
MINUTES

THURSDAY 9 JUNE 2011

7.02PM - 9.50PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Malcolm Sparrow (Chair) (7.02pm - 9.50pm)
Graeme Hansen (7.02pm - 9.01pm, 9.06pm - 9.50pm)
Margaret Lucas (7.02pm - 9.50pm)
Chris Reading (7.02pm - 9.50pm)
Alistair Sutton (7.02pm - 9.01pm)
Robert Tredger (7.02pm - 9.50pm)
Councillor Ngaire Best (7.02pm - 9.50pm)
Councillor Justin Lester (7.02pm - 9.50pm)

APOLOGIES:

Alistair Sutton (early departure)

DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:

Fiona Dunlop - Committee Adviser
Luka Dujmovic - Committee Adviser

071/11TB **APOLOGIES**
(1215/12/IM)

Moved Malcolm Sparrow, seconded Robert Tredger, the motion that the Tawa Community Board accept apologies from Alistair Sutton for an early departure.

RESOLVED:

THAT the Tawa Community Board:

1. *Accept apologies from Alistair Sutton for an early departure.*

072/11TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

NOTED:

There were no minutes for confirmation.

073/11TB **CONFLICTS OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest declared.

074/11TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

1. Murray Darroch addressed the Board regarding safety at the railway crossings in Tawa. He asked the Board if it was prepared to write to the New Zealand Transport Agency to see if there was international research on whether the installation of CCTV camera coverage at railway crossings would improve the behaviour of pedestrians and motorists.
2. Ray Lindsay representing the Tawa Progressive and Ratepayers' Association addressed the meeting regarding the proposed subdivision at 180 Bing Lucas Drive which is going to make access to the water tank difficult.

075/11TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Inspector John Spence, Kapiti Mana Police Area and Sergeant Dean Silvester, Officer in Charge of the Porirua Police Community Section, briefed the Board on policing matters in Tawa. Inspector Spence talked with the Board on crime statistics for the Tawa area. The statistics he referred to were compiled from information gathered from a three year period of reporting calls for assistance from the public which are recorded in the New Zealand Police National Intelligence Application.

Inspector Spence also advised the Board that the new Tawa Community Constable would be commencing duties very soon.

076/11TB **COMMUNITY SPEAKER**
(1215/12/IM)

(ORAL REPORT)

NOTED:

1. Claire Middleton - Tawa College Deputy Head Girl and Mitchell Bernard - 2010 Head Boy addressed the meeting regarding the Breakfast Club which was run by Tawa College Prefects last year. Breakfast Club has been organised by Year 12 and 13 students to encourage Year 9 and 10 students to meet with the older students. Claire and Mitchell asked the Board if there was funding available to them to enable the programme to continue.

Moved Councillor Best, seconded Malcolm Sparrow, the following motion.

“THAT the Tawa Community Board:

1. Encourage the Tawa College Breakfast Club to make an application to the Tawa Community Grants Fund seeking funding for their activity.
2. Note that upon receipt of the application, officers convene a meeting of the Tawa Community Board Grants Subcommittee to consider the application from the remainder of the 2010/2011 financial year funds.”

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Encourage the Tawa College Breakfast Club to make an application to the Tawa Community Grants Fund seeking funding for their activity.*
 2. *Note that upon receipt of the application, officers convene a meeting of the Tawa Community Board Grants Subcommittee to consider the application from the remainder of the 2010/2011 financial year funds.*
2. Andrew McLachlan addressed the Board on the establishment of a community garden. He would like assistance for the location, wood for garden beds and compost. He said assistance on getting the message out to interested parties would be good also. He was advised to have discussions with the Wellington City Council Parks and Gardens Department to see if there is a suitable location in Tawa for a Community Garden.

