
GENERAL DELEGATION TO THE TAWA COMMUNITY BOARD CHAIR TO REPRESENT THE BOARD AT COUNCIL, COMMITTEE AND SUBCOMMITTEE MEETINGS

1. Purpose of report

The Tawa Community Board have requested a report to have a general delegation to the Chair to represent the Board at Council, Committee and Subcommittee meetings. This delegation is sought as there are occasions where there is insufficient time for the Board to that the Chair or a representative (portfolio appointee) attend a meeting at which there is a motion under debate which relates to a matter that the Community Board considers being of interest to the residents of Tawa.

2. Executive summary

Wellington City Council Standing Orders (standing order 3.11) allow for a representative the Community Boards to sit at the table when a motion under debate relates to a matter that a Community Board considers to be of particular interest to the residents within its community. The representative of the Community Board, nominated by resolution of the Board, may speak, as of right, at Council, committee or subcommittee meetings when the motion is under debate. The standing order is as follows:

3.11 Community Board to speak at debate

3.11.1 Community Board to speak at debate

When a motion under debate relates to a matter that a Community Board considers to be of particular interest to the residents within its community, the representative of the Community Board, nominated by resolution of the Board, may speak, as of right, at Council, committee or subcommittee meetings when the motion is under debate.

Such participation shall be subject to these Standing Orders.

3. Recommendations

Officers recommend that the Tawa Community Board:

- 1. Receive the information.*
- 2. Agree that the Chair of the Tawa Community Board be delegated the authority to represent the Board at Council, committee or subcommittee meetings when there is business under consideration to be of particular interest to the residents within its community.*

3. *Agree that should the Chair be unable to attend a meeting to represent the Board then the relevant Tawa Community Board portfolio appointee attends to represent the Board.*
4. *Agree that where the Chair or portfolio appointee have attended a Council, Committee or Subcommittee meeting under the general delegation that a report back to the next meeting of the Board is provided.*

4. Background

The Tawa Community Board has been able to attend Council, Committee and Subcommittee meetings when there is a motion under debate which relates to a matter that the Community Board considers being of interest to the residents of Tawa. There have been occasions when it is not timely for the Board to resolve at its monthly Board meeting for the Chair or a representative to attend. As a result, the Board have requested a report to obtain the approval to have a general delegation to the Chair to represent the Board and if the Chair is not available then relevant Board portfolio appointee attend.

5. Conclusion

To obtain the approval of the Tawa Community Board to have a general delegation to the Chair to represent the Board at Council, Committee and Subcommittee meetings when there is a motion under debate. Should the Chair not be available to attend, then the relevant Tawa Community Board portfolio appointee attends. It is noted that it would prudent for a report back to the next meeting of the Board be provided, following the general delegation being enacted.

Contact Officer: *Fiona Dunlop – Committee Adviser*