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ORDINARY MEETING  
OF  
TAWA COMMUNITY BOARD  
MINUTES

Time: 7:00pm  
Date: Thursday, 18 March 2021  
Venue: Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Councillor Day  
Graeme Hansen  
Richard Herbert  
Jackson Lacy (Deputy Chair)  
Robyn Parkinson (Chair)  
Anna Scott



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## 1 Meeting Conduct

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### 1.1 Karakia

The Chairperson opened the meeting at 7:00pm with the following karakia:

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou i te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

### 1.2 Apologies

**Moved Robyn Parkinson, seconded Jackson Lacy**

Resolved

That the Tawa Community Board:

1. Accept the apologies from Councillor Sparrow.

Carried

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Robyn Parkinson, seconded Anna Scott**

Resolved

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 11 February 2021, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

### 1.5 Tawa Community Board Service Award

There was no service award recipient.

### 1.6 Public Participation

There were no requests for Public Participation.

### 1.7 Items not on the Agenda

There were no items not on the agenda.

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## 2. Oral Reports

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### 2.1 Oral Updates 18 March 2021

#### **Moved Robyn Parkinson, seconded Richard Herbert**

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Thank the presenters for their oral updates.

Carried

The meeting adjourned at 8:00pm and reconvened at 8:04pm.

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## 3. Reports

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### 3.1 Resource Consent Applications and Approvals for 21 January 2021 to 4 March 2021

#### **Moved Robyn Parkinson, seconded Graeme Hansen**

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

### 3.2 New Zealand Community Boards Conference 2021

#### **Moved Robyn Parkinson, seconded Richard Herbert**

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Note that the costs associated with attending the conference have been approved in accordance with the Deputy Mayor's delegation and that the costs are funded from the elected members' training budget.
3. Agree to nominate **Jackson Lacy and Anna Scott** ~~the two members of the Tawa Community Board~~ to attend the New Zealand Community Boards Conference 2021.
4. Note that the attendees will be required to provide a report back on the conference at the May 2021 meeting of the Tawa Community Board.

Carried

**Secretarial note:** The chairperson moved the original motion with amendments as marked in red.

### 3.3 Forward Programme

#### **Moved Robyn Parkinson, seconded Anna Scott**

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to the following alterations, additions or deletions deemed necessary:

#### **Thursday, 8 April 2021**

##### **Oral Reports:**

- Tawa Residents' Association (tbc)
- Youth Council – Jackson Lacy **and Laura Jackson**
- Wellington Water – Mohammed Hassan
- Kahui Ako – Brendan Henderson (tbc)
- ~~St Vincent de Paul – Patrick McGill (tbc)~~
- Tawa Community Board Members Reports (standing item)

##### **Written Reports:**

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)
- Parks, Sport and Recreation report, **including greening project information**

#### **Thursday, 13 May 2021**

##### **Swearing in Ceremony for new Board Member**

##### **Oral Reports:**

- Police Update (alternate standing item) (tbc)
- Tawa Business Group – Darcy Brittliff (tbc)
- Greater Wellington Regional Council – Jenny Brash, Roger Blakeley (tbc)
- Friends of Tawa Bush Reserve – Gary Beecroft (tbc)
- Tawa Community Board Members Reports (standing item)

##### **Written Reports:**

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
- **Report back from attendees at the New Zealand Community Boards Conference 2021**
- Tawa Community Board Discretionary Fund Update (standing item)
- Forward Programme (standing item)
- Library and Community Services report

Carried

3.4 Current and Upcoming Consultations and Engagements

**Moved Robyn Parkinson, seconded Jackson Lacy**

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Tawa Community Board Discretionary fund - Monthly Allocations  
2020/2021

**Moved Robyn Parkinson, seconded Jackson Lacy**

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Note that the April Tawa Community Board Discretionary Fund report will provide further clarification on the 2019/2020 Financial Year accruals and the total remaining amount of the Discretionary Fund.
3. Agree to allocate the remaining balance from \$2,000 for Community Wellbeing Initiatives, decided in June 2020, to the Tawa Residents Association for the purpose of purchasing additional equipment for Wall Park.
4. Agree to pay \$421 to the Tawa Historical Society to support the printing costs of its current book project, which is ineligible for Tawa Grants funding due to timing issues.
5. Agree to run the Tawa Civic Awards night in June 2021, and fund the costs of catering, photography, AV equipment, printing and venue hire for this award from the 2021/2022 Discretionary Fund.

Carried

**Secretarial note:** The chairperson moved the original motion with amendments as marked in red. The motion was decided part by part, the divisions for which are as follows:

Clauses 1 and 2:

**For:**

Councillor Day, Graeme Hansen, Richard Herbert, Jackson Lacy, Robyn Parkinson, Anna Scott

**Against:**

None

Majority Vote: 6:0

Carried

Clause 3:

**For:**

Councillor Day, Graeme Hansen, Richard Herbert, Jackson Lacy, Robyn Parkinson, Anna



Scott

**Against:**

None

Majority Vote: 6:0

Carried

Clause 4:

**For:**

Councillor Day, Graeme Hansen, Richard Herbert, Jackson Lacy, Robyn Parkinson, Anna Scott

**Against:**

None

Majority Vote: 6:0

Carried

Clause 5:

**For:**

Councillor Day, Graeme Hansen, Richard Herbert, Jackson Lacy, Robyn Parkinson, Anna Scott

**Against:**

None

Majority Vote: 6:0

Carried

The meeting concluded at 8:48pm with the reading of the following karakia:

**Kia whakairia te tapu**

**Kia wātea ai te ara**

**Kia turuki whakataha ai**

**Kia turuki whakataha ai**

**Haumi e. Hui e. Tāiki e!**

Restrictions are moved aside,  
so the pathway is clear to return to  
everyday activities.

Let us be united.

Authenticated: \_\_\_\_\_

Chair