

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Inaugural meeting of Te Kaunihera o Pōneke

## Council agenda

Wednesday, 26 October 2022, 5.00pm

Pipitea Marae

121 Thorndon Quay

Wellington



## **MEMBERSHIP**

Mayor Whanau  
Councillor Abdurahman  
Councillor Apanowicz  
Councillor Brown  
Councillor Calvert  
Councillor Chung  
Councillor Foon  
Councillor Free  
Councillor Matthews  
Councillor McNulty  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Randle  
Councillor Wi Neera  
Councillor Young

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## 1. Meeting Conduct

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### 1.1 **Chief Executive's Welcome**

The Chief Executive will open the formal meeting and welcome those present.

### 1.2 Apologies

The Chief Executive will announce apologies received.

### 1.3 Declaration of the Mayor-elect

The Chief Executive will invite the Mayor-elect to make her declaration.

### 1.4 Declarations of Councillors-elect

The Mayor will invite councillors-elect to make their declarations, in the following order:

1. Te Whanganui-a-Tara Māori Ward
2. Motukairangi/Eastern General Ward
3. Paekawakawa/Southern General Ward
4. Pukehīnau/Lambton General Ward
5. Wharangi/Onslow-Western General Ward
6. Takapū/Northern General Ward

### 1.5 General Explanation

The Chief Executive will provide a general explanation about the elected members' legal responsibilities under various pieces of legislation.

### 1.6 **Mayor's Address**

The Mayor will give her opening address.

### 1.7 Appointment of a Deputy Mayor

The Mayor, under section 41A of the Local Government Act 2002, will appoint a councillor as Deputy Mayor of Wellington City Council for the 2022-2025 triennium.

### 1.8 Committee Structure

The Mayor, under section 41A of the Local Government Act 2002, will establish committees of Wellington City Council. A memorandum on the committee structure will be circulated separately ahead of the meeting.



2. General Business

## FIXING OF THE DATE AND TIME OF THE FIRST ORDINARY MEETING OF TE KAUNIHERA O PŌNEKE | COUNCIL FOR THE 2022-2025 TRIENNIUM

### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Te Kaunihera o Pōneke | Council recommends the setting of the date and time for the first two ordinary meetings of the 2022-2025 triennium.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

#### Relevant Previous decisions

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

2. Meeting arrangements for the 2022-2025 triennium are provided for in the Long-term Plan.

#### Risk

- Low       Medium       High       Extreme

3. Not applicable.

Author	Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager Stephen McArthur, Chief Strategy & Governance Officer

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## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Agree that the first two ordinary meetings of Te Kaunihera o Pōneke | Council be held at 9:30am, 16 November 2022 and 15 December 2022.

## **Whakarāpopoto | Executive Summary**

4. This report asks the Council to agree to the date and time of its first two meetings, noting that the meeting schedule for the remainder of the triennium is anticipated to be adopted at the first meeting of Council.

## **Takenga mai | Background**

5. Schedule 7 Part 1 of the Local Government Act 2002 requires that Council, at its inaugural meeting following a triennial general election, fix the date and time of the first meeting of the local authority, or adopt a schedule of meetings.
6. At previous inaugural meetings, Council has agreed to the first two ordinary meetings of Council, and agreed a schedule of meetings for the remainder of the triennium at the first ordinary meeting of the Council.

## **Kōrerorero | Discussion**

7. A report recommending a schedule of Council and Committee meeting dates for the remainder of the 2022-25 triennium will be submitted for adoption at the first ordinary meeting of Te Kaunihera o Pōneke | Council.

## **Kōwhiringa | Options**

8. The Local Government Act requires that Council set the dates of its first meeting.

## **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

### **Alignment with Council's strategies and policies**

9. Not applicable.

### **Engagement and Consultation**

10. Not required.

### **Implications for Māori**

11. Not applicable.

### **Financial implications**

12. Not applicable.

### **Legal considerations**

13. Council is required to abide by the Local Government Act 2002.

**Risks and mitigations**

14. Not applicable.

**Disability and accessibility impact**

15. Not applicable.

**Climate Change impact and considerations**

16. Not applicable.

**Communications Plan**

17. Once agreed, meetings will be publicly notified in accordance with the Local Government Official Information and Meetings Act 1987.

**Health and Safety Impact considered**

18. Not applicable.

**Ngā mahinga e whai ake nei | Next actions**

19. Democracy Services will prepare a report for the first ordinary meeting of Council, recommending the schedule of meeting dates for the 2022-2025 triennium.

**Attachments**

Nil

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## APPOINTMENT OF MANA WHENUA REPRESENTATIVES TO COUNCIL COMMITTEES

### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Te Kaunihera o Pōneke | Council asks that two mana whenua representatives be endorsed and appointed to Council committees and subcommittees, as originally agreed by the Council on 28 April 2021.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Relevant Previous decisions

On 28 April 2021, Council agreed to appoint one representative each from Taranaki Whānui ki Te Upoko o Te Ika and Ngāti Toa Rangatira to most committees and subcommittees.

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

1. Two mana whenua appointments and have been budgeted for as part of the Annual Plan and Long-term Plan, and do not result in additional expense.

