

**ORDINARY MEETING
OF
TAWA COMMUNITY BOARD
AGENDA**

Time: 7:00pm
Date: Tuesday, 8 February 2022
Venue: Virtual meeting

MEMBERSHIP

Councillor Condie
Councillor Day
Janryll Fernandez
Graeme Hansen
Richard Herbert
Jackson Lacy (Deputy Chair)
Robyn Parkinson (Chair)
Anna Scott

Have your say!

You can make a short presentation to the Tawa Community Board at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou I te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

Kia whakairia te tapu	Restrictions are moved aside,
Kia wātea ai te ara	so the pathway is clear to return to
Kia turuki whakataha ai	everyday activities.
Kia turuki whakataha ai	Let us be united.
Haumi e. Hui e. Tāiki e!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 2 December 2021 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and

2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL UPDATES

Kōrero taunaki Summary of considerations

Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Speakers at this month's meeting were agreed at the previous Tawa Community Board meeting.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations associated with this report.

Risk

- Low Medium High Extreme

Author	Alisi Puloka, Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Kōrerorero

Discussion

4. The following oral updates are scheduled to be delivered at this meeting:
 - a. Police Update – Constable Sarah Steed, Police.
 - b. Salvation Army Update – Sarah Opie, Salvation Army
 - c. Quarterly Libraries Update – Brigid Brammer, Service Manager Libraries and Community Centres.
 - d. Tawa Community Board members' updates

Attachments

Nil

3. Reports

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2021/2022

Kōrero taunaki Summary of considerations

Purpose

1. This report asks Tawa Community Board to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Outline relevant previous decisions that pertain to the material being considered in this paper.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Author	Alisi Puloka, Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

Taunakitanga Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Takenga mai

Background

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and for the 2021/2022 financial year the fund totals \$15,330.54 exclusive of GST.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
5. The Board does not invite applications to the discretionary fund.
6. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
7. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
8. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
9. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
10. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
11. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
12. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
13. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
14. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.
15. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
16. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

Kōrerorero

Discussion

17. The Finance Team, in discussion with Democracy Services, have advised the following:
 - a. Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
 - b. Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
18. The remaining balance of the 2021/2022 Discretionary Fund at 14 December 2021 is \$8,846.20.
19. Attachment One is the annual breakdown of spending for the financial period of 2021/2022.

Attachments

Tawa Community Board Discretionary Fund – December 2021

RESOURCE CONSENTS APPLICATIONS AND APPROVALS FOR 24 NOVEMBER 2021 TO 31 JANUARY 2022

Kōrero taunaki

Summary of considerations

Purpose

1. This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Liam Hodgetts, Chief Planning Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

Whakarāpopoto

Executive Summary

4. This report advises the Community Board of resource consents lodged and decisions made during the period 24 November 2021 to 31 January 2022.

Discussion

5. For the period from 24 November 2021 to 31 January 2022 there were twelve applications received by the Council.

Service Request	Address	Applicant
505232	128 Jamaica Drive, Grenada North	Cuttriss Consultants Ltd
Land use and subdivision consent for a multi-unit development consisting of 12 new dwellings, associated earthworks and a 13-lot fee simple subdivision.		
505203	292 Main Road, Tawa	292 Main Road Ltd
Land use consent for a multi-unit consisting of 24 new dwellings.		
505999	52 Allen Terrace, Tawa	Sven Trotter
Land use consent for additions to an existing dwelling.		
506159	10 Mclellan Street, Tawa	Urban Edge Planning Ltd
Land use and subdivision consent for the construction of five dwellings and a five-lot fee simple subdivision.		
506323	21 Roberts Street, Tawa	S & B Development Ltd
Land use and subdivision consent for the construction of 10 dwellings and an 11-lot fee simple subdivision.		
506372	324 Main Road, Tawa	Vivienne & Francisco Hurnen
Land use and subdivision consent for a new dwelling and a three-lot fee simple subdivision		
506496	19E Mahoe Street, Tawa	N Senadeera
Subdivision consent for a boundary adjustment.		
507867	4 William Earp Place, Tawa	Pennylee Investment Ltd
Land consent for earthworks, retaining wall and a vehicle crossing.		
508100	145 Main Road, Tawa	KiwiSpan Ltd
Land use consent for a new commercial building.		

508228	14 Sunrise Boulevard, Tawa	Hayson Knell Ltd
Change of conditions to SR413747 relating to design changes.		
507006	105 Redwood Avenue, Tawa	Stanislav Vyskocil
Right of way consent.		
505696	11 Rangatira Road, Tawa	Stantec New Zealand
Outline Plan: Linden to Tawa third lane merge and shoulder within existing median.		

