
MINUTES

THURSDAY 10 DECEMBER 2009

7.00PM – 8.58PM

**THE BOARDROOM
TAWA COMMUNITY CENTRE
5 CAMBRIDGE STREET
TAWA**

PRESENT:

Robert Tredger (Chair) (7.00pm – 8.58pm)
David Darroch (7.00pm – 8.58pm)
Graeme Hansen (7.00pm – 8.58pm)
Chris Reading (7.00pm – 8.58pm)
Malcolm Sparrow (7.04pm – 8.58pm)
Dennis Sharman (7.00pm – 8.58pm)
Councillor Best (7.00pm – 8.58pm)
Councillor Wain (7.00pm – 8.58pm)

IN ATTENDANCE:

Mayor Prendergast (7.00pm – 7.20pm)
Councillor Ritchie (7.02pm – 7.58pm)

147/09TB **APOLOGIES**
(1215/12/IM)

NOTED:

There were no apologies.

148/09TB **INAUGURATION OF BOARD MEMBER ELECT**
(1215/12/IM)

NOTED:

Mayor Prendergast called Malcolm Sparrow, Board member elect forward. He made his declaration of intent to serve as a member of the Tawa Community Board:

“I, **Malcolm Lloyd Sparrow**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Tawa Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the Tawa Community Board by virtue of the Local Government Act 2002, the Local Government Official Information & Meetings Act 1987, or any other Act.”

The Board noted Svea Cunliffe-Steel, City Secretary, had previously given Mr Sparrow a general explanation of the Local Government Official Information and Meetings Act 1987 and other laws affecting members including the appropriate provisions of the Local Authorities (Members' Interests) Act 1968; the Crimes Act 1961; the Secret Commissions Act 1910; and the Securities Act 1978.

(Malcolm Sparrow joined the meeting at 7.04pm)

149/09TB **MINUTES FOR CONFIRMATION**
(1215/12/IM)

Moved Councillor Best, seconded Robert Tredger the motion that the Tawa Community Board amend the minutes of the meeting held on Thursday 12 November 2009 be amended as follows:-

“Graeme Hansen advised that he had nothing to report on. He raised the issue of the Roding Working Party and asked that it be a standing item on the agenda for future meetings. Discussion on the matter ensued and Mr Hansen made a comment to which Councillor Best objected. She raised a point of order stating that she found the comment offensive and requested that Mr Hansen withdraw the comment and apologise. Mr Hansen refused, but stated that he would withdraw from the meeting. ~~The Chair ruled and asked Mr Hansen to withdraw the comment. Mr Hansen refused,~~ and subsequently left the meeting.

(Graeme Hansen left the meeting at 8.26pm.)

(The meeting adjourned at 8.27pm and reconvened at 8.34pm.)

Following the adjournment Councillor Best requested that the Chair rule on her point of order. The Chair sustained the point of order and advised the meeting that he would meet with Mr Hansen privately to address his refusal to withdraw and apologise and report back to the Board.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

- 1. Approve the minutes of the meeting held on Thursday 12 November 2009, **as amended**, having been circulated, and that they are taken as an accurate record of that meeting.*

NOTED:

Deleted text is shown as ~~struck through~~. Text that has been added is shown underlined.

150/09TB **CONFLICT OF INTEREST DECLARATIONS**
(1215/12/IM)

NOTED:

There were no conflicts of interest.

151/09TB **PUBLIC PARTICIPATION**
(1215/12/IM)

NOTED:

There was no public participation.

152/09TB **STATEMENT OF GRAEME HANSEN**
(1215/12/IM)

NOTED:

Graeme Hansen was granted permission to make a personal statement

Moved Robert Tredger, seconded Councillor Best that the Tawa Community Board accept Mr Hansen's withdrawal of the comment made at the meeting and apology.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive and accept Mr Hansen's withdrawal of his comment made at the last meeting and his apology.*

153/09TB **POLICING IN TAWA UPDATE**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Due to operational requirements there was no update from the police.

154/09TB **COMMUNITY SPEAKER – NEW ZEALAND TRANSPORT
AGENCY REGARDING TAKAPU ISLAND**
(1215/12/IM)

(ORAL REPORT)

NOTED:

Fabian Marsh from New Zealand Transport Agency was in attendance for this item. He answered Board members' questions about safety issues at the Takapu Island development.

155/09TB **RESOLUTION TO EXCLUDE THE PUBLIC**
(1215/12/IM)

NOTED:

Moved Robert Tredger, seconded Chris Reading, the resolution to exclude the public.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Strategy and Policy Committee:

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:*

Report 3: Triangle Study Briefing

Grounds: Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Reasons: Section 7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.

