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**MINUTES**

**THURSDAY 11 MAY 2006**

**7.30PM**

**WELLINGTON CITY COUNCIL OFFICES  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Ngaire Best  
Penny Devine  
Tony Parker  
Malcolm Sparrow  
Graeme Sutton  
Robert Tredger  
Councillor Armstrong

**APOLOGIES:**

Mayor Prendergast  
Councillor Wain

040/06TB **APOLOGIES**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Accept apologies for absence from Mayor Prendergast and Councillor Wain.*

041/06TB **CONFLICT OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

There were no conflicts of interest declared.

042/06TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

There was no public participation.

043/06TB **FRIENDS OF TAWA BUSH**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Fraser Jackson, President of the Friends of Tawa Bush was in attendance. He spoke to the Board of the vision that the “friends” have in completing a walkway along the banks of the Porirua Stream.

044/06TB **LINCOLNSHIRE FARM CONSULTATION AND DISTRICT PLAN REVIEW**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Brett McKay – Manager, District Plan Team was in attendance for this item. He updated the Board on the planning for the development of the Lincolnshire Farm area.

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Agree to establish a working group comprising Graeme Sutton as convenor Robert Tredger and Penny Devine, to prepare a submission on the Boards behalf to the Lincolnshire Farm Development Consultation.*

**045/06TB REPORTS BACK FROM COMMITTEES**

(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Tony Parker and Penny Devine advised that they had no issues from the committees, subcommittees and liaison groups that they are members of.

Graeme Sutton advised that he had attended a meeting of the Camp Elsdon Board and reported that the Camp is progressing well with the new management.

Malcolm Sparrow advised that the Tawa Community Civic Awards would be presented to recipients on Thursday 18 May 2006.

Ngaire Best advised that she had attended a meeting of LGNZ Zone 4. She also advised that she had attended at meeting of the Community Boards Executive Committee.

She advised that she had met with the Community Services Manager re the usage of the Tawa Community Facility.

Robert Tredger advised that the had been working on the submission to the DAP/LTCCP.

Robert Armstrong advised that the Annual Plan has been presented to the City by portfolio area. The attendance at these meetings was much the same as previous years. He also advised the there had been a meeting of the Strategy and Policy Committee on 11 May 2006.

**046/06TB DIRECTOR CORPORATE SERVICES REPORT BACK – INCLUDES PROJECTS AND PROGRAMMES**

Report of Andrew Dalziel – Director, Corporate Services.

(1215/12/IM)

(REPORT 4)

**NOTED:**

Andrew Dalziel – Director, Corporate Services, was in attendance for this item.

Stephen Harte – Asset Development Manager updated the Board on the Walsh Land Resource Consent application for the linking of Bing Lucas and Woodman Drives.

Geoffrey Snedden – Manager, Public Space was in attendance and spoke to the Board seeking their views on where the new seat on the Main road would be located. The Board advised that they would consult with the “Body Corporate” of Redwood Village to seek their views and report the outcome of discussions to officers accordingly.

Paul Barker – Road Safety Manager was in attendance at the meeting. He updated the Board on the consultation feed back to the Tawa Speed Limits proposal.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

047/06TB **UPDATE ON RECREATION FACILITIES FOR THE THIRD QUARTER 2005/06 (INCLUDING APRIL 2006)**  
Report of Jamie Delich – Manager, Recreation Wellington.  
(1215/12/IM) (REPORT 5)

**NOTED:**

Jamie Delich – Manager, Recreation Wellington, was in attendance for this item.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

048/06TB **PROPOSAL TO NAME OPEN SPACE AT FYVIE AVENUE**  
Report of Scott McColl – Reserves Planning Officer.  
(1215/12/IM) (REPORT 6)

**NOTED:**

Scott McColl – Reserves Planning Officer was in attendance for this item.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Agree that the open space at Fyvie Avenue, Tawa be named “Charles Duncan Reserve”.*

049/06TB **REVIEW OF COMMUNITY BOARD DELEGATIONS**  
Report of Michael Webster – City Secretary.  
(1215/12/IM) (REPORT 7)

**NOTED:**

Michael Webster – City Secretary was in attendance for this item.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Agree to the revised terms of reference for the Tawa Community Board for the purposes of preparing a report on these matters for the Strategy and Policy Committee.*

050/06TB **NEW ZEALAND COMMUNITY BOARDS' FORUM 'MEETING EXPECTATIONS', LOWER HUTT, 14-15 JULY 2006**  
Report of Michelle Starns – Committee Adviser (Administration).  
(1215/12/IM) (REPORT 8)

**RESOLVED AND RECOMMENDED TO THE STRATEGY AND POLICY COMMITTEE:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Recommend that the Strategy and Policy Committee agree to approve the attendance of up to three Tawa Community Board members at the New Zealand Community Boards' forum to be held in Lower Hutt, 14-15 July 2006, and that the costs associated with attending the forum be met from the Elected Members Budget (GVEMO1).*
3. *Note that a report back on the forum will be presented to the Tawa Community Board in accordance with Council policy.*

**NOTED:**

Board members Parker and Tredger indicated that they wished to attend.

051/06TB **2006 REPRESENTATION REVIEW**  
Report of Ross Bly Special Projects and Electoral Officer.  
(1215/12/IM) (REPORT 9)

**NOTED:**

Ross Bly Special Projects and Electoral Officer was in attendance for this item.

(Councillor Armstrong did not take part in discussion or vote on this matter.)

