

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7: 00pm
Date: Thursday, 12 April 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

TABLE OF CONTENTS
12 APRIL 2018

Business	Page No.
1. Meeting Conduct	
1.1 Whatatauki	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Community Service Awards	5
1.6 Public Participation	5
1.7 Items not on the Agenda	5
2. Oral Reports	
2.1 Police Update – Yvette Mckelvie	6
2.2 Wellington Regional Emergency Management Office Update – Kerry McSaveney	6
2.3 Tawa Residents Association Update – Tony Hassed	6
2.4 Local MP Update – Greg O’Connor	6
2.5 Tawa Community Board Discretionary Fund	6
2.5.1 Tawa Community Board Discretionary Fund - Expenditure Resolutions	6
2.5.2 Tawa Community Board Discretionary Fund - Expenditure Resolutions	7
2.6 Tawa Community Board Members Update	7

3. Reports

3.1 Tawa Library, Tawa Community Centre and Linden Social Centre Quarterly Report	9
3.2 Resource Consent Applications and Approvals for 26 February to 25 March 2018.	10
3.3 Forward Programme	10
3.4 Current or Upcoming Council Consultations and surveys	10

1 Meeting Conduct

1.1 Whakatauki

Councillor Jill Day Delivered the Whakatauki

1.2 Apologies

Moved Richard Herbert, Seconded Margaret Lucas

Resolved

That the Tawa Community Board:

Accept apologies from Councillor Jill Day and Councillor Malcolm Sparrow for early departure.

Carried

1.3 Conflict of Interest Declarations

Nil

1.4 Confirmation of Minutes

Moved Richard Herbert, Seconded Jack Marshall

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 8 March 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

Councillor Malcolm Sparrow requested his vote against be recorded.

1.5 Community Board Service Awards

A service award was presented to Judith Havill the co-coordinator for the Tawa College Community Education .

1.6 Public Participation

There were no public participants

2 Oral Reports

2.1 Police Update – Yvette Mckelvie

Yvette Mckelvie provided an update on police activity in Tawa.

2.2 Items not on the Agenda

Chair Richard Herbert informed the meeting that there were two minor items raised by Councillor Malcolm Sparrow (Tawa Civic Awards and Neighbours days) that were not on the agenda. According to standing order 3.9.6 these items may be discussed at the meeting if no resolution, decision or recommendation is made in respect of that item. These items were discussed at item 2.4.

2.3 Wellington Regional Emergency Management Office Update – Kerry McSaveney

Kerry McSaveney provided an update on the activities of the Regional Emergency Management Office.

2.4 Councillor Malcolm Sparrow updated the Board

Council Malcolm Sparrow updated the board on Neighbours Day, requested funds to be provided from the Discretionary Fund for the Civic Awards and asked for an update for the Grenada Roadway.

2.5 Tawa Residents Association Update – Tony Hassed

Tony Hassed did not attend.

2.6 Local MP Update – Greg O'Connor

Local MP Greg O'Connor provided an update on his activities and priorities for his Electorate and Parliamentary Committee responsibilities.

2.7 Tawa Community Board Discretionary Fund

2.7.1 Tawa Community Board Discretionary Fund - Expenditure Resolutions

Moved Richard Herbert, Seconded Margaret Lucas

Resolved

That the Tawa Community Board approve **\$3,000.00** from the Tawa Community Board Discretionary Fund to purchase posters, marketing and other such items to advertise and host the Civic Awards.

Carried

Moved Richard Herbert, Seconded Graeme Hansen

Resolved

That the Tawa Community Board approve an additional **\$400.00** from Tawa Community Board Discretionary Fund to purchase two new Tawa Community Board banners.

Carried

Moved Richard Herbert, Seconded Robyn Parkinson

Resolved

That the Tawa Community Board approve **\$400.00** from Tawa Community Board Discretionary Fund to purchase advertising extra food items for the Linden Community Centre – Mid Winter pot luck Dinner.

Carried

Moved Richard Herbert, Seconded Margaret Lucas

Resolved

That the Tawa Community Board approve **\$200.00** to purchase a Garden Compost Tumbler for Greenacres School.

Carried

2.7.2 Tawa Community Board Discretionary Fund - Expenditure Summary

Item	Funded Activity / Item	Amount
1	Civic Awards	\$3,000.00
2	Tawa Community Board Flags - two banner flags	\$400.00
3	Linden Centre Pot Luck Dinner - food and advertising	\$400.00
4	Greenacres School - garden compost tumbler	\$200.00
Total		\$4,000.00

2.8 Tawa Community Board Members Update

2.6.1 Jack Marshall

- grants
- long term planning
- Tawa mapping project
- kiwirail updates

2.6.2 Margaret Lucas

- Work for and attendance for Tawa Hub activation Redwood school
- Work for the Tawa Grants committee and allocation evening
- Wall Park BBQ

2.6.3 Graeme Hansen

- Redwood RWEMO hub meeting
- Wall park barbecue
- Traffic and roading issues

2.6.4 Liz Langham

Update:

