

**Absolutely Positively  
Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Tawa Community Board

## Ngā Meneti | Minutes

7.00pm Rāhina Monday, 20 Whiringa ā-rangi November 2023  
Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington



**PRESENT**

Rachel Allan

Tim Davin

Jill Day (Chair)

Jackson Lacy

Liz Langham

Miriam Moore (Deputy

Chair) Councillor Randle

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# 1 Meeting Conduct

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## 1.1 Karakia

The Chairperson opened the meeting at 7:00pm with the following Karakia:

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou I te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

## 1.2 Apologies

**Moved Jill Day, seconded Jackson Lacy**

### **Resolved**

That the Tawa Community Board:

1. Accept the apologies received from Councillor McNulty for absence

**Carried**

(Councillor Randle joined the hui at 7:03pm.)

## 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

## 1.4 Confirmation of Minutes

**Moved Jill Day, seconded Tim Davin**

### **Resolved**

That the Tawa Community Board:

1. Approves the minutes of the Tawa Community Board Meeting held on 30 October 2023, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

## 1.5 Tawa Community Board Service Award

There was no service award recipient.

## 1.6 Public Participation

### **1.6.1 Paul Blum and Sharyn Devereux-Blum**

Paul Blum and Sharyn Devereux-Blum addressed the board regarding Beauchamp Street.

## 1.7 Items not on the Agenda

There were no items not on the agenda.

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## **2. Oral Reports**

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- a) Fire Update – Allan Drummond
- b) Linden Community Centre development – Laurinda Thomas
- c) Tawa Members' Update (standing item)
- d) Councillors' update (standing item)

### **2.1 Oral Updates**

**Moved Jill Day, seconded Miriam Moore**

**Resolved**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

**Carried**

**Attachments**

- 1 Member Updates - Tabled Document

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## **3. Reports**

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### **3.1 Resource consents applications and approvals for 10 October 2023 to 1 November 2023**

**Moved Jill Day, seconded Rachel Allan**

**Resolved**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

**Carried**

### 3.2 Tawa Community Board Discretionary Fund - Monthly Allocations 2022/23

Moved Liz Langham, seconded Rachel Allan

**Resolved**

That the Tawa Community Board:

1. Receive the information.
2. **Agree to allocate up to \$500 towards a power adapter to be owned by the Tawa Community Board and used for community events.**
3. **Agree to allocate \$2000 towards the Tawa Rotary Club Concert in the Park to be held in February 2024.**

**Carried**

**Secretarial Note:** The motion was moved with changes agreed with the leave of the meeting and marked in red.

(Jackson Lacy left the hui at 8:36pm.)

### 3.3 Actions Tracking and Forward Programme

Moved Miriam Moore, seconded Rachel Allan

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

#### Actions Tracking

#	Date	Meeting	Report	Clause	Status	Comment
2	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	2) Agree to grant a new ten-year ground lease with one right of renewal for ten years to the existing lease holder Tawa Squash Rackets Club Incorporated pursuant to the Wellington City Council Lease Policy for Community and Recreation Groups and the Reserves Act 1977.	Complete	
6	Monday 26 June 2023	Tawa Community Board	3.1 Proposed Road Closure	2) Agree to close Main Road Tawa between Lyndhurst Road intersection and Surrey Street roundabout to vehicles and cyclists including motorised scooters on Saturday 28 October 2023 between 5.00am and 5.00 pm. This road closure is required for the Spring into Tawa event.	Complete	

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**Forward Programme**

**Rāhina Monday, 11 Hakihea December 2023:**

Oral reports:

- Fire Update (tbc)
- CE and Mayor updates
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

**Rāhina Monday, 19 Hui-tanguru February 2024:**

Oral reports:

- Police Update (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

The meeting concluded at 8:39pm with the reading of the following karakia:

**Kia whakairia te tapu**  
**Kia wātea ai te ara**  
**Kia turuki whakataha ai**  
**Kia turuki whakataha ai**  
**Haumi e. Hui e. Tāiki e!**

Restrictions are moved aside,  
so the pathway is clear to return to  
everyday activities.  
Let us be united.

Authenticated: \_\_\_\_\_

Chair

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**From:** Paul [REDACTED]

**Sent:** Thursday, November 9, 2023 10:40 AM

**To:** Jill Day [REDACTED]

**Cc:** Stephen McArthur [REDACTED]; DL: Tawa Community Board

**Subject:** RE: Updates on Linden Toilets and Grenada North Park

Kia ora Jill

In terms of progressing Grenada North Park; we have started scoping the project and plan to commence further site investigations Geotech, contamination, hydrology, topographical survey, transport etc. There is 200K budgeted in the 2023/24 financial year for this work.

We plan to undertake some targeted stakeholder engagement in 2024, this will include the Community Board.

The indicative project timeline is included for you information based on our last LTP budgeting.

Phase	Stage	Milestone	Target date
Think	Stage 1 – Conceive	Complete Project Brief	Early–Oct 2023
		<b>Project handover</b>	
Plan	Stage 2 – Develop	Procure consultant for feasibility and investigation	Mid-Nov 2023
		Feasibility and investigation complete	End-Mar 2024
		Begin engagement	Mid-Apr 2024
		Engagement complete	Mid-May 2024
		Business case approved	Jun 2024
	Stage 3 – Plan	Design complete (9 months)	Apr 2025
		Project Management Plan	May 2025
Do	Stage 4 – Deliver	Construction contract begins	Sep 2025
		Practical completion (12 months)	Jun 2027
	Stage 5 – Close	Official opening	Jul 2027
		Defects period ends (12 months)	Jul 2028
Review	Stage 6 – Evaluate	Close the project	Aug 2028

Regarding **Linden toilets**; Project planning has started to build the toilets in 2024/25 . We are considering design solutions. This will be presented to the Tawa Community Board in early 2024. The Bay Road Kilbirnie public toilet located **at the Kilbirnie Lyall Bay Community Centre** is an example of what is likely to become the design solution with incorporating toilets on the exterior of the Linden Community Centre building.

Paul Andrews

Manager Parks, Sport & Recreation | Wellington City Council

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**From:** Jill Day [REDACTED]  
**Sent:** 06 November 2023 16:06  
**To:** Paul Andrews [REDACTED]  
**Cc:** Stephen McArthur [REDACTED]; DL: Tawa Community Board  
[REDACTED]  
**Subject:** Updates on Linden Toilets and Grenada North Park

Kia ora Paul

Following the Community Board meeting you attended, we understood that work would be beginning on both the Linden Toilets and Grenada North Park project in this financial year. We noted at the meeting that the funding for Grenada North Park Sports Hub is as follows, so we are keen to know what work has been started in this financial year regarding initial consultation etc.

- 2023/24- \$213 k
- 2024/25 - \$3,365 k
- 2025/26 - \$3,473 k
- 2026/27 - \$3,569k

Given that Linden toilets was again agreed to in the Annual Plan, we are keen to know what progress has been made. We know that there will need to be a bit of work with regards to understanding the community perspectives and picking a location.

Any information would be greatly appreciated. We know that the months are flying by and we are keen to see these projects progress.

Ngā mihi

Jill Day  
Ngāti Tūwharetoa  
Chair, Tawa Community Board

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