

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Tawa Community Board

## Rārangi Take | Agenda

7.00pm Rāhina Monday, 20 Whiringa ā-rangi November 2023  
Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington



## **MEMBERSHIP**

Rachel Allan  
Tim Davin (Deputy Chair)  
Jill Day (Chair)  
Jackson Lacy  
Liz Langham  
Councillor McNulty  
Miriam Moore  
Councillor Randle

### **Have your say!**

*You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-499-4444, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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# 1. Meeting Conduct

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## 1.1 Karakia

The Chairperson will open the hui with a karakia.

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou I te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

At the appropriate time, the following karakia will be read to close the hui.

<b>Kia whakairia te tapu</b>	Restrictions are moved aside,
<b>Kia wātea ai te ara</b>	so the pathway is clear to return to
<b>Kia turuki whakataha ai</b>	everyday activities.
<b>Kia turuki whakataha ai</b>	Let us be united.
<b>Haumi e. Hui e. Tāiki e!</b>	

## 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

## 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 1.4 Confirmation of Minutes

The minutes of the meeting held on 30 October 2023 will be put to the Tawa Community Board for confirmation.

## 1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

## 1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

## 1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the hui; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the hui, at a time when it is open to the public, that the item will be discussed at the hui but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent hui for further discussion; and

3. The Chairperson explains to the hui why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

## 2. Oral Reports

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### ORAL UPDATES

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#### Kōrero taunaki | Summary of considerations

##### Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

##### Relevant Previous decisions

##### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

2. There are no financial considerations associated with this report.

##### Risk

- Low       Medium       High       Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:


1. Receive the information.

### **Kōrerorero | Discussion**

3. The following oral updates are scheduled to be delivered at the this meeting:

- a) Fire update
- b) Linden Community Centre development – David Ensor and Laurinda Thomas
- c) Tawa Members' Update (standing item)
- d) Councillors' update (standing item)

### **Attachments**

Attachment 1. Member's Update - November [↓](#) 

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## **Purpose**

1. To provide an update on Board activities and priorities actioned by its members and note public feedback.

## **Update to 13 November 2023**

### **Planning**

### **Roading, Transport**

- Liaising with council to make it safer to turn into and out of Redwood station car park.

### **Youth Development**

### **Community Development**

- Some members assisted at first Repair Cafe at Linden Community Centre
- Member attended Elsdon Camp AGM
- Board members attended the Community Liaison meeting on the 30<sup>th</sup> October
- Board member attended the Tawa Residents Association meeting on 13<sup>th</sup> November.

### **Waste Management, Carbon Reduction**

- TCB Member attended Joint Landfill and Waste Water committee – committee voted to instal construction and demolition recovery plant at Spicer Landfill; also approved capture and reuse of gas from landfill

### **Economic Development**

- Chair attended the regular meeting of the Residents Association chair and the Business Group Manager and Chair.

### **Public Spaces**

- Oral submission to the Social, Cultural and Economic Hearings Panel on proposed dog policy.
- Response received from Council (attached) regarding the naming of a new right-of-way in Tawa.
- Response received from Council (attached) regarding Linden Toilets and the Grenada North Park Sports hub and where planning is up to for both projects.

### **Water / Resilience**

### **Governance**

### **Feedback, requests, complaints received**

## **Submission**

- Oral submission to the Long-Term Plan, Finance and Performance committee on keeping Grenada North Field upgrade in LTP



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**From:** Carline [REDACTED]  
**Sent:** Tuesday, November 7, 2023 5:01 PM  
**To:** Jill Day [REDACTED] Tawa Community Board  
[REDACTED]  
**Subject:** RE: Private right-of-way off Raroa Terrace

Kia ora Jill

Thank you very much for this. I really appreciate the thought the Board has given this matter.

