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ORDINARY MEETING  
OF  
TAWA COMMUNITY BOARD  
AGENDA

Time: 7:00pm  
Date: Thursday, 14 October 2021  
Venue: Virtual meeting

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## **MEMBERSHIP**

Malcolm Alexander  
Councillor Day  
Graeme Hansen  
Richard Herbert  
Jackson Lacy (Deputy Chair)  
Robyn Parkinson (Chair)  
Anna Scott

### **Have your say!**

*You can make a short presentation to the Board Members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou i te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

<b>Kia whakairia te tapu</b>	Restrictions are moved aside,
<b>Kia wātea ai te ara</b>	so the pathway is clear to return to
<b>Kia turuki whakataha ai</b>	everyday activities.
<b>Kia turuki whakataha ai</b>	Let us be united.
<b>Haumi e. Hui e. Tāiki e!</b>	

### 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.4 Confirmation of Minutes

The minutes of the meeting held on 9 September 2021 will be put to the Tawa Community Board for confirmation.

### 1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

### 1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### 1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and

2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

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2. Oral Reports

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## ORAL UPDATES

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### Kōrero taunaki Summary of considerations

#### Purpose

1. This report to Tawa Community Board provides an opportunity to Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Sustainable, natural eco city                      | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city         |
| <input type="checkbox"/> Innovative, inclusive and creative city                       | <input type="checkbox"/> Dynamic and sustainable economy   |
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input checked="" type="checkbox"/> Functioning, resilient and reliable three waters infrastructure    |
|  | <input type="checkbox"/> Affordable, resilient and safe place to live                                  |
|  | <input checked="" type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces                       |
|  | <input checked="" type="checkbox"/> Accelerating zero-carbon and waste-free transition                 |
|  | <input type="checkbox"/> Strong partnerships with mana whenua  |

#### Relevant Previous decisions

Speakers at this month's meeting were agreed at the previous Tawa Community Board meeting.

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

2. There are no financial considerations associated with this report.

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

### Taunakitanga Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:




1. Receive the information.

## Kōrerorero

### Discussion

4. The following oral updates are scheduled to be delivered at this meeting:
  - a. Spicer Landfill – Najam Saqib (Solid Waste Officer, Porirua City Council), and David Down (Water and Waste Manager, Porirua City Council)
  - b. On-Demand Public Transport Trial – Metlink Representative (to be confirmed at time of publication.)
  - c. Waste Minimisation – Joanna Langford (Waste Minimisation Officer)
  - d. Kids Greening Tawa – Elspeth McMillan (Education Partnership Lead) and Sue Lum (Education Coordinator)
  - e. Tawa Community Board members' updates

### Attachments

- |               |   |         |
|---------------|---|---------|
| Attachment 1. | On-Demand Public Transport Trial report to GWRC Transport Committee <a href="#">↓</a>  | Page 9  |
| Attachment 2. | Representation Review - Tawa Community Board submission <a href="#">↓</a>              | Page 17 |
| Attachment 3. | Members' Updates <a href="#">↓</a>    | Page 18 |



**Transport Committee**  
**14 October 2021**  
**Report 21.449**



**For Information**

## **ON-DEMAND PUBLIC TRANSPORT TRIAL INITIATIVE**

### **Te take mō te pūrongo**

#### **Purpose**

1. To inform the Transport Committee (Committee) of an On-Demand Public Transport trial initiative in Tawa.

### **Te tāhū kōrero**

#### **Background**

2. The Regional Public Transport Plan (RPTP) 2021, adopted by Council on 29 June 2021, contains the high-level goal that Metlink “will improve access to public transport by tailoring services to meet community needs including through demand responsive services”. This goal is part of Metlink’s response to the RPTP’s Mode Shift strategic priority.
3. The RPTP commits to exploring the provision of On-Demand Public Transport (ODPT) to complement or replace some public transport services or to provide services in areas not currently served by Public Transport. The ODPT characteristics that the RPTP primarily commits to exploring are:
  - a A service that is demand driven, providing flexibility for route coverage and scheduling
  - b The ability to use smaller, more efficient vehicles to service lower patronage areas and urban areas which conventionally-sized buses struggle to access
  - c Booking and payment facilitated through an app, guaranteeing a customer’s ride regardless of the number of other users.
4. An ODPT trial in the Tawa area, proposed to begin February 2022, allows Metlink to explore the potential application for ODPT services in the Wellington region. The trial will include a known international technology platform (Via) and a bus operator (Mana) currently contracted to provide public transport services in that part of the Wellington region.
5. ODPT is currently being trialled by the regional councils in Canterbury (Timaru), Hawke’s Bay, Bay of Plenty and Waikato and by Auckland Transport. The Via platform is being used in the majority of these trials.
6. Environment Canterbury and Hawke’s Bay Regional Council are using their ODPT trials to also investigate the replacement of existing timetabled bus services with On Demand

services. The Tawa trial will not be replacing an existing bus service, it will be an extension of the existing Metlink public transport network.

## **Te tātaritanga** **Analysis**

### ***Trial location and partners***

7. Officers have been considering potential locations for an ODPT trial since 2020. After a range of market research activities including route and patronage modelling with international technology provider Via, Tawa was selected as the site for a Metlink ODPT trial. A map of the Tawa Trial Location Area is set out in **Attachment 1** to this report.
8. Tawa, including Grenada North, is an ideal location for an ODPT trial because:
  - a It has a high density of train stations and frequent train services.
  - b These stations are well connected by a good north/south bus service (Route 60), but bus connections from the residential east/west parts of the area are poor.
  - c The majority of residents (10.5 out of 16.7K) live in the east/west parts of the area and have to drive or walk for between 10 and 30 minutes to reach a train station.
  - d Steep hill geography of parts of the area make walking challenging or unattractive for some.
  - e 44% of Tawa residents drive a private vehicle to work.
  - f Driving at peak times has its constraints with traffic congestion into the city and the Park and Ride facilities in the area are typically at capacity on week days.
9. For the trial, Metlink is actively working with two partners:
  - a Via, an international technology platform with active operations across North America and Australasia, including the ODPT service in Timaru with Environment Canterbury; and
  - b Mana Coaches, the Transdev-owned unit 18 operator in the Tawa area, bringing to the project Transdev's experience of ODPT operations in Auckland and Australia and Mana's operational capability and local infrastructure.
10. It is proposed the Tawa trial will test two propositions to make public transport more attractive. These are:
  - a **At Peak:** An on-demand service that provides easy first and last mile access to peak rail services at Linden and Redwood Stations, making it easier to access public transport.
  - b **Off-peak:** An on-demand service that provides improved access outside of peak times to key social and retail destinations in Tawa and Porirua.

11. Linden and Redwood stations have been selected as peak feeder destinations due to their relative accessibility for disabled and wheelchair-dependent customers in comparison with other stations in the area.

***Trial features***

12. The key features of the trial are:
  - a Service offered between 6.30am and 7pm Monday to Saturday with a maximum 10 minute wait time for pick-up.
  - b Deployment of a tailored version of the Via app allowing users to book a pick-up from 'virtual bus stops' located at frequent points (e.g. every 30 metres) across the suburb.
  - c The additional placement of 'Virtual bus stops' outside key destinations (homes / workplaces) for customers with accessibility needs.
  - d A flexible service that 'Feeds' commuters to, and collect them from, specific train and bus stops during peak.
  - e Switches to a service connecting residents to social, health and retail hubs at off-peak.
  - f A standard trip fare of \$2.50 paid through an account-based payment system through the Via app – concession fares for Total Mobility and students etc. will be available.
  - g Deployment of 4+1 Metlink-branded, wheelchair accessible, Mercedes Sprinter vans to service the area allowing transport of up to 14 passengers per trip.
13. It is not expected that Via and Metlink's journey planning platform will be integrated in time for the trial. The technical feasibility of fully integrating Via into Metlink's wider systems and applications will be evaluated as part of the outcomes of the trial.
14. There is potential to add Snapper to the service at a later phase in the trial. This will not be introduced for at least the first six months to ensure Metlink and our pilot partners maximise the learnings from a 'pure' app and account-based trial of the ODPT business model using Via; and, to limit costs of trial to Via fees and Mana service charges.

