

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7:00pm
Date: Thursday, 10 August 2017
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

TABLE OF CONTENTS
10 AUGUST 2017

Business	Page No.
1. Meeting Conduct	5
1.1 Apologies	5
1.2 Conflict of Interest Declarations	5
1.3 Confirmation of Minutes	5
1.4 Public Participation	5
1.5 Items not on the Agenda	5
2. Oral Reports	5

2.1	Tawa Volunteer Fire Brigade Update	5
2.2	Police Update	5
2.3	Tawa Community Board Discretionary Fund Update	5
2.4	WREMO Briefing on Community Resilience	5
2.5	Members' Reports	5
3.	Reports	7
3.1	Animal Policy	7
3.2	Railway safety in Tawa	9
3.3	Tawa Community Resilience Plan	11
3.4	Update on the Tawa Skate Park	17
3.5	Resource Consent Applications and Approvals for 29 May to 27 July 2017	19
3.6	Current and Upcoming Council Consultations or Surveys	23
3.7	Forward Programme	27
3.8	Information to Community Boards for Resource Consent Processes	29

Questions

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 8 June 2017 will be put to the Tawa Community Board for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2 Oral Reports

3. Reports

ANIMAL POLICY

Purpose

1. The purpose of this briefing is to provide the Tawa Community Board with an update on the draft Animal Policy that Council will be publicly consulting on.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. The Animal Policy will build on the Wellington City Consolidated Bylaw 2008, Part 2: Animals (Animals Bylaw). The Policy is intended to support the bylaw, provide guidance on animal management in Wellington, by providing more information and guidance about operations and enforcement.
3. The policy will not cover Dog related provisions. These are covered by the existing Dog Policy.

Discussion

4. Council will be consulting with the public on the the Animal Policy. Specific issues include:
 - desexing of cats
 - conflict between roaming cats (owned, stray, and feral) and wildlife
 - cat numbers
 - guidance of ownership/management of bee keeping and the ownership of poultry, stock and other animals in urban areas
 - animal management in an emergency
 - areas where public can feed animals, such as ducks and pigeons

Next Actions

5. <insert text here>

Attachments

Nil

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

This oral briefing has no engagement or consultation implications.

Treaty of Waitangi considerations

This is an oral briefing with no Treaty of Waitangi implications.

Financial implications

There are no financial implications attached to this oral briefing.

Policy and legislative implications

N/A.

Risks / legal

N/A.

Climate Change impact and considerations

N/A.

Communications Plan

There is no communication plan attached to this oral briefing.

Health and Safety Impact considered

N/A.

RAILWAY SAFETY IN TAWA

Purpose

1. The purpose of this briefing by TrackSAFE NZ is to provide the Tawa Community Board with an update following the information provided to the Board in May 2017 about railway safety issues in Tawa, and to promote national Rail Safety Week during the week of 14-20 August 2017.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

1. TrackSAFE NZ is a registered charitable trust governed by a Board of Trustees who governs its operations. TrackSAFE aims to raise awareness about safe behaviour around the railway network through events such as Rail Safety Week and other campaigns.
2. At its meeting held on 08 May 2017, Megan Drayton, Foundation Manager at TrackSAFE NZ, provided an update to the Board regarding rail safety incidents and issues in Tawa.

Discussion

3. Megan Drayton, Foundation Manager at TrackSAFE NZ, will be providing the Board with an update on the work done since May 2017 in partnership with the Board, local schools and other community groups to further raise awareness and improve rail safety in the Tawa area.
4. The briefing will also promote the national rail safety week campaign, which is a community awareness event held annually in both New Zealand and Australia to engage the community in safe rail practices.

Attachments

Nil

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

This oral briefing has no engagement or consultation implications.

Treaty of Waitangi considerations

This is an oral briefing with no Treaty of Waitangi implications.

Financial implications

There are no financial implications attached to this oral briefing.