I advised the following regarding naming a road after Bruce Murray in response to an enquiry earlier this year:

*There is already a Murray Street in Island Bay, a Murrayfield Drive in Thorndon, and a Bruce Avenue in Brooklyn. Council's [Naming Policy: Te Māpihi Maurea](#) stipulates that addresses should ideally be unique within the Greater Wellington region. Additionally, some years' ago, Councils comprising the region committed to avoiding duplication of road names as far as possible. I noticed there is also a Murray Street in Upper Hutt. Given the presence of roads with both Bruce and Murray in their name in the Wellington region, it seems likely that there would also be potential for confusion with use of the whole name as well.*

*I advise against any further action with regards to this name, however, I encourage the customer to explore alternative ways of honouring Bruce. The Parks, Sport and Rec team*

*might be able to name a track after Bruce, or perhaps a memorial can be installed. Council's [Commemorative Policy](#) gives further guidance in this regard. I empathise with the sentiment and understand the customer may be disappointed with this response. My ex-husband and his sisters attended Tawa College during Bruce's time as principal, as did my eldest son. My son has subsequently gained a scholarship to study at Harvard University and is now nearing the completion of his PhD.*

*I hope the customer will consider an alternative means of commemorating Bruce and the contribution he made to teaching and the Tawa community.*

I appreciate the significant contribution made by Bruce to the Tawa community, and also to cricket in Wellington and for New Zealand. However, it's difficult to reconcile the existence of other road names in Wellington and the greater Wellington region with naming this ROW after Bruce, given the potential for issues with wayfinding, particularly for emergency services, but also postal services and visitors to Wellington.

Is there perhaps another name connected with Bruce that might be considered appropriate, that isn't duplicated elsewhere in the region?

Ngā mihi nui

**Carline** [REDACTED]

Senior Policy & Information Advisor | Land, Customer & Property Information Team  
Wellington City Council

[REDACTED]  
[REDACTED]

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**From:** Jill Day [REDACTED]  
**Sent:** 06 November 2023 16:21  
**To:** Carline [REDACTED] Tawa Community Board  
[REDACTED]  
**Subject:** Re: Private right-of-way off Raroa Terrace

Kia ora Carline

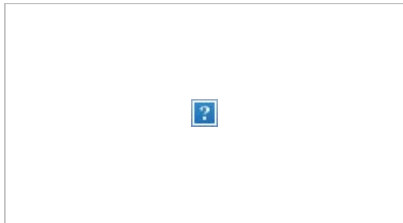
Many thanks for your email regarding the new right-of-way and the opportunity for the Community Board to give some feedback on naming.

A few months back, I did share a request from a Tawa resident [REDACTED] about possibly naming a street after Bruce Murray who died at the beginning of the year. I have included the email conversation from March this year for context.

The Community Board would like to suggest that a discussion be held with his family about whether this right-of-way would be the right opportunity to acknowledge Bruce. Bruce made a huge contribution to Tawa over many years and his legacy continues on in many ways. He played cricket for NZ, but locally his huge

contribution was as Principal of Tawa College. He continued to be actively involved in the community in his retirement with the Tawa Historical Society and in the church community and in many other ways.

<https://www.stuff.co.nz/sport/131010659/bruce-murray--skilled-cricket-opener-and-dedicated-educator>

	<p><a href="#">Bruce Murray - skilled cricket opener and dedicated educator</a></p>
	<p>Obituary: Fine test and provincial career ended prematurely because he liked his Sundays to be devoted to church and family.</p>
	<p><a href="http://www.stuff.co.nz">www.stuff.co.nz</a></p>

It may be that his family do not think that this is the right time or place, but we would think that given that we don't get too many new streets in Tawa, it would be worth having the conversation about.

Happy to help you connect with his family if this is considered a possibility.

Ngā mihi



Jill Day  
Ngāti Tūwharetoa  
Chair, Tawa Community Board

 | W [Wellington.govt.nz](http://Wellington.govt.nz) |  | 

Please note, I am sending this message now because this time suits me. I encourage you to read, respond or action this at a time that best works for you.

The information contained in this email is privileged and confidential and intended for the addressee only. If you are not the intended recipient, you are asked to respect that confidentiality and not disclose, copy or make use of its contents. If received in error you are asked to destroy this email and contact the sender immediately. Your assistance is appreciated.

