
MINUTES

THURSDAY 10 JUNE 2010

7.00 PM – 8.59PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

David Darroch (7.00pm – 8.59pm)
Chris Reading (7.00pm – 8.59pm)
Dennis Sharman (7.00pm – 8.59pm)
Malcolm Sparrow (7.00pm – 8.59pm)
Robert Tredger (Chair) (7.00pm – 8.59pm)
Councillor Best (7.00pm – 7.42pm; 7.45pm – 8.59pm)

APOLOGIES:

Graeme Hansen
Councillor Wain

075/10TB **APOLOGIES**
(1215/12/IM)

Moved Robert Tredger, seconded Dennis Sharman

*THAT the Tawa Community Board accepts apologies for absence from
Graeme Hansen and Councillor Wain*

The motion was put and declared CARRIED.

076/10TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Robert Tredger, seconded David Darroch

THAT the Tawa Community Board approves the minutes of the meeting held on 13 May 2010, having been circulated, and that they are taken as an accurate record of that meeting.

The motion was put and declared CARRIED.

077/10TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

Councillor Best declared conflicts of interest in relation to Report 6 – Encroachment Policy Consultation and Report 8 – Board Submission for Noting and advised that she would not participate in discussion or voting on these items.

078/10TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

1. Marie Libeau, Tawa resident, addressed the Board on dairies and liquor licences and untidy and messy verges.
2. Ray Lindsey, President of Tawa Progressive and Ratepayers' Association (TPRA), noted that the TPRA was very pleased to see the report regarding the Tawa Christmas lights and the report regarding the proposed traffic resolution outside the Mower Shop in Tawa on the agenda.

Mr Lindsay informed the Board that the TPRA would be holding its annual general meeting on 13 July 2010 and that it was planning to run Spring Into Tawa later this year.

079/10TB **POLICING IN TAWA**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Due to operational requirements police officers were unable to attend the meeting.

080/10TB **TAWA VOLUNTEER FIRE BRIGADE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Chief Fire Officer, Mike Farrand, provided the Board with a quarterly update on the Tawa Volunteer Fire Brigade. He informed the Board that the most significant recent incidents resulted from the extreme weather experienced in Tawa. Mr Farrand complimented the response from the Council in dealing with the incidents. Mr Farrand noted that there had been a good opportunity to utilise a deaf translator crew member when assisting deaf residents.

Mr Farrand reported that the Fire Brigade's Open Day had been a success with over 450 members of the public attending the fire station.

Mr Farrand also reported on the Fire Brigade's building inspection programme, new equipment, crew member training and herbage fires.

081/10TB **TRAFFIC RESOLUTIONS**

Report of Charles Agate, Area Traffic Engineer
(1215/12/IM)

(REPORT 3)

NOTED:

Charles Agate, Area Traffic Engineer was in attendance for this item. Mr Agate went through the report and answered Board members' questions.

RESOLVED:

Moved Robert Tredger, seconded Ngaire Best

THAT the Tawa Community Board:-

1. *Receives the information.*
2. *Notes that the Officer/Board Member Roading Working Group has been consulted on the proposed traffic resolutions.*
3. *Endorses the following amendments to the Traffic Resolutions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:-*

(a) *Main Road - Time restricted (P30) – Tawa – TR85-10**Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule*

Column One	Column Two	Column Three
Main Road (Tawa)	<i>P30, Monday to Friday 8:00am – 6:00pm, Saturday 8:00am – 2:00pm.</i>	<i>East side, commencing 56.5 metres south of its intersection with Surrey Street (Grid Coordinates x= 1753135.1 m. y= 5441024.5 m), and extending in a southerly direction following the eastern kerbline for 9 metres.</i>

(b) *Roy Street – Class restricted (Fire Service Authorised Vehicles Only) –
Tawa – TR77-10**Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions
Schedule.*

Column One	Column Two	Column Three
Roy Street	<i>No stopping, at all times.</i>	<i>West Side, commencing at its intersection with Lyndhurst Road and extending in a northerly direction following the western kerbline for 6.5 metres.</i>

Add to Schedule B (Class Restricted) of the Traffic Restrictions Schedule.

Column One	Column Two	Column Three
Roy Street	<i>Fire Service Authorised Vehicles Only , at all times.</i>	<i>West side, commencing 9.5 metres north of its intersection with Lyndhurst Road (Grid Coordinates x= 1752888.0 m y= 5440622.4 m), and extending in a northerly direction following the western kerbline for 18 metres.</i>

Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.