077/11TB **ORDER OF BUSINESS**
(1215/12/IM)

(ORAL REPORT)

NOTED:

The Chair advised that the agenda would be taken as follows:

Report 3 - Camp Elsdon

Report 5 - Traffic Resolutions – Shared Path – Duncan Street & Findlay Street

Report 6 - Traffic Resolutions – Victory Crescent

Report 4 - Resource Consent Approvals and Applications for 30 April to 27 May 2011

Report 7 - Discretionary Fund

Report 8 - Draft Hutt Corridor Plan

Report 9 - Review of How the Board Responds to Consultations

Report 10 - Resourcing for Tawa Community Board

Report 11 - Draft Regional Waste Minimisation Plan 2011/2017

Report 12 - Reports Back Committees/Portfolio Responsibilities

Report 13 - Forward Programme.

078/11TB **CAMP ELSDON**
(1215/12/IM)

(ORAL REPORT)

NOTED:

David Darroch as the Tawa Community Board's appointed representative to the Board of Camp Elsdon gave the Board an update on the activities of the Camp. Councillor Best suggested that Camp Elsdon needs to be connected to the accommodation sector group for the forthcoming Rugby World Cup.

079/11TB **TRAFFIC RESOLUTIONS – SHARED PATH – DUNCAN STREET & FINDLAY STREET**

Report of Charles Agate - Traffic Engineer, Transport Network Operations.
(1215/12/IM) (REPORT 5)

NOTED:

Charles Agate - Traffic Engineer, Transport Network Operations was in attendance for this item.

Moved Malcolm Sparrow, seconded Chris Reading, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT Tawa Community Board:

1. *Receive the information.*
2. *Endorse the amendments to be forwarded to the Strategy and Policy Committee at its 23 June 2011 meeting for approval pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008.*
 - (a) *Shared Path – Duncan Street & Findlay Street – Tawa (TR45-11)*

Add to Schedule C (Direction, Placement and Lane Use) of the Traffic Restrictions Schedule

Column One
Duncan Street

Column Two
Shared path,
Cyclists must give
way to pedestrians.

Column Three
West side,
commencing from
the Pedestrian
Crossing servicing
the Tawa Railway

Findlay Street

*Shared path,
Cyclists must give
way to pedestrians.*

*Station Footbridge
(Grid coordinates
x= 1753428.8 m, y=
5440840.4 m), and
extending in a
northerly direction
following the
western kerbline for
390 metres towards
Tawa College.
East side,
commencing from
its intersection with
Gee Street (Grid
Coordinates x=
1753786.6 m, y=
5442593.8 m), and
following the
kerbline south for
403 metres towards
Linden Avenue.*

080/11TB **TRAFFIC RESOLUTIONS – VICTORY CRESCENT**

Report of Charles Agate - Traffic Engineer, Transport Network Operations.
(1215/12/IM) (REPORT 6)

NOTED:

Charles Agate - Traffic Engineer, Transport Network Operations was in attendance for this item.

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Endorse the amendments to be forwarded to the Strategy and Policy Committee at its 23 June 2011 meeting for approval pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008.*

- (a) *Class restricted parking (Mobility) and Clearway – Victory Crescent – Tawa (TR33-11)*

Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
Victory Crescent	<i>No Stopping, Monday to Friday 8:30am – 9:30am 2:30pm – 3:30pm.</i>	<i>East side, commencing 256 metres north of its intersection with Main Road and extending in a northerly direction following the northern kerbline for 29 metres.</i>

Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
Victory Crescent	<i>Mobility parking – displaying an operation mobility permit only, Monday to Friday 8:30am – 9:30am 2:30pm – 3:30pm, During school terms.</i>	<i>West side, commencing 230 metres northwest of its intersection with Hampton Hill Road (Grid coordinates x= 1753126.6 m, y= 5441133.7 m), and extending in a northerly direction following the western kerbline for 4.5 metres.</i>

Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule

Column One	Column Two	Column Three
Victory Crescent	<i>Clearway, Monday to Friday 8:30am – 9:30am 2:30pm – 3:30pm.</i>	<i>East side, commencing 251metres south of its intersection with Davidson Crescent (Grid coordinates x= 1752988.2 m, y= 5441583.0 m),</i>

and extending in a south-easterly direction following the eastern kerbline for 29 metres.