Policy and legislative implications

N/A.

Risks / legal

N/A/

Climate Change impact and considerations

N/A/

Communications Plan

N/A.

Health and Safety Impact considered

N/A.

TAWA COMMUNITY RESILIENCE PLAN

Purpose

1. The Tawa Community Board will receive an update on the current progress made to date on the development of a local community resilience plan for Tawa and Linden.

Recommendations

That the Tawa Community Board:

1. Receive the information.

Background

2. The Tawa Community Board has been working on developing a community resilience plan for the Tawa and Linden area.
3. In 2013, a draft plan was produced, however, the Board resolved to have further consultation with the community to aid the development of the plan.
4. In addition to further consultation with the local community, the Board wanted its resilience plan to be robust and to also have linkages with Wellington City Council's Wellington Resilience Strategy.
5. At its meeting held on 08 December 2016, the Tawa Community Board formally resolved that the Deputy Chair, Margaret Lucas, would continue to develop and refine its resilience plan along with a group of representatives from the local Tawa emergency services and community organisations.
6. The Board also resolved on 08 December to complete its "Tawa Community Resilience Plan" by November 2017 and will recommend the final plan to Wellington City Council for adoption and incorporation into the Council's resilience strategy.

Discussion

7. The working party has been working with the Tawa Residents and Ratepayers' Association, the Tawa Community Patrol, WREMO and Wellington City Council officers to progress the plan and a number of meetings have been held to date.
8. Margaret Lucas will provide an update to the Board on the work done to date to develop the plan and the next steps required to finalise the plan.

Attachments

Attachment 1. Tawa Community Resilience Plan

Page 13

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

This is an oral briefing with no engagement or consultation requirements.

Treaty of Waitangi considerations

This is an oral briefing with no Treaty of Waitangi considerations.

Financial implications

There are no financial implications arising from this oral briefing.

Policy and legislative implications

This is an oral briefing with no policy or legislative implications.

Risks / legal

N/A.

Climate Change impact and considerations

N/A,

Communications Plan

N/A.

Health and Safety Impact considered

There are no health and safety implications arising from this oral briefing.

Tawa Resilience Plan June 2017

Rationale

To provide connectivity between emergency services that support the Tawa Community. In a time of a major emergency event, strong relationships between these services will provide a positive network of support. This would enable easier access to the resources each service can provide at such a time.

The plan also takes into account that in a major emergency event, the Tawa Community may need to be self-sufficient for a period of time before outside help is available.

Official Response

Wellington City Council

**Emergency Welfare Response /
Emergency Assistance Centres**

Welfare Includes

Registration, Inquiry, Needs Assessment,
Care and Protection Services for Young
People, Psychological Support, Household
Goods and Services, Financial Assistance,
Shelter, Accommodation and Animal
Welfare.

Wellington Region Emergency Management Organisation (WREMO)

4 Community Emergency Hubs

*Redwood School, Tawa School, Linden
Social Centre, Greenacres School*

Staffed by Community Volunteers

An opportunity to coordinate offers of help

Community Emergency Hub Guide

<http://www.getprepared.org.nz/hubs/Wellington>

Local Response / Spontaneous Hub

Possible Connection Location - Tawa College - Building by the Lower Tennis Court

Stakeholders and Contact List

Organisation / Person	Contact Name	Phone	Email
Wellington City Councillors	Malcolm Sparrow		
	Jill Day		
Tawa Community Board	Richard Herbert		
	Margaret Lucas		
Tawa Community Patrols	Mike Johnson		
	Peter Lockery		
Vibrant Tawa Ratepayers	Tony Hassed		
Tawa Combined Churches	Claire Lind		
Tawa Library	Chris Pigott		
Tawa Community Center	Mandy Russell		
Wellington Water	Ben Fountain		
Wellington Welfare services	Jenny Rains		
WREMO	Kerry McSaveney		
Tawa Volunteer Fire Brigade	Dean Tutton		
Tawa Schools	Brendon Henderson Murray Lucas		

