
MINUTES

THURSDAY 8 SEPTEMBER 2011

7.01PM - 9.49PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen (7.01pm - 9.49pm)
Margaret Lucas (7.01pm - 9.49pm)
Chris Reading (7.01pm - 9.49pm)
Alistair Sutton (7.01pm - 9.49pm)
Robert Tredger (7.01pm - 9.49pm)
Councillor Ngaire Best (7.01pm - 9.49pm)
Councillor Justin Lester (7.01pm - 9.49pm)

APOLOGIES:

Malcolm Sparrow

DEMOCRATIC SERVICES OFFICER IN ATTENDANCE:

Fiona Dunlop - Committee Adviser

106/11TB **CONFIRMATION OF CHAIR**
(1215/12/IM)

(ORAL REPORT)

NOTED:

The Committee Adviser opened the meeting and advised that the Chair had tendered his apologies for the meeting. Pursuant to Tawa Community Board Standing Order 47, a nomination was sought for a Board member to Chair the meeting.

Graeme Hansen was nominated to Chair the meeting.

Moved Councillor Best, seconded Robert Tredger the motion, that the Tawa Community Board agree that Graeme Hansen chair the meeting of the Tawa Community Board.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board

- 1. Agree that Graeme Hansen chair the meeting of the Tawa Community Board.*

Graeme Hansen assumed the Chair.

107/11TB **APOLOGIES**
(1215/12/IM)

Moved Graeme Hansen, seconded Robert Tredger, the motion that the Tawa Community Board receive apologies for absence from Board member Malcolm Sparrow.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Receive apologies for absence from Board member Malcolm Sparrow.*

108/11TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Graeme Hansen, seconded Alistair Sutton, the motion that the Tawa Community Board approve the minutes of the meeting held on Thursday 11 August 2011 having been circulated, be taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meetings held on Thursday 11 August 2011 having been circulated, be taken as an accurate record of that meeting.*

109/11TB **CONFLICTS OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

110/11TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

111/11TB **ORDER OF BUSINESS**
(1215/12/IM)

NOTED:

The Chair advised that the agenda would be taken as follows:

- Report 4 - Tawa Community Centre Accessibility Audit
- Report 6 - Takapu Island Resource Consent
- Report 1 - Policing in Tawa
- Report 2 - Tawa Volunteer Fire Brigade
- Report 3 - Kenepuru Railway Station - Possible Closure
- Report 5 - Civil Defence and Emergency Management and Rural Fire
- Report 7 - Tawa Shared Path
- Report 8 - Consultation on Tawa Town Centre

Report 9 - Resourcing for the Tawa Community Board
Report 10 - Resource Consents and Approvals for 2 August 2011 to 26 August 2011
Report 11 - Reports Back from Committees/Portfolio Responsibilities, Includes written information from Malcolm Sparrow
Report 12 - Forward Programme

112/11TB TAWA COMMUNITY CENTRE ACCESSIBILITY AUDIT

Report of Jenny Rains - Manager, City Communities.
(1215/12/IM)

(REPORT 4)

NOTED:

Jenny Rains - Manager, City Communities was in attendance for this item.

Moved Graeme Hansen, seconded Councillor Lester, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Receive the information.*
- 2. Note recommendations from an accessibility audit of the Tawa Community Centre.*
- 3. Note that improvements to access will be considered as part of the centre's asset management plan.*

113/11TB TAKAPU ISLAND RESOURCE CONSENT

(1215/12/IM)

(ORAL REPORT)

NOTED:

Andy Christofferson - Senior Consent Planner was in attendance for this item. He discussed with the Board aspects of the Resource Consent. The Board were particularly interested in the traffic management of the site. Officers would circulate to the Board the plans for the proposed roundabout.

114/11TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Senior Sergeant Tony Smith - Manager for Youth, Iwi and Community Services was in attendance for this item. Senior Sergeant Smith advised the Board of recent policing activities in Tawa.

115/11TB **TAWA VOLUNTEER FIRE BRIGADE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Simon Quirke - Station Officer with the Tawa Volunteer Fire Brigade was in attendance for this item. He conveyed Chief Fire Officer - Mike Farrand's apologies. Station Officer Quirke advised that the Brigade had attended various incidents within the Tawa area recently.

116/11TB **KENEPURU RAILWAY STATION - POSSIBLE CLOSURE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

There was nothing to report.

