



MINUTES

THURSDAY 29 NOVEMBER 2012

5.38pm – 7.34pm

**Council Chamber
First Floor, Town Hall
Wakefield Street
Wellington**

PRESENT:

- Mayor Wade-Brown (5.38pm – 7.34pm)
- Councillor Ahipene-Mercer (5.38pm – 7.34pm)
- Councillor Best (5.38pm – 7.34pm)
- Councillor Coughlan (5.38pm – 7.34pm)
- Councillor Eagle (5.38pm – 7.34pm)
- Councillor Foster (5.38pm – 7.34pm)
- Councillor Gill (5.38pm – 7.34pm)
- Councillor Lester (5.38pm – 7.34pm)
- Councillor McKinnon (5.38pm – 7.34pm)
- Councillor Marsh (5.38pm – 7.34pm)
- Councillor Morrison (5.38pm – 7.34pm)
- Councillor Pannett (5.38pm – 7.34pm)
- Councillor Pepperell (5.38pm – 7.34pm)
- Councillor Ritchie (5.39pm - 7.05pm, 7.06pm – 7.30pm)

APOLOGIES:

- Councillor Cook

217/12C **APOLOGIES**
(1215/11/IM)

Moved Mayor Wade-Brown, seconded Councillor Ahipene-Mercer, the motion that Council accept apologies for absence from Councillor Cook.

The motion was put

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett and Pepperell.

Voting against: Nil.

Majority Vote: 13:0

The motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Accept apologies for absence from Councillor Cook.*

218/12C **CONFIRMATION OF MINUTES**
(1215/11/IM)

Moved Councillor Mayor Wade-Brown, seconded Councillor Pepperell, the motion that Council approve the minutes of the meeting held on Wednesday 24 October 2012, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

The motion was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett and Pepperell.

Voting against: Nil.

Majority Vote: 13:0

The motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Approve the minutes of the meeting held on Wednesday 24 October 2012, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.*

(Councillor Ritchie joined the meeting at 5.39pm.)

219/12C **PUBLIC PARTICIPATION**
(1215/11/IM)

NOTED:

Michael Gibson addressed the meeting in relation to Report 1 – Strategy and Policy Committee meeting of Thursday 8 November 2012.

TABLED INFORMATION: Reference 219/12P(a).

220/12C **ANNOUNCEMENTS BY THE MAYOR**
(1215/11/IM)

NOTED:

Mayor Wade-Brown shared the following with the meeting:

“Yesterday was near-perfect.

The Hobbit Premiere was an astonishing success and I’d like us all to reflect on just how important this is for Wellington

- The world saw us at our very best, and our very best is certainly something to celebrate
- Our talent and technology was showcased to an audience of millions

Wellington really sparkled yesterday, from the amazing weather to the unbridled excitement from the 20,000 Wellingtonians who flocked to Courtenay Place

Yesterday’s success was the result of careful planning and the commitment of many people, all contributing in their own way.

Our Events Team, planning, traffic, the Artisan Market, screens, banners, clean streets and the way we engaged with so many businesses to transform Wellington into the Middle of Middle-earth

- meant we can all be very proud of Wellington City Council.

The media, stars and fans (local and global) will now be ambassadors for our Smart Capital because you've made them so welcome and worked so well together.

And although this isn't an official review, I do suggest everyone goes and sees the movie – superb talent, technology, craft, acting and breathtaking landscapes!

Yesterday was one of those days in which we celebrate a supremely Liveable City

- And I'm very pleased to announce that the day before, Wellington was named one of the world's most liveable cities
- winning its category in the UN-backed International Awards for Liveable Communities (LivCom) Awards 2012

LivCom is the world's only competition for communities that focuses on environmental management and the creation of liveable communities,

- It seeks to encourage innovation and leadership in providing vibrant, environmentally-sustainable communities.

This is an outstanding result because the LivCom Awards recognise achievement across the whole range of citizen wellbeing

It's something all Wellingtonians can be proud of."

