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**MINUTES**

**THURSDAY 10 APRIL 2014**

**7.05PM – 9.50PM**

**The Boardroom  
Tawa Community Centre  
5 Cambridge Street  
Tawa**

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**PRESENT:**

Graeme Hansen

Richard Herbert

Jack Marshall

(7.55pm – 9.50pm)

Alistair Sutton

Robert Tredger (Chair)

Councillor Justin Lester

**APOLOGIES**

Jack Marshall (lateness)

Margaret Lucas

Councillor Malcolm Sparrow

**APOLOGIES:**

**Moved Robert Tredger, seconded Graeme Hansen, the motion that the Tawa Community Board receive apologies for absence from Margaret Lucas and Councillor Malcolm Sparrow and for lateness from Jack Marshall.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Receive apologies for absence from Margaret Lucas and Councillor Malcolm Sparrow and for lateness from Jack Marshall.*

**CONFIRMATION OF MINUTES**

**Moved Robert Tredger, seconded Richard Herbert, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 13 March 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Approve the minutes of the meeting held on Thursday 13 March 2014 which, having been circulated, be taken as read and confirmed as an accurate record of that meeting.*

**CONFLICT OF INTEREST DECLARATIONS**

**NOTED:**

Richard Herbert declared an interest in Report 8 – Tawa Community Board Discretionary Fund for Hanging Baskets, and took no part in discussion or voting on the matter.

**PUBLIC PARTICIPATION**

**NOTED:**

There was no public participation.

**POLICING IN TAWA**

(REPORT 1 - ORAL)

**NOTED:**

Tawa Community Constable - Constable Mel Clancey was an apology for the meeting

**CYCLE ROUTES CONSULTATION**

(REPORT 2 - ORAL)

**NOTED:**

James Luty, a planner from Beca, was in attendance for this item. He advised the Board that a Community Workshop was planned, which was proposed to be held on the weekend of 24/25 May at the Tawa Community Centre. This would seek the Community's feedback on the Cycle Routes blueprinting project.

**GREATER WELLINGTON REGIONAL COUNCIL – 2014/2015 DRAFT ANNUAL PLAN PRESENTATION**

(REPORT 3 - ORAL)

**NOTED:**

Greater Wellington Regional Councillors Barbara Donaldson and Jenny Brash and Public Transport Group, General Manager, Wayne Hastie were in attendance for this item. They outlined the major projects planned particularly as they relate to public transport provision and Park 'n' Ride options in Tawa.

**GREATER WELLINGTON REGIONAL COUNCIL DRAFT REGIONAL TRANSPORT PLAN**

(REPORT 4 - ORAL)

**NOTED:**

Wayne Hastie advised that the main focus of the Plan was to reduce Peak Traffic Congestion. Improving the efficiency and effectiveness of the bus system was also a priority. The Board agreed to submit on the Draft Plan and noted that submissions close on Friday 9 May 2014.

(Jack Marshall joined the meeting at 7.55pm)

**Moved Robert Tredger, seconded Alistair Sutton, the motion that the Tawa Community Board agree to delegate authority to Graeme Hansen to lead the preparation of the Board's submission to the GWRC Draft Regional Transport Plan and ratify it at the next meeting of the Board.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree to delegate authority to Graeme Hansen to lead the preparation of the Board's submission to the GWRC Draft Regional Transport Plan and ratify it at the next meeting of the Board.*

**SUBMISSION TO THE NEW ZEALAND TRANSPORT AGENCY – GRENADA  
TO PETONE LINK ROAD PROJECT (REPORT 5 -ORAL)**

**NOTED:**

Graeme Hansen addressed this item.

**Moved Graeme Hansen, seconded Alistair Sutton, the motion that the Tawa Community Board agree to ratify the Board's submission pertaining to the NZTA Grenada to Petone Link Road Project.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree to ratify the Board's submission pertaining to the NZTA Grenada to Petone Link Road Project.*

Councillor Lester took no part in discussion or voting on the matter.

**NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE ZONE  
4 REPRESENTATIVE (REPORT 6 - ORAL)**

**NOTED:**

Alistair Sutton advised that the next Zone 4 Community Boards' meeting would be held in the Tawa Community Centre between 11am and 1pm on Saturday 3 May 2014.

**Moved Robert Tredger, seconded Graeme Hansen, the motion that the Tawa Community Board receive the information.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**TAWA CIVIC AWARDS**

(REPORT 7 - ORAL)

**NOTED:**

Robert Tredger addressed this item.

**Moved Robert Tredger, seconded Richard Herbert, the motion that the Tawa Community Board agree to hold a Tawa Civic Awards event in June 2014 at a cost of approximately \$4,000.00**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree to hold a Tawa Civic Awards event in June 2014 at a cost of approximately \$4,000.00.*

Graeme Hansen and Alistair Sutton requested that their dissenting votes be recorded against the above matter.