***Trial objectives***

15. The trial provides a significant learning opportunity which can help Metlink extend the reach, efficiency and attractiveness of its network. Key trial objectives include:
  - a Extend reach: Provide a public transport solution to areas not currently within existing public transport catchments, including Granada North.
  - b Modeshift: Understand ODPT's ability to effect mode shift in an urban area with high private car travel through first mile/last mile PT provision and a new feeder service offering to train stations.
  - c Optimise Network: Develop a more convenient solution in high operating cost / lower patronage areas of the network for the same or lesser operating cost to Greater Wellington.

- d Optimise Asset Utilisation: Understand ODPT’s ability to reduce pressure on existing Park and Ride facilities to reduce the need to invest in further facilities.
- e Extend reach / affordability of Total Mobility: Identify if ODPT can provide a reliable, more cost efficient alternative for Total Mobility customers.
- f Provide a local service: Understand ODPT attractiveness to provide a convenient local service to support key regional destinations such as hospitals and shopping centres.

***Trial Success Criteria***

16. Indicative success criteria for the trial have been developed to monitor trial progress and aid evaluation of success and determination of the future of the service following the trial period. The success criteria for the trial as set out in Table 1 below includes trial targets and stretch goals based on market evaluations and current Metlink service expectations.

**Table 1: Tawa ODPT success criteria**

Success Criteria	Target	Stretch
Patronage (peak)	240 trips/day	550 trips/day
Patronage (off-peak)	20 trips/day	40 trips/day
Mode-shift - # people on trial substituting for car for rail in Tawa	50 return trips/day	140 return trip/day
Total Mobility Uptake (as % of total mobility users in area)	25%	33%
Fare box recovery	25%	33%
Customer satisfaction with the overall trip	91%	94%
Likelihood of customers recommending	88%	91%
Customer satisfaction with convenience of ordering and paying for service	82%	85%

**Ngā hua ahumoni**

**Financial implications**

- 17. Start-up and operating costs for the ODPT trial are being met from existing Metlink operational and network improvements budgets.
- 18. Officers expect that for a number of lower patronage areas of Metlink’s network, ODPT is likely to provide a more cost effective option to conventional buses. This may provide network operational costs savings in the mid to long term.
- 19. On Demand-style services are currently excluded from the Public Transport Operating Model (PTOM). Due to this, and national funding constraints for new initiatives, officers are working on the basis that Waka Kotahi funding will not be available for this pilot. This exclusion is a current focus area for the Ministry of Transport’s PTOM Review and Greater Wellington’s submission to the review supports the inclusion of On Demand-style services into PTOM as another FAR-fundable public transport mode.

**Te huritao ki te huringa o te āhuarangi**  
**Consideration of climate change**

20. Officers consider ODPT to be a public transport mode that can help Greater Wellington achieve its climate change and related mode shift goals. For example, the Tawa ODPT trial has been designed to provide an alternative mode shift to public transport for the 44% of local residents who currently drive a private car to work on a highly peak-congested road route to Wellington CBD.
21. 'Off the shelf' Electric Vehicle (EV) small vehicle models are rapidly coming to market internationally, the major van/minibus manufacturers set to launch new EV models over the coming three years. Subject to the trial's outcomes against the success criteria, the Tawa service, and other ODPT services rolled out across the region will be EV-based.

**Te whakatūtakitaki**  
**Engagement**

22. Officers have engaged with Public Transport Authorities across New Zealand to learn from their experiences of, and lessons learned from, trials of ODPT in a range of operating environments. These learnings have informed the design and development of the Tawa trial.
23. Metlink Customer Experience have researched the service opportunity in the Tawa area including through local community engagements on the trial offering. Findings are positive and are largely supported by research Via has independently conducted on the opportunity.

**Ngā tūāoma e whai ake nei**  
**Next steps**

24. Metlink will continue with procurement processes to negotiate and contract the service and operational components of the ODPT trial ahead of the projected February 2022 'go live'.
25. Metlink and Greater Wellington Customer Engagement will continue to develop the communications and branding work for the trial with particular focus on targeted activities for Tawa residents to raise awareness of the trial service, its operating features, and on adoption and use of the Via app. Particular consideration will be given to communications to disabled communities and Total Mobility customers on the accessibility features of the trial service. The Committee will be informed of launch activities for the trial service through regular reporting.
26. Officers will continue to engage with Territorial Authorities and economic and community stakeholders across the region to determine locations for a further roll-out of ODPT. Potential for inclusion and integration of ODPT in Transit Oriented Developments will be considered as part of that programme of work.
27. Officers will develop a prioritisation framework for further deployment across the Wellington region. Prioritisation is likely to be based on a number of criteria including existing network coverage, modeshift impact, cost, accessibility needs, strategic social

and employment destinations and the potential to support the regional growth framework.