221/12C **PETITIONS**
(1215/11/IM)

NOTED:

There were no petitions

222/12C **CONFLICT OF INTEREST DECLARATIONS**
(1215/11/IM)

NOTED:

Councillor Ritchie declared a conflict of interest in relation to Report 2 – Strategy and Policy Committee, meeting of Thursday 22 November 2012 - Golden Mile – Road Safety Initiatives. She advised that she would not take part in debate or vote on the matter.

Reports from Committees – Committee Decisions requiring Council approval

223/12C **STRATEGY AND POLICY COMMITTEE**
Meeting of Thursday 8 November 2012
 (1215/11/IM) (REPORT 1)

1. **ITEM 321/12P REVIEW OF COUNCIL CONTROLLED ORGANISATIONS**
 (1215/52/IM) (REPORT 3)

Moved Councillor McKinnon, seconded Councillor Best, the substantive motion.

Moved Mayor Wade-Brown, seconded Councillor Gill the following amendment.

THAT Council:

- New 14. Agree that Council's policy on the appointment and remuneration of Directors and Trustees is amended to specify that elected members appointed to Council Controlled Organisations by Council not be remunerated in addition to their Council remuneration, and that this change in policy would take effect from the end of their terms, in recognition of financial commitments that existing appointees may have made.
- New 15. Note that the issue of whether Council Appointed Directors or trustees of Council Organisation's are permitted to receive director/trustee fees will be considered by Council at the commencement of the 2013/16 triennium.
- New 16. Agree to amend the Terms of Reference for the Council Controlled Organisation Performance Subcommittee to increase the Councillor membership to four and that this position be filled immediately.

The amendment, new 14 was put:

Voting for: Mayor Wade-Brown, Councillors Eagle, Gill, Lester, Pannett, Pepperell and Ritchie.

Voting against: Councillors Ahipene-Mercer, Best, Coughlan, Foster, McKinnon, Marsh and Morrison.

Majority Vote: 7:7

The amendment, new 14 was declared CARRIED by casting vote.

The amendment, new 15 was put:

Voting for: Mayor Wade-Brown, Councillors Eagle, Gill, Lester, Pannett, Pepperell and Ritchie.

Voting against: Councillors Ahipene-Mercer, Best, Coughlan, Foster, McKinnon, Marsh and Morrison.

Majority Vote: 7:7

The amendment, new 15 was declared CARRIED by casting vote.**The amendment, new 16 was put:**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Pannett, Pepperell and Ritchie.

Voting against: Councillors Coughlan and Morrison.

Majority Vote: 12:2

The amendment, new 16 was declared CARRIED.**Moved Councillor Foster, seconded Councillor Lester, the following amendment to new 14:**

THAT Council:

14. Agree that Council's policy on the appointment and remuneration of Directors and Trustees is amended to specify that ~~elected~~ members appointed to Council Controlled Organisations by Council not be remunerated in addition to their Council remuneration, and that this change in policy would take effect from the end of their terms, in recognition of financial commitments that existing appointees may have made.

(Councillor Ritchie left the meeting at 7.05pm.)

The amendment was put:

Voting for: Councillor Pepperell.

Voting against: Councillors Wade-Brown, Ahipene-Mercer Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison and Pannett.

Majority Vote: 1:12

The amendment was declared LOST.

(Councillor Ritchie returned to the meeting at 7.06pm.)

The substantive motion recommendation 1(a) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pepperell and Ritchie.

Voting against: Councillor Pannett.

Majority Vote: 13:1

The substantive motion recommendation 1(a) was declared CARRIED.

The substantive motion recommendation 1(b) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Lester, McKinnon, Marsh, Morrison,

Voting against: Councillors Eagle, Gill, Pannett, Pepperell and Ritchie.

Majority Vote: 9:5

The substantive motion recommendation 1(b) was declared CARRIED.

The substantive motion recommendation 1(c) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Pannett, Pepperell and Ritchie.

Majority Vote: 11:3

The substantive motion recommendation 1(c) was declared CARRIED.

The substantive motion recommendation 1(d) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 1(d) was declared CARRIED.

The substantive motion recommendation 1(e) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 1(e) was declared CARRIED.

The substantive motion recommendation 1(f) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Foster, Pannett, Pepperell and Ritchie.

Majority Vote: 9:5

The substantive motion recommendation 1(f) was declared CARRIED.

The substantive motion recommendation 1(g) was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison and Ritchie.