081/11TB RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 30 APRIL TO 27 MAY 2011

Report of Bill Stevens - Manager, Development Planning and Compliance, North and West.

(1215/12/IM)

(REPORT 4)

Moved Malcolm Sparrow, seconded Graeme Hansen, the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

082/11TB DISCRETIONARY FUND

(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board discussed the Discretionary Fund and in particular the remaining funds from the 2010/2011 financial year. There were numerous items which the Board were interested in funding.

(Alistair Sutton left the meeting at 9.01pm.)
(Graeme Hansen left the meeting at 9.01pm.)
(Graeme Hansen returned to the meeting at 9.06am.)

Moved Chris Reading, seconded Margaret Lucas the following motion:

THAT the Tawa Community Board:

1. Approve the expenditure of funds from the 2010/11 Discretionary Fund as follows:
 - (i) \$1200 for a park bench on the Main Road in Tawa
 - (ii) \$2400 for a bush seat
 - (iii) \$200 for T-Shirts for Board members

- (iv) \$3450 for a defibrillator to be temporarily located in Unichem Drummonds Pharmacy, Main Road Tawa
 - (v) \$350 for the Tawa Primary Schools' Citizenship Awards.
2. Approve the setting aside of funds from the 2011/12 Discretionary Fund as follows:
- (i) \$1350 for the Tawa Primary Schools' Citizenship Awards
 - (ii) \$600 for fliers
 - (iii) \$100 for flier stands
 - (iv) \$4500 for Tawa Civic Awards

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Approve the expenditure of funds from the 2010/11 Discretionary Fund as follows:*
- (i) *\$1200 for a park bench on the Main Road in Tawa*
 - (ii) *\$2400 for a bush seat*
 - (iii) *\$200 for T-Shirts for Board members*
 - (iv) *\$3450 for a defibrillator to be located in Unichem Drummonds Pharmacy, The Mall Main Road Tawa*
 - (v) *\$350 for the Tawa Primary Schools' Citizenship Awards.*
2. *Approve the setting aside of funds from the 2011/12 Discretionary Fund as follows:*
- (i) *\$1350 for the Tawa Primary Schools' Citizenship Awards*
 - (ii) *\$600 for fliers*
 - (iii) *\$100 for flier stands*
 - (iv) *\$4500 for Tawa Civic Awards*

083/11TB **DRAFT HUTT CORRIDOR PLAN**
(1215/12/IM)

(REPORT 8)

NOTED:

The Board did not submit on the Draft Hutt Corridor Plan.

084/11TB **REVIEW OF HOW THE BOARD RESPONDS TO CONSULTATIONS**

(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board discussed the way that they respond to consultations and decided that the matter required investigation and further reporting.

Moved Councillor Best, seconded Chris Reading, the following motion:

THAT the Tawa Community Board:

1. Request that the Chair and Deputy Chair review the process which was agreed by the Board at its meeting on 10 June 2010 and that they report back to the Board at a subsequent meeting on whether to amend the process or change it.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Request that the Chair and Deputy Chair review the process which was agreed by the Board at its meeting on 10 June 2010 and that they report back to the Board at a subsequent meeting on whether to amend the process or change it.*

085/11TB **RESOURCING FOR TAWA COMMUNITY BOARD**

(1215/12/IM)

(ORAL REPORT)

NOTED:

The Board discussed the issue of an available office space area in the Tawa Community Centre to meet with members of the Community.

Moved Graeme Hansen, seconded Robert Tredger, the following motion

THAT the Tawa Community Board:

1. Lie the matter on the table until the next meeting of the Tawa Community Board.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Lie the matter on the table until the next meeting of the Tawa Community Board.*

086/11TB **DRAFT REGIONAL WASTE MINIMISATION PLAN 2011/2017**
(1215/12/IM) (ORAL REPORT)

NOTED:

The Board did not submit to the Draft Regional Waste Minimisation Plan.