Tawa Rotary Club	Richard Herbert		
Tawa Lions Club	Bob McCullough		

Work programme

- 6 monthly meetings of stakeholders
- Knowledge of water supply and access
- Medical Centre / Pharmacy Support
- Tawa version of list of preparedness
- Alert app

UPDATE ON THE TAWA SKATE PARK

Purpose

1. To provide the Tawa Community Board with a response following the petition presented to the Board at its 04 May 2017 meeting by Eliot, Henry Spinks, Xavier Pine and Sachin Kanji requesting an upgrade to the Tawa skate park.

Recommendations

That the Tawa Community Board:

1. Receive the information.

Background

2. In October 2016, Council consulted on its Draft Wellington Play Spaces Policy. A report was presented to the City Strategy Committee on 16 March 2017 presenting the results of the formal public consultation and hearings process. Officers' recommended that City Strategy Committee recommend the Wellington Play Spaces Policy to Council for adoption.
3. The report also specifically addressed skate facilities in Wellington City and recognised skating as being in the scope of the play spaces policy and also highlighted the need for further engagement with the skate community to identify priorities and how the various proposals might be funded and when.
4. The City Strategy Committee resolved at its meeting on 16 March 2017 that officers: *"work with the skate and scootering community to plan, prioritise and consider funding for skate facilities based on the key issues summarised in the policy"*.
5. Council adopted the Wellington Play Spaces Policy at its meeting held on 26 April 2017.

Discussion

6. Bec Ramsay, Council's Reserves Planner, will provide a summary of the key issues relating to skate facilities in the city.
7. Funding for the upgrade of skate facilities around Wellington City will need to be considered in the development of Council's 2018-2028 Long-term Plan.

Attachments

Nil

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Engagement and Consultation

This is an oral briefing with no engagement or consultation requirements.

Treaty of Waitangi considerations

This is an oral briefing with no Treaty of Waitangi considerations.

Financial implications

There are no financial implications arising from this oral briefing.

Policy and legislative implications

This is an oral briefing with no policy or legislative implications.

Risks / legal

N/A.

Climate Change impact and considerations

N/A,

Communications Plan

N/A.

Health and Safety Impact considered

There are no health and safety implications arising from this oral briefing.

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 29 MAY TO 27 JULY 2017

PLEASE ENSURE THAT YOU HAVE READ AND UNDERSTOOD THE REQUIREMENTS CONTAINED IN THE SUPPORTING INFORMATION TEMPLATE CONTAINED AT THE BACK OF THIS REPORT.

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 29 May to 27 July 2017.

Discussion

3. For the period from 29 May to 27 July 2017, there were fifteen applications lodged with the Council.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
387535	50 Takapu Road	Land Innovation (No.1) Ltd
Subdivision consent for a two lot subdivision.		
386507	1 Court Road	Jennifer & Gavin Bateman
Subdivision and land use consent for a two lot fee simple subdivision, new dwellings, car decks and associated earthworks.		
387146	24B Chastudon Place	Simon Zhang
Land use consent for earthworks for a new dwelling.		
387575	77 Oriel Avenue	Marcelle & Jeremy Lough

