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**MINUTES**

**THURSDAY 12 APRIL 2012**

**7.02PM - 9.45PM**

**THE BOARDROOM  
TAWA COMMUNITY CENTRE  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Malcolm Sparrow (Chair)  
Graeme Hansen  
Margaret Lucas  
Chris Reading  
Alistair Sutton  
Robert Tredger  
Councillor Best (7.02pm - 8.10pm, 8.30pm - 9.45pm)  
Councillor Lester

**IN ATTENDANCE:**

Mayor Wade-Brown (7.05pm - 8.51pm)  
Councillor Ritchie (7.09pm - 9.45pm)

**DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:**

Fiona Dunlop - Committee Adviser

031/12TB **APOLOGIES**  
(1215/12/IM)

**NOTED:**

There were no apologies

032/12TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**Moved Malcolm Sparrow, seconded Graeme Hansen, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 9 February 2012 having been circulated, be taken as an accurate record of that meeting.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Approve the minutes of the meeting held on Thursday 9 February 2012 having been circulated, be taken as an accurate record of that meeting.*

033/12TB **CONFLICTS OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflicts of interest declared.

034/12TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

There was no public participation.

035/12TB **POLICING IN TAWA**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

The Chair conveyed the apologies of the new Kapiti Mana Police Area Commander - Inspector John Price to the Board. Inspector Price was out of

the district and unable to attend the meeting. There was no update from the Porirua Police Community Section.

036/12TB **TAWA RAILWAY STATION BUILDING**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Greater Wellington Regional Councillor Peter Glensor, Greater Wellington Wayne Hastie General Manager Public Transport and Angus Gabara Manager Rail Projects were present to brief the Board on the Tawa Railway Station building. They conveyed the apologies of Regional Councillors Brash and Donaldson to the Board.

The Board were advised that the building is derelict and needs major work done to it. There is signalling equipment contained in the building which is at risk from the condition of the building. Options for the station include demolishing the building and replace with a substantial shelter or to restore the existing building.

(Mayor Wade-Brown joined the meeting at 7.05pm.)  
(Councillor Ritchie joined the meeting at 7.09pm.)

The Regional Council are recommending that the current building is demolished and replaced with a modern shelter.

The Board advised that they would like to be able to consult with residents to find out what they want done with the railway station.

(Councillor Best left the meeting at 8.10pm.)

037/12TB **COMMUNITY SPEAKER**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

There was no Community Speaker.

038/12TB **ORDER OF BUSINESS**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

The Chair advised the meeting that the agenda would be as follows:

Report 5 - 2012-2022 Draft Long-Term Plan: Consultation and Engagement

Report 4 - Elected Members Remuneration: 2012/2013 Financial Year  
Report 6 - Tawa Community Civic Awards - Progress to Date  
Report 7 - Neighbours' Weekend in Tawa  
Report 8 - Resource Consent Approvals and Applications for 1 March to 2 April 2012  
Report 9 - LGNZ - Community Boards Workshop, Wellington - Friday 4 May 2012  
Report 10 - Reports Back from Committees/Portfolio Responsibilities  
Report 11 - Forward Programme

039/12TB **2012-2022 DRAFT LONG-TERM PLAN: CONSULTATION AND ENGAGEMENT**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Mayor Wade-Brown briefed the meeting on the 2012-2022 Draft Long-Term Plan.

(During the presentation, Councillor Best returned to the meeting at 8.30pm.)

(Mayor Wade-Brown left the meeting at 8.51pm.)

040/12TB **ELECTED MEMBERS REMUNERATION: 2012/2013 FINANCIAL YEAR**

Report of Ross Bly - Special Projects and Electoral Officer.

(1215/12/IM)

(REPORT 4)

**NOTED:**

Ross Bly - Special Projects and Electoral Officer was in attendance for this item.

**Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion with a new recommendation 8 as follows:**

THAT the Tawa Community Board:

New 8. Request that officers investigate an increased salary for the Deputy Chair of the Tawa Community Board to take into consideration workload responsibilities.

