be listed in alphabetical order by surname, in accordance with Section 31 of the Regulations.



## **Takenga mai | Background**

### **Electoral System**

10. Te Kaunihera o Pōneke | Wellington City Council adopted STV for its 2004 local election, following an electoral poll in 2003, and has used STV since then. A further poll was held in 2008, which supported the continued use of STV. In 2017, Council confirmed its continued use of STV for the 2019 local election, and in 2020 confirmed its continued use for the 2022 local election. No demand for a poll of the electoral system was made by electors, following a public notice of the ability to do so.
11. The last resolution regarding the electoral system for local elections of Council was made on 26 Here-turi-kōkā August 2020 to continue using the STV system. This resolution continues to be in force unless Council resolves to adopt a different electoral system.
12. The only other electoral system that can be used is First Past the Post. To change the system for the 2025 local election, Council would need to resolve to do so prior to 12 September 2023.
13. Officers do not recommend a change in electoral system.
14. Council is required to give public notice by 19 Mahuru September 2023 that 5% of electors (approximately 8,000) can demand a poll on the electoral system.
15. For the 2022 local election, STV was used by 15 councils in Aotearoa New Zealand, including Greater Wellington Regional Council, Kapiti Coast District Council and Porirua City Council.

### **Representation Arrangements Review**

16. Section 19H of the Act requires the Council to undertake a review of representation arrangements (representation review), at least once every six years. The last representation review was undertaken in 2021 and because of the Council's decision to establish a Māori Ward.
17. The current representation arrangements comprise:
  - the Mayor elected at large,
  - six wards electing a total of 15 councillors (1 being elected from a Māori Ward, and 14 being elected from general wards),
  - two community boards electing a total of 12 members.
18. A representation review must comply with strict legislative requirements and timelines and are complex and prescriptive in nature. The three key factors for Council to consider would be:
  - Communities of interest,
  - Effective representation,
  - Fair representation.
19. At its meeting held on 28 Whiringa-ā-nuku October 2021, Council resolved to “agree to recommend to the incoming Council elected in 2022 that another representation review be conducted in 2024.”
20. Conducting a representation review would result in approximately \$100,000 of unbudgeted expenditure.

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21. Officers recommend that a representation review not be conducted ahead of the 2025 local election, but be conducted ahead of the 2028 local election in accordance with requirements of the Act.

### **Order of Candidates Names**

22. The Local Electoral Act 2001 (the Act) and the Local Electoral Regulations 2001 (the Regulations) allow the Council to make certain decisions with regard to election processes. One of the decisions required is the order for candidates' names to appear on voting documents.
23. If no decision is made, then candidates' names would be listed in alphabetical order by surname, in accordance with Section 31 of the Regulations.

## **Kōrerorero | Discussion**

### **Electoral System**

24. Under section 27 of the Act the Council may resolve to change electoral systems. The Council can consider reviewing the electoral system to:
- retain the Single Transferable Voting (STV) electoral system; or
  - introduce the First Past the Post Voting (FPP) electoral system for the next two triennial local elections; or
  - hold a poll of electors on which electoral system is to be used for the next triennial local election.
25. A resolution for a change in electoral system would be required by 12 Mahuru September 2023 to comply with the Act. Officers recommend that the STV system continue being used. A resolution is not required to retain the STV electoral system for the 2025 local election, unless Council wishes to change the electoral system, or a poll is demanded in accordance with sections 29 and 31 of the Act.
26. Public notice will be made by 19 Mahuru September 2023 with a statement that a poll can be demanded by 5% of electors. If there was a change in electoral system, the notice would also include the Council resolution, and a statement that a poll would be required to change the electoral system. In practice this would mean if Council introduced the FPP electoral system, a minimum of approximately 8,000 electors would be required to demand a poll to be able to potentially change the system back to STV.
27. The Council can consider holding a poll of electors on which electoral system is to be used for the 2025 local election. This resolution would be required no later than 21 Hui-tanguru February 2024 and does not need to specify the date on which a poll could be held. The poll must be held as soon as practicable, if no date is specified in the resolution. A poll should be held no later than 89 days after the date of the notice given to the Electoral Officer of the Council resolution.
28. A summary of the options available is presented below.

## **Single Transferable Voting (STV)**

### *Description*

29. STV is a proportional electoral system where voters use numbers to rank candidates in their order of preference. Voters can rank as many or as few candidates as they wish. To cast a valid vote, voters need to rank at least one candidate and use sequential numbers. A candidate must reach a vote quota to be elected.

### *Advantages and disadvantages*

30. The Wellington community electors are familiar with the system which has been used since 2004 and it has worked well for Wellington City.
31. The electoral systems for Greater Wellington Regional Council, Wellington City Council, and the Hutt Mana Charitable Trust were all the same for the election in 2022, leading to a less confusing voter experience.
32. STV is a proportional representation system which can provide an outcome that reflects the preferences of a greater number of voters.
33. A candidate will not receive more votes than they would need to be elected as surplus votes are transferred to the next preference.
34. The counting system is more complex, so it can take longer than FPP for preliminary results to be released.