117/11TB **CIVIL DEFENCE AND EMERGENCY MANAGEMENT AND
RURAL FIRE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Mike Mendonça - Manager Citiops was in attendance for this item. He talked to the Board regarding the Civil Defence preparedness paper which the Strategy and Policy Committee had considered at its 23 June 2011 meeting. He advised that the report outlined the current resilience of the city, the level of resilience that is desirable and the works that would be required to reach that desired level.

Mr Mendonça also talked to the Board regarding the proposal to enlarge the Rural Fire districts. He explained that the purpose of the proposal was to improve the effectiveness of the rural fire sector through better resource management.

118/11TB **TAWA SHARED PATH**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Graeme Hansen advised that he and Malcolm Sparrow had met with officers regarding the shared path and in particular the proposed crossing over the railway in the vicinity of the swimming pool.

119/11TB **CONSULTATION ON TAWA TOWN CENTRE**
Report of Councillor Lester.
(1215/12/IM)

(REPORT 8)

Moved Graeme Hansen, seconded Councillor Lester, the substantive motion with changes as follows:

That the Tawa Community Board:

1. Receive the information.
2. ~~Agree that the Tawa Community Board engage with the wider Tawa community, including residents, retailers, commercial land owners, community groups and schools, to help identify issues in the Tawa town centre around car parking and transport, safety, amenity, attractiveness, public space, heritage and streetscape.~~
2. Note that the next steps, including any possible action **are to be undertaken following further research.** ~~are to be determined following the results of the community engagement.~~

The substantive motion with changes was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Note that the next steps, including any possible action **are to be undertaken following further research.***

120/11TB **RESOURCING FOR THE TAWA COMMUNITY BOARD**
(1215/12/IM) (ORAL REPORT)

NOTED:

Neville Brown - Director, City Services advised the Board that he would be presenting a report to the next meeting of the Board.

121/11TB **RESOURCE CONSENTS AND APPROVALS FOR 2 AUGUST 2011 TO 26 AUGUST 2011**
Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.
(1215/12/IM) (REPORT 10)

Moved Graeme Hansen, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. Receive the information.

122/11TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**
Includes written information from Malcolm Sparrow
(1215/12/IM) (REPORT 11)

NOTED:

Councillor Best advised that she was busy with the planning for the Spring into Tawa day. She also advised that she had been working with the Neighbourhood Support Coordinator and trying to organise a meeting regarding the Tawa Railway Station building.

Robert Tredger advised that he had been completing the Making Good Decisions coursework. He also highlighted the problem with ducks in the vicinity of Grasslees Reserve.

Councillor Lester advised that he was working with Hampton Hill School and Brian Webb Kindergarten to get some yellow street direction signs installed.

Alistair Sutton advised that he had been reporting tagging in different areas of Tawa.

Chris Reading advised that he was busy investigating the installation of hanging baskets in the Main Street. He also advised that there is to be another newsletter in relation to the redevelopment of the building which Woolworths occupy.

Margaret Lucas advised that she had been working with Malcolm Sparrow regarding the Board's table at the Spring into Tawa day.

Graeme Hansen reported that he had been working on various roading matters.

Moved Graeme Hansen, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

123/11TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.
(1215/12/IM)

(REPORT 12)

Moved Graeme Hansen, seconded Alistair Sutton, the substantive motion with additions/changes as follows:

Thursday 13 October 2011

- Kenepuru Railway Station Proposed Closure
- Resourcing for Tawa Community Board
- Tawa Swimming Pool Redevelopment
- Kowhai Park Building Removal

Thursday 10 November 2011

- Standing Orders Review (moved from 13 October 2011)

The substantive motion with additions/changes was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

Thursday 13 October 2011
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p>
<p><i>Quarterly Updates</i></p> <ul style="list-style-type: none"> • <i>Recreation Wellington quarterly report (July - September quarter)</i> • <i>Library and Community Centre Quarterly Report (July - September quarter)</i>
<p><i>Tawa Community Civic Awards</i> <i>Tawa Borough Scholarship</i> <i>Review of How the Board responds to Consultation</i> <i>Kenepuru Railway Station</i> <i>Resourcing for Tawa Community Board</i> <i>Tawa Swimming Pool Redevelopment</i> <i>Kowhai Park Building Removal</i></p>
Thursday 10 November 2011
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i> <i>Schedule for 2012 meetings</i> <i>Standing Orders Review</i></p>
Thursday 8 December 2011
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p>
<p><i>Quarterly Updates</i></p> <ul style="list-style-type: none"> • <i>Tawa Volunteer Fire Brigade</i>

NOTED:

The resolution differs from the recommendation in the officer's report as follows:

The Community Board added the text in **bold**.

