

# TAWA COMMUNITY BOARD

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## MINUTES

**THURSDAY 8 MAY 2014**

**7.00pm – 8.40pm**

**The Boardroom  
Tawa Community Centre  
5 Cambridge Street  
Tawa**

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### **PRESENT:**

Robert Tredger (Chair)

Graeme Hansen

Richard Herbert

Jack Marshall

Alistair Sutton

Margaret Lucas

Councillor Malcolm Sparrow

(7.02pm – 8.40pm)

### **APOLOGIES:**

Councillor Justin Lester

## **APOLOGIES**

**Moved Robert Tredger, seconded Councillor Malcolm Sparrow, the motion that the Tawa Community Board receive an apology from Councillor Justin Lester.**

**The motion was put and declared CARRIED.**

### **RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive an apology from Councillor Justin Lester.*

(Alistair Sutton arrived at the meeting at 7.02pm).

## **CONFIRMATION OF MINUTES**

**Moved Robert Tredger, seconded Richard Herbert, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 10 April 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.**

**The motion was put and declared CARRIED.**

### **RESOLVED:**

*THAT the Tawa Community Board:*

1. *Approve the minutes of the meeting held on Thursday 10 April 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.*

## **CONFLICT OF INTEREST DECLARATIONS**

### **NOTED:**

There were no conflict of interest declarations.

## **PUBLIC PARTICIPATION**

### **NOTED:**

There was no public participation.

**CELEBRATION FOR THE COMPLETION OF TAWA VALLEY PATHWAY  
AND THE GRASSLEES PARK REFURBISHMENT – AN UPDATE**

Oral Report of Emma Hope – Sustainable Transport Co-ordinator (REPORT 1)

**NOTED:**

Emma Hope advised the Board that the afternoon of Sunday 18 May had been confirmed for the festivities, and that invites had been distributed. A wide variety of family-based activities had been organised, including a Treasure Hunt which would require participants to solve clues to be found in a number of different locations. Prizes would be on offer and entrants would have up to two weeks after the event to submit their completed forms.

Brett Gillies, the Chair of the Tawa Valley Pathway Committee was in attendance for this item.

**REPORT OF THE TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE  
MEETING OF THURSDAY 27 MARCH 2014**

Report of Margaret Lucas – Subcommittee Chair (REPORT 2)

**Moved Robert Tredger, seconded Councillor Sparrow, the substantive motion.**

**Moved Graeme Hansen, seconded Alistair Sutton, the following amendment:**

THAT the Tawa Community Board:

2. **Note that the Tawa Community Board Grants Subcommittee agreed to allocate the following grants.**

<b>Application Number</b>	<b>Organisation Name</b>	<b>Amount Granted</b>	<b>Conditions/Tag</b>
<b>1</b>	<b>Arthritis Foundation of New Zealand Inc.</b>	<b>\$120</b>	
<b>2</b>	<b>Beanstalk Kindergarten</b>	<b>\$0.00</b>	
<b>3</b>	<b>Bob Kortegast</b>	<b>\$0.00</b>	
<b>4</b>	<b>Brian Webb Kindergarten</b>	<b>\$0.00</b>	
<b>5</b>	<b>Jemima Imogen Scott</b>	<b>\$0.00</b>	
<b>6</b>	<b>Mana Tiaki Inc.</b>	<b>\$315</b>	

<b>Application Number</b>	<b>Organisation Name</b>	<b>Amount Granted</b>	<b>Conditions/Tag</b>
7	Redwood School	\$0.00	Recommend application be transferred to Council Our Living City fund
8	Rimutaka Inline Hockey Club Inc.	\$500	Release of funds subject to 100% of spend in Tawa Schools
9	Rotary Club of Tawa Charitable Trust	\$1,500	TCB rec matched from TCB discretionary
10	Sri Lanka Association of New Zealand (SLANZ) Inc.	\$0.00	
11	Supergrans Charitable Trust	\$300	
12	Tawa Basketball Club Incorporated	\$425	
13	Tawa College	\$2,600	Request that this be matched through Discretionary Grant Fund via Mayor's Office
14	Tawa Community Light Party	\$850	
15	Tawa Community Patrol Charitable Trust	\$900	Support from Community Services
16	Tawa Historical Society Incorporated	\$1,580	
17	Tawa Intermediate School	\$0.00	
18	Tawa Progressive & ratepayers Association Inc.	\$500	
19	Tawa Progressive & Ratepayers Association Inc.	\$410	Proof of expenditure on web hosting
20	Tawa Schools and Community Music Festival	\$3,000	
21	Tawa Squash Rackets Club Incorporated	\$500	
22	The Scout Association of New	\$0.00	