## **First Past the Post voting (FPP)**

### *Description*

35. FPP is a block voting system where each voter is able to cast one vote for each vacancy to be filled. The candidates with the most votes are elected.

### *Advantages and disadvantages*

36. This is a simple method of electing candidates and is widely used throughout the world.
37. There is some argument that FPP may not reflect the wishes of the majority of voters. Some voters may not have supported any of the candidates who get elected.
38. A candidate may receive more votes than they need to be elected.

## **Representation Arrangements Review**

39. Section 19H of the Act requires the Council to undertake a review of representation arrangements at least once every six years. The last representation review was undertaken in 2021 for the 2022 local election. To comply with the Act, the next representation review must be undertaken by 2027 for the 2028 local election. In line with the resolution carried by Council at its meeting held on 28 Whiringa-ā-nuku October 2021, the paper gives Council an option to consider undertaking a representation review earlier than the legal requirement, for the 2025 local election.
40. A representation review for the 2025 local election is not recommended by officers due to one being undertaken recently, not being legally required, and the significant financial and staffing resources it would require.
41. Below is listed a brief summary of some of the work completed as part of the review in 2021.
42. For the representation review in 2021, an initial proposal was reviewed by the Council in Here-turi-kōkā August 2021. This proposal was included in the formal consultative

process to allow the public to make submissions on the representation arrangements review.

43. A Communications and Engagement Plan was developed for the project. Submissions from the public were heard before the final decision was made by Council in Whiringa-ā-nuku October 2021.
44. Part 1A of the Act sets out the requirements for a representation arrangements review. The Local Government Commission has guidelines on undertaking a representation arrangements review based on the three key factors to be considered, as stated in paragraph 18 above.
45. Any final decision made on a representation review, either for changes or retaining the status quo, cannot be made prior to 1 Poutū-te-rangi March in the year prior to a local election. The decision would require public notice. Members of the public could then make submissions on the decision and be given the opportunity to speak to their submission. There is a right of appeal against the Council's decision for submitters to be considered by the Local Government Commission to hear and make a determination.

### **Order of Candidates Names**

46. Clause 31(1) of the Local Electoral Regulations 2001 (the Regulations) gives the Council the ability to determine whether candidates' names are listed in alphabetical order by surname, in pseudo-random order, or in random order.
47. An analysis of the options available is presented below.

#### **A. Alphabetical Order by Surname**

##### *Description*

48. If Council chooses to use alphabetical order, the candidate names for each issue (for example, the Mayoralty, each ward and community board) will be listed alphabetically by surname. Each ballot paper will look the same for every voter.
49. This is the default option under the Regulations. If Council does not make a decision, then under clause 31(3) of the Regulations, names will be listed in alphabetical order by surname.

##### *Advantages and disadvantages*

50. Most voters will be familiar with names being listed alphabetically from Parliamentary elections and voters may find it easier to find the names of the candidates for whom they wish to vote.
51. It has been suggested that candidates with a surname starting at the 'A' end of the alphabet may have an advantage over candidates with a surname starting at the 'Z' end of the alphabet, since they will be at the top of the voting paper. This may be considered to be unfair.
52. The last election in which Wellington City Council listed names alphabetically was 2004.

## **B. Pseudo-Random Order Description**

53. If the Council chooses to use pseudo-random order, the candidate names for each issue (for example, the Mayorality, each ward and community board) will be drawn at random and placed on all voting documents in the order in which they are drawn.

### *Advantages and disadvantages*

54. Pseudo-random order provides for candidates to have equal opportunity to be at the top of the voting paper. However, some candidates will be listed at the bottom of every voting paper.
55. Some voters may have difficulty finding the candidates they wish to vote for (particularly when many candidates are contesting the same issue). However, Te Kaunihera o Pōneke | Wellington City Council has used non-alphabetical order (specifically random order) since the 2007 election and voters are likely to be familiar with this approach.
56. The cost of printing the voting documents is the same as for alphabetical order; however, the Council would have to meet some additional compliance costs. For example, the Electoral Officer would be required to place a public notice stating the date, time and place at which the order of candidates' names will be drawn. Any person is entitled to attend and witness the draw take place.

## **C. Random Order**

### *Description*

57. If the Council chooses to use random order, then the candidate names for each issue (for example, the Mayorality, each ward and community board) will be listed randomly on each voter's ballot paper. Each ballot paper will look different for each voter.