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**From:** Carline   
**Sent:** Tuesday, October 24, 2023 5:18 PM  
**To:** DL: Tawa Community Board   
**Subject:** Private right-of-way off Raroa Terrace

Kia ora

I'm contacting the Tawa Community Board because a new private right-of-way (ROW) off Raroa

Terrace now needs to be named. The right-of-way and its location are shown on the attachments.

- The Council's Mataaho Aronui / Māori Strategy team has advised that mana whenua doesn't wish to propose a name for this ROW. Accordingly, consultation with the Tawa Community Board, the Tawa Residents' Association, the Tawa Historical Society, and the developer has commenced.
- Ideally consultation will be completed by the end of November to enable a report to be prepared in time for the Koata Hātepe / Regulatory Processes Committee to consider this matter at their meeting of 13 December 2023. Hence it'd be greatly appreciated if the Board could please convey any feedback by 10 November, or earlier if possible. This will enable the Tawa Residents' Association, the Tawa Historical Society, and the developer to provide their feedback before the report for the Committee needs to be finalised.
- Any names for new roads and ROWs in the Greater Wellington region should ideally be unique, meaning that names should not sound like other names already in use or reserved for use for roads and ROWs, and should be unlike other road names in the region in as many respects as possible. To help maintain uniqueness, road names are held in a database of names in use, or reserved, maintained by the Greater Wellington Regional Council on behalf of local councils in the region.
- The Council's Koata Hātepe / Regulatory Processes Committee has responsibility for making the final decision with respect to proposed names. There is more information about the Committee, [here](#)

Please feel free to contact me with any questions, including where the Board would like to confirm whether a proposed name is available, otherwise I look forward to Board's feedback.

Much appreciated and many thanks,

Ngā mihi nui

**Carline** [REDACTED]

*Senior Policy & Information Advisor | Land, Customer & Property Information Team  
Wellington City Council*

[REDACTED]  
[REDACTED]

### 3. Reports

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## 1. RESOURCE CONSENTS APPLICATIONS AND APPROVALS FOR 10 OCTOBER 2023 TO 1 NOVEMBER 2023

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### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### Risk

- Low       Medium       High       Extreme

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Bill Stevens, Resource Consents Team Leader Liam Hodgetts, Chief Planning Officer

### Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

### Whakarāpopoto | Executive Summary

2. This report advises the Community Board of resource consents lodged and decisions made during the period 10 October 2023 to 1 November 2023.

### Kōrerorero | Discussion

3. For the period from 10 October 2023 to 1 November 2023 there were no applications received by the Council.
4. For the period from 10 October 2023 to 1 November 2023 there were five applications approved under delegated authority.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>534274</b>	<b>71 Woodburn Drive, Takapu Valley</b>	<b>Craig Louisson</b>
Land use consent for earthworks associated with the construction of a rural accessory building.		
<b>508715</b>	<b>290 Main Road, Tawa</b>	<b>Progressive Homes Ltd</b>
Land use and subdivision consent for earthworks, a ten-unit multi-unit development and an 18-lot fee simple subdivision.		
<b>534230</b>	<b>22 Ngatittoa Street, Tawa</b>	<b>Tawa Linden Parochial Property Trust Board</b>
Subdivision consent for a two-lot fee simple subdivision around an existing dwelling creating a vacant allotment.		
<b>537466</b>	<b>23 Lyndhurst Road, Tawa</b>	<b>Delene Holm</b>
Land use consent for earthworks to enable the construction of a new studio.		
<b>537941</b>	<b>78 Bing Lucas Drive, Tawa</b>	<b>Helen Gordon</b>
Land use consent for earthworks.		

### Attachments

Nil



# TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2022/23

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## Kōrero taunaki | Summary of considerations

### Purpose

1. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

### Relevant Previous decisions

### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

### Risk

- Low       Medium       High       Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

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## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

## **Whakarāpopoto | Executive Summary**

2. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

## **Takenga mai | Background**

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council previously totalled to \$15,330.54 exclusive of GST. As a result of Long-term Plan decisions made in 2021, the budget for the Tawa Community Board's Discretionary Fund increased to \$18,249.96 effective from 1 July 2022.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa.
5. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
6. The Board does not invite applications to the discretionary fund.
7. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
8. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
9. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
10. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
11. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
12. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
13. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
14. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
15. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.
16. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.

17. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

### **Kōrerorero | Discussion**

18. The Finance Team, in discussion with Democracy Services, have advised the following:
  - a) Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
  - b) Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
19. Attachment One is the annual breakdown of spending for the financial period of 2023/2024.
20. The current balance for the financial period of 2023/2024 is \$15,649.96.

### **Ngā mahinga e whai ake nei | Next actions**

21. Allocation of the fund is a reoccurring item on the Tawa Community Board agenda at each Board meeting.

### **Attachments**

Attachment 1. November Financials [↓](#) 

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# ACTIONS TRACKING AND FORWARD PROGRAMME

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## Kōrero taunaki | Summary of considerations

### Purpose

1. This report provides an update on past actions agreed by the Tawa Community Board at its previous meetings (hui).
2. Additionally, this report provides a list of items that are scheduled to be considered at the next two hui of the board.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

**Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

### Relevant Previous decisions

Not applicable.

### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

### Risk

- Low       Medium       High       Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

## Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Tawa Community Board:

1. Receive the information.

## Whakarāpopoto | Executive Summary

### Actions Tracking

3. The Board had 2 in progress actions carried forward from previous action tracking reports:

- 0 are still in progress.

#	Date	Meeting	Report	Clause	Status	Comment
2	Monday 20 March 2023	Tawa Community Board	New Ground Lease for Existing Lessee: Tawa Squash Rackets Club Incorporated	2) Agree to grant a new ten-year ground lease with one right of renewal for ten years to the existing lease holder Tawa Squash Rackets Club Incorporated pursuant to the Wellington City Council Lease Policy for Community and Recreation Groups and the Reserves Act 1977.	Complete	
6	Monday 26 June 2023	Tawa Community Board	3.1 Proposed Road Closure	2) Agree to close Main Road Tawa between Lyndhurst Road intersection and Surrey Street roundabout to vehicles and cyclists including motorised scooters on Saturday 28 October 2023 between 5.00am and 5.00 pm. This road closure is required for the Spring into Tawa event.	Complete	

### Forward Programme

4. The following items are scheduled to go to the Board's next two hui:

#### **Rāhina Monday, 11 Hakihea December 2023:**

##### Oral reports:

- Fire Update (tbc)
- CE and Mayor updates
- Tawa Members' update (standing item)
- Councillors' update (standing item)

##### Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

## **Rāhina Monday, 19 Hui-tanguru February 2024:**

### Oral reports:

- Police Update (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

### Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

## **Takenga mai | Background**

### **Actions Tracking**

1. Council adopted the new 2022/2025 triennium Terms of Reference and Delegations on 16 November 2022.
2. In addition to delegations carried forward from last triennium, the community boards have been delegated the power within their community to:
  - Name right-of-ways under section 319A of the Local Government Act 1974, in accordance with Te Māpihi Maurea Naming Policy.
  - Name reserves under section 10 of the Reserves Act 1977, in accordance with Te Māpihi Maurea Naming Policy.
  - Approve leases, subleases, and easements for all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977.
  - Make all decisions requiring Council or committee approval under the 'Leases Policy for Community and Recreation Groups'.
  - Establish dog areas, such as those described in the Wellington Consolidated Bylaw 2008 (clause 5 of Part 2: Animals).
  - Temporarily close roads for events under clause 11(e), Schedule 10 of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.
  - Recommend to Council whether to proceed with a road stopping and disposal of a stopped road, including if appropriate any related acquisition, disposal, or exchange of land.
  - Consider and recommend to Council any notification by the Minister of Lands that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.

3. The community boards have the full power to make decisions.
4. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The board could resolve to receive a full update report on an item if it wishes.

#### **Forward Programme**

5. The forward programme sets out the reports planned for to go to the Board for consideration in the next two hui.
6. It is a working document and is subject to change on a regular basis.

#### **Attachments**

Nil