The meeting went into public excluded session at 7.30pm.

For item 156/09TB see public excluded minutes.

The public meeting resumed at 7.58pm.

157/09TB **ADJOURNMENT OF MEETING**
(1215/12/IM)

(ORAL REPORT)

Moved Robert Tredger, seconded Chris Reading the motion the meeting be adjourned until 8.05pm.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. Adjourn the meeting until 8.05pm.

(The meeting adjourned at 8.00pm and reconvened at 8.05pm)

158/09TB **APPOINTMENTS AND PORTFOLIO ALIGNMENTS OF TAWA
COMMUNITY BOARD MEMBERS**

(1215/12/IM)

(REPORT 4)

Moved Robert Tredger, seconded Councillor Wain the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Note that the Chair of the Tawa Community Board is automatically a member of all subcommittees appointed by the Board.*
3. *Agree to appoint one member of the Tawa Community Board as a member of the Tawa Community Board Grants Subcommittee to fill the current vacancy.*
4. *Agree to elect one member of the Tawa Community Board Grants Subcommittee members as chair of the Tawa Community Board Grants Subcommittee.*
5. *Agree to discontinue the Tawa Rights of Way Working Subcommittee.*
6. *Agree to discontinue the Tawa Footpath Liaison Working Subcommittee.*
7. *Agree to appoint one member of the Tawa Community Board as a member of the Roading Officer/Community Board Working Group.*
8. *Note that under the Terms of Reference of the Roading Officer/Community Board Working Group, the Chair of the Working Group will be elected by the members of the Working Group.*
9. *Agree to appoint one member of the Tawa Community Board as a member of the Spicer Landfill Community Liaison Group.*
10. *Agree to align Tawa Community Board members to the Wellington City Council councillor portfolios, namely*
 - *Social*
 - *Environment*
 - *Economic Development and Recreation*
 - *Urban Development*
 - *Transport*
 - *Governance*
 - *Engagement, Climate Change & Cultural Wellbeing*

Moved Councillor Best, seconded Councillor Wain the motion that the Community Board make appointments to roles at the 11 February 2010 Board meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

The Community Board will make appointments to roles at the 11 February 2010 Board meeting.

159/09TB TAWA COMMUNITY BOARD'S SUBMISSION ON WELLINGTON 2040

Report prepared by Democratic Services.
(1215/12/IM)

(REPORT 5)

(Councillors Best and Wain withdrew from the table.)

Moved Robert Tredger, seconded Dennis Sharman the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

Note that, since the last Board meeting, members agreed that no submission would be made to Wellington City Council on the Wellington 2040 project.

(Councillors Best and Wain returned to the table.)

160/09TB TAWA BOROUGH SCHOLARSHIP

Report prepared by Democratic Services.
(1215/12/IM)

(REPORT 6)

Moved Robert Tredger, seconded Dennis Sharman the substantive motion:

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Note the decision of the Tawa Borough Scholarship Award trustees to award a total of \$600 to Daniel Kleinsman and Nathanael Lucas.*

161/09TB **TAWA COMMUNITY BOARD CHRISTMAS NEWSLETTER**

Report prepared by Democratic Services.
(1215/12/IM)

(REPORT 7)

Moved Robert Tredger, seconded Councillor Wain the substantive motion:

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Agree that the Tawa Community Board will produce a Christmas 2009 newsletter*
3. *Agree that the Chair and Malcolm Sparrow be delegated responsibility to draft the Tawa Community Board Christmas newsletter.*
4. *Resolve that delivery of the Tawa Community Board Christmas newsletter be undertaken by Reach Media.*
5. *Resolve that the production and delivery of the Tawa Community Board Christmas newsletter be funded out of the Tawa Community Board discretionary fund.*

NOTED:

Board members requested that the Tawa Community Board Christmas newsletter be tabled at the next meeting.

162/09TB **COMMUNITY ADVOCACY PLAN MEETING - UPDATE**
(1215/12/IM) (ORAL REPORT)

NOTED:

Dennis Sharman updated the Board on the second Community Advocacy Plan meeting. Mr Sharman advised the Board that he would prepare a draft Community Advocacy Plan document report for the 11 February 2010 Board meeting.

163/09TB **RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 1 NOVEMBER TO 30 NOVEMBER 2009**
Report of Bill Stevens – Manager Local Area Planning, North and West
(1215/12/IM) (REPORT 9)

Moved Robert Tredger, seconded Chris Reading the substantive motion.

The substantive motion was put and was declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*

164/09TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**
(1215/12/IM) (ORAL REPORT)

NOTED:

Councillor Wain updated the Board on the work of the some of the Council's committees in relation to Manners Mall, Thorndon Quay Cycle and Safety and the speed limits bylaw.