### *Advantages and disadvantages*

58. This means that candidates have equal opportunity to be at the top of the voting paper, and that all candidates will be listed at the top of some voting papers and at the bottom of other voting papers.
59. Like with pseudo-random order, some voters may have difficulty finding the candidates they wish to vote for (particularly when many candidates are contesting the same issue).
60. The cost of printing the voting documents is the same as for alphabetical order.
61. If random order is selected, the candidate profiles sent to voters will be listed alphabetically by surname. It is cost-prohibitive for these to be produced in such a way that the order of names in each voter's candidate profile booklet would match the order of names on the randomised ballot paper for that same voter.
62. Random order is generally considered to be the fairest option to candidates. Te Kaunihera o Pōneke | Wellington City Council has used random order for every election since the 2007 election and voters are likely to be familiar with this approach.

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## **Kōwhiringa | Options**

### **Electoral System**

63. The Council can decide to:
- a) Make no decision on the matter, this would retain the STV electoral system (officer recommended); or
  - b) resolve to introduce the FPP electoral system; or
  - c) resolve to hold a poll of electors on which electoral system is to be used.
64. A decision based on Option (b) above would be required by 12 Mahuru September 2023. Public notice of the resolution would then be made by 19 Mahuru September 2023. The notice would provide a statement that a poll could be demanded by 5% of electors.
65. Officers recommend Option a).

### **Representation Arrangements Review**

66. The Council can decide to:
- a) agree that a representation arrangements review be undertaken for the 2028 local election; or
  - b) ask officers to prepare a report for Council to agree an initial proposal for its review of representation arrangements to apply for the 2025 and 2028 local elections.
67. Officers recommend Option (a) which is sufficient to meet the legislative requirements.

### **Order of Candidates Names**

68. The Council can decide to choose one of the four options:
- a) in alphabetical order by surname; or
  - b) in pseudo-random order; or
  - c) in random order; or
  - d) make no decision on the matter, acknowledging that the default position would be for candidates' names to be listed in alphabetical order by surname.
69. Officers recommend Option (c), listing candidates in random order.
70. If no decision is made, then candidates' names will be listed in alphabetical order by surname, in accordance with Section 31 of the Regulations.

## **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

### **Alignment with Council's strategies and policies**

71. The decision arising from this report on the order of candidate names will fulfil the requirements of clause 31(1) of the Local Electoral Regulations 2001.

### **Engagement and Consultation**

72. There is no engagement or consultation requirement directly arising from this report. A consultation and engagement plan would be developed as part of a representation review if Council resolves to conduct one.

## **Implications for Māori**

73. There are no specific consideration for Māori arising directly from this report.

## **Financial implications**

74. There are no financial implications directly arising from this report. Provision for running the election (for 2025 and 2028) and for a representation review (for 2028) is required to be provided for within existing budgets. If a poll of electors was held, the cost in 2017 was estimated to be in the order of \$300,000+GST. This could be less if a resolution was for a poll to be conducted as part of the 2025 election. If the decision on the voting system was changed by the poll conduct as part of the election, it would not be implemented until the 2028 election. If Council resolves to conduct a representation review early, ahead of the 2025 election, it would result in an unbudgeted expense of approximately \$100,000.

## **Legal considerations**

75. There are no risk or legal implications directly arising from this report. The local election and any representation review, will need to meet the requirements of the Local Electoral Act 2001 and the Local Electoral Regulations 2001.

## **Risks and mitigations**

76. N/A

## **Disability and accessibility impact**

77. There are no specific disability and accessibility impacts arising directly from this report.

## **Climate Change impact and considerations**

78. There are no climate change impacts or considerations arising directly from this report.

## **Communications Plan**

79. Council's decision regarding electoral system and order of names will be communicated to the public as part of the Council's communication plan for the election in 2025. A communication plan would be developed as part of any representation review.

## **Health and Safety Impact considered**

80. N/A

## **Ngā mahinga e whai ake nei | Next actions**

81. The Electoral Officer will carry out the decisions of the Council in accordance with the Act and the Regulations.

## **Attachments**

Nil

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# ACTIONS TRACKING

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## Kōrero taunaki | Summary of considerations

### Purpose

1. This report provides an update on the past actions agreed by Te Kaunihera o Pōneke | Council at its previous meetings.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
  
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

### Relevant Previous decisions

### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

### Risk

- Low       Medium       High       Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Baz Kaufman, Manager Strategy and Research



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## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

1. Receive the information.

## **Whakarāpopoto | Executive Summary**

2. This report lists the dates of previous Council meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
  - In progress: Resolutions with this status are currently being implemented.
  - Completed: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
4. All in progress actions will be included in the subsequent monthly updates but completed actions will only appear once.

## **Takenga mai | Background**

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

## **Kōrerorero | Discussion**

7. Of the 21 resolutions of Te Kaunihera o Pōneke | Council in February 2023:
  - 11 are complete
  - 10 are in progress
8. 48 in progress actions have been carried forward from the previous action tracking report. 42 are still in progress.
9. Further detail is provided in Attachment One.