**Ngā āpitihanga**  
**Attachment**

Number	Title
1	Tawa Trial Location Area

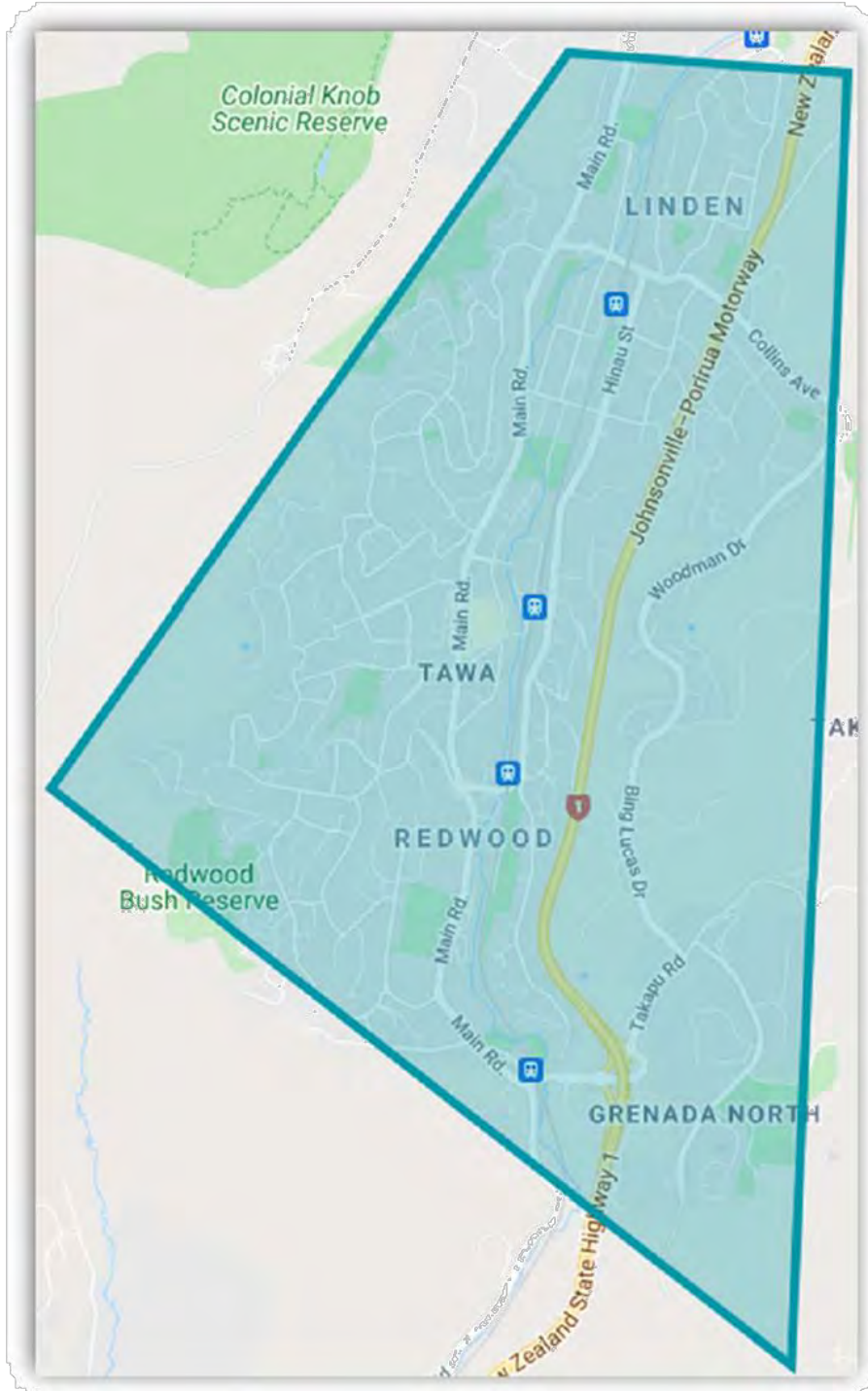
**Ngā kaiwaitohu**  
**Signatories**

Writers	Emmet McElhatton – Principal Advisor Policy Michael Freeman – Business Development Specialist
Approvers	Scott Gallacher – General Manager Metlink Tim Shackleton – Manager, Strategy and Investment

<b>He whakarāpopoto i ngā huritaonga</b> <b>Summary of considerations</b>
<b><i>Fit with Council's roles or with Committee's terms of reference</i></b> Preparation of the Regional Public Transport Plan 2021, and the activities and policies contained in it, is a specific responsibility of the Transport Committee in its Terms of Reference.
<b><i>Implications for Māori</i></b> There are no known implications for Māori from the activities covered in this report.
<b><i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i></b> Development of On Demand (Demand Responsive) services is an activity in the Regional Public Transport Plan 2021 adopted by Council on 29 June 2021.
<b><i>Internal consultation</i></b> Officers have consulted with Greater Wellington's Regional Transport, Legal, Procurement, Facilities and Customer Engagement teams and with the Principal Advisor Privacy.
<b><i>Risks and impacts - legal / health and safety etc.</i></b> There are no known risks and impacts from the activities covered in this report.



**Tawa Trial Location Map**





30 September 2021

Wellington City Council

By email: [repreview2021@wcc.govt.nz](mailto:repreview2021@wcc.govt.nz)

Kia ora,

I hereby submit the following as the Tawa Community Board's submission on the 2021 Wellington City Council Representation Review, on behalf of the residents of Tawa, Linden, Grenada North, and Takapū Valley.

1. The Community Board supports Council's preferred option of adding one Māori ward with one Councillor, and maintaining the geographic wards as is. While the Representation Review is not considering the Māori ward issue, we express our support of Council's decision to institute a Māori ward, as well as to appoint voting mana whenua representatives to Council.
2. We agree that the next scheduled representation review is the right time to re-think the overall structure of Council's representation arrangements, especially given the uncertainty posed by current local government reforms. We look forward to engaging with Council on its responses to these reforms.
3. We applaud Council's intention to correct the name of our fellow Community Board to include the correct tohutō, in line both with Council's aim to whakamana te reo Māori under Te Tauihu, as well as with the orthographic conventions set out by Te Taura Whiri i Te Reo Māori.
4. We additionally support Council's intention to retain both Community Boards in their current form. The work we do for our communities is clear and positive, and we look forward to continuing our strong relationship with Council into the future.
5. We note that the Board's Deputy Chair has had positive discussions with Tawa College prefects regarding possible new representation options for College students on the Community Board, important given the inaccessibility of regular democratic representation to those under the age of eighteen. We would appreciate a private round-table opportunity to discuss these possibilities with Councillors, Democratic Services officers, and Tawa College students, in order to come up with a way forward.

We look forward, as always, to working closely with you to help Tawa, and Wellington as a whole, be a place everyone can love living in.

Ngā mihi nui,

The Tawa Community Board

**Jackson Lacy**  
Deputy Chair

**Anna Scott**  
Elected Member

**Graeme Hansen**  
Elected Member

**Malcolm Alexander**  
Elected Member

**Richard Herbert**  
Elected Member

## Purpose

1. To provide an update on Board activities and priorities actioned by its members, and note public feedback.

## Update to 6 October 2021

### Planning

- 

### Roading, Transport

- Board agreed to reach out to Waka Kotahi re SH1 Southbound offramp issues following community feedback

### Youth Development

- Deputy Chair met with Tawa College prefects to discuss priority issues and improving engagement between the Board and young people

### Community Development

- Board agreed to delay Civic Awards to October 28 due to Alert Level changes

### Waste Management / carbon reduction

- 

### Economic Development

- 

### Public Spaces

- 

### Water / Resilience

- 

### Governance

- Board submitted on WCC Representation Review - submission attached
- Chair had a positive meeting with Barbara McKerrow (CEO, WCC) to discuss priority and strategic issues

### Feedback, requests, complaints received:

- Received thank-you note from Kiwi Community Assistance for tool grant
- Received and passed on community feedback re SH1 southbound offramp and Takapū Valley Road

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3. Reports

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## **KIDS ENHANCING TAWA ECOSYSTEMS PROGRAMME**

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### **Purpose**

This report provides the Tawa Community Board with an overview of the Kids Enhancing Tawa Ecosystems (KETE) Collaborative community environmental education programme.

### **Summary**

Parks, Sport and Recreation is working with the Tawa Community to establish a collaborative community environmental education programme called Kids Enhancing Tawa Ecosystems (KETE)

1. The vision for this programme is to ground the Tawa community in its pre-colonial history and to develop a holistic environmental, cultural and social approach to restoring and enhancing the whanaungatanga between the Tawa community, tangata whenua and te taiao. Behaviour change is essential to drive environmental, cultural and social restoration and climate change mitigation and this will be the focus of the programme through environmental action (see attachment 1).
2. This programme delivers on the goals and objectives of Wellington City Council's Open Space and Biodiversity strategies Our Capital Spaces and Our Natural Capital, which have a strong focus on the development and implementation of environmental education programmes and the promotion of community involvement in ecological restoration programmes to enhance Wellington's biodiversity.
3. It also delivers on Wellington City Council's Climate Change Plan Te Atakura as well as the recently adopted Children and Young Person's Strategy.
4. This programme is based on the Department of Conservation Community Collaboration Education model (CCEM) (see attachment 2). This model has been successfully established in a number of other locations including Taupō, Dunedin, and Te Anau.