087/11TB **REPORTS BACK COMMITTEES/PORTFOLIO
RESPONSIBILITIES**
(1215/12/IM) (ORAL REPORT)

NOTED:

Robert Tredger advised that he had attended the Strategy and Policy Committee meetings when they heard the oral submissions to the Annual Plan. He and Malcolm Sparrow submitted on behalf of the Board. He also advised that he had met with one of the Wellington City Council Rangers regarding work on paths in the Tawa bush areas. He also had attended meetings with Foodstuffs and Countdown.

Graeme Hansen advised that he had attended meetings with Foodstuffs and Countdown. He and Malcolm Sparrow had met with several businesses in the Main Road regarding time restricted parking in the vicinity of the Tawa Business Park.

Councillor Lester advised that he had had discussions with officers regarding the installation of Wifi at the Tawa Community Centre. He advised that there have been discussions on locations for artificial turf roll out in the Tawa area and that the preferred location is at Grenada North.

Chris Reading advised that he had meetings with Foodstuffs regarding the new supermarket.

Margaret Lucas advised that the artificial turf at Tawa College can be located on the bottom field.

Councillor Best advised that the Pools Partnership programme has been approved by the Strategy and Policy Committee. She also advised that there

were hearings held following consultation on the Draft Annual Plan. Councillor Best advised that she is trying to set up a meeting with the interested parties regarding the preservation of the Tawa Railway Station building.

Malcolm Sparrow advised that he has met with Graeme Hansen and officers regarding roading issues. He also advised that he has been for a “door knock” around Redwood Village.

088/11TB **FORWARD PROGRAMME**

Report of Fiona Dunlop - Committee Adviser.
(1215/12/IM)

(REPORT 13)

Moved Malcolm Sparrow, seconded Councillor Best, the substantive motion with the following additions:

Thursday 11 August 2011

- Portfolio responsibilities
- Beautification programme for Tawa
- Civic Awards
- Resourcing for the Tawa Community Board
- Review of How the Board Responds to Consultations

The substantive motion with additions was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the work programme for the upcoming meetings.*

Thursday 11 August 2011
<p><i>Standing Items:</i></p> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <p><i>Forward Programme</i></p>
<p><i>Quarterly Updates</i></p> <ul style="list-style-type: none"> • <i>Recreation Wellington (April to June 2011 quarter)</i> • <i>Mervyn Kemp Library and Tawa Community Centre Quarterly Report (April to June 2011 quarter)</i>

<i>Tawa Borough Scholarship</i>
<i>Report back from attendees at the New Zealand Community Boards' Conference</i>
<i>Portfolio responsibilities</i> <i>Beautification programme for Tawa</i> <i>Civic Awards</i> <i>Resourcing for the Tawa Community Board</i> <i>Review of How the Board Responds to Consultations</i>
<i>Thursday 9 September 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Tawa Borough Scholarship</i>
<i>Thursday 13 October 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Quarterly Updates</i> <ul style="list-style-type: none"> • <i>Recreation Wellington quarterly report (July - September quarter)</i> • <i>Library and Community Centre Quarterly Report (July - September quarter)</i>
<i>Thursday 10 November 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i> <i>Forward Programme</i>
<i>Thursday 8 December 2011</i>
<i>Standing Items:</i> <ul style="list-style-type: none"> • <i>Policing in Tawa</i> • <i>Community Speaker</i> • <i>Resource Consents</i> • <i>Upcoming Areas of Consultation</i> • <i>Reports back</i>

<i>Forward Programme</i>
<i>Quarterly Updates</i>
<ul style="list-style-type: none">• <i>Tawa Volunteer Fire Brigade</i>

RESOLVED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 9.50pm.

Confirmed: _____

Chair
/ /