Column One	Column Two	Column Three
Roy Street	<i>No stopping, at all times.</i>	<i>West side, commencing at its intersection with Lyndhurst Road (Grid Coordinates x= 1752888.0 m y= 5440622.4 m), and extending in a northerly direction following the western kerbline for 9.5 metres.</i>
Roy Street	<i>No stopping, at all times.</i>	<i>West side, commencing 27.5 metres north of its intersection with Lyndhurst Road (Grid Coordinates x= 1752888.0 m y= 5440622.4 m), and extending in a northerly direction following the western kerbline for 11 metres.</i>

The motion was put and declared CARRIED.

082/10TB WILLOWBANK ROAD RESIDENTS' PETITION

Report of Charles Agate, Area Traffic Engineer
(1215/12/IM)

(REPORT 4)

NOTED:

Charles Agate, Area Traffic Engineer, was in attendance for this item. He explained the report and answered Board members' questions.

RESOLVED:

Moved Robert Tredger, seconded Ngaire Best

THAT the Tawa Community Board:-

- 1. Receives the information.*
- 2. Notes that Willowbank Road is a principal road and is inappropriate for the installation of speed control humps.*
- 3. Notes that the Officer/Board Member Working Group has been consulted on the Council's proposed approach.*

4. *Agrees, **subject to local community support**, with the Council's plan of implementing education and enforcement traffic calming measures and undertaking a review of the efficacy of these measures in six months time and reporting back to the Board at its February 2011 meeting.*

The motion was put and declared CARRIED

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

083/10TB **REVIEW OF BOARD'S PROCESSES IN DRAFTING SUBMISSIONS**
(1215/12/IM) (REPORT 5)

RESOLVED:

Moved Robert Tredger, seconded David Darroch

THAT the Tawa Community Board:-

1. *Receives the information.*
2. *Agrees that where possible, the Preferred Process (as identified in the report) will be used by the Board when making submissions.*
3. *Agrees that where it is not possible to use the Preferred Process, the Alternative Process (as identified in the report) will be used by the Board when making submissions.*
4. ***Agrees to review the Board's Processes in Drafting Submissions in 12 months time.***

The motion was put and declared CARRIED

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

(Cr Best left the meeting at 7.42pm)

084/10TB **ENCROACHMENT POLICY CONSULTATION**
(1215/12/IM)

(REPORT 6)

(Cr Best returned to the meeting at 7.45pm and withdrew from the table for this item).

NOTED:

Bryan Smith, Principal Policy Advisor, was in attendance for this item. He explained the consultation to the Board and answered Board members' questions.

RESOLVED:

Moved Robert Tredger, seconded Dennis Sharman

THAT the Tawa Community Board:-

- 1. Receives the information.*
- 2. Notes that the Encroachment Policy consultation period closes on Thursday 8 July 2010 and that officers have agreed that the Board may have an extension to Friday 9 July to lodge any submission.*
- 3. Agrees to lodge a submission on the proposed changes to the Encroachment Policy with Wellington City Council.*
- 4. Delegates responsibility to **Dennis Sharman** to draft the submission on the proposed changes to the Encroachment Policy, for the Board's approval at its 8 July 2010 meeting.*

The motion was put and declared CARRIED

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

(Councillor Best returned to the table).

085/10TB **SOCIAL HOUSING POLICY AND RESPONSE TO BOARD'S SUBMISSION**

(1215/12/IM)

(REPORT 7)

RESOLVED:

Moved Robert Tredger, seconded Malcolm Sparrow

THAT the Tawa Community Board:-

1. *Receives the information.*
2. *Notes Council's response, dated 27 May 2010, to the Board's submission on the proposed social housing policy.*
3. *Notes the social housing policy, entitled 'A Policy for Wellington City Council's Social Housing Service' which was adopted at the Council meeting on Wednesday 28 April 2010.*

The motion was put and declared CARRIED

086/10TB **BOARD SUBMISSIONS FOR NOTING**

(1215/12/IM)

(REPORT 8)

(Councillor Best withdrew from the table for this item).

RESOLVED:

Moved Robert Tredger, seconded Dennis Sharman

THAT the Tawa Community Board:-

1. *Receives the information.*
2. *Notes the Tawa Community Board's submissions to Wellington City Council on the Draft Annual Plan, Draft Climate Change Action Plan, Draft Community Facilities Policy & Implementation Plan and Liquor Control Bylaw, which were lodged on 11 May 2010.*

The motion was put and declared CARRIED

(Councillor Best returned to the table).

087/10TB **TAWA COMMUNITY BOARD NEWSLETTER**
(1215/12/IM) (ORAL REPORT)

NOTED:

Malcolm Sparrow updated the Board on the progress of the Tawa Community Board Newsletter.

088/10TB **TAWA COMMUNITY CIVIC AWARDS**
(1215/12/IM) (ORAL REPORT)

NOTED:

Malcolm Sparrow updated the Board on the Tawa Community Civic Awards.