### **Recommendation/s**

That the Tawa Community Board:

1. Receive the information.

### **Background**

5. Over the last 10 months Officers have been working with schools and stakeholders in Tawa to establish the Kids Enhancing Tawa Biodiversity Programme. This has included holding a stakeholder hui involving Ngāti Toa Rangatira, the Kāhui Ako, representing all the Tawa schools, environmental education provider EnviroSchools and the following community groups: Friends of Tawa Bush Reserve, Pest Free Tawa and the Growing Places Charitable Trust to develop a vision and a forward work programme.

6. The aim of the programme is to connect students to the whenua and help them build the skills and enthusiasm that will allow them to become life-long restoration activists. The long-term goal of the programme is to produce a new generation of kaitiaki who have the motivation and skills to become ecological leaders in the Tawa community, and new community collaborators.
7. Involvement in practical projects, with associated education activities, is an effective way to grow students' understanding of the history of the Porirua Harbour Catchment - Te Awarua o Porirua and allow them to develop a vision for a restored environment. The programme will connect these students to the area, through the generosity of Ngāti Toa Rangatira in sharing their stories and will help them build the practical skills they will need for the projects, and for their long-term involvement in ecological restoration.
8. There are approximately 3,500 students currently attending school in the Tawa area, not including kindergarten or home-schooled children. Through the programme, not only will the Tawa students grow in their understanding, but they will impact their families and whānau as they share their new knowledge at home.
9. The programme will include holding local hui to inform and connect community members with the initiative and providing Professional Learning and Development (PLD) opportunities for teachers involved in the programme. Additionally, connections will be built between community groups involved in supporting the programme, businesses will be contacted and encouraged to connect through advocacy initiatives.
10. The improved local environments will also help the community connect to their local biodiversity and stream tributaries and provide examples of what can be done to improve biodiversity and amenity even on small areas of land.
11. It is envisaged that this programme will be the beginning of an ongoing programme led by the schools and the community. As awareness of the need to care for and advocate on behalf of our environment grows and develops, it is hoped that the partnership between Ngāti Toa Rangatira and members of the Tawa community will develop that results in the ongoing development of the programme.

## **Discussion**

12. Tawa has been chosen as the location for this programme because of its strong and functional Kāhui Ako (Ministry of Education 'Communities of Learning' group made up of Tawa College, Tawa Intermediate School, Tawa School, Linden School, Greenacres School, Hampton Hill School, Redwood School, St Francis Xavier School), and well-established community groups such as Friends of Tawa Bush Reserve, Pest Free Tawa and Growing Places Charitable Trust, who are supportive of the programme.
13. There is also an opportunity to collaborate with a similar programme called 'Our Place' led by the Porirua Harbour Trust. Both programmes are geographically located within the Porirua Harbour catchment – Te Awarua o Porirua and share common associations with local iwi Ngāti Toa Rangatira and Greater Wellington Regional Council who have a focus on riparian planting along the Porirua/Te Kenepuru stream as part of their flood protection measures for the Porirua Harbour catchment. Schools from Porirua who are engaged in the Our Place programme are feeder schools into Tawa Intermediate and Tawa College

*The Collaborative Community Environmental Education Model*

14. The CCEM model was developed by the Department of Conservation and has been adopted by a number of communities around New Zealand including Taupō with the 'Kids Greening Taupō' programme, Dunedin with the 'Townbelt Katiaki' programme and Te Anau with the 'Kids Restore the Kepler' programme.
15. The model provides a framework to support delivery of student led restoration programmes in the community and their schools' backyards. The natural environment provides authentic cross curricula teaching and learning experiences and authentic student leadership opportunities.
16. It also fosters collaboration vertically across schools and Early Childhood Education centres (ECEs) and the supporting wider community, including central and local government and agencies, iwi, local community groups and individuals. Students are in the driver's seat of programme development for this whole school continuous learning journey and teacher professional development in environmental education.
17. The model involves establishing a Strategic Leadership Group (SLG) whose role is to provide strategic direction of the programme and support the participating schools in both their learning and environmental action. Student leadership is provided by a Student Leadership Team (SLT) whose role is to apply their learning to solve a local conservation/restoration problem/opportunity, and provide leadership for their representative schools
18. Central to the model is an Education Coordinator who is the go between, between schools and partners, coordinating, networking, following up on school needs and community opportunities. The coordinator's role is paramount to building and sustaining the relationship between all participating stakeholders, supporting student inquiry through an environmental learning context and experiencing authentic leadership and advocacy opportunities.

*Strategic Fit*

19. The Kids Enhancing Tawa Ecosystems Programme delivers on the goals of Our Capital Spaces and Our Natural Capital and provides our tamariki/rangatahi and their whānau and communities with authentic opportunities to experience and build their nature connections so that they guide their lifelong values and actions in the long term rather than just providing one off or short-term nature experiences.

**Our Capital Spaces** – Protecting our birds, nature, streams & landscapes

- 3.2 Raise awareness of opportunities to visit, connect and contribute to Wellington's nature-based attractions
  - 3.2.1 – Develop and implement education programmes
  - 3.2.2 – Promote community involvement in ecological restoration programmes
  - 3.2.3 – Continue to support Enviroschools programmes

**Our Natural Capital (ONC)**

**Goal 3.3 More people are connected to nature, so take action to protect and restore biodiversity**

- **Objective 3.3.3** Increase active participation in biodiversity projects and celebrate that action
- **Objective 3.3.4** Engage the wider community in Citizen Science projects
- **Objective 3.3.5** Encourage and support individuals and households to take action to support biodiversity

**Goal 3.4 We work with a range of partners towards a shared vision for Wellington's biodiversity**

- **Objective 3.4.1** Work in partnership with iwi and other Māori groups
- **Objective 3.4.2** Collaborate with partners to achieve agreed goals, effectively utilising resources and creating strong partnerships
- **Objective 3.4.3** Work with partners to identify opportunities for increased business involvement and support
- **Objective 3.4.4** Support and build the capacity of existing and new community groups engaging in biodiversity projects

20. It also delivers on Te Atakura by providing opportunities for the community to get involved Protecting and Enhancing the domain of Tāne (The seventh big move for a Zero Carbon Wellington)

*What has been achieved so far*

21. Over the last 10 months research has been undertaken on the other CCEM programmes around the country, meetings have been held with Ngāti Toa Rangatira and all the key stakeholders to explain the concept and ascertain their interest to be involved in the programme.

22. An Education Coordinator has been employed on a short-term contract to support the establishment of the programme and build relationships and connection with the stakeholders and identify current and potential school “backyard” projects (attachment 3) that would scaffold them into a larger community project.

23. In July 2021 a Hui with Ngāti Toa Rangatira and all the key stakeholders was held to ground all the participants in the area from a Ngāti Toa Rangatira perspective, discuss how this programme aligns with their organisation's vision for Tawa basin, explore what outcomes the iwi and community would like for their tamariki, rangatahi and the wider community and investigate what capacity and interest the participants and their organisation had to be actively involved in the programme (see attachment 4).

24. From this hui a strategic leadership working group and technical working group have been established; a vision and direction for the programme has been drafted and further meetings have been held with the Kāhui Ako to develop a forward work plan to support teacher professional development (PLD) and their backyard projects.

*Strengths of the Programme*

25. The Kāhui Ako and community groups are invested in this programme because it has the ability to build knowledge, connection, and restore Te Tiriti o Waitangi relationships with Ngāti Toa Rangatira through a shared vision to restore Te Taiao.

26. Through this programme, rangatahi and tamariki:

- Will value and connect with nature through their leadership and involvement in backyard projects, and community conservation and biodiversity initiatives.
- Are empowered to think critically about biodiversity, conservation and restoration
- Are aware of the practical challenges associated with environmental conservation and restoration





Make sustainability decisions and take appropriate action.

