

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7:00pm
Date: Thursday, 4 May 2017
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

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1 Meeting Conduct

1.0.0 Whakatauki

Robyn Parkinson read the whakatauki.

1.1 Apologies

There were no apologies as all members were present.

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Richard Herbert, seconded Jack Marshall

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 13 April 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

1.4.1 Eliot Knight and friends

Eliot, Henry Spinks, Xavier Pine and Sachin Kanji presented their petition to the Tawa Community Board requesting an upgrade to the Tawa skate park.

Moved Jack Marshall, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Thank the participants for their petition and request officers to follow up on their request for an upgrade to the Tawa skate park.

Carried

Attachments

- 1 Petition - A better Tawa skate park
- 2 Photos of skate parks

1.5 Items not on the Agenda

There were no items not on the agenda.

Change of Agenda Order

Under Standing Order 3.9.2, and with the leave of the meeting, the Chair changed the agenda order so that reports were dealt with in the following order:

- Report 2.1 – Police Update
- Report 3.1– Update from Greater Wellington Regional Council - Porirua Stream Maintenance
- Report 3.2 - Transmission Gully Project Update
- Report 3.3 - Railway safety in Tawa
- The normal agenda order resumed at the conclusion of these items.

2 Oral Reports

2.1 Police Update

Sergeant Jonathan Westrupp provided an update on policing matters in Tawa.

3. Reports

3.1 Update from Greater Wellington Regional Council - Porirua Stream Maintenance

Colin Munn, Team Leader Flood Protection, and Sharyn Westlake, Senior Engineer Flood Protection from Greater Wellington Regional Council, presented their update to the Board.

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

Attachments

- 1 Greater Wellington Regional Council Presentation - Porirua Stream

3.2 Transmission Gully Project Update

Belinda Mackenzie-Dodds, Manager Stakeholder and Community Relations for the Transmission Gully Project, provided an update to the Board on the project with a focus on the work being done in the Linden and Tawa area.

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

Attachments

- 1 Presentation - Transmission Gully Project Update

3.3 Railway safety in Tawa

Megan Drayton (Foundation Manager, TrackSAFE NZ), Eddie Cook (KiwiRail) and Dave Allen (Transdev Wellington) update the Board on railway safety issues in the Tawa area.

Moved Jill Day, seconded Graeme Hansen

That the Tawa Community Board:

1. Receive the information.

Moved Jack Marshall, seconded Margaret Lucas, the following amendment:

That the Tawa Community Board:

2. As part of rail safety week, partner with TrackSAFE NZ to educate and promote safe behaviour.

Carried

Resolved

That the Tawa Community Board:

1. Receive the information
2. As part of rail safety week, partner with TrackSAFE NZ to educate and promote safe behaviour.

Carried

Attachments

- 1 TrackSAFE NZ Presentation

2.2 Tawa Community Board Discretionary Fund Update

The financials for April 2017 were not available at the time of the meeting. The Chair reminded the Board members to send through any receipts and invoices. The Board will give consideration as to how to allocate the remaining funds at its June meeting before the end of the financial year.

2.3 Members' Reports

Margaret Lucas attended a meeting to progress the work on Tawa's resilience plan.

Liz Langham met with Northern ward councillors and Council officers to scope a community

led development project in Linden and has dealt with several community queries regarding waste minimisation and flooding issues.

Councillor Jill Day attended several community events including the Tawa Memorial Opening and a Tawa Technology Education Trust meeting. She is also working with Liz Langham, fellow Northern Ward councillors and Council officers to scope a community led development project in Linden. She also attended meetings regarding Council's 2017/18 Annual Plan.

Councillor Malcolm Sparrow attended several community events such as the Tawa Memorial Opening and the ANZAC Day Tawa parade. He is also working with Liz Langham, fellow Northern Ward councillors and Council officers to scope a community led development project in Linden

Robyn Parkinson attended the Tawa Memorial Opening and attended a presentation at Tawa College on suicide prevention, in addition to drafting the Board's submission to the Wellington Region Waste Management and Minimisation Plan.

Graeme Hansen attended the Tawa Memorial Opening event and has been working on roading queries.

Jack Marshall attended the Tawa Memorial Opening event. In addition, as part of the Wellington City Youth Council, he has been involved in planning a series of hui in Wellington during May to promote and encourage young people to engage with local government.

Richard Herbert attended a number of meetings including a Camp Elsdon Board meeting, the Tawa Business Association meeting and the Tawa Technology Education Trust meeting and provided input into the Board's submission on the Wellington Region Waste Management and Minimisation Plan. He also attended the Tawa Memorial Opening event.

2.4 Report back on the decisions of the Tawa Community Board Grants Subcommittee

The Chair of the Tawa Community Board Grants Subcommittee, Margaret Lucas, provided an update to the Board on the decisions of the subcommittee in April 2017. The Board were advised that a recipient of a grant of \$500 declined the grant, leaving a balance of \$500 remaining in the Tawa grants pool for allocation. A report will be presented at the next meeting in June for the Board to decide which project the remaining amount should be allocated to.

3.4 Resource Consent Applications and Approvals for 30 March to 25 April 2017

Moved Richard Herbert, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Current and Upcoming Council Consultations or Surveys

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.6 Forward Programme

Moved Richard Herbert, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme to include the following:
 - a. **June meeting**
 - i. Retrospective ratification of the Board's submission on the Wellington Region Waste Management and Minimisation Plan.
 - ii. Update on the Tawa town centre upgrade.
 - iii. Allocation of remainder of Tawa Discretionary Fund for the 2016/17 financial year.
 - b. **August meeting**
 - i. Resource consent reporting – review of information provided to Community Boards
 - ii. Representative from WREMO to speak on community resilience

Carried

The meeting concluded at 10.10 pm.

Confirmed: _____
Chair