Land use consent for additions and alterations to an existing dwelling.		
387648	100 Bing Lucas Drive	Wellington Water Ltd
Land use consent to install a water supply pipeline.		
387801	13A Tawa Terrace	Desmond & Susan O'Sullivan
Land use consent for a new deck.		
388405	34 Beauchamp Street	John & Jayne Bellman
Land use consent for additions and alterations to an existing dwelling.		
388686	2 Mayfair Place	Pamela McMillian
Land use consent for a deck and fence.		
389140	1 Mervyn Kemp Drive	Kelly Tuapawa
Land use consent for a canopy.		
389177	11 Wilfred Street	RFC Homes
Land use and subdivision consent for a two lot fee simple subdivision, new dwelling and earthworks.		
389248	28B Redwood Ave	Angela Burke
Land use consent for a new dwelling.		
389273	23 Hinau Street	Maze Investments Ltd
Land use consent for removal of existing house and construction of five new dwellings.		
390307	10 Sunrise Boulevard	Presbyterian Support Central
Subdivision consent for a boundary adjustment and right of way.		
386364	11 Rangatira Road	NZ Transport Agency
Notice of requirement to alter a designation for bridge 19.		
386564	180 Bing Lucas Drive	John & Mary Walsh
Extension of time to SR231867 relating to a rural subdivision.		

4. For the period from 29 May to 27 July 2017, there were twelve applications approved under delegated authority.

Service Request	Address	Applicant
384405	1 William Earp Place	First Gas
Land use consent for a gas delivery point extension.		
384763	18 South Street	Alecia Koenigsberge
Subdivision consent for a two lot fee simple subdivision.		
385480	4 William Earp Place	Sean Murrie
Subdivision consent for a 24 lot fee simple subdivision on a previously consented multi-unit development		
385916	24A Chastudon Place	Epic Homes
Land Use for earthworks for a new dwelling		
385577	529 Takapu Road	Greater Wellington Regional Council
Land Use consent for earthworks.		
387535	50 Takapu Road	Land Innovation (No.1) Ltd
Subdivision consent for a two lot subdivision.		
370911	10A Rewa Terrace	Luke Barber
Land use consent for a multi-unit development.		
372112	14 Sunrise Boulevard	Presbyterian Support Central
Land use consent for development of a retirement complex extension to existing Longview Home.		
383736	76 Main Road	Storage Solutions 2002 Ltd & Tawa Business Park Ltd
Land use consent for commercial alterations.		
387146	24B Chastudon Place	Simon Zhang
Land use consent for earthworks for a new dwelling.		
387575	77 Oriel Avenue	Marcelle & Jeremy Lough
Land use consent for additions and alterations to existing dwelling.		
387648	100 Bing Lucas Drive	Wellington Water Ltd

Land use consent to install a water supply pipeline.

Attachments

Nil

Author	Kiri Whiteman, Executive Support Officer
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

CURRENT AND UPCOMING COUNCIL CONSULTATIONS OR SURVEYS

Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming items for consultations or surveys the Council is undertaking.

Recommendation

That the Tawa Community Board:

1. Receive the information

Discussion

Survey

2. Council is currently trialling the use of electric bikes (e-bikes) on selected tracks within our open space network.
3. To understand the impact of the trial, Council is conducting a survey and the feedback received will help Council make a final decision as to where e-bikes will be allowed to be used in the open space network. A map of the tracks included in the trial can be found online at <http://wellington.govt.nz/have-your-say/public-inputs/feedback/open/e-bikes-on-the-open-space-network>
4. The survey closes at 5.00pm on 15 December 2017.

Upcoming consultations/community engagement/feedback

5. Council is seeking public feedback on **30 proposed new traffic resolutions** for Wellington. Details of the proposed changes can be found on Council's website at <http://wellington.govt.nz/have-your-say/public-inputs/consultations/open/traffic-resolutions-2017-3>
6. In addition. Council is seeking public feedback on 8 proposed new traffic resolutions for Wellington to make parking bays available to car sharing providers in Wellington and to support electric vehicle charging infrastructure. Details of the proposed changes can be found online at <http://wellington.govt.nz/have-your-say/public-inputs/consultations/open/ev-car-share-traffic-resolutions>
7. Consultation on these proposed traffic resolutions closes at 5pm on Friday, 11 August 2017.
8. Council is proposing to sell and lease some of its land at **Shelly Bay** to Shelly Bay Ltd so that the area can be developed for housing. The developers also have a plan to include a waterfront walkway and a number of other amenities.
9. Consultation on the proposed Shelly Bay development closes at 5pm on 14 August 2017.
10. Further information regarding these items, including upcoming consultations, is available on Council's website: <http://wellington.govt.nz/have-your-say/consultations>

Options

11. Should the Board wish to participate in the on-line survey, there is no requirement for the Board to formally ratify this.
12. Should the Board wish to make a submission on any of these items, the Board will need to retrospectively approve its submission at its next meeting scheduled for September 2017.