27. Kids Enhancing Tawa Ecosystems will deliver an educational opportunity that supports innovative learning opportunities, is fit-for-purpose and reaches its intended audience. It aspires to partner with Ngāti Toa Rangatira and support their vision for the Porirua Harbour Catchment and development of their rangatahi and provide an opportunity to connect the Tawa community, iwi, schools and community groups through a common long-term vision and project.
28. The programme will also support wider community goals by building collaboration within the community and creating intergenerational opportunities for existing groups to help mentor the younger generation and build on their legacy.
29. Climate Change has heightened and focused young people but also created anxiety around what they will inherit, leaving them feeling overwhelmed, anxious, disempowered and not necessarily heard. Giving young people agency and ability to take action, leadership and advocacy through this programme will empower them.

### Next Actions

30. Secure funding for the Education Co-ordinator role from January 2021 and a 'Take Action' Fund
31. Agree the terms of reference for the SLG and strategic plan
32. Hold a teacher PLD workshop in November to immerse them in the Ngāti Toa Rangatira stories and history of the area and introduce them to the Environmental Education providers who can support the backyard projects
33. Select a senior student leadership team (SLT)
34. Agree the process and criteria for selecting the full SLT in Feb 2022

### Attachments

Attachment 1.	KETE Approach and Context <a href="#">↓</a> 	Page 25
Attachment 2.	Collective Community Education Model <a href="#">↓</a> 	Page 26
Attachment 3.	KETE Current Backyard Projects <a href="#">↓</a> 	Page 27
Attachment 4.	KETE Key Concepts from Partner and Stakeholder Hui <a href="#">↓</a> 	Page 28

Author	Elspeth McMillan, Community Partnerships Manager
Authoriser	Paul Andrews, Manager Parks, Sports & Rec James Roberts, Chief Operations Officer (Acting)

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

Initial engagement and consultation has occurred with members of Te Tiriti o Waitangi partner Ngāti Toa and schools, Greater Wellington Regional Council and Porirua City Council. Key community groups and environmental education providers have been canvassed and engaged with to gain their support.

### **Treaty of Waitangi considerations**

A partnership with Ngāti Toa Rangatira is being pursued

### **Financial implications**

There are no financial implications with this report

### **Policy and legislative implications**

Alignment with Our Natural Capital, Our Capital Spaces and Te Atakura have been covered in the report

