
MINUTES

THURSDAY 14 FEBRUARY 2013

7.00pm – 8.55pm

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen	(7.00pm – 8.55pm)
Margaret Lucas	(7.00pm – 8.55pm)
Malcolm Sparrow (Chair)	(7.00pm – 8.55pm)
Alistair Sutton	(7.00pm – 8.55pm)
Robert Tredger	(7.00pm – 8.55pm)
Councillor Ngaire Best	(7.00pm – 8.55pm)
Councillor Justin Lester	(7.00pm – 8.55pm)

APOLOGIES:

Chris Reading

001/13TB **APOLOGIES**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board accept apologies for absence from Chris Reading.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Accept apologies for absence from Chris Reading.*

002/13TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 13 December 2012 having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 13 December 2012 having been circulated, be taken as an accurate record of that meeting.*

003/13TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

004/13TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

005/13TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

There was no update on Policing in Tawa.

006/13TB **COMMUNITY SPEAKER**
(1215/12/IM)

NOTED:

Murray Lucas – Principal of Tawa College was accompanied by Head Boy - Matt Gotlieb, Head Girl – Stephanie McAlister, Deputy Head Boy – Jake Hallahan and Deputy Head Girl – Cat Edwards to speak to the Board about how the School communicates with the Community.

007/13TB **PARKS, SPORT AND RECREATION - UPDATE ON RECREATION FACILITIES AND PROGRAMMES. 2ND QUARTER 2012/2013**
Report of Lynda Rigler - Recreation Manager Northern.
(1215/12/IM) (REPORT 3)

NOTED:

Lynda Rigler - Recreation Manager Northern was in attendance for this item.

Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Receive the information.*

008/13TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE QUARTERLY REPORT OCTOBER TO DECEMBER 2012**
Report of Rose Barker - Team Leader Wellington City Libraries and Roz Jackson - Team Leader City Communities.
(1215/12/IM) (REPORT 4)

NOTED:

Rose Barker - Team Leader North Cluster, Donna Wilson – Community Facilities Coordinator and Jane Hill – Manager, City Communities were in attendance for this item.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

009/13TB **NEIGHBOURS' DAY AOTEAROA**
(1215/12/IM)

NOTED:

Malcolm Sparrow advised that Neighbours' Day is happening again in 2013 and that there is a Community meeting on Sunday 17 February 2013 for interested members of the Community to find out what to do for Neighbours' Day.

010/13TB **NEW ZEALAND COMMUNITY BOARDS' CONFERENCE/BEST PRACTICE AWARDS**
(1215/12/IM)

NOTED:

The Board are intending to enter the Best Practice Awards. The Board were also advised that a report will be considered by the Strategy and Policy Committee on 21 February 2013 to seek approval for funding for two members of each of the Community Board's to attend the Community Boards' Conference.

A report will be presented to the 14 March 2013 meeting for the Board to select who from the Board will attend.

011/13TB **ALCOHOL MANAGEMENT STRATEGY**
(1215/12/IM)

NOTED:

The Board noted that Wellington City Council is beginning the process of developing a policy by preparing a strategy which takes a wider view on managing alcohol-related behaviour. Council is seeking input to assist with the development of the strategy.

012/13TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 29 NOVEMBER 2012 – 31 JANUARY 2013**

Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.

(1215/12/IM)

(REPORT 8)

Moved Malcolm Sparrow, seconded Councillor Lester, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. Receive the information.

013/13TB REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES

Report of Malcolm Sparrow – Chair, Tawa Community Board.
(1215/12/IM)

(REPORT 9)

NOTED:

Margaret Lucas advised that she is working with the Tawa College Principal on the visit of a facilitator for a community run seminar on the prevention of domestic violence.

Graeme Hansen advised that he had been involved with various roading issues and had also attended the opening of the new Countdown supermarket.

Councillor Best advised that she has been involved in various issues. These included the artwork for the new Tawa Railway Station, the installation of the “drain to the sea” footpath fish plates and a workshop on the 2013/2014 Draft Annual Plan.

Alistair Sutton advised that he has been sorting out graffiti issues in his area of Tawa.

Councillor Lester advised that he had been involved with a workshop on the 2013/2014 Draft Annual Plan.

Robert Tredger advised that he had been involved with various issues in Tawa which included attending the Grants Seminars and the opening of the new supermarket.

Malcolm Sparrow addressed his activity report which is appended to the covering report.

Numerous Board members advised that they had been involved with the recent flooding in the Redwood area.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

014/13TB **FORWARD PROGRAMME**

Report of Fiona Dunlop – Committee Advisor.
(1215/12/IM)

(REPORT 10)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion with additions as follows:

THAT the Tawa Community Board:

2. Approve the work programme for the upcoming meetings with the following additions:

Thursday 14 March 2013

- **Grasslees Reserve**
- **2013/2014 Draft Annual Plan**
- **New Zealand Community Boards' Conference**
- **Our Living City Project**

The substantive motion with addition was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings with the following additions:*

Thursday 14 March 2013
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Tawa Volunteer Fire Brigade</i></p>

<p><i>Forward Programme</i> <i>Grasslees Reserve</i> <i>2013/2014 Draft Annual Plan</i> <i>New Zealand Community Boards' Conference</i> <i>Our Living City Project</i></p>
<i>Thursday 11 April 2013</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Report of the Tawa Community Board Grants Subcommittee</i> <i>Forward Programme</i></p>
<i>Thursday 9 May 2013</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Quarterly Reports (January to March 2013)</i> <i>Forward Programme</i></p>
<i>Thursday 13 June 2013</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Tawa Volunteer Fire Brigade</i> <i>Forward Programme</i></p>
<i>Thursday 11 July 2013</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p>
<i>Thursday 8 August 2013</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i>

<ul style="list-style-type: none"> • <i>Reports back</i> <i>Quarterly Reports (April to June 2013)</i> <i>Forward Programme</i>
<i>Thursday 12 September 2013</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Unscheduled</i>
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

NOTED:

The resolution differs from the recommendations in the report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 8.55pm.

Confirmed: _____
 Chair
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