Attachments

Nil

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Consultation and Engagement

All relevant supporting information and documentation relating to these items are available on Council's website and community input is being sought.

Treaty of Waitangi considerations

Any Treaty of Waitangi considerations will be taken into account.

Financial implications

Any financial implications will be considered.

Policy and legislative implications

Any policy and legislative implications will be considered.

Risks / legal

Any legal implications and risks will be taken into account.

Climate Change impact and considerations

Climate change impacts (if any) will be considered.

Communications Plan

Further information will be communicated once feedback has been analysed and considered.

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme if necessary.

Discussion

2. Below is the draft work programme for the Board's approval and amendment where necessary:

Thursday, 14 September 2017	
•	Standing Items: <ul style="list-style-type: none">○ Policing in Tawa○ Upcoming Areas of Consultation, engagement or surveys (if any)○ Tawa Community Board Discretionary Fund Update○ Tawa Community Board Members reports○ Forward Programme○ NZ Post – Use of Paxsters in Tawa and Linden○ Vibrant Tawa update

Attachments

Nil

Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Consultation and Engagement

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy or legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

N/A.

Communications Plan

N/A.

INFORMATION TO COMMUNITY BOARDS FOR RESOURCE CONSENT PROCESSES

Purpose

1. To clarify the resource consent process for the Board.

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Agree that individual members register with the Council's web alert as a solution for prompt information on resource consent.

Background

2. The Chairperson raised with officers that the Tawa Community Board receives different information from the Makara-Ohariu Community Board regarding Council's resource consenting information.
3. The Chairperson highlighted the need for officers to provide information leading to before the consenting decisions were made.

Discussion

4. Currently both the Tawa and Makara-Ohariu Community Boards receive a report which outlines a brief description of resource consents (received and issued) which is provided for each of their monthly Board meetings. The Makara-Ohariu Community Board also receives prompt notification of any applications within their area which they are able to provide comment on. The Makara-Ohariu Community Board has no further part in the decision making process with decisions made either by Officers or Commissioners depending on public notification, and nor is there any delay in finalising decisions while waiting for a response.
5. The prompt information provided to the Makara-Ohariu Community Board is due to an historical arrangement and has existed for many years now, but exactly why the approach is different is unclear.
6. Officers have indicated that the amount of information to be processed for the Tawa area is of greater volume compared to the Makara/Ohariu area. Officers are also concerned that they do not have sufficient resources to meet their statutory timeframes if they are to provide with these information.
7. Councillors do not receive any report in relation to their ward. Some Councillors are also registered on the Council's web alert for resource consents.

Options

8. To provide a solution to the matters raised by the Chair, officers are suggesting that individual Board members register with the Council's web alert to request updates for resource consents. This allows members to receive up-to-date information prior before their 6 weekly Board meeting.

9. Council publishes all its resource consents application its website on <http://wellington.govt.nz/webalerts>. The web alert service provides a fortnightly list of received and issues applications.

Attachments

Nil

Author	Crispian Franklin, Governance Team Leader
Authoriser	Kane Patena, Director Governance and Assurance

SUPPORTING INFORMATION

Engagement and Consultation

<insert text here>

Treaty of Waitangi considerations

<insert text here>

Financial implications

<insert text here>

Policy and legislative implications

<insert text here>

Risks / legal

<insert text here>

Climate Change impact and considerations

<insert text here>

Communications Plan

<insert text here>

Health and Safety Impact considered

<insert text here>