## **Attachments**

Attachment 1. [Actions Tracking](#)  

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Date	ID	Title	Clause number	Clause	Status	Comment
Wednesday, 30 June 2021	2	2.5 Implementation of Parking Charges	7	Request officers to investigate off-street parking opportunities with both council and privately run public parking buildings for evening and weekend parking throughout the year.	In progress	Under investigation
Thursday, 26 August 2021	3	2.1 Aho Tini 2030 Arts, Culture & Creativity Strategy and Action Plan	6	Agree that officers report back to Council with an update on the timeline and programme for major Council controlled venues reopening including any future planned maintenance and upgrade proposals.	In progress	The St James Theatre has now reopened. The Wellington Town Hall is still under construction and expected to reopen in early 2025. Preliminary work is underway on possible upgrades to both the Opera House and the TSB Arena including Shed 6, but the work is not sufficiently advanced to make plans for either venue yet.
Thursday, 26 August 2021	4	2.1 Aho Tini 2030 Arts, Culture & Creativity Strategy and Action Plan	7	Agree officers to report back to Committee by March 2022 on how better access to Council venues and community facilities can be achieved for the local arts and creative community groups and audiences. The review should include whether the venues and community facilities subsidies are equitable across the city and are the most appropriate mechanism of support and whether other models could better support the local community, arts and creative sectors; and local audiences.	In progress	As updated in previous meetings, for this element of Aho Tini, the initial date proved unworkable due to Covid/internal resource issues. An additional workstream, a Strategic Investment Plan, has also been added related to areas of interest for Finance. The project is well underway and is currently conducting interviews with external stakeholders. Will be completed in the first half of the year. Project between Creative Capital, WellingtonNZ and Economic & Commercial.
Thursday, 26 August 2021	6	2.2. Annual Dog Control Report 2020-21	4	Agree that officers report back through the Animal Bylaw/Dog Policy process later this year on metrics for the objectives set out in the Annual Dog Report.	In progress	Review underway
Thursday, 26 August 2021	7	2.2. Annual Dog Control Report 2020-21	5	Request officers working on Dog Policy meet with Capital Kiwi to better understand the release of Kiwi this year in Wellington, in order to strategically utilise Animal Control resource.	In progress	Review Underway
Thursday, 26 August 2021	8	2.2. Annual Dog Control Report 2020-21	6	Request officers bring back options for better resourcing of Animal Control in order to help protect our wildlife. Resourcing could include partnership opportunities, shared resourcing and fee reallocation and/or increase, as well as investigating the provision of off-leash dog facilities.	In progress	Review Underway
Thursday, 26 August 2021	9	2.6 Strategy and Policy Work Programme	3	Note that once agreed, the programme will be included in the relevant Committee Forward Programmes.	In progress	Will be reviewed with the incoming Council
Thursday, 30 September 2021	13	2.6 Michael Fowler Centre Carpark Long Term Ground Lease	3	Agree to delegate to the Chief Executive to conclude negotiations and agree terms which, when viewed as a whole, are no less favourable to Council than those detailed in Attachment 1a.	In progress	Negotiations continuing.
Thursday, 30 September 2021	14	3.1.1 Report of the Pūrora Hātepe   Regulatory Processes Committee Meeting of 8 September 2021 PROPOSED ROAD STOPPING - KNIGGES AVENUE, TE ARO	2	Agree to dispose of the Land.	In progress	Road stopped, waiting on new title to arrange settlement.
Thursday, 28 October 2021	21	2.1 Tākina Operating Arrangements	5	Agree for officers to work with Te Papa Tongarewa on the implementation of Living Wage for staff working within Tākina Events, and to bring this plan and related costs back to Council prior to the opening of Tākina.	In progress	Currently on the forward programme for the 2022-2025 triennium.

