

MINUTES

THURSDAY 11 AUGUST 2011

7.00PM - 9.02PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Graeme Hansen (7.00pm - 9.02pm)
Malcolm Sparrow (Chair) (7.00pm - 9.02pm)
Alistair Sutton (7.00pm - 9.02pm)
Robert Tredger (7.00pm - 9.02pm)
Councillor Justin Lester (7.00pm - 9.02pm)

APOLOGIES:

Margaret Lucas
Chris Reading
Councillor Ngaire Best
Alistair Sutton (early departure)

DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:

Fiona Dunlop - Committee Adviser

089/11TB **APOLOGIES**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board receive apologies for absence from Board members Margaret Lucas and Chris Reading and Councillor Best and apologies for an early departure from Alistair Sutton.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive apologies for absence from Board members Margaret Lucas and Chris Reading and Councillor Best.*
2. *Accept apologies from Alistair Sutton for an early departure.*

090/11TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Councillor Lester, the motion that the Tawa Community Board approve the minutes of the meetings held on Thursday 12 May 2011 and Thursday 9 June 2011 having been circulated, be taken as an accurate record of those meetings.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the minutes of the meetings held on Thursday 12 May 2011 and Thursday 9 June 2011 having been circulated, be taken as an accurate record of those meetings.*

091/11TB **CONFLICTS OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

092/11TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

093/11TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Inspector John Spence, Kapiti Mana Police Area addressed the Board and provided an update on Policing in Tawa.

094/11TB **COMMUNITY SPEAKER**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Greater Wellington Regional Councillor Jenny Brash was in attendance for this item. Councillor Brash advised that there are many issues in the Porirua and Tawa area which is she concerned about, one being the proposed closure of the Kenepuru Railway station. Ms Brash advised Board members that she is available to answer questions that the Board may have on Regional Council matters.

095/11TB **RECREATION WELLINGTON - RECREATION FACILITIES AND PROGRAMMES: 4TH QUARTER 2010/2011**

Report of Lynda Rigler - Recreation Manager, Northern.
(1215/12/IM)

(REPORT 3)

NOTED:

Lynda Rigler - Recreation Manager, Northern, was in attendance for this item.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

That the Tawa Community Board:

1. *Receive the information.*

096/11TB **MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE
QUARTERLY REPORT - APRIL TO JUNE 2011**

Report of Rose Barker - Team Leader, Wellington City Libraries and Roz Jackson - Team Leader, City Communities.

(1215/12/IM)

(REPORT 4)

NOTED:

Rose Barker - Team Leader, Wellington City Libraries and Roz Jackson - Team Leader, City Communities and Melanie Lapalme - Tawa Community Centre Coordinator were in attendance for this item.

Moved Malcolm Sparrow, seconded Alistair Sutton, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

That the Tawa Community Board:

1. *Receive the information.*

097/11TB **NEW ZEALAND COMMUNITY BOARDS' CONFERENCE - 5 - 7
MAY 2011: REPORT BACK**

Report of Malcolm Sparrow and Graeme Hansen.

(1215/12/IM)

(REPORT 5)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

That the Tawa Community Board:

1. *Receive the information.*

098/11TB **NEW ZEALAND COMMUNITY BOARDS' WORKSHOP -
TUESDAY 23 AUGUST 2011, WELLINGTON**

Report of Kirstin Harvey - Team Leader, Committee Services.

(1215/12/IM)

(REPORT 6)

Moved Malcolm Sparrow, seconded Councillor Lester, the substantive motion.

The substantive motion was put and declared CARRIED.

The Chair asked for expressions of interest from Board members to attend the New Zealand Community Boards' workshop.

Malcolm Sparrow and Graeme Hansen indicated that they would like to attend the New Zealand Community Boards' workshop.

Moved Robert Tredger, seconded Alistair Sutton, the motion that Malcolm Sparrow and Graeme Hansen attend the New Zealand Community Boards' workshop.

The motion was put and declared CARRIED.

RESOLVED:

That the Tawa Community Board:

1. *Receive the information.*
2. *Agree that up to three members from the Tawa Community Board attend the next 'New Zealand Community Boards' Workshop to be held in Wellington on Tuesday 23 August 2011. Agree that the costs associated with attending the meeting are met from the Elected Members Budget (GVEM01).*
3. *Nominate **Malcolm Sparrow and Graeme Hansen** of the Tawa Community Board to attend the next New Zealand Community Boards Workshop.*
4. *Agree that the nominated Board member(s) will present a report back on the workshop in accordance with Council policy.*

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

099/11TB **WELLINGTON 2040**
(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board noted that it would not be making a submission on the Wellington 2040 consultation.