089/10TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR
30 APRIL TO 27 MAY 2010**
(1215/12/IM) (REPORT 11)

RESOLVED:

Moved Robert Tredger, seconded Dennis Sharman

THAT the Tawa Community Board:-

1. Receives the information.

The motion was put and declared CARRIED

090/10TB **RESPONSIBILITY FOR MANAGEMENT AND RENEWAL OF
TAWA CHRISTMAS LIGHTS – FORMAL REQUEST**
(1215/12/IM) (REPORT 11)

RESOLVED:

Moved Ngaire Best, seconded Dennis Sharman

THAT the Tawa Community Board:-

1. Receives the information.

2. Requests that Wellington City Council assumes responsibility for the management and renewal of all Tawa Christmas lights.

The motion was put and declared CARRIED

091/10TB **TAWA COMMUNITY BOARD DISCRETIONARY FUND**
(1215/12/IM) (REPORT 11)

RESOLVED:

Moved Robert Tredger, seconded David Darroch

THAT the Tawa Community Board:-

1. *Receives the information.*
2. *Approves the purchase of outdoor furniture for the upgrade of Tawa walkways and reserves, to the value of \$2,500; the location of the furniture to be decided by officers in consultation with the Friends of Tawa Bush.*

The motion was put and declared CARRIED

092/10TB **REPORTS BACK FROM COMMITTEE/PORTFOLIO RESPONSIBILITIES**
(1215/12/IM) (ORAL REPORT)

NOTED:

David Darroch and Councillor Best reported back to the Board on the Spicer Landfill Joint Council Workshop which they both attended at the end of May.

Councillor Best also updated the Board on matters dealt with by the Strategy and Policy Committee.

The Chair, Robert Tredger, updated the Board on matters relating to cleanliness of certain Tawa areas.

093/10TB **FORWARD PROGRAMME**
(1215/12/IM) (REPORT 15)

RESOLVED:

Moved Robert Tredger, seconded Dennis Sharman

THAT the Tawa Community Board:-

1. *Receives the information.*

2. *Agrees to add the following items to the July forward programme:-*
- *Encroachment Policy Review – Board’s Submission*
 - *Pilot of New Recycling Collection Methods in Tawa*
 - *Feedback from NZTA on Takapu Island*
3. *Approves the draft work programme, as amended, for the upcoming meeting.*

Meeting Date	Items
<i>Thursday 8 July 2010</i>	<i>Standing Items</i>
	<ul style="list-style-type: none"> ○ <i>Community Speaker</i> ○ <i>Policing in Tawa</i> ○ <i>Reports back from Committees/Portfolio Responsibility</i> ○ <i>Traffic Resolutions (for Board input)</i> ○ <i>Monthly List of Resource Consent Approvals and Applications</i> ○ <i>Forward Programme</i>
	<i>Spicer Landfill (following recently completed Regional Waste Assessment)</i>
	<i>Reserve Classification Report</i>
	<i>Tawa Borough Scholarship</i>
	<i>Draft Annual Plan, Draft Community Facilities Policy & Implementation Plan and Draft 2010 Climate Change Action Plan Response to Submissions</i>
	<i>Liquor Control Bylaw Response to Submission</i>
	<i>Planting Behind Sunset Boulevard – Letter of Recommendation</i>
	<i>Encroachment Policy Review – Board’s Submission</i>
	<i>Pilot of New Recycling Collection Methods in Tawa</i>
<i>Feedback from NZTA on Takapu Island</i>	

<i>Thursday 12 August 2010</i>	<p><i>Standing Items</i></p> <ul style="list-style-type: none"> ○ <i>Community Speaker</i> ○ <i>Policing in Tawa</i> ○ <i>Reports back from Committees/Portfolio Responsibility</i> ○ <i>Traffic Resolutions (for Board input)</i> ○ <i>Monthly List of Resource Consent Approvals and Applications</i> ○ <i>Forward Programme</i> <hr/> <p><i>Mervyn Kemp Library and Tawa Community Centre Quarterly Report</i></p> <hr/> <p><i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre Quarterly Report</i></p>
<i>Thursday 9 September 2010</i>	<p><i>Standing Items</i></p> <ul style="list-style-type: none"> ○ <i>Community Speaker</i> ○ <i>Policing in Tawa</i> ○ <i>Reports back from Committees/Portfolio Responsibility</i> ○ <i>Traffic Resolutions (for Board input)</i> ○ <i>Monthly List of Resource Consent Approvals and Applications</i> ○ <i>Forward Programme</i>

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the draft work programme, as **amended**, for the upcoming meeting.*

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 8.59pm.

Confirmed: _____

Chair

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