Voting against: Councillors Pannett and Pepperell.

Majority Vote: 12:2

The substantive motion recommendation 1(g) was declared CARRIED.

The substantive motion recommendation 2 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh, Morrison and Pannett.

Voting against: Councillors Eagle, Pepperell and Ritchie.

Majority Vote: 11:3

The substantive motion recommendation 2 was declared CARRIED.

The substantive motion recommendation 3 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh, Morrison and Pannett.

Voting against: Councillors Eagle, Pepperell and Ritchie.

Majority Vote: 11:3

The substantive motion recommendation 3 was declared CARRIED.

The substantive motion recommendation 4 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 4 was declared CARRIED.

The substantive motion recommendation 5 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 5 was declared CARRIED.

The substantive motion recommendation 6 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Gill, Pannett and Pepperell and Ritchie.

Majority Vote: 9:5

The substantive motion recommendation 6 was declared CARRIED.

The substantive motion recommendation 7 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison and Pannett.

Voting against: Councillors Pepperell and Ritchie.

Majority Vote: 12:2

The substantive motion recommendation 7 was declared CARRIED.

The substantive motion recommendation 8 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh, Morrison,

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 8 was declared CARRIED.

The substantive motion recommendation 9 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh, Morrison,

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 9 was declared CARRIED.

The substantive motion recommendation 10 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 14:0

The substantive motion recommendation 10 was declared CARRIED.

The substantive motion recommendation 11 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett and Pepperell.

Voting against: Councillor Ritchie.

Majority Vote: 13:1

The substantive motion recommendation 11 was declared CARRIED.

The substantive motion recommendation 12 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Marsh and Morrison.

Voting against: Councillors Eagle, Pannett, Pepperell and Ritchie.

Majority Vote: 10:4

The substantive motion recommendation 12 was declared CARRIED.

The substantive motion recommendation 13 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Foster, Gill, Lester, McKinnon, Morrison, Pepperell and Ritchie.

Voting against: Councillors Eagle, Marsh and Pannett.

Majority Vote: 11:3

The substantive motion recommendation 13 was declared CARRIED.

The substantive motion recommendation 14 was put.

Voting for: Mayor Wade-Brown, Councillors Eagle, Gill, Lester, Pannett, Pepperell and Ritchie.

Voting against: Councillors Ahipene-Mercer, Best, Coughlan, Foster, McKinnon, Marsh and Morrison.

Majority Vote: 7:7

The substantive motion recommendation 14 was declared CARRIED on the CASTING VOTE.

The substantive motion recommendation 15 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Eagle, Gill, Lester, Pannett, Pepperell and Ritchie.

Voting against: Councillors Best, Coughlan, Foster, McKinnon, Marsh and Morrison.

Majority Vote: 8:6

The substantive motion recommendation 15 was declared CARRIED.

The substantive motion recommendation 16 was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Pannett, Pepperell and Ritchie.

Voting against: Councillors Coughlan and Morrison.

Majority Vote: 12:2

The substantive motion recommendation 16 was declared CARRIED.

Nominations for a new member of the Council Controlled Organisation Performance Subcommittee were called for.

Councillor Pannett indicated that she wished to be considered. There were no other nominations.

Moved Councillor Gill, seconded Councillor Foster, the motion that Council appoint Councillor Pannett as the new member of the Council Controlled Organisation Performance Subcommittee.

The motion was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Pannett, Pepperell and Ritchie.

Voting against: Councillor Morrison.

Majority Vote: 13:1

The motion was declared CARRIED.

RESOLVED:

THAT Council:

1. *Agree that the current governance structures are retained for:*
 - (a) *Basin Reserve Trust;*
 - (b) *Partnership Wellington Trust;*
 - (c) *Positively Wellington Venues Limited;*
 - (d) *Capacity Infrastructure Services Limited;*
 - (e) *Wellington Cable Car Limited;*
 - (f) *Wellington Museums Trust; and*
 - (g) *Wellington Zoo Trust*