**TAWA COMMUNITY BOARD DISCRETIONARY FUND SUPPORT FOR HANGING BASKETS**

Report of Mark Farrar - Senior Advisor, Funding and Relationships. (REPORT 8)

**Moved Robert Tredger, seconded Alistair Sutton, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Consider the recommendation from the Tawa Community Board Grants Subcommittee to support the Rotary Club of Tawa Charitable Trust with \$1,500 as a contribution to the cost of replanting hanging baskets on Main Street.*

Richard Herbert sat back from the table and took no part in discussion or voting on the matter.

**NEIGHBOURS' DAY 2014**

(REPORT 9 - ORAL)

**NOTED:**

Robert Tredger gave a brief overview of the events that had taken place in Tawa on Neighbours' Day in March 2014.

**Moved Robert Tredger, seconded Alistair Sutton, the motion that the Tawa Community Board receive the information.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**RESOURCE CONSENT APPROVALS AND APPLICATIONS – 1 MARCH TO 31 MARCH 2014**

Report of Bill Stevens – Team Leader Resource Consents, North and West.

(REPORT 10)

**Moved Robert Tredger, seconded Graeme Hansen, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**REPORTS BACK FROM COMMITTEES AND COMMUNITY INVOLVEMENT**

(REPORT 11 -ORAL)

**NOTED:**

Graeme Hansen advised that in addition to the Board's submission on the proposed Petone-Grenada Link Road, he had also been progressing various other current roading projects

Alistair Sutton advised that in his role as Zone 4 Community Boards' Representative, he had attended a significant number of Community Board meetings throughout the region, and had also sat on the Tawa Community Board's Grants Subcommittee.

Jack Marshall advised that he had attended the local community's meeting regarding the proposed Petone-Grenada Link Road.

Richard Herbert noted two upcoming and extremely important consultations – one focusing on the Botanical Gardens, and the other on the Town Belt Bill.

Robert Tredger advised that he had attended a considerable number of meetings related to the proposed Petone-Grenada Link Road and had been part of the Tawa Community Board's Grants Subcommittee. He had also been prominent in helping comprise the Board's Draft Annual Plan submission.

#### **FORWARD PROGRAMME**

Report of Andrew Buchanan – Governance Advisor/Deputy Electoral Officer.

(REPORT 12)

**Moved Robert Tredger, seconded Graeme Hansen, the substantive motion with the addition of:**

**Thursday 8 May 2014**

- **Ratification of Submission to the Greater Wellington Regional Council Draft Regional Transport Plan**
- **Tawa Civic Awards**

**and the deletion of:**

**Thursday 8 May 2014**

- **Ratification of Submission to NZTA on Petone to Grenada Project**

**The substantive motion with the two additions and one deletion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<b>Thursday 8 May 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> </ul> <p><i>Quarterly Reports (January to March 2014)</i></p> <ul style="list-style-type: none"> <li>➤ <i>Recreation Wellington</i></li> <li>➤ <i>Mervyn Kemp Library and Community Centre</i></li> </ul> <ul style="list-style-type: none"> <li>• <i>Ratification of Submission to the Greater Wellington Regional Council Draft 2014/2015 Annual Plan</i></li> <li>• <i>Report of the Tawa Community Board Grants Subcommittee Meeting of Thursday 27 March 2014.</i></li> <li>• <del><i>Ratification of Submission to NZTA on Petone to Grenada Project.</i></del></li> <li>• <i>Tawa Community Plan</i></li> <li>• <b><i>Ratification of Submission to the Greater Wellington Regional Council Draft Regional Transport Plan</i></b></li> <li>• <b><i>Tawa Civic Awards</i></b></li> </ul>
<b>Thursday 12 June 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> <li>• <i>Tawa Volunteer Fire Brigade Update</i></li> </ul>
<b>Thursday 10 July 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> </ul>



<b>Thursday 14 August 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> </ul> <p><i>Quarterly Reports (April to June 2014)</i></p> <ul style="list-style-type: none"> <li>➤ <i>Recreation Wellington</i></li> <li>➤ <i>Mervyn Kemp Library and Community Centre</i></li> </ul>
<b>Thursday 11 September 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> <li>• <i>Tawa Volunteer Fire Brigade Update</i></li> </ul>
<b>Thursday 9 October 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> </ul>
<b>Thursday 13 November 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> <li>• <i>Forward Programme</i></li> </ul> <p><i>Quarterly Reports (July to September 2014)</i></p> <ul style="list-style-type: none"> <li>➤ <i>Recreation Wellington</i></li> <li>➤ <i>Mervyn Kemp Library and Community Centre</i></li> </ul>
<b>Thursday 11 December 2014</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul>

<ul style="list-style-type: none"><li>• <i>Forward Programme</i></li><li>• <i>Tawa Volunteer Fire Brigade Update</i></li></ul>
<b><i>Unscheduled</i></b>

**NOTED:**

The resolution differs from the recommendations in the officer’s report as follows:

The Community Board added the text in **bold** and removed the text in strikethrough.

The meeting concluded at 9.50pm.

Confirmed: \_\_\_\_\_

Chair

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