#### Risk

- Low       Medium       High       Extreme

2. Not applicable.

Author	Hedi Mueller, Senior Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader Jennifer Parker, Democracy Services Manager Stephen McArthur, Chief Strategy & Governance Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That Te Kaunihera o Pōneke | Council:

- 1) Receive the information.
- 2) Agree to appoint Liz Kelly and Holden Hohaia, representing Te Rangapū Ahikāroa, our Takai Here partners, as mana whenua representatives nominated by Taranaki Whānui ki te Upoko o te Ika and Ngāti Toa Rangatira to Council committees and subcommittees for the 2022-2025 triennium.
- 3) Agree to pay each nominating mana whenua entity an annual fee equivalent to the remuneration of a Councillor with similar responsibilities.
- 4) Note that specific committee membership will be confirmed when Council agrees the Terms of Reference and Delegations at the next Te Kaunihera o Pōneke | Council meeting.

## **Whakarāpopoto | Executive Summary**

2. Te Rangapū Ahikāroa representatives are Ngāti Toa Rangatira, Taranaki Whānui ki Te Upoko o Te Ika and Te Runanganui o Te Āti Awa.
3. Taranaki Whānui ki Te Upoko o Te Ika and Ngāti Toa Rangatira have each nominated one mana whenua representative, for appointment to Council committees, as agreed by Council in April 2021. Council now needs approve the appointments for the new triennium.

## **Takenga mai | Background**

4. On 8 October 2020, the Strategy and Policy Committee resolved that Council examine legal and practical steps to provide mana whenua representation on Council committees and subcommittees by 1 July 2021.
5. On 10 April 2021, Council resolved to adopt a Strategy and Policy Committee recommendation that Council appoint one representative each from Taranaki Whānui ki Te Upoko o Te Ika and Ngāti Toa Rangatira to all Council committees and subcommittees, except the CEO Performance Review Committee, Community Boards, the Appointments Group, and the District Licencing Committee, effective 1 July 2021.
6. Council agreed that the mana whenua representatives have full voting rights and that Taranaki Whānui ki Te Upoko o Te Ika and Ngāti Toa Rangatira be reimbursed for the contribution of their representatives by paying each iwi an annual fee equivalent to the remuneration of a full-time elected member.
7. On 30 June 2021, Liz Kelly was appointed as Ngāti Toa Rangatira representative to all Council committees and subcommittees, except the CEO Performance Review Committee, Community Boards, the Appointments Group, and the District Licencing Committee.
8. On 29 April 2022, Council signed Tākai Here, with Te Rangapū Ahikāroa, the partners to the agreement: Ngāti Toa Rangatira, Taranaki Whānui ki Te Upoko o Te Ika and Te Runanganui o Te Āti Awa.

## **Kōrerorero | Discussion**

9. Officers have met and had discussions with representatives from Ngāti Toa Rangatira, Taranaki Whānui ki Te Upoko o Te Ika and Te Runanganui o Te Āti Awa.

10. For contractual purposes the nominating entities for this triennium will be Ngāti Toa Rangatira Incorporated and Port Nicholson Block Settlement Trust.
11. Te Rūnanga o Toa Rangatira Incorporated has nominated Liz Kelly as the Ngāti Toa Rangatira representative.
12. Port Nicholson Block Settlement Trust has nominated Holden Hohaia as the Taranaki Whānui ki Te Upoko o Te Ika representative.
13. Council may appoint members to committees who are not elected members, so long as the Council believes that person has skills, attributes, or knowledge that will assist the work of the committee.
14. The appointment of Holden Hohaia will assist the work of committees by bringing strong relationship, governance, negotiation, stakeholder and community experience, as well as providing the perspectives of Taranaki Whānui.
15. The reappointment of Liz Kelly will assist the work of the committees by helping to ensure whānau-centred thinking and solutions and strength-based mātauranga Māori approaches are adopted and applied to committee processes and decision making, including providing the perspectives of Ngāti Toa. She also brings the added advantage of continuity and experience with WCC committees, having attended committee meetings since August 2021.
16. A Statement of Work will be entered into between Council, nominating entities and each iwi representative, setting out the payment and participation arrangements.
17. Mana whenua representation on committees and subcommittees will remain until otherwise resolved by Council and does not limit Council's ability to make changes to its overall committee structure, including any external appointments.

## **Whai whakaaro ki ngā whakataunga | Considerations for decision-making**

### **Alignment with Council's strategies and policies**

18. Confirming these appointments aligns with Council's Tūpiki Ora Māori Strategy and Tākai Here partnership agreement.

### **Engagement and Consultation**

19. There is no requirement for public engagement or consultation on these appointments. Nominations for each individual have come from mana whenua directly.

### **Implications for Māori**

20. Having two appointed representatives on Council committees ensures that mana whenua voices are at the Council table and have decision making rights at committee level.

### **Financial implications**

21. These appointments have been budgeted for as part of the Annual Plan and Long-term Plan, and do not result in additional expense.

### **Legal considerations**

22. Not applicable.

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**Risks and mitigations**

23. Not applicable.

**Disability and accessibility impact**

24. Not applicable.

**Climate Change impact and considerations**

25. Not applicable.

**Communications Plan**

26. Not applicable.

**Health and Safety Impact considered**

27. Not applicable.

**Ngā mahinga e whai ake nei | Next actions**

28. Including mana whenua appointees in the orientation programme to ensure the appointees are able to comply with certain matters relevant to Council, including:
- a. relevant local government legislation
  - b. good governance principles
  - c. Council standing orders
  - d. Code of Conduct for Elected Members
  - e. processes around conflicts of interest
  - f. any specific requirements relating to the committee itself
  - g. requirements to attend workshops, briefings etc.
29. Finalising the Statement of Work between Council, mana whenua, and mana whenua representatives.

**Attachments**

Nil