Thursday, 28 October 2021	22 2.3 Representation Review Final Proposal	6	Agree to recommend to the incoming Council elected in 2022 that another representation review be conducted in 2024.	Completed	A paper seeking Council direction on this is being considered at the Te Kaunihera o Pōneke   Council meeting on 20 April 2023.
Thursday, 25 November 2021	25 3.1 Report of the Pūroro Hātepe   Regulatory Processes Committee Meeting of 10 November 2021 PROPOSED ROAD STOPPING - LAND ADJOINING 3 SHORT STREET, VOGELTOWN	2	Agree to dispose of the Land by sale or partial exchange for approximately 3m2 of the owners adjoining land currently part of 3 Short Street (Section 47 Owhiro District held on ROT WN22D/110, the Applicant's Land).	In progress	No exchange, road stopping only. Possibly on hold or will be withdrawn.
Wednesday, 15 December 2021	27 3.1 The Gifting of the name Te Aro Mahana	2	Agree to formally recognise the gift of the name Te Aro Mahana for the new play area within Frank Kitts Park and accordingly name the newly developed play area Te Aro Mahana.	In progress	The name will be formally gifted when the play area is ready to be opened.
Thursday, 24 February 2022	31 3.1 Report of the Pūroro Rangaranga   Social, Cultural and Economic Committee Meeting of 3 February 2022	2	Agree to dispose of the Land, in order to give effect to the exchange.	In progress	The Council land being disposed is one entire isolation strip, and part of another isolation strip. Subdivision resource consent was needed to separate the part strip. That consent was obtained on 10/02/2023, the surveyor is now waiting for LINZ to approve the survey plan. Once the plan is approved settlement can take place.
Thursday, 31 March 2022	35 2.1 WCC should promote a local bill to repeal the Wellington City Milk-supply Act 1919	2	Ask that the Mayor write to Parliament requesting that repealing the Wellington City Milk Supply Act 1919 be included in an appropriate future omnibus Bill.	Completed	This letter was actioned 30 June 2022
Thursday, 31 March 2022	38 4.2 Report of the Pūroro Waihangā   Infrastructure Committee Meeting of 23 March 2022: PROPOSED DISPOSAL - PART OF 39 CHAPMAN STREET, JOHNSONVILLE	2	Agree to dispose of the Land to the adjoining owner at 15 Chesterton Street, Johnsonville.	In progress	Owner has draft sale and purchase to review. Waiting on outcome for rezoning submission for the PDP.
Thursday, 31 March 2022	44 4.1 Report of the Pūroro Tahua   Finance and Performance Committee Meeting of 17 March 2022: DEVELOPMENT CONTRIBUTIONS POLICY REPORT BACK ON CONSULTATION AND FINAL VERSION FOR APPROVAL	3	Note that the Policy will be reviewed in time for the 2024 Long-Term Plan and at that time reserves acquisition will be fully included.	In progress	In Progress - draft due Q3 2023/24.
Thursday, 28 April 2022	39 3.1 Report of the Pūroro Tahua   Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING	1	Approve debt funding the revenue loss, if necessary, resulting from the errors in the Water rates settings.	In progress	The Finance team is prepared to action this following the adoption of the 22/23 Annual Report
Thursday, 28 April 2022	40 3.1 Report of the Pūroro Tahua   Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING	2	Agree that, should debt funding be required, any underlying surplus at the end of the 2022/23 Financial Year be used to pay down that debt as the first priority, and include further options for repayment term and funding source.	In progress	
Thursday, 28 April 2022	41 3.1 Report of the Pūroro Tahua   Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING	3	Agree that, should any debt funding be required, that debt funding should be over 10 years.	In progress	The Finance team is prepared to action this following the adoption of the 22/23 Annual Report
Thursday, 28 April 2022	42 3.1 Report of the Pūroro Tahua   Finance and Performance Committee Meeting of 17 February 2022: WATER ACTIVITIES RATES SETTING	4	Note that, any repayment of the shortfall will be included from the 2023/24 rating year.	In progress	
Thursday, 28 April 2022	43 3.2 Report of the Pūroro Waihangā   Infrastructure Committee Meeting of 27 April 2022 LAND DISPOSAL (ISOLATION STRIPS) - HANSON STREET SERVICE LANE, MOUNT COOK	2	Agree to dispose of the Land to the adjoining owner of 25 Hanson Street (Lot 1 DP 358660, ROT 238839), for amalgamation with that property.	In progress	Surveyor now lodged subdivision resource consent.

Thursday, 30 June 2022	3.2 Report of the Pūroro Maherehere   Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update	54	1.a	1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: a. Move existing contingency balance of \$10.3m (Activity 2117) in 2022/23 to the Town Hall Project (Activity 2076) in 2023/24,	In progress	
Thursday, 30 June 2022	3.2 Report of the Pūroro Maherehere   Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update	55	1.b	1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: b. Increase the above by \$1.7m to represent the full balance of the agreed contingency in the budget,	In progress	
Thursday, 30 June 2022	3.2 Report of the Pūroro Maherehere   Annual Plan/Long-Term Plan Committee Meeting of 1 June 2022: Town Hall Development Update	56	1.c	1) Agree to increase the capex budget for the Town Hall project to \$182.4m through the following detailed budget adjustments: c. Increase the Town Hall project budget by the addition project budget requirement of \$37.1m, \$24m in 2023/24 and \$13.1m in 2024/25.	In progress	
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 67 and Play Area (Tawa)	67	2	Agree to grant stormwater and wastewater easements, pursuant to Section 48 of the Reserves Act 1977, to the owners of 324 and 326 Main Road, Tawa, over Council recreation reserve land at Duncan Park and Play Area, being part of Lot 26 Deposited Plan 15397 and held on ROT WN790/45.	In progress	The Applicant will implement the pipes as part of the building project. The builder will contact Reserves Planner prior to this work to arrange a Temporary Vehicle Access Permit from the Park Ranger team. The easement areas will be surveyed and legalised after the pipes have been laid and the reserve reinstated.
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 68 and Play Area (Tawa)	68	3	Delegate to the Chief Executive the power to carry out all steps to effect the easements.	In progress	
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 69 and Play Area (Tawa)	69	4	Note that the works within the easement areas will be subject to the relevant bylaw, building and/or resource consent requirements.	Completed	
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 70 and Play Area (Tawa)	70	5	Note that the works to install the stormwater and wastewater lateral pipes will proceed in accordance with final Parks, Sport and Recreation agreement to all reserve management, work access and reinstatement plans.	Completed	
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 71 and Play Area (Tawa)	71	6	Note that under the Instrument of Delegations for Territorial Authorities dated 12 July 2013, the Minister of Conservation has delegated the authority to grant easements over reserve land under Section 48 of the Reserves Act 1977 to Council.	Completed	
Thursday, 30 June 2022	2.1 Reserves Act 1977 : Easements over Duncan Park 72 and Play Area (Tawa)	72	7	Note that approval to grant these easements will be conditional on: a. The applicant being responsible for all costs associated with the creation of the easements, including any of Council's fair and reasonable costs. b. The requirement for public notice under Section 48(2) of the Reserves Act 1977 being waived as the reserve is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the granting of these easements.	In progress	

