

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7:00pm  
**Date:** Thursday, 7 December 2017  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Graeme Hansen  
Richard Herbert (Chair)  
Liz Langham  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Robyn Parkinson  
Malcolm Sparrow



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**Questions**

## **1 Meeting Conduct**

### **1.1 Apologies**

**Moved Richard Herbert, seconded Liz Langham**

#### **Resolved**

That the Tawa Community Board:

1. Accept the apologies received from Jill Day for absence.

**Carried**

### **1.2 Conflict of Interest Declarations**

There were no conflict of interest declarations

### **1.3 Confirmation of Minutes**

**Moved Richard Herbert, seconded Graeme Hansen**

#### **Resolved**

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 9 November 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

#### **1.4.1 Kirsten Fraser**

Kirsten present to the Tawa Community Board on her concerns about Wellington Water restrictions, specially for the Tawa Region.

### **1.5 Items not on the Agenda**

There were no items not on the agenda

## **2 Oral Reports**

**5**

### **2. Oral Reports**

#### **2.1 Tawa Plaza Development update**

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Amy Hobbs presented an update on the Tawa Plaza Development

### **2.3 Pest Free Tawa update**

Darren Van Hoof presented an update on Pest free Tawa

### **2.4 Wellington Water update**

Project Manager Andy Brown and Operational manager June Osborne presented an update on Wellington Water

### **2.5 Green belt management plan update**

Bec Ramsey presented an updated on the Green belt Management plan

### **2.6 Linden Community Development update**

Liz Langham presented an update on the Lindem Community development

### **2.7 Primary school citizenship awards update**

Councillor Malcolm Sparrow presented an update on the Primary school citizenship awards

### **2.8 Members update**

#### **Jack Marshall**

- Christmas Parade
- Been in contact with Eddie Cook from Kiwirail who has confirmed the installation of gates is on track to be completed by the 30th of June 2018
- No incidents with pedestrian rail crossings in Tawa over the past three months

#### **Richard Herbert**

- Attended the Tawa Residence Association Nov committee planning meeting
- Attended the Tawa Business Group Nov Exec meeting
- Attended the Camp Elsdon Board Nov AGM meeting and Dec Board meeting
- Attended the Tawa MenzShed Nov AGM meeting
- Attended the Tawa Branding subcommittee meeting to review a Brand MOU and what's next for the joint group
- Assisted Malcolm with the Tawa Primary Schools Citizenship Award prize giving ceremony
- Attended a Briefing on the Porirua Outdoor Recreation Park Gondola project hosted by Porirua Chamber of Commerce
- Reviewed output summary of earlier Sunrise Boulevard residents meeting and recommendation going to WCC transport officers
- Along with other Friends of Tawa Bush representatives met with Bec Ramsey on Forest of Tane update and Outer Greenbelt Management Plan Review
- Attended the WCC Outer Greenbelt Management Plan review drop-in consultation event at Linden Social Centre
- Attended the Predator Free Wellington Christmas Function gathering
- Met with WCC officers on upcoming Board Agenda and Forward Plan

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### **Jill Day**

- Linden Wall Park BBQ
- Tawa residents Association meeting
- Met with Liz Langham and council officers to discuss the opportunities for pre-school kapa haka (at the library or community centre) and an after school session for school age children to learn Te Reo Maori.
- Menzshed AGM
- Drop-in session at Linden Social centre regarding the Outer green belt management plan.
- Tawa Primary Schools Citizenship awards ceremony
- Tawa Christmas parade
- Tawa Christmas festival
- Met with Challenge 2000. We discussed what they are currently doing for young people in Linden and how they are working towards plans for 2018.