Capacity Infrastructure Services Limited

2. *Instructs the Council Chief Executive to agree with the other shareholder of Capacity, the detail of the outcomes model, on the basis that the following are retained by Council:*
 - *ownership of the three waters assets;*
 - *ownership of the three waters information and asset management info system (AMS);*
 - *responsibility for policy and strategic direction;*
 - *approval of asset management plans;*
 - *approval of the service level agreement and Key Performance Indicators; and*
 - *approval of budgets (and funding) for operating and capital expenditure related to Council's three water activities.*
3. *Instructs the Council Chief Executive in consultation with the Board of Capacity to review and report back on their capabilities to deliver on the objectives of a regional water management unit and the transition plan to an outcomes model, by 31 March 2013.*

Wellington Waterfront Limited

4. *Agree that the implementation of the waterfront project as approved by Council in the annual Waterfront Development Plan continue to be managed by Wellington Waterfront Limited until 30 June 2015, at which time any activities will transfer to Council and Wellington Waterfront Limited be retained for the purpose of holding the waterfront assets on trust for Council.*
5. *Instruct the Chief Executive to agree a transition process with the Board and Chief Executive of Wellington Waterfront Limited to give effect to the recommendations and report back to the relevant Council Committee on the transition plan by December 2014.*
6. *Instruct officers to work with appropriate parties to investigate the merits of operation of a Land Development Agency to advance the City's Urban Development Strategy, noting that if it were determined*

as a good mechanism, there could be a range of delivery vehicles including Wellington Waterfront Ltd, a new entity, or in house.

Wellington Venues Limited

7. *Instruct officers to implement the recommendations of the Review as set out in section 5.4 of the Strategy and Policy report of 8 November 2012 with respect to Positively Wellington Venues as part of the 2012/13 Statement of Intent process.*

General

8. *Agree that the governance framework attached as Appendix 2 of the minutes and used in the individual assessment of each Council Controlled Organisation (CCO) will be maintained and used as an aide to decision making when assessing the appropriate governance and delivery model for new and existing services.*
9. *Agree the implementation plan attached as Appendix 1 to the minutes which relates to process improvements informed by the review recommendations contained within the report entitled “Enhancing alignment and performance”.*
10. *Agree that the terms of reference for Council Controlled Organisation Performance Subcommittee (CCOPS) be amended to make it explicit that CCOPS will be responsible for ensuring that the activities of the CCOs are aligned to the Council’s strategic direction.*
11. *Agree that the Owner’s Expectation Guide will include expectations of councillors in terms of their role in communicating with any entity to which they are appointed, and their role around the Council table in any discussions relating to the entity to which they are appointed.*

Waterfront Project Funding

12. *Agree, with effect from 1 July 2013, funding of the Wellington Waterfront Limited commercial development activities be decoupled from Wellington Waterfront Limited public space development and operation, so that:*
 - *Net operating cost (including depreciation) of the public space activity is funded through general rates;*
 - *Net proceeds from commercial development offset the total general rate requirement through a separate commercial activity*
13. *Instruct officers to provide advice to the Strategy and Policy Committee on the funding impact of these changes and the transition to rates funding as part of the 2013/14 Annual Plan.*

Other

- 14. Agree that Council's policy on the appointment and remuneration of Directors and Trustees is amended to specify that elected members appointed to Council Controlled Organisations by Council not be remunerated in addition to their Council remuneration, and that this change in policy would take effect from the end of their terms, in recognition of financial commitments that existing appointees may have made.**
- 15. Note that the issue of whether Council Appointed Directors or trustees of Council Organisation's are permitted to receive director/trustee fees will be considered by Council at the commencement of the 2013/16 triennium.**
- 16. Agree to amend the Terms of Reference for the Council Controlled Organisation Performance Subcommittee to increase the Councillor membership to four and that this position be filled immediately.**
- 17. Appoint Councillor Pannett as the new member of the Council Controlled Organisation Performance Subcommittee.**

(Councillor Ritchie withdrew from the table due to a conflict of interest.)
(Councillor Ritchie left the meeting at 7.30pm.)

224/12C **STRATEGY AND POLICY COMMITTEE**
Meeting of Thursday 22 November 2012
(1215/11/IM)

(REPORT 2)

1. **ITEM 334/12P GOLDEN MILE – ROAD SAFETY INITIATIVES**
(1215/52/IM) (REPORT 1)

Moved Councillor Foster, seconded Councillor Pepperell, the substantive motion.