100/11TB **RESOURCING FOR THE TAWA COMMUNITY BOARD**
(1215/12/IM)

(ORAL REPORT)

Moved Graeme Hansen, seconded Robert Tredger, the motion that the Tawa Community Board lie the matter on the table.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Lie the matter on the table.*

101/11TB **TAWA COMMUNITY BOARD INVOLVEMENT AT SPRING INTO TAWA MARKET DAY**

Report of Malcolm Sparrow - Chair of the Tawa Community Board.

(1215/12/IM)

(REPORT 9)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion with an addition to recommendation 2 as follows:

THAT the Tawa Community Board:

2. **Agree to operate a stall at the Spring into Tawa Market Day on Saturday 10th September 2011 from 9.00am to 12.30pm.**

The substantive motion with the addition to recommendation 2 was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree to operate a stall at the Spring into Tawa Market Day on Saturday 10th September 2011 from 9.00am to 12.30pm.*

3. *Allocate a maximum of \$150 + GST from its discretionary fund to fund a sign featuring Tawa Community Board wording (which can be used again for other promotional purposes), the \$25 booking fee, and the remainder for prizes.*

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

- 102/11TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 28 MAY TO 1 AUGUST 2011**
 Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.
 (1215/12/IM) (REPORT 10)

Moved Malcolm Sparrow, seconded Councillor Lester, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

- 103/11TB **TAWA COMMUNITY BOARD CIVIC AWARDS 2012**
 (1215/12/IM) (ORAL REPORT)

NOTED:

The Board noted that there would be a report coming to the October 2011 meeting of the Board for the process for the 2012 Awards.

- 104/11TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES - INCLUDES WRITTEN INFORMATION FROM MALCOLM SPARROW**
 (1215/12/IM) (REPORT 12)

NOTED:

The Chair advised the Board members that he has supplied a report which outlines the activities/meetings that he has attended since the 9 June 2011 meeting of the Board. Mr Sparrow encouraged the rest of the Board to take

the time and submit a written report on what they had been involved with the previous month.

Robert Tredger advised that he had been involved with a meeting of the Friends of Tawa Bush Reserves. He also advised that he had been working the Kapiti Mana Police Area Commander regarding the Community Patrol during the Rugby World Cup. Mr Tredger advised that he had attended the “Making Good Decisions” recertification course.

Alistair Sutton advised that he had been working to get graffiti removed from the Collins Avenue motorway over bridge.

Councillor Lester advised of issues which had been considered by the Strategy and Policy Committee at its meeting on 4 August 2011. He advised that he has a report on retail in Tawa to submit for the September 2011 meeting of the Board.

Graeme Hansen advised that he had attended the “Making Good Decisions” recertification course. He also attended the LGNZ Zone 4 meeting held in Lower Hutt and a briefing at Porirua City Council on the Spicer Landfill.

Moved Malcolm Sparrow, seconded Robert Tredger, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. Receive the information.

105/11TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.
(1215/12/IM)

(REPORT 13)

Moved Malcolm Sparrow, seconded Councillor Best, the substantive motion with additions to the forward programme as follows:

Thursday 9 September 2011

- Tawa Retail Report (Councillor Lester)
- Resourcing for Tawa Community Board

Thursday 13 October 2011

- Tawa Community Civic Awards
- Standing Orders Review

The substantive motion with additions to the forward programme was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

<i>Thursday 9 September 2011</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p> <p><i>Tawa Borough Scholarship</i></p> <p><i>Tawa Community Centre Disabled Access</i></p> <p><i>Tawa Volunteer Fire Brigade</i></p> <p><i>Review of How the Board responds to Consultation</i></p> <p><i>Tawa Retail Report (Councillor Lester)</i></p> <p><i>Resourcing for Tawa Community Board</i></p>
<i>Thursday 13 October 2011</i>
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p> <p><i>Quarterly Updates</i></p> <ul style="list-style-type: none"> • <i>Recreation Wellington quarterly report (July - September quarter)</i> • <i>Library and Community Centre Quarterly Report (July - September quarter)</i> <p><i>Tawa Community Civic Awards</i></p> <p><i>Standing Orders Review</i></p>

<i>Thursday 10 November 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i> <i>Schedule for 2012 meetings</i>
<i>Thursday 8 December 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Quarterly Updates</i> <ul style="list-style-type: none"> • <i>Tawa Volunteer Fire Brigade</i>

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 9.02pm.

Confirmed: _____

Chair

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