### **Malcolm Sparrow**

- Organised and oversaw the placement of a 4000L water tank which has been donated to Linden School
- Attended WCC's "Our City Tomorrow" workshop (for various community representatives) at ASB Stadium
- Helped organise and attended the north Linden community barbecue at Wall Park
- Attended the initial Probus meeting in the TCC boardroom
- Attended the monthly Tawa Residents' Association meeting
- Attended the Rotary business breakfast at The Borough, featuring Ken Laban as speaker
- Attended the Tawa MenzShed AGM and subsequent barbecue
- Attended the Tawa Resilience committee meeting chaired by Marg Lucas
- Organised and attended Brasenose Place street barbecue
- Visited Life Education trailer at Linden School
- Organised and presented at the Tawa Primary Schools' Citizenship Awards ceremony
- Participated in the Tawa Christmas Parade with councillor colleagues
- Attended the subsequent Tawa Christmas Festival
- Helped with "Toot for Tucker" in Tawa

### **Robyn Parkinson**

- helped with Wall Park BBQ
- attended Residents' Association meeting
- Dropped in to consultation on Outer Green Belt
- Usual weekly community garden working bees, also liaising with Park Ranger on issues
- Finalising Service Award design
- Linden School playground opening
- Another resident with query over storm water affecting neighbours

### **Liz Langham**

- Attended the WCC workshop on the Green Belt management (Sat 18th November)
- Have reviewed our Community Board work plan for the year and drafted a review of what we have achieved thus far, with a format for us to further review and plan our

next steps. Have so far sent this out to Richard and Margaret for comment with the intention of further discussing and developing this at an offline meeting in the near future.

- Have written a newsletter on behalf of the Board to be distributed to the community.
- Attended meeting with the branding committee (Residents' Association and Business Group)
- Edited the Style Guide for the new Tawa Brand
- Liaised with Community Services Team for a handover of information relating to Linden Community Development project.
- Assisted with marshalling at the Tawa Christmas Parade
- Liaised with two community groups and WCC staff/ councillors about starting two reo roopu in or near Tawa in 2018 (one for preschool tamariki and one for whanau with school-aged tamariki).
- Attended the Linden School playground opening
- I also attended the Linden BBQ in Wall Park on 12 November

### **Graeme Hansen**

- Nothing to update

### **Margaret Lucas**

- Tawa resilience work - Meeting with group - dates for diary Hub activation weekend of the 24th march - Kerry confirming with Redwood school, plus new date for next 6 monthly stake holders meeting .... Meet Kris f up colonial knob and spoke of the frustrations we are and have experienced with the system for Community resilience
- Tawa Community Grants Thursday 5th April for Meeting
- Attended the junior awards

## **2.9 Tawa community Board Discretionary Fund update**

## **2.9 Tawa Community Board Discretionary Fund Update**

**Moved Margaret Lucas, seconded Malcolm Sparrow**

### **Resolved**

That the Tawa Community Board:

1. Agree to Allocate
  - a. \$500 to Pest free Tawa

**Carried**



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### **3. Reports**

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#### **3.1 Current and Upcoming Council Consultations and Surveys**

**Moved Richard Herbert, seconded Graeme Hansen**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

#### **3.2 2018 and 2019 Schedule of Ordinary Meetings**

**Moved Richard Herbert, seconded Liz Langham**

**Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Adopt the schedule of monthly meetings to be held as outlined in Attachment 1 and 2 for the period of January 2018 to October 2019.
3. Agree to meet at 7pm in the Boardroom, Tawa Community Centre or an alternative approved venue should the Boardroom at the Tawa Community Centre not be available.
4. Agree to the Tawa Community Board Grants Subcommittee to be held 5<sup>th</sup> April 2018.

[**Secretarial note 07/12:** It was noted that following the issue of the agenda officers reviewed the recommendations and advised that the recommendation 2 should be clarified to acknowledge the December 2018 meeting is not scheduled for the second Thursday]

**Carried**

#### **3.3 Resource Consent Applications and Approvals for 30 October to 27 November 2017**

**Moved Richard Herbert, seconded Margaret Lucas**

**Resolved**

That the Tawa Community Board:

1. Receive the information.

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**Carried**

### **3.4 Forward programme**

**Moved Richard Herbert, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

**Carried**

The meeting concluded at 8.33pm.

Confirmed: \_\_\_\_\_  
Chair