The substantive motion was put.

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett and Pepperell.

Voting against: Nil.

Majority Vote: 13:0

The substantive motion was declared CARRIED.

RESOLVED:*THAT Council:*

1. *Approve a prohibition of vehicular traffic over Bond Street for a distance of 10 metres from its intersection with Willis Street*
2. *Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008.*

Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>DC, CC, FC Registered Vehicles Parking, Monday to Friday 8:00am – 6:00pm</i>	<i>Southwest side, commencing 3.5 metres northwest of its intersection with St. Hill Street (Grid Coordinates X=2658711.47263 m, Y=5989323.462629 m) and extending in a north-westerly direction following the kerbline for 17.5 metres.</i>
<i>Bond Street</i>	<i>Taxi Stand, At All Times.</i>	<i>Southwest side, commencing 51.5 metres northwest of its intersection with St. Hill Street (Grid Coordinates X=2658711.47263 m, Y=5989323.462629 m) and extending in a north-westerly direction following the kerbline for 25.5 metres.</i>

Delete from Schedule G (Give Way and Stop Controls) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>No Left Turn, At All Times.</i>	<i>Northwest bound traffic, no left turn to Willis Street.</i>

Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>Metered Parking, P120 Maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am - 8:00pm, Saturday and Sunday 8:00 - 6:00pm.</i>	<i>Southwest side, commencing 21 metres northwest of its intersection with St. Hill Street (Grid coordinates x= 1748689.6 m, y= 5427611.3 m), and extending in a north-westerly direction following the kerbline for 23 metres. (4 parallel carparks)</i>

Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>No stopping, at all times.</i>	<i>Northeast side, commencing 8 metres southeast of its intersection with Willis Street (Grid Coordinates X=2658658.35970 3 m, Y=5989397.86790 7 m) and extending in a south-easterly direction following the kerbline for 100 metres.</i>

Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>Metered Parking, P120 Maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am - 8:00pm, Saturday and Sunday 8:00 - 6:00pm.</i>	<i>Southwest side, commencing 3.5 metres northwest of its intersection with St. Hill Street (Grid coordinates x= 1748689.6 m, y=</i>

5427611.3 m), and extending in a north-westerly direction following the kerbline for 40.5 metres. (7 parallel carparks)

Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>DC, CC, FC Registered Vehicles Parking, Monday to Friday 8:00am – 6:00pm</i>	<i>Northeast side, commencing 69.5 metres southeast of its intersection with Willis Street (Grid Coordinates X=1,748,637.36 m, Y=5,427,685.19 m) and extending in a south-easterly direction following the kerbline for 17.5 metres.</i>
<i>Bond Street</i>	<i>Loading zone - goods vehicles and authorised vehicles only,</i>	<i>Southwest side, commencing 51.5 metres northwest of its intersection with St. Hill Street (x= 1748689.6 m, y= 5427611.3 m) and extending in a north-westerly direction following the kerbline for 17.5 metres.</i>
<i>Bond Street</i>	<i>Motorcycle Parking, At All Times</i>	<i>Southwest side, commencing 69 metres northwest of its intersection with St. Hill Street (Grid Coordinates x= 1748689.6 m, y= 5427611.3 m) and extending in a north-westerly direction following the kerbline for 8 metres.</i>

Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Bond Street</i>	<i>No stopping, at all times.</i>	<i>Northeast side, commencing 11 metres southeast of its intersection with Willis Street (Grid Coordinates X=1,748,637.36 m, Y=5,427,685.19 m) and extending in a south-easterly direction following the kerbline for 58.5 metres.</i>
<i>Bond Street</i>	<i>No stopping, at all times.</i>	<i>Northeast side, commencing 87 metres southeast of its intersection with Willis Street (Grid Coordinates X=1,748,637.36 m, Y=5,427,685.19 m) and extending in a south-easterly direction following the kerbline for 13 metres.</i>

Delete from Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Mercer Street</i>	<i>Motorcycle Parking, At All Times.</i>	<i>North side, commencing 19 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748657.8 m, y= 5427730.6 m), and extending in a south-easterly direction following the northern kerbline for 9.5 metres.</i>