### **Risks / legal**

N/A

### **Climate Change impact and considerations**

Alignment with Te Atakura has been covered in the report

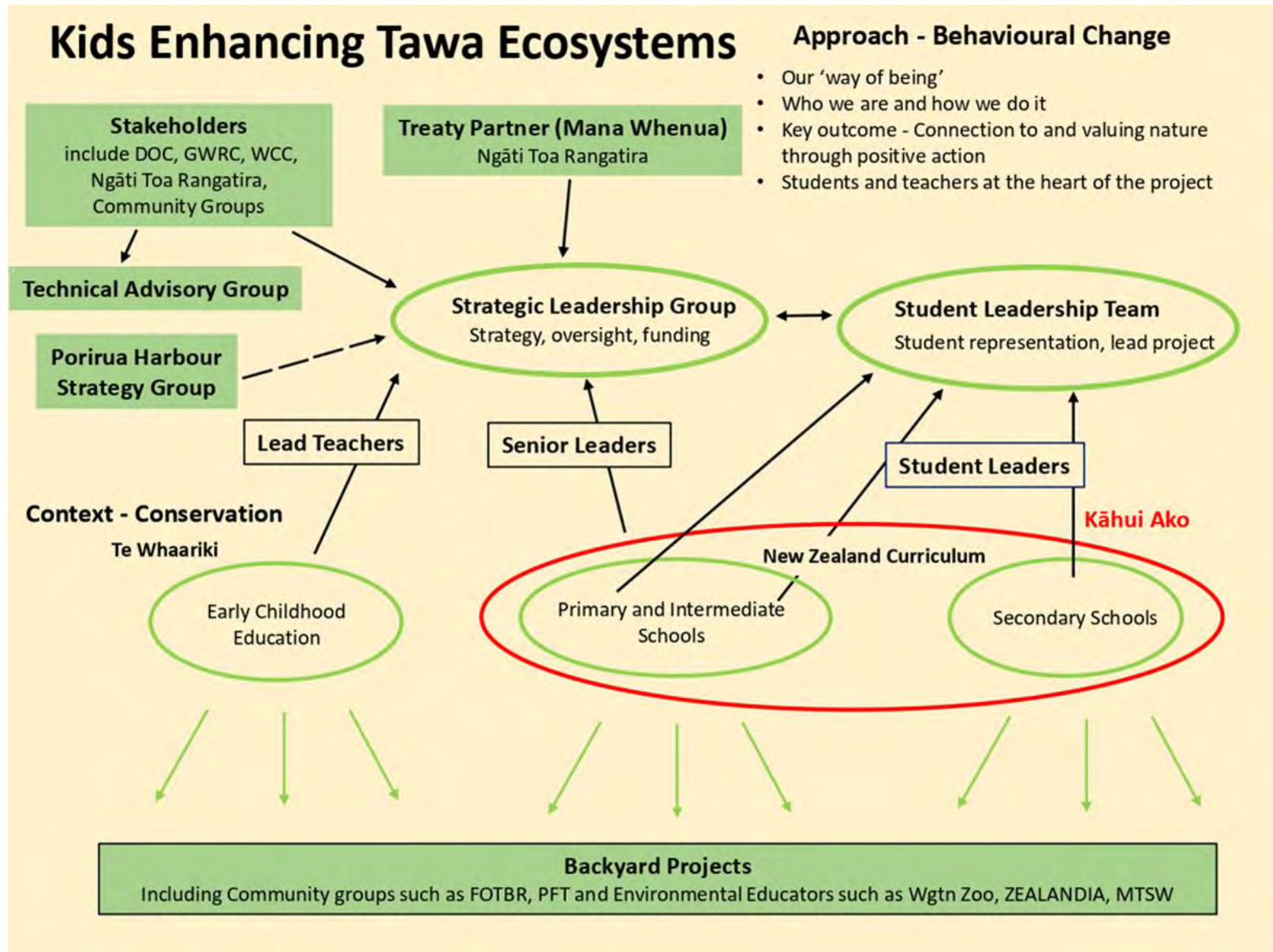
### **Communications Plan**

A Communications plan will be developed as part of the forward work programme

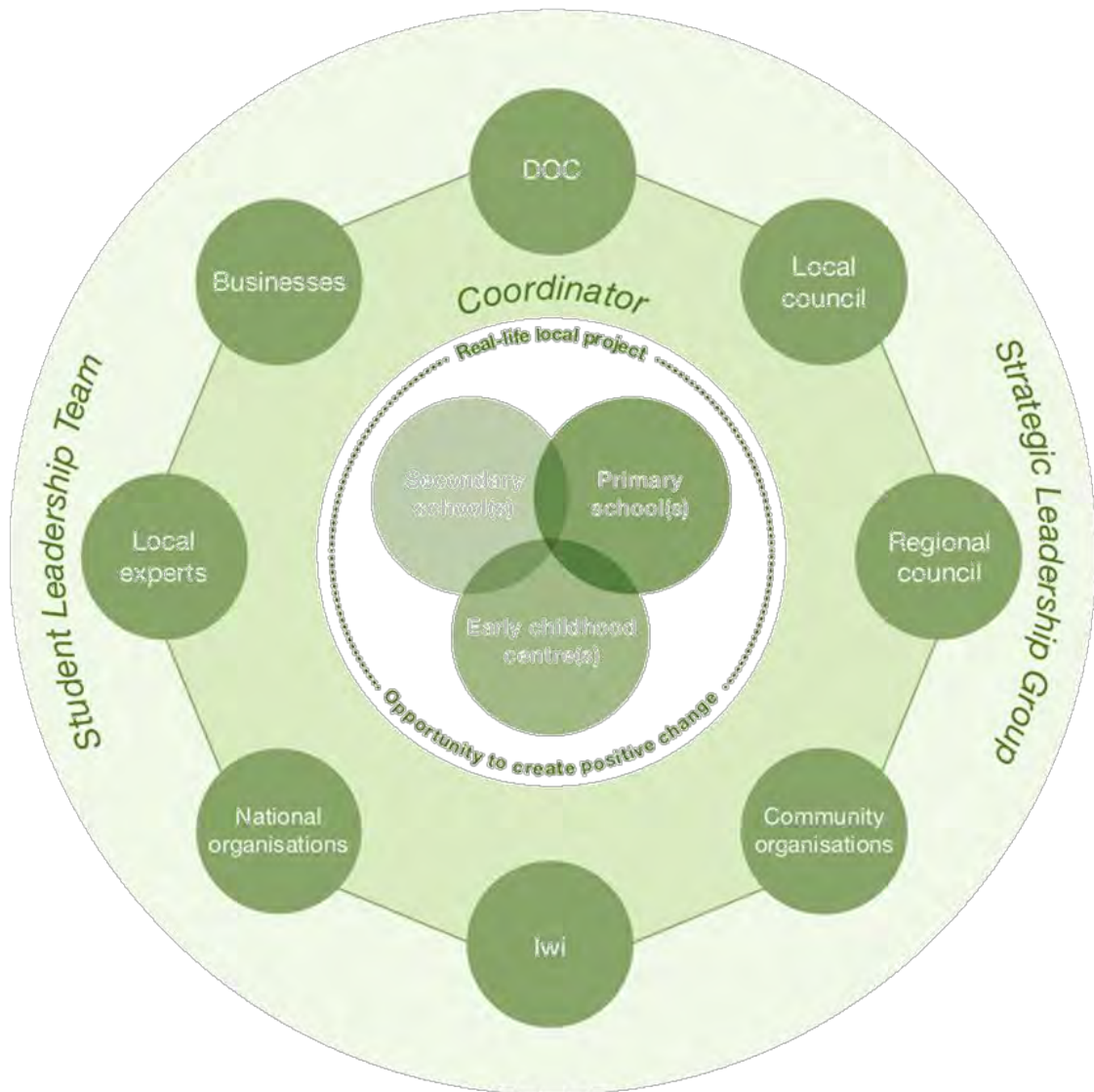
### **Health and Safety Impact considered**

There are no health and safety impacts associated with this report





# Collaborative Community Education Model



**Key strategic roles**

Programme strategy development and leadership by two important groups:

<p>1. The Strategic Leadership Group – comprised of representatives from partnering organisations.</p>	<p>2. The Student Leadership Team – nominated students from participating schools.</p>
--	--

The Coordinator role is essential to facilitate interactions between the schools and community partners to achieve the programme goals, as identified in the strategy.



# Kids Enhancing Tawa Ecosystems (CEM)

## Current Backyard Projects

### Composting and Gardening

- Tawa Intermediate
- Hampton Hill
- Tawa College
- Redwood
- Greenacres
- Saint Francis Xavier
- Linden
- Tawa School



### Recycling and Sustainable practices

- Hampton Hill
- Redwood
- Tawa College
- Linden
- Tawa School
- Saint Francis Xavier



### Pest trapping

- Tawa Intermediate
- Hampton Hill
- Redwood
- Greenacres
- Saint Francis Xavier
- Linden
- Tawa College



### Freshwater stream health

- Tawa Intermediate
- Tawa College
- Redwood
- Saint Francis Xavier
- Tawa Central Kindergarten



### Restoration planting

- Tawa College
- Greenacres
- Linden



# Kids Enhancing Tawa Ecosystems (CCEM)

## Hui Discussion Ideas

### Relationships - Connection

- Collaboration
- Reciprocal
- Interconnectedness
- Reconnection
- Restorative - both environmental and relationship
- Long term continuity
- Intergenerational participation

**Visionary**  
**Holistic**  
**Complex**  
**Transformative**

### Grounding - Hau ora

- Identity
- Place-based learning
- Connection to place - Hau ora, Catchment
- Supports well-being
- 'Mana enhancing'
- Greater equity
- Local
- Responsibility

### Wellington City Council - Mana Whenua Partnership

- Whole catchment view
- Shared planning - remove silos
- Progressive improvement

### Rangatahi - Empowered

- Future Environmental leaders
- Involving children
- Problem solving
- Engaging and empowering diverse learners
- Upskilling rangatahi
- Resilience

### Learning

- Students develop an understanding of mana whenua and the environment
- Students learn about the history of the area
- Learn from the mana whenua (based on Te Tiriti relationships and partnerships)
- Value local stories/history/geography
- Integrated
- How to 'do restoration'

### Te Ao Māori - Mātauranga Māori

- Kotahitanga
- Kaitiakitanga - guardianship
- Te Mana o te Wai
- Building Heritage

**History**



**Understanding**



**Restoration**

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## WASTE MINIMISATION UPDATE

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### Kōrero taunaki Summary of considerations

#### Purpose

1. This report asks Tawa Community Board to receive the information regarding recent work the WCC Waste Minimisation team are delivering, in general and specifically in Tawa.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |   |
|--|---|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input checked="" type="checkbox"/> Sustainable, natural eco city<br><input type="checkbox"/> People friendly, compact, safe and accessible capital city<br><input type="checkbox"/> Innovative, inclusive and creative city<br><input type="checkbox"/> Dynamic and sustainable economy<br><br><input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure<br><input type="checkbox"/> Affordable, resilient and safe place to live<br><input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network<br><input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces<br><input checked="" type="checkbox"/> Accelerating zero-carbon and waste-free transition<br><input type="checkbox"/> Strong partnerships with mana whenua |
|--|---|

#### Relevant Previous decisions

Not applicable

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Jo Langford, Waste Minimisation Officer
Authoriser	Jenny Elliott, Waste Minimisation Manager

## **Taunakitanga Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

## **Whakarāpopoto**

### **Executive Summary**

#### *Recent Waste Minimisation Seed Funding*

2. Small fund (\$2000 and under)
  - a. Victory University Student Association: to trial reusables for Stress Free Study week on one campus.
  - b. Wellington Jewish Community Centre: to have the Sustainability Trust assess, review and report on how they can improve their waste practices on-site.
3. Large fund (\$2,000-25,000)
4. This will close 20<sup>th</sup> October 2021. Last year we funded four projects to a total of just over 78k, these projects included:
  - a. Reusabowl Ltd: to expand the Reusabowl programme to 20 new Wellington eateries
  - b. Why Waste Ltd: to expand into Wellington, providing residents, offices and large organisations with serviced wormeries to capture their organic waste stream and turn the problem into a regenerative solution.

#### *New Collateral Developed*

5. Recycling pull-out guide in Our Wellington magazine
6. Brochure for Planning your trip visit to the Southern Landfill

#### *Behaviour Change Campaigns*

7. Plastic Free July
8. Love Food Hate Waste – September campaign
9. Recycling campaign – October campaign

#### *New Zero Waste Education for schools*

10. We are now providing the free, zero waste education programme to schools in the WCC area. Children, guided by a dedicated educator, will learn about sustainable resource use through reducing, reusing, recycling and composting. This engaging programme investigates the link between Earth's natural resources, the products we use and see around us and the resulting waste that pollutes our environment. It empowers tamariki and rangatahi to make decisions which can reduce waste at school and home and to educate others by sharing their knowledge.