**The substantive motion with a new recommendation 8 was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note that the review that the Remuneration Authority has been undertaking on the process it currently uses for setting levels of remuneration of elected members will not be completed before 1 July 2012. The remuneration for the 2012/2013 financial year has therefore been determined under the existing mechanisms with a view to implementing any new process in time for the 2013/2014 review.*
3. *Note that the remuneration framework requires all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*
3. *Agree to recommend to Council that the following salaries be paid to the elected members of the Wellington City Council and the Tawa and Makara/Ohariu Community Boards for the 2012/2013 financial year and that the Council's proposal be referred to the Remuneration Authority for its approval:*

<i>Mayor</i>	<i>\$161,600 pa</i>
<i>Deputy Mayor</i>	<i>\$97,430 pa</i>
<i>Chair, Strategy &amp; Policy Committee and Portfolio Leader</i>	<i>\$90,325 pa</i>
<i>Chair, Regulatory Processes Committee</i>	<i>\$85,220 pa</i>
<i>Chair, Grants Subcommittee</i>	<i>\$85,220 pa</i>
<i>Portfolio Leader (x 9)</i>	<i>\$80,300 pa</i>
<i>Councillor (x 1)</i>	<i>\$65,926 pa</i>
<i>Chair, Tawa Community Board</i>	<i>\$21,165 pa</i>
<i>Elected Member (x 5)</i>	<i>\$8,465 pa</i>
<i>Chair, Makara/Ohariu Community Board</i>	<i>\$13,550 pa</i>
<i>Elected Member (x 5)</i>	<i>\$5,295 pa</i>

*Note:*

- (a) *The Mayor's salary is set by the Remuneration Authority.*
  - (b) *The level of community board members' remuneration met from the pool has been retained at 100%.*
  - (c) *The new salary rates will come into effect on 1 July 2012.*
  - (d) *The remuneration proposal will be considered by the Strategy and Policy Committee and the Makara/Ohariu Community Board at their meetings on 19<sup>th</sup> April 2012.*
6. *Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its community boards in relation to the Council's final remuneration proposal.*

7. *Agree to recommend to Council that the rules and policies for the reimbursement of expenses and the payment of allowances to elected members for the 2012/2013 financial year, as contained in Appendix 2 of this report, are confirmed and that they be submitted to the Remuneration Authority for its approval.*
8. ***Request that officers investigate an increased salary for the Deputy Chair of the Tawa Community Board to take into consideration workload responsibilities.***

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

041/12TB **TAWA COMMUNITY CIVIC AWARDS - PROGRESS TO DATE**  
 Report of Malcolm Sparrow - Tawa Community Board Chair.  
 (1215/12/IM) (REPORT 6)

**Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

042/12TB **NEIGHBOURS' WEEKEND IN TAWA**  
 Report of Malcolm Sparrow - Tawa Community Board Chair.  
 (1215/12/IM) (REPORT 7)

**Moved Malcolm Sparrow, seconded Margaret Lucas, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**043/12TB RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 1 MARCH TO 2 APRIL 2012**

Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.

(1215/12/IM)

(REPORT 8)

**Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

**044/12TB LGNZ - COMMUNITY BOARDS' WORKSHOP, WELLINGTON - FRIDAY 4 MAY 2012**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

The Community Board were asked if members would like to attend the Community Boards' workshop. Malcolm Sparrow and Graeme Hansen advised that they would like to attend.

**045/12TB REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**

Report of Malcolm Sparrow - Tawa Community Board Chair.

(1215/12/IM)

(REPORT 10)

**NOTED:**

Councillor Best advised that she had been to a meeting Wastewater Treatment Plant and Landfill Joint Committee and that the meeting had discussed exiting a joint management agreement with Greater Wellington for the Spicer Forest Partnership. She also updated the Board on the upgrade to Tawa Pool.

Robert Tredger advised that he had been involved with Neighbours Day, and had attended a meeting of the Tawa Community Board Grants Subcommittee. He advised that the wooden seat had been installed in Redwood Bush between Achilles Close and Brasenose Place.