<i>Mercer Street</i>	<i>Loading zone - goods vehicles and authorised vehicles only, P10, Monday to Saturday 8:00am – 6:00pm.</i>	<i>North side, commencing 28.5 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748657.8 m, y= 5427730.6 m), and extending in a south-easterly direction following the northern kerbline for 10.5 metres.</i>
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Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

<i>Column One</i> <i>Mercer Street</i>	<i>Column Two</i> <i>No stopping, at all times.</i>	<i>Column Three</i> <i>North side, commencing 39 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748657.8 m, y= 5427730.6 m), and extending in a south-easterly direction following the northern kerbline to its intersection with Victoria Street.</i>
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Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule

<i>Column One</i> <i>Mercer Street</i>	<i>Column Two</i> <i>Metered Parking, P120 Maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am - 8:00pm, Saturday and Sunday 8:00 - 6:00pm.</i>	<i>Column Three</i> <i>South side, commencing 12 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748652.6 m, y= 5427718.9 m), and extending in a south-easterly direction following the southern</i>
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kerbline for 37 metres. (13 angled parking spaces).

Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Mercer Street</i>	<i>Taxi Stand, At All Times.</i>	<i>North side, commencing 19 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748657.8 m, y= 5427730.6 m), and extending in a south-easterly direction following the northern kerbline for 28 metres. (5 parallel parks)</i>

Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Mercer Street</i>	<i>No stopping, at all times.</i>	<i>North side, commencing 47 metres south-east of its intersection with Willis Street (Grid coordinates, x= 1748657.8 m, y= 5427730.6 m), and extending in a south-easterly direction following the northern kerbline to its intersection with Victoria Street.</i>

Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
<i>Mercer Street</i>	<i>Metered Parking, P120 Maximum, Monday to Thursday</i>	<i>South side, commencing 12 metres south-east</i>

8:00am - 6:00pm, of its intersection
 Friday 8:00am - with Willis Street
 8:00pm, Saturday and (Grid coordinates,
 Sunday 8:00 - 6:00pm. x= 1748652.6 m,
 y= 5427718.9 m),
 and extending in a
 south-easterly
 direction following
 the southern
 kerbline for 29
 metres. (10 angled
 parking spaces).

Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One
Mercer Street

Column Two
*Loading zone - goods
 vehicles and
 authorised vehicles
 only,*

Column Three
*South side,
 commencing 41
 metres south-east
 of its intersection
 with Willis Street
 (Grid coordinates,
 x= 1748652.6 m,
 y= 5427718.9 m),
 and extending in a
 south-easterly
 direction following
 the southern
 kerbline for 8
 metres.*

225/12C **QUESTIONS**
 (1215/11/IM)

NOTED:

There were no questions.

The meeting concluded at 7.34pm.

Confirmed: _____

Chair

/ /

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Plimmer Review recommendation	Officers Comment	Implementation steps
Work through a consistent framework before deciding if arm's-length governance will deliver improved performance	The framework developed in the Plimmer review provides a useful aide to the decision making process	The framework attached as Appendix 3 will be maintained and used as an aide to decision making when assessing the appropriate governance and delivery model for new and existing services.
When setting up a CCO, ensure constitution or trust deed reflects the Council's intentions and legal basis for the entity.	Noted	
Review constitution or trust deed for each entity, every 6 years.	Constitutions and trust deeds tend to be more of an enduring nature. Given the nature of Council's CCOs we would not expect the objects to change frequently.	A programme of review will be implemented to ensure all constitutions and trust deeds have been reviewed prior to the next LTP.
Ensure that the legal status matches the Council's expectation.	Noted	
Understand and distinctly manage Council's role as owner and funder, and build strong links with operational areas of Council.	The current organisational review and restructure will implement changes in this area designed to deliver a greater separation to the roles of owner and service delivery	As the new structure is implemented changes will be clearly communicated to CCOs and internally. Clarity around roles will be addressed within an Owners Expectation Guide to be developed.
Adopt an Owner Expectation Guide to explain the roles of the owner, funder and of the entity, and behaviours expected.	Officers agree that there is significant merit in adopting such a guide and note that Auckland has recently developed such a guide for their CCOs.	An Owners Expectation Guide will be developed and implemented clearly setting out respective roles and responsibilities.
Where there is an operating grant, ensure the funding or purchase agreement clearly outlines the deliverables expected. This document can also include additional intervention mechanisms, which can be used if performance is not as expected.	Funding and service level agreements are in place in most instances and where they are not deliverables operating grants are linked to the delivery of outcomes within the agreed SOI for each entity.	Existing funding deeds and service level agreements will be reviewed to ensure they are consistent with the deliverables expected and articulated through the entity's SOI. Whether it is appropriate for additional intervention mechanisms to be included will be considered at that time.
Adopt a process for CCOs to understand how they should work together for the benefit of the wider Wellington area.	CCOs exist to deliver on the objectives of Council. If Council requires CCOs to work together for a collective good then this needs to be clearly articulated to the CCOs via the existing processes of LOEs and SOI's then accountabilities can be clearly understood.	Through the planning processes, where Council requires CCOs to work together for the collective interest of the Council this will be set out clearly in the LOEs and accountabilities will be clearly defined and articulated through SOI's
Ensure there are clear communications about who within Council is responsible for	The current organisational review and restructure will implement changes in this area	As the new structure is implemented changes will be clearly communicated to CCOs