Malcolm Sparrow informed the Board that he had been working with the Chair to complete the Tawa Community Board Christmas newsletter.

David Darroch reported that he had attended a Camp Elsdon meeting where it was business as usual.

Graeme Hansen advised that he had nothing to report on.

Chris Reading informed the Board that he had encountered further problems with the untidy state of the Tawa Mall walkway. The Chair and Mr Reading agreed that they would work to gather information relating to the walkway and take this to the Council's Director of Property, Housing and Licensing, Greg Orchard, and invite him to the Board's next meeting.

Dennis Sharman advised that he had nothing to report on.

Councillor Best noted that it is important to ensure that any club affected is aware of and understands the Council's policy of self-insurance. The Council's Audit and Risk Committee will be following this through. Councillor Best advised that the Council's Social Housing Policy and Community Facilities and Consultation Plans will be consulted on shortly.

Robert Tredger reported that the Tawa Christmas Parade had been a success. He informed the Board that he had attended an event with Friends of Tawa Bush Reserves. The Chair went on to compliment Malcolm Sparrow on his work on the Christmas newsletter.

Finally, the Chair presented Fiona Dunlop, Senior Committee Advisor with flowers and a card as it was her last meeting with the Board. He said that Miss Dunlop's knowledge of Tawa Community Board had been second to none and she had been invaluable to all chairs and members of the Board.

146/09TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.
(1215/12/IM)

(REPORT 10)

Moved Robert Tredger, seconded Graeme Hansen, the substantive motion

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the draft work programme for the upcoming meeting.*

Moved Robert Tredger, seconded Graeme Hansen, that the following items be added to the Thursday 11 February 2010 forward programme:-

- **Appointments of Board members to roles & responsibilities**
- **Draft Community Advocacy Plan Document**
- **Tawa Mall Walkway –Director Property, Housing & Licensing to discuss the condition of the walkway**
- **Tawa Community Board Discretionary Fund**
- **Tawa Community Board Autumn Newsletter**
- **Community Civic Awards**
- **Tawa Community Centre Update**

And that the following item is added to the Thursday 8 April 2010 forward programme:-

- Final Community Board Advocacy Plan Document

The motion was put and declared CARRIED.

The substantive motion, as amended, was put and declared CARRIED.

RESOLVED:

THAT the Tawa Community Board:

1. *Receive the information.*
2. *Approve the draft work programme, as amended, for the upcoming meeting.*

Meeting Date	Items
Thursday 11 February 2010	<i>Standing Items</i>
	○ <i>Community Speaker - Porirua Harbour & Catchment Strategy Programme</i>
	○ <i>Policing in Tawa</i>
	○ <i>Traffic Resolutions (for Board input)</i>
	○ <i>Monthly List of Resource Consent Approvals and Applications</i>
	○ <i>Reports back from Committees/Portfolio Responsibility</i>
	○ <i>Forward Programme</i>
	<i>Tawa Volunteer Fire Brigade update</i>
	<i>Mervyn Kemp Library Quarterly Report</i>
	<i>Tawa Pool, Tawa Recreation Centre, Tawa Community Centre and Linden Social Centre Quarterly Report</i>
<i>Grasslees Park – Tawa Community Board feedback required prior to landscape design</i>	
<i>Appointments of Board members to roles & responsibilities</i>	
<i>Draft Community Advocacy Plan Document</i>	
<i>Tawa Mall Walkway –Director Property, Housing & Licensing to discuss the condition of the walkway</i>	
<i>Tawa Community Board Discretionary Fund</i>	

	<i>Tawa Community Board Autumn Newsletter</i>
	<i>Community Civic Awards</i>
<i>Thursday 11 March 2010</i>	<i>Standing Items</i> <ul style="list-style-type: none"> ○ <i>Community Speaker</i> ○ <i>Policing in Tawa</i> ○ <i>Reports back from Committees/Portfolio Responsibility</i> ○ <i>Traffic Resolutions (for Board input)</i> ○ <i>Monthly List of Resource Consent Approvals and Applications</i> ○ <i>Forward Programme</i>
<i>Thursday 8 April 2010</i>	<i>Standing Items</i> <ul style="list-style-type: none"> ○ <i>Community Speaker</i> ○ <i>Policing in Tawa</i> ○ <i>Reports back from Committees/Portfolio Responsibility</i> ○ <i>Traffic Resolutions (for Board input)</i> ○ <i>Monthly List of Resource Consent Approvals and Applications</i> ○ <i>Forward Programme</i>
	<i>Final Community Board Advocacy Plan Document</i>

NOTED:

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

The meeting concluded at 8.58pm.

Confirmed: _____

Chair

/ /