Graeme Hansen advised that he had been involved with many issues which included - meeting with Malcolm Sparrow at the request of residents in Takapu Road regarding bridge and roading matter. He advised that there is an issue with foliage at the intersection of Oriel Ave and Greyfriars Crescent.

Chris Reading advised that he had spoken with the new site manager for the new supermarket to find out when the walkway would be reopening. He also advised that he had been liaising with people regarding community gardens.

Councillor Lester advised the Board that he had been busy talking with people regarding artificial turfs. He has also liaising with contractors over the hanging baskets.

Alistair Sutton advised that he had been involved with Neighbours Day in his street and had attended the meeting of the Tawa Community Board Grants Subcommittee. He advised that he continues to report the tagging in his area.

Margaret Lucas advised that she had been involved with Neighbours Day. She advised that she had been provided information on earthquake prone buildings in the Tawa area.

Malcolm Sparrow gave a brief overview of the activities that he had been involved with. They can be read in appendix one of the report.

**Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

*1. Receive the information.*

046/12TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Advisor.  
(1215/12/IM)

(REPORT 11)

**Moved Malcolm Sparrow, seconded Chris Reading, the substantive motion with additions as follows:**

**Thursday 10 May 2012**

- **Approval of submission to Wellington City Council 2012-2022 Draft Long-Term Plan**

- **Approval of submission to Greater Wellington Regional Council 2012-2022 Draft Long-Term Plan**
- **Report of the Tawa Community Board Grants Subcommittee - Meeting of Monday 19 March 2012**
- **Tawa Railway Station**

The substantive motion with additions was put and declared **CARRIED**.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<b>Thursday 10 May 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <p><i>Tawa Community Civic Awards - progress to date</i></p> <p><b><i>Approval of submission to Wellington City Council 2012-2022 Draft Long-Term Plan</i></b></p> <p><b><i>Approval of submission to Greater Wellington Regional Council 2012-2022 Draft Long-Term Plan</i></b></p> <p><b><i>Report of the Tawa Community Board Grants Subcommittee - Meeting of Monday 19 March 2012</i></b></p> <p><b><i>Tawa Railway Station</i></b></p> <p><i>Quarterly Reports (January to March 2012)</i></p> <ul style="list-style-type: none"> <li>• <i>Recreation Wellington</i></li> <li>• <i>Mervyn Kemp Library and Tawa Community Centre</i></li> </ul>
<b>Thursday 14 June 2012</b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <p><i>Tawa Community Civic Awards - progress to date</i></p> <p><i>Tawa Volunteer Fire Brigade</i></p>
<b>Thursday 12 July 2012</b>

<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Report Back on Resourcing of the Tawa Community Board (Meeting Accommodation)</i></p>
<b><i>Thursday 9 August 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Quarterly Reports (April to June 2012)</i></p> <ul style="list-style-type: none"> <li>• <i>Recreation Wellington</i></li> <li>• <i>Mervyn Kemp Library and Tawa Community Centre</i></li> </ul>
<b><i>Thursday 13 September 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Tawa Volunteer Fire Brigade</i></p>
<b><i>Thursday 11 October 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p>
<b><i>Thursday 8 November 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i>  <i>Quarterly Reports (July to September 2012)</i></p>

<ul style="list-style-type: none"> <li>• <i>Recreation Wellington</i></li> <li>• <i>Mervyn Kemp Library and Tawa Community Centre</i></li> </ul> <p><i>Meeting dates up to October 2012</i></p>
<b><i>Thursday 13 December 2012</i></b>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> <li>• <i>Policing in Tawa</i></li> <li>• <i>Community Speaker</i></li> <li>• <i>Resource Consents</i></li> <li>• <i>Upcoming Areas of Consultation</i></li> <li>• <i>Reports back</i></li> </ul> <p><i>Forward Programme</i></p> <p><i>Tawa Volunteer Fire Brigade</i></p>
<b><i>Unscheduled</i></b>
<i>Tawa Community Centre Accessibility Audit</i>
<i>Consultation on Tawa Town Centre</i>

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 9.45pm

Confirmed: \_\_\_\_\_

Chair  
/       /