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the strategy, ownership and funding relationships.	designed to deliver a greater separation to the strategic, ownership and funding relationships.	and internally. Clarity around roles will be addressed within an Owners Expectation Guide to be developed.
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Plimmer Review recommendation	Officers Comment	Implementation steps
Enhance the formal relationships with regular cycles of engagement (individual meetings and roundtables), led by the Mayor and Chief Executive.	Officers agree that informal relationships can complement the formal processes and in particular around “no surprises” and communications issues. However there is a risk that too many informal channels blurs the accountabilities and increases the risks around inconsistent messaging. Officers view is that the recommendations outlined in the Plimmer review to increase the level of informal meetings go to far and risk being counter productive.	Officers recommend that the informal processes be enhanced to; include a twice a year meeting of the Mayor/CE and all of the Chairs/CE’s of the CCOs with one of these meetings being scheduled to initiate the Council planning round; and for the Mayor/CE informal 1 - 1 meetings with Chairs/CEs be regularised, based on formal agendas and include the key relationship Director for CCOs.
Provide strong and integrated advice about Council’s strategic expectations for the entity, developed through a programme of workshops and discussions between Council and CCOs	Officers concur with this view and note that while CCOs were engaged early in the recently completed LOE and SOI process through a series of workshops and reviews the connection to Council’s strategic expectations can be better integrated with a stronger strategic focus.	The content and focus for LOEs will be determined through a process of integrated planning and strategic workshops and communications to determine the Council’s expected contributions from CCOs as the basis for the next SOI round.
Ongoing, engage the CCOs early in the review of LTPs and the development of key strategies.	Officers concur with this view and note that while CCOs were engaged early in the recently completed LTP process the utility of the engagement would have been enhanced by greater engagement at an earlier stage around the Council’s key strategies.	The engagement process with CCOs for the development and communication around SOIs, LTPs and Council key strategies will be set out within the Owners Expectation Guide to be developed.
Articulate these strategic expectations in a Statement of Core Purpose, reviewed every 6 years (alongside a review of continued relevance of the entity’s constitution or trust deed.	Given the concern expressed around the alignment of the CCOs activities to Council’s strategic objectives clearly re-articulating the Statement of Core Purpose as part of the next planning process will be useful and can then be maintained thereafter.	A Statement of Core Purpose will be developed for each CCO in time for the next SOI process and will be reviewed thereafter as required or no later than whenever the entity’s constitution or trust deed is reviewed.

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Ensure that the annual letter of expectation and the SOI reflect the Council's expectations.	Council introduced LOEs to enhance the SOI process and they are now widely recognised as a part of best practice to get alignment to owner's objectives. The LOE is simply a tool to communicate the owner's expectations. The processes that determine the expected contribution is the area where enhancement provides gains.	The content and focus for LOEs will be determined through a process of planning and strategic workshops and communications to determine the Council's expected contributions from CCOs as the basis for the next SOI round.
Encourage memoranda of understandings between CCOs, where appropriate.	There are already many instances where MOUs are used. PWT has a number of MOUs with CCOs with respect to marketing services.	No action required.