6. For the period from 24 November 2021 to 31 January 2022, there were eight applications approved under delegated authority.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
502673	95 Jamaica Drive, Grenada North	P & J Moshi
Subdivision consent for a two-lot fee simple subdivision and retrospective land use consent for a new dwelling		
497687	64 Redwood Avenue, Tawa	Mali Company Ltd
Land use and subdivision consent for terraced housing with 4 units on 4 allotments.		
498743	6 Duncan Street, Tawa	Jerry and Jo-Anne Wilson
Land use consent to construct a multi-unit development comprising three additional dwellings with one existing dwelling to be retained.		
499832	0 Woodman Drive, Tawa	Wellington Electricity
Land use consent to remove and replace a compact substation cabinet.		
501509	40 Oxford Street, Tawa	Laura Stuart
Subdivision consent to update the existing cross lease		
502887	86 Chester Road, Tawa	John Pitchford
Land use consent to establish a new vehicle crossing.		
505999	52 Allen Terrace, Tawa	Sven Trotter
Land use consent for additions to an existing dwelling.		
502603	14B Florio Terrace, Tawa	Samuel Gifford

Boundary activity consent to replace a deck.

Ngā mahinga e whai ake nei

Next actions

Attachments

Nil

CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

Kōrero taunaki Summary of considerations

Purpose

1. This report to Tawa Community Board provides an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
 - People friendly, compact, safe and accessible capital city
 - Innovative, inclusive and creative city
 - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
 - Affordable, resilient and safe place to live
 - Safe, resilient and reliable core transport infrastructure network
 - Fit-for-purpose community, creative and cultural spaces
 - Accelerating zero-carbon and waste-free transition
 - Strong partnerships with mana whenua

Relevant Previous decisions

Outline relevant previous decisions that pertain to the material being considered in this paper.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations for this report.

Risk

- Low Medium High Extreme

Author	Alisi Puloka, Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

3. Receive the information.

Whakarāpopoto

Executive Summary

4. The upcoming consultations and engagements are as follows:

- **Trading and event sites on Wellington Town Belt and reserves**

Consultation for this project closes 5pm Friday 11 February 2022.

Further information on the consultation can be found at this link:

<https://www.letstalk.wellington.govt.nz/town-belt>

- **Proposed improvements on The Parade**

Consultation for this project closes 5pm Sunday 13 February 2022.

Further information on the project and consultation can be found here:

<https://www.transportprojects.org.nz/current/the-parade/>

- **New Mount Victoria mountain bike trail**

Consultation for this project closes 5pm Friday 25 February 2022.

Further information on this consultation can be found at this link:

<https://www.letstalk.wellington.govt.nz/mt-vic-trail>

Ngā mahinga e whai ake nei

Next actions

5. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.
6. The Board has agreed that submissions can be noted in the members' update, as well as any opposition to the submissions. A copy of submission is to be attached to the member's update.

Attachments

Nil

FORWARD PROGRAMME

Kōrero taunaki Summary of considerations

Purpose

1. This report to Tawa Community Board with a draft work programme for its amendment and approval.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|--|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input checked="" type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

Outline relevant previous decisions that pertain to the material being considered in this paper.

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Alisi Puloka, Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

Taunakitanga **Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Whakarāpopoto

Executive Summary

March 2022
<p>Oral Reports:</p> <ul style="list-style-type: none">• Fire Update (tbc)• Tawa Residents Association (tbc)• Youth Council (tbc)• Kahui Ako• Wellington Region Emergency Management Office• Spicer landfill issues – Porirua City Council• Tawa Members Update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">• Parks, Sport and Recreation Report (quarterly)• Tawa Borough Scholarship Trust Annual Report• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)• Tawa Community Board Discretionary Fund Update (standing item)• Forward Programme (standing item)
April 2022
<p>Oral Reports:</p> <ul style="list-style-type: none">• Police Update (tbc)• Friends of Tawa Bush Reserve (tbc)• Linden Community Development• Spicer landfill issues – Porirua City Council• Tawa Members Update (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">• Libraries Update (quarterly)• Tawa Borough Scholarship Trust Annual Report• Resource Consent Applications and Approvals Report (standing item)• Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)• Tawa Community Board Discretionary Fund Update (standing item)
May 2022

Oral Reports:

- Fire Update (tbc)
- Update from the CE (tbc)
- Update from the Mayor (tbc)
- Tawa Members Update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)

Attachments

Nil