<b>Application Number</b>	<b>Organisation Name</b>	<b>Amount Granted</b>	<b>Conditions/Tag</b>
	<b>Zealand</b>		
<b>23</b>	<b>Twisters Tawa Gymnastic Club Inc.</b>	<b>\$0.00</b>	
<b>24</b>	<b>Wellington Red Hackle Pipe Band</b>	<b>\$1,500</b>	

The new amendment (recommendation 2) was put and declared CARRIED.

The substantive motion, as amended, was put and declared CARRIED.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note that the Tawa Community Board Grants Subcommittee agreed to allocate the following grants.*

<i>Application Number</i>	<i>Organisation Name</i>	<i>Amount Granted</i>	<i>Conditions/Tag</i>
<i>1</i>	<i>Arthritis Foundation of New Zealand Inc.</i>	<i>\$120</i>	
<i>2</i>	<i>Beanstalk Kindergarten</i>	<i>\$0.00</i>	
<i>3</i>	<i>Bob Kortegast</i>	<i>\$0.00</i>	
<i>4</i>	<i>Brian Webb Kindergarten</i>	<i>\$0.00</i>	
<i>5</i>	<i>Jemima Imogen Scott</i>	<i>\$0.00</i>	
<i>6</i>	<i>Mana Tiaki Inc.</i>	<i>\$315</i>	

<b><i>Application Number</i></b>	<b><i>Organisation Name</i></b>	<b><i>Amount Granted</i></b>	<b><i>Conditions/Tag</i></b>
7	<i>Redwood School</i>	<i>\$0.00</i>	<i>Recommend application be transferred to Council Our Living City fund</i>
8	<i>Rimutaka Inline Hockey Club Inc.</i>	<i>\$500</i>	<i>Release of funds subject to 100% of spend in Tawa Schools</i>
9	<i>Rotary Club of Tawa Charitable Trust</i>	<i>\$1,500</i>	<i>TCB rec matched from TCB discretionary</i>
10	<i>Sri Lanka Association of New Zealand (SLANZ) Inc.</i>	<i>\$0.00</i>	
11	<i>Supergrans Charitable Trust</i>	<i>\$300</i>	
12	<i>Tawa Basketball Club Incorporated</i>	<i>\$425</i>	
13	<i>Tawa College</i>	<i>\$2,600</i>	<i>Request that this be matched through Discretionary Grant Fund via Mayor's Office</i>
14	<i>Tawa Community Light Party</i>	<i>\$850</i>	
15	<i>Tawa Community Patrol Charitable Trust</i>	<i>\$900</i>	<i>Support from Community Services</i>
16	<i>Tawa Historical Society Incorporated</i>	<i>\$1,580</i>	
17	<i>Tawa Intermediate School</i>	<i>\$0.00</i>	
18	<i>Tawa Progressive &amp; ratepayers Association Inc.</i>	<i>\$500</i>	
19	<i>Tawa Progressive &amp; Ratepayers Association Inc.</i>	<i>\$410</i>	<i>Proof of expenditure on web hosting</i>
20	<i>Tawa Schools and Community Music Festival</i>	<i>\$3,000</i>	
21	<i>Tawa Squash Rackets Club</i>	<i>\$500</i>	

<i>Application Number</i>	<i>Organisation Name</i>	<i>Amount Granted</i>	<i>Conditions/Tag</i>
	<b><i>Incorporated</i></b>		
22	<b><i>The Scout Association of New Zealand</i></b>	<b><i>\$0.00</i></b>	
23	<b><i>Twisters Tawa Gymnastic Club Inc.</i></b>	<b><i>\$0.00</i></b>	
24	<b><i>Wellington Red Hackle Pipe Band</i></b>	<b><i>\$1,500</i></b>	

**NOTED:**

The resolution differs from the recommendation in the report as follows:

The Board added the text in **bold**.

**TAWA COMMUNITY BOARD DISCRETIONARY FUND (REPORT 3)**
**NOTED:**

The Board agreed that the Discretionary Fund be added as a regular agenda item at each meeting to be accompanied by an up-to-date and clear statement of expenditure.