Tawa Community Board – Meeting of Thursday 11 May 2006

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note the process and the timeframe the Council is required to follow in carrying out this review (as set out in Appendix 2).*
3. *Note and consider the issues that are required to be reviewed and submit its recommendations on those issues (no later than 31 May 2006) for consideration by the Strategy and Policy Committee at its meeting to be held on 15 June 2006.*
4. *Agree to establish a working group comprising Tony Parker as convenor, and all Board members to prepare a submission on the Boards behalf to the Representation Review to include considering whether it is appropriate to submit to the Greater Wellington Regional Council presentation review.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

1. The Community Board added the text in **bold**.

052/06TB **TAWA COMMUNITY BOARD SUBMISSION TO REPRESENTATION REVIEW – INCLUDING GREATER WELLINGTON REPRESENTATION REVIEW**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

The item was dealt with when the Board considered Report 9 “2006 Representation Review”.

053/06TB **TAWA COMMUNITY BOARD SUBMISSION TO 2006/07 DRAFT ANNUAL PLAN/LTCCP**  
(1215/12/IM) (ORAL REPORT)

(Councillor Armstrong withdrew from discussion on this item.)

**NOTED:**

The Board read through the submission and made minor changes to it.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Approve the submission to the 2006/07 Draft Annual Plan/LTCCP subject to the minor amendments discussed.*

(Councillor Armstrong returned to the table.)

054/06TB **REPORT OF THE TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE**

**Meeting of Monday 6 March 2006**

(1215/12/IM)

(REPORT 12)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information for noting from the Tawa Community Board Grants Subcommittee meeting of Monday 6 March 2006.*

1. **ITEM 005/06TG ASSESSMENT OF APPLICATIONS RECEIVED TO THE TAWA GRANTS FUND**

(1215/12/04/IM) (REPORT 1)

*THAT the Tawa Community Board Grants Subcommittee:*

1. *Support the following applications to the Tawa Community Grants Fund and fund as indicated:*

<i>App No</i>	<i>Applicant</i>	<i>Amount Granted</i>	<i>Conditions for grant</i>
1	<i>Beanstalk Kindergarten</i>	<i>\$650.00</i>	
2	<i>Presbyterian Support (Central)</i>	<i>\$2,000.00</i>	<i>Minimum of 4 workshops to be held</i>
3	<i>Royal NZ Foundation for the Blind</i>	<i>\$1,440.00</i>	
4	<i>Salvation Army - Tawa Corps</i>	<i>\$600.00</i>	<i>\$ for \$ contribution by applicant</i>
5	<i>SPELD Mana Incorporated</i>	<i>\$750.00</i>	<i>to be used for Tawa residents</i>
7	<i>Tawa Cricket Club Inc</i>	<i>\$1,000.00</i>	<i>to be used for Tawa residents</i>
8	<i>Tawa Historical Society Inc</i>	<i>\$3,000.00</i>	

9	<i>Tawa Progressive &amp; Ratepayers Assn Inc</i>	<i>\$1,500.00</i>	
11	<i>Tawa Senior Citizens Club</i>	<i>\$500.00</i>	
12	<i>Tawa Squash Club</i>	<i>\$1,000.00</i>	
13	<i>Tawa-Linden Plunket Toy Library</i>	<i>\$450.00</i>	<i>\$ for \$ contribution by applicant</i>
14	<i>Tui Park Kindergarten (WRFKA)</i>	<i>\$2,100.00</i>	
		<i>\$14,990.00</i>	

2. *Decline the following applications received to the Tawa Community Grants Fund:*

<i>App No</i>	<i>Applicant</i>
<i>6</i>	<i>Tawa College</i>
<i>10</i>	<i>Tawa Rugby Football Club Inc</i>

055/06TB **MONTHLY LIST OF RESOURCE CONSENT APPROVALS**

Report of Brylie Henderson – Resource Consents Administrator

(1215/12/IM)

(REPORT 13)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

056/06TB **FORWARD PROGRAMME**

Report prepared by Democratic Services

(1215/12/IM)

(REPORT 14)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve and amend as needed, the draft work programme for the upcoming meetings.*



<b>Meeting Date</b>	<b>Items</b>
<b>Thursday 8 June 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b> <ul style="list-style-type: none"> <li>➤ Reports Back from Committees</li> <li>➤ Policing in Tawa</li> <li>➤ Director Corporate Services report back – includes Projects and Programmes</li> <li>➤ Traffic Resolutions</li> <li>➤ Monthly List of Resource Consent Approvals</li> <li>➤ Forward Programme</li> </ul> </li> <li>• Tawa Community Civic Awards</li> <li>• Unexpended Tawa Grants Monies</li> <li>• <b>Community Board Forum</b></li> <li>• <b>Tawa Speed Limits Submission</b></li> <li>• <b>Ratification of Board submission to Structure Plan for Lincolnshire Farm</b></li> <li>• <b>Ratification of Board submission to Wellington City Council 2006 Representation Review</b></li> </ul>
<b>Thursday 13 July 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> <li>• Tawa Pool, Tawa Recreation Centre and Linden Social Centre (April to June quarter)</li> </ul>
<b>Thursday 10 August 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> <li>• Tawa Driveways and Rights of Way Information Paper</li> <li>• <b>Report back from attendees at Community Forum</b></li> </ul>
<b>Thursday 14 September 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> </ul>
<b>Thursday 12 October 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> <li>• Tawa Pool, Tawa Recreation Centre and Linden Social Centre (July to September quarter)</li> </ul>
<b>Thursday 9 November 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> <li>• Meeting dates for 2007</li> </ul>
<b>Thursday 7 December 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b></li> </ul>

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

1. The Community Board added the text in **bold**.

The meeting concluded at 10.20pm.

Confirmed: \_\_\_\_\_  
Chair  
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