Plimmer Review recommendation	Officers Comment	Implementation steps
Ensure there is a board skills matrix specific to each board and it is reviewed regularly.	The board skills required for each specific board is specifically assessed at each appointment round to identify any skills gap on the board and informs the appointment process.	The importance of having robust assessments of the skills requirement on Boards is noted and will continue to be an area of focus.
Include in the Owners Expectation Guide that the Council has a role in inducting Board members in the Council's expectations, as well as the Chair's obligation to induct the members about the entity.	There is already lot of work done in the area of induction for Councillors and new board members. However, Officers agree greater clarity of responsibilities in this area would be beneficial.	Owners Expectation Guide to be developed and implemented.
Decide whether or not Councillors can be on CCO Boards, two options recommended.	This is covered specifically in the body of the report.	Recommendation in the main report.
Enhance the LOE, making them tools for alignment with the Council and specific to each entity, by articulating the contribution Council expects the CCO to make to the Council's strategic objectives.	Council introduced LOEs to enhance the SOI process and they are now widely recognised as a part of best practice to get alignment to owner's objectives. The LOE is simply a tool to communicate the owners expectations. The processes that determine the expected contribution is the area where enhancement provides gains.	The content and focus for LOEs will be determined through a process of planning and strategic workshops and communications to determine the Council's expected contributions from CCOs as the basis for the next SOI round.
Develop a template for SOI's, to enhance the quality of the information provided to the owner and drive a longer term approach.	The focus of the SOI process has been on raising the quality of the SOI's rather than standardising them. Given the progress made in raising the quality of the SOIs and the other changes contemplated from this review there are merits in now looking at a standard SOI template	A standardised SOI template will be developed and utilised for the 2013/14 SOI process.
Introduce short monthly reports	The "no surprises" approach	Review the need for this following

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<p>from each CCO to Council, to support the “no surprises” approach and to inform regular meetings between the Council and each CCO.</p>	<p>should not be influenced by the presence or absence of a short monthly report. The purpose of the informal meetings is to get a regular update on material issues if this process is working then monthly reports are not required. Requiring formal monthly reports risks adds an additional reporting requirement and risks blurring accountability between the board and Council.</p>	<p>the implementation of the enhanced informal meetings and the regularisation of communication channels and respective expectations. This would include the role of the Council appointed board members on CCOs.</p>
<p>For regular quarterly and six-monthly reporting, use a future focused performance and risk approach, and look at ways to streamline reporting requirements.</p>	<p>Currently all CCOs are required to prepare a report (quarterly or six-monthly) to CCOPS. The CCO team prepares a covering report identifying key activities and performance issues. The reports tend to be historic and the CCOPS meeting is updated for any current issues at the time of the meeting.</p>	<p>Reporting requirements will be set out in the Owners Expectation Guide and will be reviewed to ensure they are streamlined and are meeting the requirements of CCOPS and Council.</p>

Plimmer Review recommendation	Officers Comment	Implementation steps
<p>Revise the terms of reference for CCOPS to include responsibility for looking at the collective interest of the Council, in addition to the individual performance of the CCOs.</p>	<p>CCOs exist to deliver on the objectives of Council. If Council requires CCOs to work together for a collective good then this needs to be clearly articulated to the CCOs via the existing processes of LOEs and SOIs then accountabilities can be clearly understood. This already falls within CCOPS terms of reference</p>	<p>Through the planning processes where Council requires CCOs to work together for the collective interest of the Council this will be set out clearly in the LOEs and accountabilities will be clearly defined and articulated through SOIs</p>
<p>Require CCOs to hold an AGM, open to the public.</p>	<p>Officers note that all CCOPS meetings are open to the public and agendas and papers are publicly available in advance of scheduled meetings. At least once per annum each CCO is required to present to CCOPS. The CCOPS meetings are also open for all Councillors to attend.</p>	<p>Officers will work with the CCOs and CCOPS to ensure that at least once each year there is an AGM held in public for each CCO. In addition Officers will work with CCOPS to hold a CCOPS meeting where each CCO presents their annual report.</p>