Thursday, 30 June 2022	74	3.4.1 Report of the Pūroro Hātepe   Regulatory Processes Committee Meeting of 8 June 2022: Background to Oral Submissions and Decision on Objections to Proposed Road Stopping – 24 Cave Road, Houghton Bay.	2	Delegate to the Chief Executive Officer the power to approve and conclude any action relating to Environment Court proceedings, if required.	In progress	All objectors have now withdrawn. If the applicant wants to conclude the road stopping process the proposal will need to be amended by preparing a new survey office plan. Currently waiting for the applicant to confirm that they want to continue.
Thursday, 30 June 2022	80	2.2 Sludge Minimisation Facility Business Case	4	Request officers bring back to Council options for sludge disposal, in the event that the Sludge Minimisation Facility cannot be built in time to meet the 2026 deadline.	In progress	
Wednesday, 6 July 2022	105	2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option	20	Endorse LGWM on behalf of partners, including mana whenua, preparing a proposal for a Specified Development Project with Kāinga Ora, noting that LGWM will report back to partners with final recommendations on a Specified Development Project proposal.	In progress	Work with Kāinga Ora on a Specified Development Project is underway.
Wednesday, 6 July 2022	113	2.2 Let's Get Wellington Moving: MRT/SHI Preferred Programme Option	28	Note that the LGWM will regularly report back to partner shareholding governing bodies against progress milestones in the preparation of the Detailed Business Case	Completed	LGWM will regularly report back to partners.
Thursday, 25 August 2022	648	2.2 Decision on Shelly Bay Road upgrade options following community engagement	8a	Agree that: The Shelly Bay Road upgrade will be comprised of the work undertaken by the Developer to deliver the consented design, followed by any localised upgrades which will be delivered by WCC within the existing road corridor and the current \$2.4m LTP budget. The WCC work will prioritise active transport modes and aim to enhance the recreational value of Shelly Bay Road as part of Te Motu Kairangi.	In progress	
Thursday, 25 August 2022	649	2.2 Decision on Shelly Bay Road upgrade options following community engagement	8b	Agree that: Officers will further explore the long-term opportunities to upgrade Shelly Bay Road in such a way that will enable the road to meet Waka Kotahi design guidance (as a minimum) and the Great Harbour Way plan (as an aspiration), noting that: (i) No opex costs have been set aside for this work; (ii) Given lead in times, these opportunities will not be able to be implemented until after their consented design has been delivered; and (iii) As no budget (other than the initial \$2.4m capex) is included for any of these options in the long term plan, all options would be subject to future Council decision making processes. (iv) Request an initial report be undertaken in time for the 2023/4 Draft Annual Plan to request any necessary feasibility funding, noting that, until any funding is provided, there would be no resources to progress this part of the work.	In progress	
Thursday, 25 August 2022	650	2.2 Decision on Shelly Bay Road upgrade options following community engagement	8c	Agree that: Officers to start the process to investigate a 30km/hr speed limit on Shelly Bay Rd between the Miramar cutting and the Shelly Bay development, either through the Speed Management Review process or the standard speed review process, whichever is faster.	In progress	
Thursday, 25 August 2022	651	2.2 Decision on Shelly Bay Road upgrade options following community engagement	9	Note that, given the constraints identified and the levels of community interest in achieving a higher level of service, officers have also investigated how to improve the level of service for active mode users (beyond that provided by the consented design), without delivering a shared path that meets Waka Kotahi design guidance. This has included consideration of the process by which any such change could be delivered.	In progress	