#### *Education provided in Tawa 2021*

- Worm farm and composting workshop for Tawa High School Environmental Group
- Free compost bin and worm farm for Tawa High School

- Three education sessions on reducing waste for Tawa Primary School
- Free compost bin for Tawa Primary School
- Three education sessions on reducing waste for Hampton Hill School
- One landfill tour for Hampton Hill School

**Attachments**

Nil





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## **RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 30 AUGUST 2021 TO 4 OCTOBER 2021**

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### **Kōrero taunaki**

#### **Summary of considerations**

##### **Purpose**

1. This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

##### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- |  |   |
|--|---|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city                                      |
|  | <input type="checkbox"/> People friendly, compact, safe and accessible capital city         |
|  | <input type="checkbox"/> Innovative, inclusive and creative city                            |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                    |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure    |
|  | <input type="checkbox"/> Affordable, resilient and safe place to live                       |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces            |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                 |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                               |

##### **Financial considerations**

- |                              |  |   |
|------------------------------|--|---|
| <input type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|------------------------------|--|---|

##### **Risk**

- |                              |                                 |                               |                                  |
|------------------------------|---------------------------------|-------------------------------|----------------------------------|
| <input type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|------------------------------|---------------------------------|-------------------------------|----------------------------------|

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Bill Stevens, Resource Consents Team Leader Liam Hodgetts, Chief Planning Officer

### **Taunakitanga**

#### **Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

## Whakarāpopoto

### Executive Summary

2. This report advises the Community Board of resource consents lodged and decisions made during the period 30 August 2021 to 4 October 2021.

### Kōrerorero

### Discussion

3. For the period from 30 August 2021 to 4 October 2021 there were seven applications received by the Council.

<b>Service Request</b>	<b>Address</b>	<b>Applicant</b>
<b>499074</b>	<b>368 Takapu Road, Takapu Valley</b>	<b>Carol Houston</b>
Land use consent for a new studio.		
<b>498307</b>	<b>55 Chester Road, Tawa</b>	<b>Kerry and John Kleinsman</b>
Land use and subdivision consent for earthworks and a two-lot fee simple subdivision.		
<b>498604</b>	<b>38 Kenepuru Drive, Tawa</b>	<b>James and Anneke Barkwith</b>
Land use consent for additions and alterations to existing dwelling.		
<b>498743</b>	<b>6 Duncan Street, Tawa</b>	<b>Jerry and Jo-Anne Wilson</b>
Land use consent to construct a multi-unit development comprising three additional dwellings with one existing dwelling to be retained.		
<b>498842</b>	<b>92 Tremewan Street, Tawa</b>	<b>Marloc Properties Limited</b>
Land use and subdivision consent to relocate an existing dwelling on site, construct five new townhouses and a 10 lot fee simple subdivision which includes amalgamation for access and parking.		
<b>499156</b>	<b>235 Main Road, Tawa</b>	<b>Jason Brookes</b>
Land use consent for earthworks.		
<b>499832</b>	<b>0 WOODMAN DRIVE, Tawa</b>	<b>Wellington Electricity</b>
Land use consent to remove and replace a compact substation cabinet.		

4. For the period from 30 August 2021 to 4 October 2021, there were nine applications approved under delegated authority.

<b><i>Service Request</i></b>	<b><i>Address</i></b>	<b><i>Applicant</i></b>
<b>470613</b>	<b>50 Kiwi Crescent, Tawa</b>	<b>PSRW holdings Ltd</b>
Land use consent to construct two new dwellings.		
<b>488547</b>	<b>8 William Earp Place, Tawa</b>	<b>Rosco Ice Cream Ltd</b>
Land use consent for a storage facility.		
<b>492855</b>	<b>28 Collins Avenue, Tawa</b>	<b>R Cowie, A Stackhouse and R &amp; R Rogers</b>
Subdivision and land use consent for a six lot fee simple subdivision and four new dwellings.		
<b>494009</b>	<b>8 Oxford Street, Tawa</b>	<b>Oxford Partnership</b>
Subdivision and land use consent for a 24 unit, unit title subdivision, earthworks and additions and alterations.		
<b>497823</b>	<b>18A Hinau Street, Tawa</b>	<b>Fay Holdom</b>
Land use consent for a new dwelling and associated earthworks.		
<b>498604</b>	<b>38 Kenepuru Drive, Tawa</b>	<b>James and Anneke Barkwith</b>
Land use consent for additions and alterations to existing dwelling.		
<b>497091</b>	<b>105 Bell Street, Tawa</b>	<b>James Drayton</b>
Certificate of compliance for a two lot fee simple subdivision.		
<b>488777</b>	<b>180 Bing Lucas Drive, Tawa</b>	<b>Vince Voong</b>
Change of conditions to SR231867 relating to gross floor area and height of the consented dwelling.		
<b>497952</b>	<b>11 Rangatira Road, Tawa</b>	<b>Stantec New Zealand</b>
Outline plan waiver for information signal works relating to SH1.		

**Attachments**

Nil



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## **TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2021/2022**

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### **Kōrero taunaki** **Summary of considerations**

#### **Purpose**

1. This report asks Tawa Community Board to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

#### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
  
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### **Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

#### **Relevant Previous decisions**

Outline relevant previous decisions that pertain to the material being considered in this paper.

#### **Financial considerations**

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### **Risk**

- Low       Medium       High       Extreme

Author	Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

### **Taunakitanga** **Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

## **Takenga mai**

### **Background**

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and for the 2021/2022 financial year the fund totals \$15,330.54 exclusive of GST.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
5. The Board does not invite applications to the discretionary fund.
6. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
7. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
8. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
9. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
10. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
11. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
12. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
13. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
14. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.
15. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
16. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

### **Kōrerorero**

### **Discussion**

17. The Finance Team, in discussion with Democracy Services, have advised the following:
  - a. Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et

- 
- cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
- b. Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
18. The remaining balance of the 2021/2022 Discretionary Fund at 2 September 2021 is \$11,530.61.
19. Attachment One is the annual breakdown of spending for the financial period of 2021/2022.

### **Attachments**

Attachment 1. Discretionary Fund [↓](#) 

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## CURRENT AND UPCOMING CONSULTATIONS AND ENGAGEMENTS

### Kōrero taunaki Summary of considerations

#### Purpose

1. This report to Tawa Community Board provides an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city   |
|  | <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city |
|  | <input checked="" type="checkbox"/> Innovative, inclusive and creative city                    |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                       |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure       |
|  | <input type="checkbox"/> Affordable, resilient and safe place to live                          |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network    |
|  | <input checked="" type="checkbox"/> Fit-for-purpose community, creative and cultural spaces    |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                    |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                                  |

#### Relevant Previous decisions

Outline relevant previous decisions that pertain to the material being considered in this paper.

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

2. There are no financial considerations for this report.

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Authors	Alisi Puloka, Democracy Advisor Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

### Taunakitanga

#### Officers' Recommendations

Officers recommend the following motion

That the Tawa Community Board:

3. Receive the information.

## **Whakarāpopoto**

### **Executive Summary**

4. The upcoming consultations and engagements are as follows:

- Central City Youth Hub

This project seeks feedback from teenagers living in Wellington on what they would like the Central City Youth Hub to be called, what it should look like and when it should open.