**Moved Graeme Hansen, seconded Margaret Lucas, the substantive motion that the Tawa Community Board approve, subject to the lodgement of an invoice for payment, recompense to Councillor Malcolm Sparrow of approximately \$72.00 for the placement of an ad in the *Tawa Community News* advising of a New Zealand Transport Agency-organised community meeting on 9 April.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Approve, subject to the lodgement of an invoice for payment, recompense to Councillor Malcolm Sparrow of approximately \$72.00 for the placement of an ad in the Tawa Community News advising of a New Zealand Transport Agency-organised community meeting on 9 April.*

**TAWA COMMUNITY PLAN**

(REPORT 4)

**NOTED:**

Robert Tredger advised that he would approach Martin Rodgers – Manager, Research, Consultation, and Planning for his assistance in helping the Board prepare its Community Plan.

**TAWA COMMUNITY CIVIC AWARDS**

(REPORT 5)

**NOTED:**

Councillor Malcolm Sparrow advised that the 2014 Tawa Civic Awards would be held on Friday 20 June, with nominations closing on Friday 30 May.

**Moved Graeme Hansen, seconded Alistair Sutton, the substantive motion that the Tawa Community Board agree to appoint Robert Tredger, Jack Marshall, and Councillor Malcolm Sparrow to the judging panel for the 2014 Tawa Civic Awards, and to authorise them to select two further members independent of the Board.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree to appoint Robert Tredger, Jack Marshall, and Councillor Malcolm Sparrow to the judging panel for the 2014 Tawa Civic Awards, and to authorise them to select two further members independent of the Board.*

**NEIGHBOURS' DAY 2014**

(REPORT 6)

**NOTED:**

Councillor Malcolm Sparrow advised that Neighbours' Day 2014 had been a huge success with at least 48 streets in Tawa involved.



**RESOURCE CONSENT APPROVALS AND APPLICATIONS – 1 APRIL TO 28 APRIL 2014**

Report of Bill Stevens – Team Leader Resource Consents, North and West.

(REPORT 7)

**Moved Robert Tredger, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**RESOURCE CONSENT APPROVALS AND APPLICATIONS – 1 MARCH TO 31 MARCH 2014**

Report of Bill Stevens – Team Leader Resource Consents, North and West.

(REPORT 10)

**Moved Robert Tredger, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**REPORTS BACK FROM COMMITTEES AND COMMUNITY INVOLVEMENT**

(REPORT 8)

**NOTED:**

Margaret Lucas advised that she had been working alongside others on a Peace Memorial to be opened in May 2015.

Jack Marshall suggested that the Tawa Community consider establishing its own Long Term Plan.

Alistair Sutton expressed concern that the Motorway Bridge continued to be a target for frequent tagging.

Graeme Hansen advised that he and Robert Tredger had attended a meeting on Tuesday 6 May to explore possible Park 'n' Ride options in Sunrise Boulevard.

Richard Herbert advised that a planting of native trees had been organised for Willowbank Reserve on 21 May. He added that he was trying to get Council's Parks and Reserves team to formulate a landscape plan for the new Tawa Valley Pathway. Although acknowledging that the Pathway was still within the domain of Council's Transport group he did query with whom ultimate responsibility for the likes of seats, plants, and landscaping lay.

Councillor Malcolm Sparrow advised that as well as attending a swathe of Committee meetings related to his role as a Councillor he had also been involved in work on behalf of constituents.

Robert Tredger advised that, as Chair, he had attended a significant number of meetings including one which focussed on how Tawa will commemorate ANZAC Day 2015.

### **FORWARD PROGRAMME**

Report of Andrew Buchanan – Governance Advisor/Deputy Electoral Officer.

(REPORT 9)

**Moved Robert Tredger, seconded Richard Herbert, the substantive motion with an addition to recommendation 2 as follows:**

THAT the Tawa Community Board:

2. Approve the work programme for the upcoming meetings **with the following additions:**

**Thursday 12 June 2014**

**Standing Item:**

- **Tawa Community Board Discretionary Fund with Statement of Financial Position**

**Meeting Specific:**

- **Tawa Community Civic Awards**

**The substantive motion, as amended, was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings **with the following additions:***

*Thursday 12 June 2014*

*Standing Item:*

- ***Tawa Community Board Discretionary Fund with Statement of Financial Position***

*Meeting Specific:*

- ***Tawa Community Civic Awards***

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Board added the text in **bold**.

The meeting concluded at 8.40pm.

Confirmed: \_\_\_\_\_

Chair

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