Thursday, 25 August 2022	653	2.2 Decision on Shelly Bay Road upgrade options following community engagement	10	Agree that officers will progress localised upgrades to the consented design in accordance with the discussion contained below.	In progress	
Thursday, 25 August 2022	670	3.1 Report of the Pūroro Hātepe   Regulatory Processes Committee Meeting of 10 August 2022: Proposed Road Stopping - Land Adjoining 28 Hapua Street, Hataitai	2	Agree to dispose of the Land.	In progress	Legal agreement being drafted
Thursday, 25 August 2022	673	4.1 Sludge Minimisation Facility Project Funding	All Clauses	All clauses	In progress	
Thursday, 29 September 2022	704	2.3 Annual Report on Income received from and costs incurred in alcohol licensing	2	Adopt the Annual Report of Alcohol licensing income and costs for the year 2021-2022	In progress	
Thursday, 29 September 2022	710	2.4 Development Contributions Remission Request for 4 Oxford Terrace	5	Agree to increase the budget for Social and Recreational Grant Pool (1124) in the year which Development Contribution relating to this development falls due and debt fund this grant at the time.	In progress	
Thursday, 29 September 2022	711	2.4 Development Contributions Remission Request for 4 Oxford Terrace	6	Agree to reduce the budget for the Environmental and Accessibility Fund (1220) by \$383k in order to fund the above grant.	In progress	
Thursday, 29 September 2022	729	3.1 Report of the Pūroro Rangaranga   Social, Cultural and Economic Committee meeting of 1 September 2022: Circa Funding Request	1	Agree to allocate \$200,000 in the 2022/2023 financial year for Circa Theatre's building upgrade.	In progress	
Thursday, 29 September 2022	755	4.1 Land Acquisition Taranaki Street	All clauses	All clauses	In progress	
Wednesday, 16 November 2022	886	2.2 Governance Arrangements for the 2022/2025 Triennium	4	Authorise the mayor and deputy mayor to grant a power of attorney to the chief executive, to enable her to execute deeds, provided the document falls within the chief executive's delegation.	Completed	
Thursday, 15 December 2022	1100	2.2 CHP Transition: Trust Deed Approval	6	Agree that \$0.5m of establishment funds will be gifted to the Trust following settlement to meet early transition costs (with further settlement funds to be gifted when the full Board is in place).	In progress	Will be transferred when Trust bank account set up
Thursday, 15 December 2022	1144	2.4 Wellington Triennial Agreement	4	Authorise the Mayor to sign the Agreement on behalf of the Council.	Completed	The Triennial Agreement is on the agenda for the February Mayoral Forum meeting, following that Carterton District Council will provide the final version for signing.
Thursday, 15 December 2022	1157	3.3.1 Report of the Koata Hātepe   Regulatory Processes Committee Meeting of 14 December 2022: NEW GROUND LEASE FOR VICTORIA BOWLING CLUB	1	Approve a new lease pursuant to the Wellington Town Belt Act 2016 for Victoria Bowling Club Incorporated for a 10-year term with a further renewal term of 10 years.	In progress	Negotiating terms of the lease with club.
Thursday, 15 December 2022	1158	3.3.2 Report of the Koata Hātepe   Regulatory Processes Committee Meeting of 14 December 2022: PROPOSED ROAD STOPPING – LAND ADJOINING 76 ADJOINING 76 ORANGI KAUPAPA ROAD, NORTHLAND	1	Declare the 239m2 (subject to survey) of unformed legal road land in Orangi Kaupapa Road (the Land), adjoining 76 Orangi Kaupapa Road (Lot 9 DP 549446, held on ROT 946215), is not required for a public work and is surplus to Council's operational requirements.	In progress	Council's Māori Partnerships now engaging with iwi to confirm any interest, as the Road land proposed to be stopped is near a site of significance to Maori. 'Any interest' does not mean purchase as the subject land could only be sold to the owner of the adjoining property.