- Met with Linden residents to plan a picnic at Tui Park and have supported with ongoing planning. This will be held on Sunday 15 April from 11.30am. Invitations have gone out to residents around the park and surrounding area, organised by Melissa Secker, Sue Culver and Maria Church. Have also started planning for a community potluck meal in June at the Linden Social Centre. The intention is that this will be an open invitation to residents of "Linden" (however people wish to define that). Would be happy to open this up further if the Board would like to... feedback welcome.
- Attended planning meeting of the Community Board (22 March)
- Met with Mandy at the Community Centre to discuss establishment of Te Reo Māori Roopu (Te Māhuri) in Term 2. This will be held on Wednesdays 3.30-4.30pm. Also discussed general issues regarding the Community Centre.
- Attended Hub Activation event at Redwood School (7 April). Found it interesting to engage with the children who attended and hear about their concerns and also to encourage them to think about what they could contribute in an emergency situation. There were many other useful connections and conversations at this event, such as a discussion with Duncan Henry from the Fire Service about patterns and trends of call-outs to the service. Interesting to see how this aligns with other data provided by health and police in terms of geography across Tawa/ Linden.
- Attended Wall Park BBQ. I was sorry I couldn't stay longer at this as there were some great conversations happening and good representation from the community.

Upcoming events:

- Tawa Think Tank meeting on Monday 16th.
- Meeting with Deputy Mayor and Councillors about progressing support for Linden community development.

2.6.5 Robyn Parkinson

- took part in two meetings of the Tawa Residents' Association
- usual weekly community garden workings bees, plus our annual Neighbour's Day BBQ (attracted new family as volunteers)
- community gardens meeting in town, first meeting with Amy Bird and discussing new funding arrangements for established gardens.
- hosted a visit to the community garden from Tawa Linden Playcentre, about 10 children plus 10 adults.
- Feedback from a parent was that it was their best outing. Herbs, vege and a recipe was provided, which they made into soup on their return to their playcentre.
- visited Greenacres School's 'Garden to Table' programme. Most impressed.
- spoke to two Economics classes at Tawa College about the value of using the Neighbourly website for their enterprise project
- Board's planning meeting
- Grants subcommittee preparation and meeting
- Service Award - talking of this to members of the community. Need to increase awareness of it.

2.6.5 Richard Herbert

- attended Tawa Community Grants sun-committee meeting
- attended April Camp Elsdon Board meeting
- attended Redwood Emergency hub open day
- attended Wall Park community BBQ event
- attended Tawa Community Garden Open Day and community BBQ event
- attended Tawa Technology Education Trust visit to Te Papa learning centre along with a number of Tawa teachers
- gave notice of upcoming Tawa Community Centre Liaison meeting of groups in Tawa - 7 May

2.6.7 Jill Day

The following report was provided by Councillor Jill Day prior to the meeting.

- Peter, Malcolm and I met with Glenise the new reporter for the Independent Herald.
- Spoke at the Health and Beauty Expo in Tawa (run by the Inner Wheel). It was very well attended.
- Attended the Tawa Residents Association meeting.
- Met with Stacey and Dawn from Spring Into Tawa with Council Officers (and Cr Sparrow) to discuss the planning for Spring Into Tawa. It was an opportunity for feedback to be shared with WCC following last years event and also to clarify the requirements going forward particularly with regards to Traffic Management.
- Attended Greenacres School gala where Pest Free Tawa was launched.
- Visited a class at Greenacres school to talk about Leadership.
- Met with Greg Thomas from Wellington Airport to discuss flight path changes affecting the Northern Ward.
- Attended the planning meeting for the Community Board.
- Attended the Community Garden Neighbours Day event.
- Visited Te Mahuki and Hinatore (at Te Papa) with the Tawa Technology Education Trust and Tawa primary school teachers.
- Attended the Tawa Community Board grants meeting.
- Attended the WREMO Hib activation at Redwood school.
- Organised (along with Crs Sparrow and Gilbert) the Wall Park BBQ. Very pleased with the turnout on the day.
- Attended the Tawa Business Group meeting to discuss City Builder Lab event in Tawa.

2.6.8 Malcolm Sparrow

The following report was provided retrospectively by Councillor Malcolm Sparrow

- Provided supplies to local Neighbours' Day street organisers
- Spring into Tawa traffic management meeting
- Greenacres School gala
- Meeting with Tawa Potted Colour committee re hanging baskets
- Organised and attended own Neighbours' Day street BBQ
- Attended Greg O'Connor MP's office opening
- Tawa Borough Scholarship meeting
- Cooked sausages at Hampton Hill School Bikeathon
- Tawa Community Garden Neighbours' Day event

- Tawa Technology Trust session at Te Papa
- WREMO hub activation exercise at Redwood School
- Helped organise north Linden Neighbours' Day BBQ
- Tawa Residents' Association monthly meeting
- Usual community queries, including establishing ownership of driveway between 84 and 92/94 Oxford St, the driveway which leads across the stream to the council land and building used by the Rural Fire service.

3. Reports

3.1 Tawa Library, Tawa Community Centre and Linden Social Centre Quarterly Report

Moved Richard Herbert, Seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.2 Resource Consent Applications and Approvals for 26 February to 25 March 2018.

Moved Richard Herbert, Seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.3 Forward Programme

Moved Richard Herbert, Seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

2. Amend the work programme

Carried

3.4 Current or Upcoming Council Consultations and surveys

Moved Richard Herbert, Seconded Liz Langham

That the Tawa Community Board:

1. Receive the information.

Carried

The meeting concluded at 9.17pm.

Confirmed: _____
Chair