Consultation for this project closes at 5pm on 22 October 2021.

Further information on the consultation can be found at this link:

<https://wellington.govt.nz/have-your-say/public-inputs/feedback/open/central-city-youth-hub>

- Traffic Resolutions – November 2021

TR101-21 Tawa Street, Tawa – No Right Turn

WCC has received requests about safety and accessibility concerns from members of the public regarding vehicles queuing on the railway tracks while waiting to turn right into the Redwood station carpark. By removing the Right Turn, vehicles approaching the car park over the railway lines will need to progress up the hill to the intersection and turn at the roundabout to approach from the opposite direction. This will ensure motorists are not caught behind stationary vehicles while on or near the railway tracks ensuring their safety.

Consultation closes at 5pm on 10 October 2021.

<https://wellington.govt.nz/have-your-say/public-inputs/consultations/open/traffic-resolutions-november-2021>

## **Ngā mahinga e whai ake nei**

### **Next actions**

5. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.
6. The Board has agreed that submissions can be noted in the members' update, as well as any opposition to the submissions. A copy of submission is to be attached to the member's update.

### **Attachments**

Nil

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## FORWARD PROGRAMME

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### Kōrero taunaki Summary of considerations

#### Purpose

1. This report to Tawa Community Board with a draft work programme for its amendment and approval.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |   |
|--|---|
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b> | <input type="checkbox"/> Sustainable, natural eco city                                      |
|  | <input type="checkbox"/> People friendly, compact, safe and accessible capital city         |
|  | <input type="checkbox"/> Innovative, inclusive and creative city                            |
|  | <input type="checkbox"/> Dynamic and sustainable economy                                    |
|  | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure    |
|  | <input type="checkbox"/> Affordable, resilient and safe place to live                       |
|  | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
|  | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces            |
|  | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                 |
|  | <input type="checkbox"/> Strong partnerships with mana whenua                               |

#### Relevant Previous decisions

Outline relevant previous decisions that pertain to the material being considered in this paper.

#### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

#### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Authors	Alisi Puloka, Democracy Advisor Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

## **Taunakitanga Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

## **Whakarāpopoto**

### **Executive Summary**

#### **Thursday, 11 November 2021**

##### **Oral Reports:**

- Police Update (tbc)
- Tawa Community Civic Awards Report
- Greater Wellington Regional Council
- Tawa Members Update (standing item)

##### **Written Reports:**

- Election of the Grants Subcommittee
- Parks, Sport and Recreation update
- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)

#### **Thursday, 2 December 2021**

##### **Oral Reports:**

- Fire Update (tbc)
- Tawa Members Update (standing item)

##### **Written Reports:**

- Tawa Borough Scholarship Trust Annual Report
- Camp Elsdon Annual Report
- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)

## **Attachments**

Nil

## ELECTION OF DEPUTY CHAIR

### Kōrero taunaki Summary of considerations

#### Purpose

1. This report asks the Tawa Community Board to appoint a Deputy Chair for the remainder of the 2019-2022 triennium.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

#### Relevant Previous decisions

##### 14 November 2019:

Moved Jackson Lacy, seconded Richard Herbert, the following substantive motion:

##### Resolved

1. Receive the information.
2. Agree to nominate and appoint a member of the Tawa Community Board as Chair for the 2019-2022 triennium.
3. Agree to nominate and appoint a member of the Tawa Community Board as Deputy Chair for the 2019-2022 triennium.
4. Agree to the annual rotation of the Deputy Chair role between members of the Tawa Community Board for the 2019-2022 triennium.

Carried

#### Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Outline the criteria that apply as set out in the Council's [Significance and Engagement Policy](#). This is a mandatory consideration, regardless of the level of significance. Democracy Services will peer review the level of significance.

### Financial considerations

Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

### Risk

Low       Medium       High       Extreme

Author	Hedi Mueller, Senior Democracy Advisor
Authoriser	Jennifer Parker, Democracy Services Manager

### Taunakitanga

#### Officers' Recommendations

Officers recommend the following motion

That Tawa Community Board:

- 1) Receive the information.
- 2) Agree to elect a member of the Tawa Community Board as Deputy Chair for the remainder of the 2019-2022 triennium.

### Whakarāpopoto

#### Executive Summary

2. The appointment of a member of the Tawa Community Board as Chair is required under statute. The election of a member of the Tawa Community Board as Deputy Chair will provide the Tawa Community Board with an agreed representative to fulfil the duties of the Chair in the event that the Chair is unable to fulfil his or her duties.

### Takenga mai

#### Background

##### *Role of the Chair*

3. The Chair of the Tawa Community Board is responsible for:
  - Ensuring the decisions of the Board are consistent with the powers delegated to it by Wellington City Council
  - Conducting the business of the Board in an orderly way and in accordance with the Board's Standing Orders and any other legislation that may apply
  - Act as official spokesperson for the Tawa Community Board on issues within its terms of reference and delegations.

##### *Role of the Deputy Chair*

4. In the event of the Chair being absent or incapacitated, the Deputy Chair must perform all the responsibilities and duties of the Chair and must preside at the meeting where the Chair is absent.

##### *Method of Voting*

5. Clause 25, Schedule 7 of the Local Government Act 2002 prescribes the appointment of the Chair using one of two voting systems (either System A or System B) and must be by resolution of the Board.
6. The prescribed method of voting will be done using “System A” as per Tawa Community Board’s current standing orders (Standing order 2.6.1).
7. “System A” states that a person is elected or appointed to a role if he or she receives the votes of a majority of the members of the Tawa Community Board present and voting.
8. The voting process is as follows:
  - a) There is a first round of voting for all candidates; and
  - b) If no candidate is successful in that round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
  - c) If no candidate is successful in the second round there is a third, and if necessary subsequent rounds of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
  - d) In any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

## **Kōrerorero**

### **Discussion**

9. There are no formal requirements for a nomination. The Chair will call for nominations at the meeting of the Tawa Community Board. Members may be nominated for this role “in absentia” but cannot vote.
10. Voting will be conducted as prescribed with the appointment of the Deputy Chair confirmed by resolution of the Tawa Community Board.
11. The Deputy Chair may terminate or have their office terminated by:
  - Resigning as Deputy Chair
  - A majority decision of the Tawa Community Board by resolution
  - Being no longer eligible to hold office.

## **Kōwhiringa**

### **Options**

12. Should the Board not appoint a Deputy Chair and the Chair is absent, then the Board members present at any meeting must elect one of the members present (by resolution) to act as Chair for that meeting.

## **Whai whakaaro ki ngā whakataunga**

### **Considerations for decision-making**

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**Alignment with Council's strategies and policies**

13. Election of the Tawa Community Board Deputy Chair is not a decision that Council strategies and policies must take into account.

**Engagement and Consultation**

14. There is no requirement for consultation and engagement.

**Implications for Māori**

15. There are no implications for Māori associated with this report.

**Financial implications**

16. There are no financial implications associated with this report.

**Legal considerations**

17. The appointment of Deputy Chair of a community board is not a statutory requirement, however the Tawa Community Board resolved in November 2019 to appoint a member as Deputy Chair for the entire triennium.

**Risks and mitigations**

18. There are no risks associated with this report.

**Disability and accessibility impact**

19. There are no impacts on the disabled community in regards to this report.

**Climate Change impact and considerations**

20. There are no climate change considerations in regards to this report.

**Communications Plan**

21. No communications plan is required.

**Health and Safety Impact considered**

22. There are no health and safety considerations in regards to this report.

**Attachments**

Nil