Thursday, 15 December 2022	1159	3.3.2 Report of the Koata Hātepe   Regulatory Processes Committee Meeting of 14 December 2022: PROPOSED ROAD STOPPING – LAND ADJOINING 76 ADJOINING 76 ORANGI KAUPAPA ROAD, NORTHLAND	2	Agree to dispose of the Land subject to Council first approaching Taranaki Whānui ki te Upoko o te Ika, and then Ngati Toa, to gauge their interest in the land proposed for disposal.	In progress	Council's Māori Partnerships now engaging with iwi to confirm any interest, as the Road land proposed to be stopped is near a site of significance to Māori. 'Any interest' does not mean purchase as the subject land could only be sold to the owner of the adjoining property.
Thursday, 15 December 2022	1160	3.3.2 Report of the Koata Hātepe   Regulatory Processes Committee Meeting of 14 December 2022: PROPOSED ROAD STOPPING – LAND ADJOINING 76 ADJOINING 76 ORANGI KAUPAPA ROAD, NORTHLAND	3	Delegate to the Chief Executive Officer the power to conclude all matters in relations to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.	In progress	Council's Māori Partnerships now engaging with iwi to confirm any interest, as the Road land proposed to be stopped is near a site of significance to Māori. 'Any interest' does not mean purchase as the subject land could only be sold to the owner of the adjoining property.
Thursday, 15 December 2022	1197	4.2 Progressing the Sludge Minimisation Facility	All clauses	All clauses	In progress	
Thursday, 15 December 2022	1212	4.1 City Car Parking Capacity and Revenue	All clauses	All clauses	In progress	
Thursday, 15 December 2022	1219	4.4 Land Acquisition - Aotea Quay	All clauses	All clauses	In progress	
Thursday, 9 March 2023	1402	2.6 Leave of Absence	1	Receive the information	Completed	
Thursday, 9 March 2023	1403	2.6 Leave of Absence	2	Grant Councillor Wi Neera a leave of absence from close-of-business 5 March 2023 to 31 March 2022.	Completed	
Thursday, 9 March 2023	1406	2.1 Approval of Local Governance Statement for 2022-2025 triennium	1	Receive the information	Completed	
Thursday, 9 March 2023	1407	2.1 Approval of Local Governance Statement for 2022-2025 triennium	2	Approve the Wellington City Council Local Governance Statement for the 2022-2025 triennium	Completed	
Thursday, 9 March 2023	1408	2.1 Approval of Local Governance Statement for 2022-2025 triennium	3	Delegate to the Chief Executive the authority to update the Statement during the remainder of the 2022-2025 triennium to reflect any legislative, organisational, or editorial changes, as well as changes based on amendments passed at this meeting.	Completed	
Thursday, 9 March 2023	1409	2.2 Resource Management Act 1991 - Delegations to officers	1	Receive the information	Completed	
Thursday, 9 March 2023	1410	2.2 Resource Management Act 1991 - Delegations to officers	2	Note that the Resource Management Act 1991 delegations to officers are consistent with those agreed by Council on 20 November 2019	Completed	
Thursday, 9 March 2023	1411	2.2 Resource Management Act 1991 - Delegations to officers	3	Agree to the Schedule of delegations to officers as set out at Attachment 1	Completed	
Thursday, 9 March 2023	1412	2.3 Application from Ngāti Kahungunu ki Wairarapa to become a Mana Whenua Partner and join the Wellington Water Committee	1	Receive the information	Completed	

Thursday, 9 March 2023	1413	2.3 Agree that Ngāti Kahungunu ki Wairarapa Tamaki Nui a Rua Treaty Settlement Trust be appointed as a Mana Whenua Partner Entity (MPWE) as specified in the Shareholders and Partners Agreement for Wellington Water Limited.	2	Agree that Ngāti Kahungunu ki Wairarapa Tamaki Nui a Rua Treaty Settlement Trust be appointed as a Mana Whenua Partner Entity (MPWE) as specified in the Shareholders and Partners Agreement for Wellington Water Limited.	Completed
Thursday, 9 March 2023	1416	3.1 Report of the Kōrau Tūāpapa   Environment and Infrastructure Committee Meeting of 2 February 2023	1	Agree that the Speed Limits Bylaw be revoked.	Completed
Thursday, 9 March 2023	1417	4.1 Land Acquisition Opportunities - Outer Green Belt	All clauses	All clauses	In progress



# FORWARD PROGRAMME

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## Kōrero taunaki | Summary of considerations

### Purpose

1. This report provides the Forward Programme for Te Kaunihera o Pōneke | Council for the next two meetings.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
  
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

### Relevant Previous decisions

### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

### Risk

- Low       Medium       High       Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Baz Kaufman, Manager Strategy and Research

### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

1. Receive the information.

### **Whakarāpopoto | Executive Summary**

2. The Forward Programme sets out the reports planned for Te Kaunihera o Pōneke | Council meetings that require consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

### **Kōrerorero | Discussion**

4. Thursday 1 June 2023
  - Appointments to the District Licensing Committee
  - Strategy and Policy Work Programme
5. Thursday 29 June 2023:
  - Adoption of the 2023-24 Annual Plan
  - Setting of Rates
  - Adoption of new Code of Conduct
  - Golden Mile Traffic Resolution and Detailed Design

### **Attachments**

Nil

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## 4. Public Excluded

### Recommendation

That Te Kaunihera o Pōneke | Council:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 Appointment to Unaunahi Māhirahira   Audit and Risk Committee	7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
4.2 Land Acquisition – Ohariu Valley Road, Ohariu	7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Note that the acquisition report can be released to the public upon completion of the land acquisition.

4.3 Te Kāinga Project Decision	7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
	7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	
	7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without	

prejudice or disadvantage,  
negotiations (including commercial  
and industrial negotiations).