

Memorandum

Date: 25/10/22
To: Council
From: Mayor Tory Whanau
Cc:

File ref:

Subject: Committee structure for the 2022-25 triennium

This memorandum outlines the committee structure I have chosen to provide the governance and decision-making framework for the 2022-25 triennium.

Rationale

The following committee structure has been designed with a number of considerations in mind. First and foremost, it is supportive of my vision for an inclusive, constructive approach to decision making. It is designed so there is a more even spread of workload across the committees, and therefore a more even workload and sharing of responsibility across the group of chairs and deputy chairs.

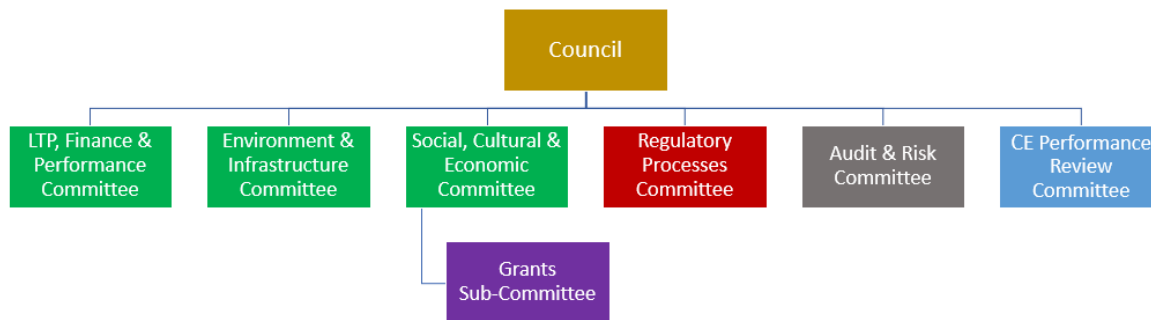
Important for me is to have real efficiency in decision making – as such, my goal is to spend less time in Committee and more time in the community. To achieve this, I want to ensure an appropriate weekly structure for elected members as well as staff.

I've also taken note of feedback on what has worked well in the past triennium as well as the recommendations from the 2021 governance review into Council decision-making (the Winder report).

To support this structure and its intent, I'm also wanting for us to take a close look at the terms of reference and delegations which will be considered by the Council on 16 November. In particular, I'm keen to ensure we don't double up on decision making and we delegate responsibility as much as is practicable to ensure we can get on with the important business of governing this great city. We'll work on this together over the next few weeks

The Committee structure

The Committee structure I've settled on is as follows:



Membership

All Elected Members

All Elected Members + 2 iwi reps

Sub-set of Elected Members + iwi reps

Independent Chair + 1 members, + subset of elected members + iwi reps

Mayor, Deputy Mayor + chairs of 3 Committees of the whole

Sub-set of Elected Members + iwi reps

Notes:

- 6 Weekly meeting Cycle
- Review structure and appointments in 12-18 months

Meetings will be held on a 6 -weekly cycle, with the ability for any of the committees of the whole (marked in green above) to consider more urgent matters. This ensures that we can be both efficient and responsive.

Over the next two weeks, I'll be working on the allocation of Chairs and Deputy Chairs. Also, after we have discussed it together, we'll be considering the delegations and Terms of Reference for each committee at the Council meeting on 16 November.

I intend to let the structure bed in over the next 12 months or so and make any changes as necessary. I want to ensure the structure is working as intended, and that we have the best people leading it.

Mayor Tory Whanau